

STEBEN COUNTY PUBLIC WORKS COMMITTEE

Monday, January 9, 2017

10:20 a.m.

*Legislative Committee Room
Steuben County Office Building
Bath, New York*

****MINUTES****

COMMITTEE:	Gary B. Roush, Vice Chair	John V. Malter	Aaron I. Mullen
STAFF:	Jack K. Wheeler Tim Leonard Steve Orcutt Alan Reed	Mitchell Alger Jerry Miller Nate Alderman Jennifer Prossick	Vince Spagnoletti John Emo Brian Bailey Lorelei Wagner
LEGISLATORS:	Carol A. Ferratella Hilda T. Lando	Kelly H. Fitzpatrick Scott J. Van Etten	K. Michael Hanna
ABSENT:	Gary D. Swackhamer, Chair	Robert V. Nichols	
OTHERS:	Sarah Robbins, Southern Tier Tobacco Awareness Coalition (STTAC) Jeff Smith, <i>The Leader</i> Mary Perham		

I. CALL TO ORDER

Mr. Roush called the meeting to order at 10:20 a.m. and asked Mr. Mullen to lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE DECEMBER 5, 2016, AND DECEMBER 19, 2016, MEETINGS MADE BY MR. MULLEN. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

III. LANDFILLS

A. *Bid – Leachate Treatment Facility SCADA System Replacement Design & Construction* – Mr. Spagnoletti informed the committee that the SCADA system runs the leachate facility and is no longer being supported. They put out a bid and received four responses back. He recommends awarding to the low bidder, Plant IQ for a total cost of \$225,463 inclusive of Additive Bid No. 2 and Additive Bid No. 3.

MOTION: AWARDING THE BID FOR THE LEACHATE TREATMENT FACILITY SCADA SYSTEM REPLACEMENT DESIGN & CONSTRUCTION TO THE LOW BIDDER, PLANT IQ FOR A TOTAL COST OF \$225,463 INCLUSIVE OF ADDITIVE BID NO. 2 AND ADDITIVE BID NO. 3 MADE BY MR. MULLEN. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

Mr. Spagnoletti informed the committee that he has \$150,000 available in the SCADA System Replacement capital project. He requested authorization to transfer \$64,804.92 from the Upgrade/Replace Scales capital project and \$30,658.08 from the Pave/Fence Wayland Transfer Station capital project into the SCADA System Replacement capital project.

Mr. Malter asked why are you transferring extra? Mr. Spagnoletti replied we will need parts for backup. That should only be about \$5,000 - \$10,000, but this will give us a little cushion.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO TRANSFER \$64,804.92 FROM THE UPGRADE/REPLACE SCALES CAPITAL PROJECT AND \$30,658.08 FROM THE PAVE/FENCE WAYLAND TRANSFER STATION CAPITAL PROJECT INTO THE LEACHATE FACILITY SCADA SYSTEM REPLACEMENT PROJECT MADE BY MR. MULLEN. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

B. *Contract with Cooper Tank Recycling* – Mr. Spagnoletti requested authorization to contract with Cooper Tank Recycling for one year for them to provide two loads per day of processed construction and demolition debris at a rate of \$15.00 per ton.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO CONTRACT WITH COOPER TANK RECYCLING FOR ONE YEAR FOR THEM TO PROVIDE THE LANDFILL WITH TWO LOADS PER DAY OF PROCESSED CONSTRUCTION AND DEMOLITION DEBRIS AT A RATE OF \$15.00 PER TON MADE BY MR. MALTER. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

IV. **HIGHWAYS**

A. *Canisteo River Bridge, CR 66, Hornellsville* – Mr. Spagnoletti informed the committee that the new funding for federal aid highway bridges is 80 percent Federal and 20 percent State. There is no longer a local share for these bridges. He requested authorization to enter into an agreement with the New York State Department of Transportation for the funding of the design for the CR 66 bridge, along with small right-of-way incidentals. He also requested authorization to transfer \$50,000 from the Future Bridge Projects account to the CR 66 Bridge account. Mr. Spagnoletti explained we have to pay the bills up front, but then will be reimbursed 100 percent.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO ENTER INTO AN AGREEMENT WITH THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION TO PROVIDE FUNDING FOR THE DESIGN OF THE CR 66, CANISTEO RIVER BRIDGE IN HORNELLSVILLE, AND AUTHORIZING A TRANSFER OF \$50,000 FROM THE FUTURE BRIDGE PROJECTS CAPITAL PROJECT TO THE CR 66 CANISTEO RIVER BRIDGE CAPITAL PROJECT MADE BY MR. MALTER. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

B. *Engineering Aide* – Mr. Spagnoletti informed the committee that he has a zero-based Grade IX Engineering Aide position. He requested authorization to fund that position using a vacant funded Laborer position. Mr. Wheeler commented since this is an existing position, he is authorized in the Administrative Code to approve this.

C. *Appropriating Grinder Revenue* – Mr. Spagnoletti requested authorization to appropriate \$150,709.85 from Grinder Revenue into the Grinder Repair and Replacement Capital Project. He explained they rent the grinder to various municipalities that request it. In 2016 they rented it to Chemung County and the Towns of Bath, Rathbone and Pulteney. He noted that they currently have \$389.00 in the Grinder Repair and Replacement Capital Project. We use that money to purchase any necessary equipment to repair the grinder, such as the teeth.

Mr. Mullen asked haven't we transferred over \$300,000 into this account over the past few years? Mr. Spagnoletti replied that he does not have the numbers with him, but we do use the money for repairs to the machine. Mr. Mullen stated he does not mind voting for this if the account is low. When we originally purchased the grinder, you said there would be additional money from rentals that would go into the general fund. Then we purchased the machine and it was changed to going into a capital account. He thought we would be adding money to the equipment budget and did not realize how expensive it would be to maintain the machine. Is all of the money going to straight maintenance?

Mr. Miller replied all of the teeth and wear parts were worn out grinding our roads. It is an expensive machine to run. The rental money is being used to purchase all of the parts we are wearing out doing our roads. Mr. Mullen asked are you actually spending \$150,000 on parts? Mr. Miller replied we are probably spending about \$80,000.

Mr. Spagnoletti stated all of the revenues from the rental are paying for the repair costs of this machine. If we had not purchased the machine and instead rented one, we would have been \$380,000 behind. Purchasing the machine has saved us that money. With the transfer of \$150,000, we do not believe that we will use all of that to purchase parts, so there should be a surplus at the end of 2017.

Mr. Van Etten asked what percentage is the machine rented out? Mr. Spagnoletti replied we used it 25 days, Chemung County used it 23 days, and the Town of Bath, Rathbone and Pulteney each used it for one day. Mr. Van Etten asked we are only using it for a total of 60 days? Mr. Spagnoletti replied yes. It is about 50 days and when we send the machine, we also send an operator and a ground person. This money is only to be used for the repairs and maintenance of the machine. Discussion followed.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO APPROPRIATE \$150,709.85 IN 2016 GRINDER REVENUE INTO THE GRINDER REPAIR AND REPLACEMENT CAPITAL PROJECT MADE BY MR. MALTER. SECONDED BY MR. MULLEN. MOTION FAILS 2-1. (MR. MULLEN OPPOSED)

V. **PARKS**

A. *Non-Smoking Policy* – Mr. Spagnoletti introduced Lorelei Wagner from Public Health and Sarah Robbins from the Southern Tier Tobacco Awareness Coalition. They are here to discuss smoking at the parks. We are proposing to institute a non-smoking policy at the County parks, specific to the picnic pavilions, toilet buildings and playgrounds. This would include tobacco chewing or e-cigarettes.

Mr. Malter asked what is the buffer zone? Mr. Spagnoletti replied probably 100 feet. Mrs. Lando asked how will you enforce it? Mr. Bailey commented that we have campsites that are 100 feet from the playground areas. Mr. Wheeler stated in his view, you could put up the “No Smoking or Tobacco Beyond This Point” signs. Those do a pretty good job of deterring individuals. Mr. Spagnoletti stated we have a full-time staff person at Kanakadea Park and they would be able to monitor. Mr. Wheeler stated these policies usually become self-policing.

Mr. Van Etten asked what would be the penalty for smoking? Mr. Spagnoletti replied he would assume that we would ask them to stop and if they did not, then call the Sheriff. Mr. Mullen commented that he would like to look at the policy and then we could vote on it. Mr. Wheeler stated we can identify a process for that. He would shy away from a fine, as that would require a Local Law. He would think that we would issue a warning. At the County Office Building, we use cards that STTAC has given us and we hand those to individuals who are smoking in non-designated areas. Ms. Robbins stated that STTAC has non-confrontational cards that can be distributed. We also have signs and youth oriented signs.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO INSTITUTE A NON-SMOKING POLICY AT PICNIC PAVILIONS, TOILET BUILDINGS AND PLAYGROUNDS AT ALL COUNTY PARKS, SUBJECT TO THE APPROVAL OF THE FULL LEGISLATURE MADE BY MR. MULLEN. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 3-0. Resolution Required.

VI. **BIDS**

A. *Heavy-Duty Ten Wheel Trucks* – Mr. Spagnoletti recommended awarding the automatic and standard transmission to Kenworth #3. He noted the low bidder, Fleet Maintenance, Inc., did not meet the bid specifications. We will be purchasing three automatic trucks and we also are awarding the standard transmission to allow for any municipalities that want to piggyback off this bid.

Mr. Mullen noted many of the other bidders included a five-year warranty, and they were only slightly higher in price. Maybe that is something we could look at next time? Mr. Miller replied those five-year warranties are on minimal things that never go bad.

Mr. Hanna asked long-term, does this complete our replacement inventory? Mr. Spagnoletti replied no, this is an ongoing process. This year we will be getting rid of the 1997 trucks that are twenty years old. Mr. Hanna asked will you be replacing with these ten-wheel trucks? Mr. Spagnoletti replied Mr. Miller will decide which trucks are the worst. If they are side dump beds, then we will replace with these ten-wheel trucks as they are also side dump. Next year we will most likely replace the back dump trucks. Our recommendation at that time will be to replace with tri-axles, as they carry 50 percent more, for the same cost.

MOTION: DECLARING THE LOW BIDDER, FLEET MAINTENANCE, INC. AS NON-RESPONSIVE, AND AWARDING THE BID FOR HEAVY-DUTY TEN WHEEL TRUCKS TO KENWORTH #3 FOR \$219,409 PER UNIT FOR AUTOMATIC TRANSMISSION AND \$207,004 PER UNIT FOR STANDARD TRANSMISSION MADE BY MR. MULLEN. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

B. *Reinforcing Steel Bars*

MOTION: AWARDING THE BID FOR REINFORCING STEEL BARS TO THE LOW BIDDER, CHEMUNG SUPPLY CORP. FOR A TOTAL PRICE OF \$53,082 MADE BY MR. MULLEN. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

C. *Removal and Lawful Disposal of Deer Carcass(es)*

MOTION: AWARDING THE BID FOR THE REMOVAL AND LAWFUL DISPOSAL OF DEER CARCASS(ES) TO SIMONSEN ENTERPRISES FOR A PRICE OF \$30.00 PER UNIT FOR THREE YEARS MADE BY MR. MULLEN. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

D. *Heavy Steel Pipe and Boiler Shells*

MOTION: AWARDING THE BID FOR HEAVY STEEL PIPE AND BOILER SHELLS TO THE FOLLOWING BIDDERS ON A LINE ITEM BASIS: ALLEGANY PIPE & TUBULAR PRODUCTS; AND CHEMUNG SUPPLY CORP., MADE BY MR. MALTER. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

E. *Removal/Recycle Fluorescent Bulbs* – Mr. Spagnoletti recommended extending the bid for 2017-2018 with Heritage-Crystal Clean, LLC.

MOTION: EXTENDING THE BID FOR THE REMOVAL & RECYCLING OF FLUORESCENT BULBS AWARDED TO HERITAGE-CRYSTAL CLEAN, LLC, FOR ONE YEAR, TERM TO COMMENCE 2/10/17 AND END 2/9/18 MADE BY MR. MULLEN. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

MOTION: TO ADJOURN MADE BY MR. MULLEN. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

****NEXT MEETING SCHEDULED FOR****

Monday, February 6, 2017

10:00 a.m.

Please send your agenda items to the Clerk of the Legislature's Office

NO LATER THAN NOON

Tuesday, January 31, 2017.

STEBEN COUNTY PUBLIC WORKS COMMITTEE

Special Meeting

Monday, January 23, 2017

9:45 a.m.

*Legislative Committee Room
Steuben County Office Building
Bath, New York*

****MINUTES****

COMMITTEE:	Gary D. Roush, Vice Chair Robert V. Nichols	John V. Malter	Aaron I. Mullen
STAFF:	Jack K. Wheeler Eric Rose	Mitchell Alger Tammy Hurd-Harvey	Vince Spagnoletti
LEGISLATORS:	Joseph J. Hauryski Carol A. Ferratella Hilda T. Lando Randolph J. Weaver	Eric T. Booth Kelly H. Fitzpatrick Steven Maio	Dan C. Farrand K. Michael Hanna Scott J. Van Etten
ABSENT:	Gary D. Swackhamer, Chair		

I. CALL TO ORDER

Mr. Roush called the meeting to order at 9:45 a.m.

II. GENERAL BUSINESS

A. **Appropriating 2016 Grinder Revenue into Grinder Repair & Replacement Capital Project** – Mr. Spagnoletti informed the committee that they purchased the grinder in 2013. In the four years that they have owned the grinder, they have saved \$379,000 versus had they rented it. In 2016 we received \$150,000 and he requested authorization to transfer that to the Grinder Repair & Replacement Capital Project to pay for current and future bills. We have a current bill of \$21,000 to pay as well as \$10,000 for 2017 for repairs and the purchase of new teeth.

Mr. Farrand asked how many hours are on the machine? Mr. Spagnoletti replied he does not know the number of hours, but the machine was used 51 days last year. Mr. Farrand commented we need to think about the trade-in value for a newer machine. Mr. Spagnoletti stated if we are only using the machine for 50 days per year, he believes this machine will last at least another 15 years. We may not have to replace the machine. Mr. Farrand stated that he finds that hard to believe. Some of that rental revenue should be put aside to replace the current machine. Mr. Spagnoletti replied that is what the capital project is for.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO APPROPRIATE 2016 GRINDER REVENUE IN THE AMOUNT OF \$150,709.85 INTO THE GRINDER REPAIR & REPLACEMENT CAPITAL PROJECT MADE BY MR. NICHOLS. SECONDED BY MR. MALTER FOR DISCUSSION.

Mr. Mullen stated that he has no problem with using the money for repairs, but he does not want to put money in for the purchase of a new machine. In 2011, we started talking about this and it was said that we would rent the machine to Chemung County which would save money and generate \$105,000 in revenue. He stated he always thought the revenue would be coming back into the General Fund. We bonded \$800,000 - \$900,000 and it's like taking that money and shifting it. He has no problem with setting aside money to maintain the machine.

Mr. Wheeler stated there was a lot of discussion. If we put the money in a capital project, you could always transfer from that project. In a couple of years, if you decide not to let the project build up, you could then appropriate that money to

something else. He stated that he personally likes putting funds into capital projects rather than accumulating it in the General Fund Balance. When it is project specific, it gives you some flexibility. You are not spending, but just accumulating.

Mr. Malter asked this is a capital project for the grinder? Mr. Wheeler replied yes. Mr. Spagnoletti stated he is just letting the committee know that the grinder will last at least twenty years. We will have just about all of the roads in the County ground, and we may not need to purchase another grinder, however, we will need to repair it.

Mr. Nichols commented the grinder has taken us to a whole new level from where we were when he first came on the Board in 2000. Back then, we were just leveling roads. We have been able to cover more roads with less money by grinding.

VOTE ON PREVIOUS MOTION: MOTION CARRIES 3-1. (MR. MULLEN OPPOSED)

MOTION: TO ADJOURN MADE BY MR. MULLEN. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

STEBEN COUNTY PUBLIC WORKS COMMITTEE

Monday, February 6, 2017

10:00 a.m.

*Legislative Committee Room
Steuben County Office Building
Bath, New York*

****MINUTES****

COMMITTEE:	Gary B. Roush, Vice Chair	John V. Malter	Robert V. Nichols
STAFF:	Jack K. Wheeler Steve Orcutt Tim Leonard Alan Reed	Mitchell Alger John Emo John Eggleston	Vince Spagnoletti Jerry Miller Andy Morse
LEGISLATORS:	Carol A. Ferratella	Hilda T. Lando	Scott J. Van Etten
ABSENT:	Gary D. Swackhamer, Chair	Aaron I. Mullen	
OTHERS:	Mary Perham		

I. CALL TO ORDER

Mr. Roush called the meeting to order at 10:00 a.m. and asked Mr. Malter to lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE JANUARY 9, 2016, AND JANUARY 23, 2016, MEETINGS MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

III. LANDFILLS

A. *Town Roadside Cleanup Weeks* – Mr. Spagnoletti requested authorization to continue the town roadside cleanup weeks. He stated in 2016, ten towns participated. They brought in a total of 37 tons of garbage, 21 tons of tires and 2 tons of e-waste. The cost to the County was approximately \$6,000.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO CONTINUE TOWN ROADSIDE CLEANUP WEEKS MADE BY MR. NICHOLS. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

B. *Add Security Cameras to 2017 Major Equipment List* – Mr. Spagnoletti requested authorization to purchase security cameras for each pit at the Landfill and the three transfer stations. These cameras would provide a real-time feed to the scale house and records. We have four locations and the total cost is \$20,000.

Mr. Wheeler commented this is something we have been discussing for well over a year. This will provide another layer of security measures. Mr. Van Etten asked why are we putting the monitors at the scale houses? Mr. Wheeler replied there is always someone in the scale house, and there is not always someone in the room at the pit. Mr. Malter asked what would be the cost to put monitors in both the scale houses and the office at the pit? Mr. Wheeler replied he is not sure, but in his personal opinion, we will be fine having them at the scale house.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO PURCHASE FOUR SECURITY CAMERAS FOR EACH PIT AT THE BATH LANDFILL, HORNELL TRANSFER STATION, ERWIN TRANSFER STATION AND WAYLAND TRANSFER STATION, FOR A TOTAL COST OF \$20,000, AND AMENDING THE LANDFILL MAJOR EQUIPMENT LIST TO REFLECT THIS CHANGE MADE BY MR. NICHOLS. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

IV. HIGHWAYS

A. *Agreement for Crusher with Four Towns* – Mr. Spagnoletti informed the committee that they have a shared services agreement with the Towns of Jasper, Tuscarora, Cameron and Woodhull, for the use of a gravel crusher. The original agreement was started between the four towns and we joined in 2007. This has been a good operation where we supply the repairs and send an operator and pit foreman with the machine. We also carry the ID number and the insurance. Over the last couple of years the machine has been breaking down and is becoming an inefficient operation for us.

Mr. Spagnoletti presented four options for the committee to review; continuing to crush our own, renting for one month, subcontracting or purchasing gravel FOB from a vendor. The per ton cost for crushing ourselves is \$5.76; to rent a machine for one month is \$2.44; to subcontract is \$3.47 and to purchase from a vendor is \$8.33. The current cost for us to crush using the crusher with the towns is \$463,000. If we were to rent a machine for one month and subcontract, the total cost would be \$278,000.

Mr. Malter asked is the crusher owned by the four towns and the County? Mr. Spagnoletti replied yes, we bought into it in 2007. We pay \$4,000 for two weeks of rental and pay \$25.00 per hour for anything in addition to that. We also pay the predominant repair costs. There is a fund, between the towns and the County that has \$104,000. If we and the Town of Cameron back out of the agreement, that \$104,000 will remain in the fund for use by the two remaining towns.

Mr. Spagnoletti requested authorization to pull out of the contract with the towns. If the committee is in agreement, then later in the agenda, under bids he would recommend renting a machine for one month and subcontracting out.

Mr. Malter asked do the towns have their own gravel pits? Mr. Eggleston replied Jasper does not and we grind in their yard. Woodhull has a very small pit, but we grind in their yard. Tuscarora and Cameron each have their own pits. We move the equipment to where it is needed.

Mr. Spagnoletti commented if you agree to letting us pull out, then when we bid this out next year, we will ask the towns if they want to be included on the subcontract or rental bid. We would at least offer that as an option.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO TERMINATE THE AGREEMENT WITH THE TOWNS OF CAMERON, JASPER, TUSCARORA AND WOODHULL FOR THE USE OF A GRINDER MADE BY MR. MALTER. SECONDED BY MR. NICHOLS FOR DISCUSSION.

Mr. Malter stated that he is concerned about where this puts the towns. We currently send someone with the machine and that will be an added cost to the towns. Mr. Spagnoletti replied the towns operated the crusher for a number of years prior to us joining in. Mr. Malter asked where is the machine stored? Mr. Eggleston replied in the Town of Jasper.

Mr. Nichols asked with regard to MSHA requirements, will the towns need to hold the permits if they are no longer covered by the County? Mr. Eggleston replied someone will have to step up and take responsibility for the unit. Since some of the Town Highway Superintendents come and go, his recommendation would be that the Deputy Town Highway Superintendent take over the health and safety aspects of it.

Mr. Malter asked will each town have to have a permit and add it to their insurance? He stated his issue is the additional burden we are adding to the towns and we don't know what it will be. Maybe we could ask the towns to get rid of the machine and bid with them included. Mr. Spagnoletti stated when we talked with the towns, they said they would be fine if we left.

Mr. Nichols commented that he would have liked to see you come back to the towns before the bid went out. He commented that his Town Highway Superintendent never said anything. Mr. Roush commented this solves the problem long-term, but may create problems in the short-term. Mr. Spagnoletti stated the current bids are not structured to extend them to the towns.

Mr. Malter stated he has no problem getting out of the contract, he is just concerned about the towns. Mr. Nichols stated he hasn't had conversation with his Highway Superintendent. He would have felt more comfortable if the towns had been included in the bid, if they wanted to participate. For the good of the County, if we don't get out of the contract this year, we need to get out of it next year. Long-term for the County, the County needs to get out.

MOTION: AMENDING THE PREVIOUS MOTION TO INCLUDE THE TOWNS IN THE BID FOR NEXT YEAR FOR RENTAL AND SUBCONTRACT OF A GRINDER MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

V. PARKS

A. *No Smoking Policy: Picnic Pavilions, Toilet Buildings, Playgrounds* – Mr. Spagnoletti stated that we do not have the final local law ready. He stated that he will bring it back to committee next month.

VI. BIDS

A. *Guide Rail Materials*

MOTION: AWARDING THE BID FOR GUIDE RAIL MATERIALS TO CHEMUNG SUPPLY CORP. FOR A TOTAL AMOUNT OF \$171,705.50 MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

B. *Asphalt Concrete; Specified In-Place Project(s)*

MOTION: AWARDING THE BID FOR ASPHALT CONCRETE; SPECIFIED IN-PLACE PROJECT(S) TO THE LOW BIDDER, DOLOMITE PRODUCTS CO., INC. FOR A TOTAL AMOUNT OF \$2,910,217.50 MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

C. *Liquid Bituminous Material(s)*

MOTION: AWARDING THE BID FOR LIQUID BITUMINOUS MATERIAL(S) AS FOLLOWS: FOB – PLANT SITE TO THE FOLLOWING BIDDERS: SUIT-KOTE CORPORATION; VESTAL ASPHALT, INC.; AND MIDLAND ASPHALT MATERIALS, INC.; EMULSION WITH DISTRIBUTOR ON A LINE ITEM BASIS TO SUIT-KOTE CORPORATION; VESTAL ASPHALT, INC.; AND MIDLAND ASPHALT MATERIALS, INC.; EMULSION FOR COLD MIX ON A LINE ITEM BASIS TO SUIT-KOTE CORPORATION AND VESTAL ASPHALT, INC.; LIQUID BITUMINOUS MATERIAL(S) AEPM TO VESTAL ASPHALT, INC. FOR A TOTAL COST OF \$1.316 PER GALLON; AND RENTAL EQUIPMENT TO THE FOLLOWING BIDDERS: SUIT-KOTE CORPORATION; VESTAL ASPHALT, INC.; AND MIDLAND ASPHALT MATERIALS, INC. MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

D. *Slurry Seal Bituminous Overlay Project(s)*

MOTION: AWARDING THE BID FOR SLURRY SEAL BITUMINOUS OVERLAY PROJECT(S) TO THE LOW BIDDER, SUIT-KOTE CORPORATION FOR A TOTAL COST OF \$379,654.38 MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

E. *Prestressed Concrete Bridge Beams; Steuben County Bridge – BIN 2217490, Bridge #21-26-1, Waldo Road Over 5 Mile Creek – Town of Prattsburgh*

MOTION: AWARDING THE BID FOR PRESTRESSED CONCRETE BRIDGE BEAMS; STEUBEN COUNTY BRIDGE – BIN 2217490, BRIDGE #21-26-1, WALDO ROAD OVER 5 MILE CREEK – TOWN OF PRATTSBURGH TO THE LOW BIDDER, L. C. WHITFORD FOR A TOTAL COST OF \$65,000 MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

F. *Prestressed Concrete Bridge Beams; Steuben County Bridge – BIN 2217310, Bridge #19-5-1, Old State Road Over Tuscarora Creek – Town of Jasper*

MOTION: AWARDING THE BID FOR PRESTRESSED CONCRETE BRIDGE BEAMS; STEUBEN COUNTY BRIDGE – BIN 2217310, BRIDGE #19-5-1, OLD STATE ROAD OVER TUSCARORA CREEK – TOWN OF JASPER TO THE LOW BIDDER, L. C. WHITFORD FOR A TOTAL COST OF \$53,600 MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

G. *Crusher/Stacker Rental Combination – Mr. Spagnoletti recommended declaring the low bidder, Emerald Equipment Systems non-responsive as they did not meet the bid specifications. He recommended awarding the bid to Baschmann Services, Inc. for a total cost of \$57,350.*

MOTION: DECLARING EMERALD EQUIPMENT SYSTEMS A NON-RESPONSIVE BIDDER AND AWARDING THE BID FOR CRUSHER/STACKER RENTAL COMBINATION TO BASCHMANN SERVICES, INC. FOR A TOTAL COST OF \$57,350 MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

H. *Gravel/Stone Crushing*

MOTION: AWARDING THE BID FOR GRAVEL/STONE CRUSHING TO THE LOW BIDDER, DAGGETT SAND & GRAVEL, INC. FOR A TOTAL COST OF \$104,100 MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

I. *Crushed Limestone*

MOTION: AWARDING THE BID FOR CRUSHED LIMESTONE TO THE LOW BIDDER, DOLOMITE PRODUCTS COMPANY, INC., D/B/A A. L. BLADES FOR A TOTAL COST OF \$247,327.75 MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

J. *Portable Toilet Rental and Services and Septic Tank Pumping*

MOTION: AWARDING THE BID FOR PORTABLE TOILET RENTAL AND SERVICES AND SEPTIC TANK PUMPING TO THE LOW BIDDER, LARRY'S LATRINES FOR A TOTAL COST OF \$15,820 MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

VII. OTHER BUSINESS

Mr. Spagnoletti stated that the Howard Highway Superintendent had called because the engine in one of his machines went and it was going to cost \$75,000 to repair. He called Jerry Miller and Jerry was able to find a replacement engine for \$4,000.

MOTION: TO ADJOURN MADE BY MR. NICHOLS. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

****NEXT MEETING SCHEDULED FOR****

Monday, March 6, 2017

10:00 a.m.

Please send your agenda items to the Clerk of the Legislature's Office

NO LATER THAN NOON

Tuesday, February 27, 2017.

STEBEN COUNTY PUBLIC WORKS COMMITTEE

Monday, March 6, 2017

10:40 a.m.

*Legislative Committee Room
Steuben County Office Building
Bath, New York*

****MINUTES****

COMMITTEE: Gary D. Swackhamer, Chair Gary B. Roush, Vice Chair John V. Malter
Aaron I. Mullen Robert V. Nichols

STAFF: Jack K. Wheeler Mitchell Alger Vince Spagnoletti
Jennifer Prossick Steve Orcutt Lorelei Wagner
John Emo Tim Leonard Bryan Bailey
Andy Morse

LEGISLATORS: Carol A. Ferratella

OTHERS: Mary Perham
Doug Rapalee
Sarah Robbins, Southern Tier Tobacco Awareness Coalition

I. CALL TO ORDER

Mr. Swackhamer called the meeting to order at 10:40 a.m. and lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE FEBRUARY 6, 2017, MEETING MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

III. INTRODUCTION

Mr. Spagnoletti introduced Doug Rapalee who will be the new Deputy Commissioner of Public Works effective April 3, 2017.

IV. HIGHWAYS

A. *Grinder Rental Agreement* - Mr. Spagnoletti requested authorization to extend the grinder rental agreements with Schuyler and Yates counties for three years. The current cost to Schuyler and Yates counties is \$4,000 per day and we provide the operator and ground person. The cost for the rental of the Zipper is \$1,000 per day. The price for 2017 and 2018 will stay at \$4,000 per day and will increase to \$4,200 per day for 2019. Our cost to rent is \$2,200 per day without fuel. Schuyler and Yates provide the fuel.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO EXTEND THE GRINDER RENTAL AGREEMENTS WITH SCHUYLER AND YATES COUNTIES FOR THREE YEARS WITH THE COSTS FOR 2017 AND 2018 AT \$4,000 PER DAY AND THE COST FOR 2019 TO INCREASE TO \$4,200 PER DAY MADE BY MR. ROUSH. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

B. *Bridge NY Project* – Mr. Spagnoletti informed the committee that with the additional Bridge NY Project funding, we will be able to complete two major bridge projects this year. The first project is the CR 22 Bridge over the

Canisteo River in Cameron. He requested authorization to enter into an agreement with NYSDOT for \$450,000 for the design and right-of-way incidentals. This project is 95 percent federal funding and 5 percent local share. He requested authorization to appropriate \$427,500 of the federal share to this project and appropriate \$22,500 County share from the Future Bridge Projects Account.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO ENTER INTO AN AGREEMENT WITH THE NYSDOT FOR \$450,000 FOR THE DESIGN AND RIGHT-OF-WAY INCIDENTALS RELATIVE TO THE CR 22 BRIDGE OVER THE CANISTEO RIVER IN CAMERON; APPROPRIATING \$427,500 OF FEDERAL SHARE REVENUE AND APPROPRIATING \$22,500 COUNTY SHARE FROM THE FUTURE BRIDGE PROJECTS ACCOUNT TO THIS PROJECT MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

C. *Temporary Prefabricated Bridge* – Mr. Spagnoletti requested authorization to purchase an “Acrow” bridge from Yates County for a total cost of \$17,500. This bridge has a span of 60 feet and originally cost \$85,000. It has only been used one time. He requested authorization to purchase and add to his Major Equipment List.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO PURCHASE AN “ACROW” BRIDGE FROM YATES COUNTY FOR \$17,500 AND AMENDING THE MAJOR EQUIPMENT LIST TO REFLECT THIS PURCHASE MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

V. PARKS

A. *No Tobacco Policy* – Mr. Spagnoletti introduced Sarah Robbins from the Southern Tier Tobacco Coalition and Lorelei Wagner from Public Health, who have been assisting with the development of a non-smoking policy at County parks. Ms. Prossick commented this policy is similar to the policy for the County Office Building and is for enforcement purposes. The major issue with the parks is littering with chew and cigarette butts. We took samples of policies from different counties. This is just a policy that does away with the use of all products near the buildings and playground. They will put up signs 15 feet away from those areas. Warnings will be provided, and if they are not compliant, then an individual’s ability to come to the park may be revoked.

Mr. Wheeler commented the proposal before you is a good compromise. As with the County Office Building, we can revoke the license of someone to be on our premises. This really will be self-policing.

MOTION: ADOPTING THE NO TOBACCO POLICY FOR STEUBEN COUNTY PARKS AS PRESENTED BY THE COMMISSIONER OF PUBLIC WORKS MADE BY MR. ROUSH. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

VI. BIDS

A. *Asphalt Concrete, FOB Plant Site*

MOTION: AWARDED THE BID FOR ASPHALT CONCRETE, FOB PLANT SITE TO THE FOLLOWING BIDDERS ON A LINE ITEM BASIS: NORTHERN ASPHALT, LLC; SPALLINA MATERIALS, INC.; DOLOMITE PRODUCTS CO., INC.; ELMIRA ROAD MATERIALS, LLC; AND DALRYMPLE GRAVEL & CONTRACTING CO., INC. MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

B. *Asphalt Concrete, Miscellaneous In-Place*

MOTION: AWARDING THE BID FOR ASPHALT CONCRETE, MISCELLANEOUS IN-PLACE TO THE FOLLOWING BIDDERS ON A LINE ITEM BASIS: BOTHAR CONSTRUCTION, LLC; DALRYMPLE GRAVEL AND CONTRACTING CO. INC.; DOLOMITE PRODUCTS CO. INC.; AND SPALLINA MATERIALS, INC. MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

C. *Cold In-Place Recycling Project(s)*

MOTION: AWARDING THE BID FOR COLD IN-PLACE RECYCLING PROJECT(S) TO THE LOW BIDDER, SUIT-KOTE CORPORATION FOR A TOTAL COST OF \$1,206,554.04 MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

D. *Asphalt Milling*

MOTION: AWARDING THE BID FOR ASPHALT MILLING TO THE FOLLOWING BIDDERS, BASED ON LOWEST PRICE AND AVAILABILITY: VILLAGER CONSTRUCTION, INC.; BOTHAR CONSTRUCTION, LLC; KILLIAN CONSTRUCTION, LLC; DONEGAL CONSTRUCTION CORP.; AND SUIT-KOTE CORPORATION MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

E. *Pavement Grinding*

MOTION: AWARDING THE BID FOR PAVEMENT GRINDING TO SUIT-KOTE CORPORATION AND MIDLAND ASPHALT MATERIALS, INC. MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

F. *Geotextile Materials and Waterproofing Membrane*

MOTION: AWARDING THE BID FOR GEOTEXTILE MATERIALS AND WATERPROOFING MEMBRANE TO THE FOLLOWING BIDDERS ON A LINE ITEM BASIS: ALLIED BUILDING PRODUCTS; AND A.H. HARRIS & SONS, INC., MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

G. *Cutting Edges, Sander Chains & Shoes – One Time Purchase*

MOTION: AWARDING THE BID FOR CUTTING EDGES, SANDER CHAINS & SHOES; ONE TIME PURCHASE, THE LOW BIDDER, ON A LINE ITEM BASIS, CHEMUNG SUPPLY CORP. MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

H. *New Structural Steel*

MOTION: AWARDING THE BID FOR NEW STRUCTURAL STEEL TO THE LOW BIDDER, CHEMUNG SUPPLY CORPORATION, FOR A TOTAL COST OF \$57,244.60 MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

I. *Uniform Rental & Cleaning Service* – Mr. Spagnoletti requested authorization to extend the bid with Cintas Corp. through April 1, 2020 for a total cost of \$29.46 per week.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC TO EXTEND THE BID WITH CINTAS CORP. (COYNE TEXTILE) FOR UNIFORM RENTAL & CLEANING SERVICES THROUGH APRIL 1, 2020 AT A RATE OF \$29.46 PER WEEK MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

VII. OTHER BUSINESS

A. *Deputy Commissioner Residency Requirement* – Mr. Spagnoletti requested authorization to waive the residency requirement for the Deputy Commissioner of Public Works. Mr. Rapalee, who will begin work on April 3, 2017, lives in Penn Yan.

Mr. Wheeler explained there is a residency requirement and in the event of a vacancy of the Commissioner, the Deputy Commissioner would serve until an appointment was made. He would recommend supporting waiving the residency requirement.

Mr. Mullen asked how much time would the Deputy Commissioner spend out of the office? Mr. Spagnoletti stated his expectation is that the Deputy Commissioner would be out in the field most of the day. Mr. Wheeler commented in his view, living in Penn Yan, he would be closer than he would be in some places within the County. He feels comfortable that Mr. Rapalee could respond and be on site in a reasonable amount of time.

MOTION: RECOMMENDING WAIVING THE RESIDENCY REQUIREMENT FOR THE DEPUTY COMMISSIONER OF PUBLIC WORKS MADE BY MR. MALTER. SECONDED BY MR. NICHOLS FOR DISCUSSION.

Mr. Nichols asked if Mr. Spagnoletti retires, would we require Mr. Rapalee to move to the County? If not, would he be eligible to become Commissioner? Mr. Wheeler replied in his view, that to be appointed Commissioner, the person selected would be required to move to the County within a reasonable timeframe of six months to one year. To be Commissioner, they would need to be a resident of the County. Historically we have waived the residency requirements for Deputies. *Mr. Wheeler commented that in the event that Mr. Spagnoletti retired, then the Deputy would likely need to move to the County in the event that he wanted to become the Commissioner. Mr. Mullen said that it didn't seem logical that the Commissioner would need to be a resident, but not the Deputy, as the Deputy is the one who is out in the field more often.*

VOTE ON PREVIOUS MOTION: MOTION CARRIES 4-1. (MR. MULLEN OPPOSED). *Resolution Required.*

MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS' LAW, ARTICLE 7§ 105.1.H. THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OR EXCHANGE OF SECURITIES HELD BY SUCH PUBLIC BODY, BUT ONLY WHEN PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. ROUSH. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: TO ADJOURN MADE BY MR. ROUSH. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Respectfully Submitted by Amanda L. Chapman, Deputy Clerk, Steuben County Legislature

****NEXT MEETING SCHEDULED FOR****

Monday, April 3, 2017

10:00 a.m.

Please send your agenda items to the Clerk of the Legislature's Office

NO LATER THAN NOON

Monday, March 27, 2017.

STEBEN COUNTY PUBLIC WORKS COMMITTEE

Monday, April 3, 2017

10:00 a.m.

*Legislative Committee Room
Steuben County Office Building
Bath, New York*

****MINUTES****

COMMITTEE:	Gary D. Swackhamer, Chair Aaron I. Mullen	Gary B. Roush, Vice Chair Robert V. Nichols	John V. Malter
STAFF:	Jack K. Wheeler John Emo Tim Leonard Jennifer Demonstoy	Mitchell Alger Steve Orcutt Nate Alderman	Vince Spagnoletti Jennifer Prossick Andy Morse
LEGISLATORS:	Eric T. Booth Steven Maio	Carol A. Ferratella Scott J. Van Etten	Hilda T. Lando
OTHERS:	Jeff Smith, <i>The Leader</i>		

I. CALL TO ORDER

Mr. Swackhamer called the meeting to order at 10:00 a.m. and asked Mr. Malter to lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

Mr. Mullen requested the following statement be added to the fourth page of the March 6, 2017, minutes under the discussion regarding the residency requirements for the Deputy Commissioner:

“Mr. Wheeler commented that in the event that Mr. Spagnoletti retired, then the Deputy would likely need to move to the County in the event that he wanted to become the Commissioner. Mr. Mullen said that it didn’t seem logical that the Commissioner would need to be a resident, but not the Deputy, as the Deputy is the one who is out in the field more often.”

MOTION: ADOPTING THE MINUTES OF THE MARCH 6, 2017, MEETING AS AMENDED MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

III. LANDFILL

A. *Municipal Construction & Demolition Fee* - Mr. Spagnoletti informed the committee that the Steuben County Fairgrounds (Steuben County Agricultural Society), have asked if they could receive the municipal rate on demolition debris. We have a special municipal price of \$30.00 per ton and he recommended including the Steuben County Agricultural Society under that.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO INCLUDE THE STEUBEN COUNTY AGRICULTURAL SOCIETY UNDER THE MUNICIPAL PRICE FOR CONSTRUCTION AND DEMOLITION DEBRIS AT A RATE OF \$30.00 PER TON MADE BY MR. MULLEN. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

B. *Reclassifications* – Mr. Spagnoletti stated due to staff turnover, he is requesting two reclassifications. The first is reclassifying a Wastewater Treatment Plant Chief Operator, Grade 16, to a Wastewater Treatment Plant Assistant/Shift Operator, Grade 14.

MOTION: AUTHORIZING THE RECLASSIFICATION OF A WASTEWATER TREATMENT PLANT CHIEF OPERATOR, GRADE 16, TO A WASTEWATER TREATMENT PLANT ASSISTANT/SHIFT OPERATOR, GRADE 14 MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Mr. Spagnoletti stated the second request is to reclassify an Assistant Landfill Supervisor, Grade 14 to an Environmental Project Coordinator, Grade 16.

MOTION: AUTHORIZING THE RECLASSIFICATION OF AN ASSISTANT LANDFILL SUPERVISOR, GRADE 14, TO AN ENVIRONMENTAL PROJECT COORDINATOR, GRADE 16 MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

IV. HIGHWAYS

A. *Addition to Chemung County Grinder Rental Agreement* – Mr. Spagnoletti informed the committee that Chemung County has asked us to include a rental price for the grader, roller and water truck. He reviewed the rates for the equipment, with and without an operator. Mr. Malter asked is this the first time this has happened? Mr. Spagnoletti replied no. In the beginning we offered these at no charge, but then started charging. Now they are requesting access to this equipment again. Mr. Mullen asked if we send staff, does that affect our operations? Mr. Spagnoletti replied it will have some impact as renting out this additional equipment with operators would require four extra people. Mr. Mullen stated his primary concern is about the grader. Mr. Spagnoletti stated we have other graders we can use and this agreement will not prevent us from doing our work.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO ADD THE FOLLOWING CHARGES TO THE CHEMUNG COUNTY GRINDER RENTAL AGREEMENT: WATER TRUCK \$300/DAY FOR 8 HOURS OR \$400/DAY FOR 10 HOURS; WATER TRUCK WITH OPERATOR \$800/DAY FOR 8 HOURS OR \$1,000/DAY FOR 10 HOURS; GRADER \$550/DAY FOR 8 HOURS OR \$700/DAY FOR 10 HOURS; GRADER WITH OPERATOR \$1,050/DAY FOR 8 HOURS OR \$1,300/DAY FOR 10 HOURS; ROLLER \$400/DAY FOR 8 OR 10 HOURS; AND ROLLER WITH OPERATOR \$900/DAY FOR 8 HOURS OR \$1,000/DAY FOR 10 HOURS MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS FOR DISCUSSION.

Mr. Malter stated his only concern is the useful life of the equipment will be depleted. If the money from the rental is going into a capital project to replace the equipment, he would not have a problem with that. Mr. Spagnoletti replied he believes the money will go into the revenue line item and that ultimately ends up in the machinery fund. Mr. Wheeler stated you can appropriate the revenue however you choose.

Mr. Malter stated he does not want it to be used for additional revenue for the highway department. The money should go to the machinery fund for a capital project. Mr. Wheeler stated if it is in the machinery fund, we track that spending. We can establish a capital project or cap and that is used year to year.

Mr. Van Etten commented the machinery fund is an operating fund, not a capital fund. Mr. Malter asked do we have a capital project for machinery purchases? Mr. Wheeler replied not specifically. Mr. Mullen stated that he does not think it will create a lot of additional use of the equipment. Mr. Malter stated we don't know that. Mr. Spagnoletti stated last year they used the grinder 20 – 25 days. Mr. Mullen stated we will not be creating additional use as we would be using it anyway. Mr. Spagnoletti stated the grader and water truck would be used for 3 – 4 weeks. Mr. Malter asked what is the projected revenue? Mr. Spagnoletti replied last year we received \$43,000 and without the labor it would have been \$20,000. Mr. Malter stated that he will withdraw his objection.

VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 5-0.

B. *Design Agreement with Popli Engineers* – Mr. Spagnoletti informed the committee they will be doing a Federal aid bridge project on CR 66 in the Town of Hornellsville. This is a \$3 million project that will be built in 2020. He requested authorization to enter into a design agreement with Popli Engineers for \$270,000. This will be paid for by State and Federal funding.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO ENTER INTO A DESIGN AGREEMENT WITH POPLI ENGINEERS FOR \$270,000 FOR THE CONSTRUCTION OF THE CR 66 BRIDGE IN THE TOWN OF HORNELLSVILLE MADE BY MR. ROUSH. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

C. *Design Agreement with Fisher Engineers* – Mr. Spagnoletti informed the committee that they will be doing a Federal aid bridge project on CR 22 in the Town of Cameron. This is a \$3.5 million project that will be built in 2019. He requested authorization to enter into a design agreement with Fisher Engineers for \$362,000. The Federal portion is 95 percent; the County’s portion is 5 percent, which will be \$18,100.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO ENTER INTO A DESIGN AGREEMENT WITH FISHER ENGINEERS FOR \$362,000, WITH A COUNTY SHARE OF \$18,100 FOR THE CONSTRUCTION OF THE CR 22 BRIDGE IN THE TOWN OF CAMERON MADE BY MR. NICHOLS. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

D. *CR 119 Addison Easement Request* – Mr. Spagnoletti informed the committee that the Eagle Hotel was built on our right-of-way. He would like to allow them permission to encroach on our property so that they can sell the building, at which time we will allow an easement.

Ms. Prossick commented this was a State road until 1998 when it was handed over to the County. The building was built in the 1850’s and the second story balcony encroaches on our right-of-way. We need to spell out the terms for completing the paperwork. Mr. Mullen stated he will be abstaining, as he is an attorney with the firm that is handling this.

Mr. Swackhamer asked will an easement create a possible problem down the road if we release it to the landowner? Ms. Prossick stated you could do a release. It’s the second story balcony that is in the right-of-way air space. She stated she would prefer to do a straight easement, or you could do a boundary line agreement.

Mr. Nichols asked is there a possibility, as long as the building exists how it is, to allow it to be on our right-of-way; however, if they build onto it, then we go back to the original right-of-way? Ms. Prossick stated that would be a boundary line agreement. Mr. Nichols stated to him, that makes more sense and he would rather see the boundary line agreement. Mr. Malter stated he agrees.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO ENTER INTO A BOUNDARY LINE AGREEMENT WITH THE LANDOWNER OF THE EAGLE HOTEL ON CR 119 IN ADDISON MADE BY MR. NICHOLS. SECONDED BY MR. MALTER. MOTION CARRIES 4-0-1. (MR. MULLEN ABSTAINED) Resolution Required.

V. **BIDS**

A. *Prestressed Concrete Bridge Beams; CR 60 Over Christian Hollow Creek, Greenwood*

MOTION: AWARDED THE BID FOR PRESTRESSED CONCRETE BRIDGE BEAMS; STEUBEN COUNTY BRIDGE #60-7, CR 60 OVER CHRISTIAN HOLLOW CREEK, TOWN OF GREENWOOD, TO THE LOW BIDDER, L.C. WHITFORD FOR \$42,200.00 MADE BY MR. MALTER. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

B. *Prestressed Concrete Bridge Beams; CR 6 Over Nelis Creek, Avoca*

MOTION: AWARDING THE BID FOR PRESTRESSED CONCRETE BRIDGE BEAMS; STEUBEN COUNTY BRIDGE #6-6, CR 6 OVER NELIS CREEK, AVOCA TO L.C. WHITFORD FOR \$86,750.00 MADE BY MR. MALTER. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

C. *Cleaning, Washing and Sealing of Steuben County Bridges* – Mr. Spagnoletti recommended awarding to the low bidder, DeAngelo for \$174,439.90. This is \$61,000 more than last year. We have 145 bridges that we clean. These bridges are worth \$22 million. We have included cleaning out the guiderail areas and included under-bridge inspection units for 25 bridges.

MOTION: AWARDING THE BID CLEANING, WASHING AND SEALING OF STEUBEN COUNTY BRIDGES TO THE LOW BIDDER, DeANGELO FOR A TOTAL OF \$174,439.90 MADE BY MR. MALTER. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

D. *Crane Rental Services*

MOTION: AWARDING THE BID FOR CRANE RENTAL SERVICES TO THE FOLLOWING BIDDERS: MANSFIELD CRANE SERVICES; WILCOX GRAVEL & EXCAVATING, INC.; SILVERLINE CONSTRUCTION, INC.; AND C.P. WARD, INC. MADE BY MR. MALTER. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

E. *Traffic Control Signs*

MOTION: AWARDING THE BID FOR TRAFFIC CONTROL SIGNS TO THE FOLLOWING BIDDERS ON A LINE ITEM BASIS: SIGNS & SAFETY EQUIPMENT, INC.; COOK IRON STOVE CO.; AND SAFETY ZONE SPECIALISTS, INC. MADE BY MR. MALTER. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

F. *Steel Sign Posts, Replacement Parts*

MOTION: AWARDING THE BID FOR STEEL SIGN POSTS, REPLACEMENT PARTS TO THE FOLLOWING BIDDERS ON A LINE ITEM BASIS: EBERL IRON WORKS, INC.; GARDEN STATE HIGHWAY PRODUCTS, INC.; AND CHEMUNG SUPPLY CORP. MADE BY MR. MALTER. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

G. *Pavement Marking Paint*

MOTION: AWARDING THE BID FOR PAVEMENT MARKING PAINT TO THE LOW BIDDER, ZEBRA PAINT STRIPING, INC., FOR A TOTAL COST OF \$6,550.00 MADE BY MR. MALTER. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

H. *RFP – Collection and Disposal of Household Hazardous Waste*

MOTION: AWARDING THE RFP FOR THE COLLECTION AND DISPOSAL OF HOUSEHOLD HAZARDOUS WASTE TO MXI ENVIRONMENTAL SERVICES FOR A TOTAL COST OF \$24,162.00 MADE BY MR. MALTER. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

I. *Quote – Pothole Machine*

MOTION: AWARDING THE QUOTE FOR THE RENTAL OF A POTHOLE MACHINE FOR 4 TO 6 MONTHS TO MONROE TRACTOR FOR \$7,900.00 PER MONTH MADE BY MR. MULLEN. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

J. *Quote – Rubber Tired Roller*

MOTION: AWARDING THE QUOTE FOR THE RENTAL OF A RUBBER TIRED ROLLER FOR 3 MONTHS TO STEPHENSON EQUIPMENT, INC. FOR \$3,000.00 PER MONTH MADE BY MR. MULLEN. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

K. *Quote – Double Drum Vibratory Asphalt Roller*

MOTION: AWARDING THE QUOTE FOR THE RENTAL OF A DOUBLE DRUM VIBRATORY ASPHALT ROLLER FOR FIVE MONTHS TO GEORGE & SWEDE FOR \$3,000.00 PER MONTH MADE BY MR. MULLEN. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

L. *Quote – Single Drum Vibratory Padfoot Roller*

MOTION: AWARDING THE QUOTE FOR THE RENTAL OF A SINGLE DRUM VIBRATORY PADFOOT ROLLER FOR FOUR MONTHS TO GEORGE & SWEDE FOR \$3,000.00 PER MONTH MADE BY MR. MULLEN. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

VI. OTHER BUSINESS

A. *2017 Road and Bridge Projects* – Mr. Spagnoletti provided his 2017 Road and Bridge Projects presentation.

B. *Cabins at Kanakadea Park* – Mr. Malter stated he heard that we are building our own cabins at the park. Mr. Mullen asked does this replace Klipnocky? Mr. Spagnoletti stated we are building one cabin for the receptionist/office. In the future, we may put another couple of cabins in. Our crew is doing the construction.

MOTION: TO ADJOURN MADE BY MR. MALTER. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

****NEXT MEETING SCHEDULED FOR****

**Monday, May 1, 2017
10:00 a.m.**

**Please send your agenda items to the Clerk of the Legislature's Office
NO LATER THAN NOON
Monday, April 24, 2017.**

STEBEN COUNTY PUBLIC WORKS COMMITTEE

Monday, May 1, 2017

10:00 a.m.

*Legislative Committee Room
Steuben County Office Building
Bath, New York*

****MINUTES****

COMMITTEE: Gary D. Swackhamer, Chair John V. Malter Aaron I. Mullen
Robert V. Nichols

STAFF: Jack K. Wheeler Mitchell Alger Vince Spagnoletti
Steve Orcutt Doug Rapalee Andy Morse
Jennifer Prossick Jerry Miller Deb Cotter

LEGISLATORS: Joseph J. Hauryski Dan C. Farrand Carol A. Ferratella
Kelly H. Fitzpatrick

ABSENT: Gary B. Roush, Vice Chair

OTHERS: Mary Perham
Kristin Klemenz, B & W Towing

I. CALL TO ORDER

Mr. Swackhamer called the meeting to order at 10:00 a.m. and asked Mr. Malter to lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

Mr. Mullen stated he does not have any corrections; however, he does have a question for Mr. Spagnoletti. With regard to the hazardous waste bid, the \$24,000 award we made, is it a set fee or based on volume collected? Mr. Spagnoletti replied it is volume driven.

MOTION: APPROVING THE MINUTES OF THE APRIL 3, 2017, MEETING MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

III. HIGHWAYS

A. *Shared Services Summary* – Mr. Spagnoletti provided a summary of their shared services program. This information is available on the Public Works Department page on the County Website. There are numerous shared services they participate in, however, there are a few in particular that he would like to mention:

- ***Shared Use of Equipment – Fuel Tank System*** – Mr. Spagnoletti stated the installation of the fuel tank system cost the County \$630,000. We charge \$0.13 per gallon to other departments and municipalities which has resulted in a savings across the County.
- ***Salt Storage Buildings*** – We help with the construction of salt storage buildings and pay one-quarter to one-half of the cost. There are salt storage buildings in Pulteney, Thurston, Urbana and Wayne. The county has spent approximately \$200,000 and these are mostly utilized by the towns.

- **Precast Box Culverts** – Mr. Spagnoletti stated they make these for the towns at 40 percent less cost than if they purchased them from a vendor on bid. We also install them. Mr. Farrand commented this is a great program and he would like to note that the towns do provide assistance.
- **Bridges** - We design, build and maintain 142 town bridges. The towns maintain the approaches to the bridges, as well as the driving surface of the bridge. This is a \$50 million asset that the County is carrying for the towns and you are putting \$800,000 into the County budget to take care of those bridges.

Mr. Hauryski commented the Governor has required each county to hold meetings of a shared services panel. This week we will be holding our first meeting. What we have already included previously under shared services cannot be included in the new plan. Look at the volume of the shared services we do just with the Department of Public Works. Mr. Wheeler stated the way they have defined shared services in the past is if it is something that stops every year. Shared equipment with municipalities; in his view, each year that is new. With the bridges, you might be able to include the new ones that are coming up. He thinks we should take credit for it.

Mrs. Ferratella asked do we benchmark with other counties to see if they are doing similar things? Mr. Spagnoletti replied he does not have the figures on that. Mr. Wheeler replied it depends on how you measure it. If you measure the amount of equipment shared, that would be more accurate than measuring the additives. We will have the ability to see the shared services plans of other counties and we may be able to benchmark things better once those plans come out.

B. *Transfer of Property – Town of Caton* – Mr. Spagnoletti requested authorization to transfer a parcel of .83 acres from the Town of Caton to the County for \$1.00, so that we can build our new highway shop. With your approval, we would like to do the site work this year and do as much of the construction as we can with our own crews.

Mr. Maio commented that he is the Caton Town Attorney. They will be holding their Town Board meeting on the 2nd Wednesday. At that time, we will need to see if this is subject to a permissive referendum on the town side. If so, this transfer would not be effective for 30 days. The Town Board is in favor of this transfer.

MOTION: AUTHORIZING THE TRANSFER OF A PARCEL OF .83 ACRES FROM THE TOWN OF CATON TO THE COUNTY OF STEUBEN FOR \$1.00 FOR THE NEW HIGHWAY SHOP MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.

C. *Appropriation of NYSDOT Extreme Winter Recovery Funding* – Mr. Spagnoletti informed the committee the State budget came out with additional funding for Extreme Winter Recovery and Steuben County received \$642,568.87. He requested authorization to accept and appropriate this funding into the Capital Projects for Road Construction. With this funding, we could grind and blacktop 1.4 miles of CR 60 in the Town of West Union.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO ACCEPT \$642,568.87 IN NYSDOT EXTREME WINTER RECOVERY FUNDING AND APPROPRIATE TO THE CAPITAL PROJECTS D 5112-5-250-000 ROAD CONSTRUCTION FOR THE GRINDING AND BLACKTOP OF 1.4 MILES OF CR 60 IN THE TOWN OF WEST UNION MADE BY MR. NICHOLS. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.

IV. BIDS

A. *Tires & Recapping of Tires*

MOTION: AWARDING THE BID FOR TIRES & RECAPPING OF TIRES TO THE FOLLOWING BIDDERS ON A LINE ITEM BASIS: ALL SEASON TIRE; MCCARTHY TIRE SERVICE COMPANY OF NY, INC.; PARMENTER INC.; SEDAM TIRE; TALLMADGE TIRE SERVICE OF CORTLAND; AND VALLEY TIRE MADE BY MR. NICHOLS. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

B. *Prestressed Concrete Bridge Beams; Steuben County Bridge #20-12-1 Griswold Road Over Cooks Creek, Town of Lindley*

MOTION: AWARDING THE BID FOR PRESTRESSED CONCRETE BRIDGE BEAMS; STEUBEN COUNTY BRIDGE #20-12-1 GRISWOLD ROAD OVER COOKS CREEK, TOWN OF LINDLEY TO THE LOW BIDDER, L.C. WHITFORD FOR \$58,000 MADE BY MR. NICHOLS. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

C. *Vegetation Control – Application of Herbicide(s)* – Mr. Spagnoletti informed the committee that there are two options; Option A and Option B. Option B now includes the spraying of 10,000 highway signs. He recommended awarding to the low bidder, Allen Chase Enterprises.

MOTION: AWARDING THE BID FOR VEGETATION CONTROL – APPLICATION OF HERBICIDE(S) TO THE LOW BIDDER, ALLEN CHASE ENTERPRISES FOR OPTION A - \$47,400 AND OPTION B - \$50,400 MADE BY MR. NICHOLS. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

D. *Industrial Electrical Services*

MOTION: AWARDING THE BID FOR INDUSTRIAL ELECTRICAL SERVICES TO INFINITY ELECTRIC AT A RATE OF \$85.00 PER HOUR MADE BY MR. NICHOLS. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

V. OTHER BUSINESS

A. *Accepting and Appropriating Grant for Excavator* – Mr. Wheeler informed the committee that Assemblyman Palmesano facilitated securing a grant through the New York State Dormitory Authority for a rubber-track excavator. This will be used jointly between Steuben County and the Steuben County Soil & Water Conservation District. The estimated cost of the machine is \$115,000 and the grant is \$100,000. He requested authorization to accept the grant and appropriate the funding to the Public Works Major Equipment line, and amend the Major Equipment list.

MOTION: AUTHORIZING THE COUNTY MANAGER TO ACCEPT A NEW YORK STATE DORMITORY AUTHORITY GRANT IN THE AMOUNT OF \$100,000 FOR THE PURCHASE OF A RUBBER-TRACK EXCAVATOR; APPROPRIATING SAID FUNDING INTO THE PUBLIC WORKS MAJOR EQUIPMENT LINE AND AMENDING THE PUBLIC WORKS MAJOR EQUIPMENT LIST TO REFLECT THIS PURCHASE MADE BY MR. MALTER. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Mr. Spagnoletti commented we do a lot of work with Soil & Water. Jeff Parker does a tremendous amount of work for the towns and the County.

B. *RFP for Dig Safely* – Mr. Spagnoletti informed the committee that typically we do the research necessary to trace the leachate treatment lines and fiber optic lines. He requested authorization to solicit requests for proposals for a private firm to do that research for us. We just do not have the staff available to do it. This is just for the mark outs.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS, IN CONJUNCTION WITH THE PURCHASING DIRECTOR, TO SOLICIT REQUESTS FOR PROPOSALS FOR A VENDOR TO DO THE MARK OUTS FOR DIG SAFELY MADE BY MR. MULLEN. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

C. *Kanakadea Park Cabins* – Mr. Spagnoletti stated last month Mr. Malter had asked about the cabins at the park. Klipnocky had put in four cabins to rent and one office cabin. The cabins were very popular. Klipnocky removed the cabins, so last year, 2016, we used some funds to construct an office cabin and this year we are going to use about

\$7,000 to build one rental cabin. Additionally, in the past we have used wood picnic tables. We are now making them out of metal pipe frames. The wood tables cost \$100 and the metal pipe frame tables are \$200. We will plan to make 10 tables per year.

Mr. Malter asked is it your intention to build more cabins? Mr. Spagnoletti replied he does not know at this point. He would like to wait and see what we get in revenues from the rental. Mr. Farrand commented the building trades program at BOCES are always looking to do a couple of projects.

MOTION: TO ADJOUR MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

****NEXT MEETING SCHEDULED FOR****

**Monday, June 5, 2017
10:00 a.m.**

**Please send your agenda items to the Clerk of the Legislature's Office
NO LATER THAN NOON
Tuesday, May 30, 2017.**