

**STEBEN COUNTY HUMAN SERVICES, HEALTH & EDUCATION COMMITTEE**

*Wednesday, January 4, 2017*

*9:00 a.m.*

*Legislative Committee Room  
Steuben County Office Building  
Bath, New York*

**\*\*AMENDED MINUTES\*\***

**COMMITTEE:** Carol A. Ferratella, Chair                      Hilda T. Lando, Vice Chair                      K. Michael Hanna  
                         Steven P. Maio    Randolph J. Weaver

**STAFF:** Jack K. Wheeler    Jennifer Prossick    Patty Baroody  
                         Lynette McNally    Christine Towner    Hank Chapman  
                         Darlene Smith    Kathy Muller    Andy Morse

**LEGISLATORS:** Joseph J. Hauryski    Kelly H. Fitzpatrick    Robin K. Lattimer  
                         John V. Malter

**OTHERS:** Mary Perham

**I. CALL TO ORDER**

Mrs. Ferratella called the meeting to order at 9:00 a.m. and asked Mr. Hanna to lead the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE DECEMBER 7, 2016, MEETING MADE BY MR. WEAVER. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**III. DEPARTMENTAL REQUESTS**

A. Public Health

1. **Preschool Contract** – Mrs. Smith requested authorization to enter into a new contract with Theresa Miller, Speech-Language Pathologist, to provide preschool related services **at a rate of \$65.00 per individual session and \$32.50 per group session.**

**MOTION: AUTHORIZING PUBLIC HEALTH TO ENTER INTO A CONTRACT WITH THERESA MILLER, SPEECH-LANGUAGE PATHOLOGIST, TO PROVIDE PRESCHOOL RELATED SERVICES AT A RATE OF \$65.00 PER INDIVIDUAL SESSION AND \$32.50 PER GROUP SESSION MADE BY MRS. LANDO. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

2. **Preschool Budget Adjustment** – Mrs. Smith informed the committee that in 2016, they saw a 5 percent increase in the number of children receiving services this year, as well as more children being enrolled in center based programs, which are more expensive. She requested authorization to transfer a total of \$214,000 from various line items within the Special Children’s Services budget and appropriate \$93,000 to the Tuition & Services line item, and \$121,000 to the Transportation line item.

**MOTION: AUTHORIZING THE DIRECTOR OF PUBLIC HEALTH TO TRANSFER A TOTAL OF \$214,000 FROM VARIOUS LINE ITEMS WITHIN THE SPECIAL CHILDREN’S SERVICES BUDGET AND APPROPRIATING \$93,000 TO THE TUITION & SERVICES LINE ITEM, AND \$121,000 TO THE TRANSPORTATION LINE ITEM MADE BY MRS. LANDO. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

B. Office for the Aging

1. **2017 RSVP Contracts** – Mrs. Baroody requested authorization to renew contracts with the Institute for Human Services for Special Projects at \$20,780 annually, and Volunteer Coordination at \$42,768 annually.

**MOTION: AUTHORIZING THE DIRECTOR FOR THE OFFICE FOR THE AGING TO RENEW RSVP CONTRACTS WITH THE INSTITUTE FOR HUMAN SERVICES FOR SPECIAL PROJECTS AT \$20,780 ANNUALLY, AND VOLUNTEER COORDINATION AT \$42,768 ANNUALLY MADE BY MR. HANNA. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

2. **RFP Award – Personal Emergency Response System** – Mrs. Baroody informed the committee they put out an RFP for a personal emergency response system to include fall protection. They received three proposals from CST Link to Life, E.A.R.S. Lifeline – Noyes Hospital, and St. James MercyLine. She recommended awarding the RFP to St. James MercyLine at a rate of \$19.00 per month or \$29.00 per month with fall detection.

**MOTION: AWARDING THE RFP FOR PERSONAL EMERGENCY RESPONSE SYSTEM WITH FALL DETECTION TO THE ST. JAMES MERCYLINE AT A RATE OF \$19.00 PER MONTH OR \$29.00 PER MONTH WITH FALL DETECTION MADE BY MR. WEAVER. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

C. Office of Community Services

1. **Budget Adjustment** – Dr. Chapman informed the committee that as of December 1, 2016, the NYS Office of Mental Hygiene officially started health home care management for children, and discontinued the children's ICM and SCM programs. Clients will now be enrolled in the Children's Health Home. He requested authorization to transfer all expenses and revenues from their children's ICM and SCM line items to the new cost center entitled Children's Health Home.

**MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE OF COMMUNITY SERVICES TO TRANSFER ALL EXPENSES AND REVENUES IN THE CHILDREN'S ICM AND SCM LINE ITEMS TO A NEW COUNTY COST CENTER ENTITLED CHILDREN'S HEALTH HOME MADE BY MR. MAIO. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

IV. SUBCOMMITTEE REPORTS

A. **Nutrition Task Force** – Mrs. Baroody informed the committee that the Nutrition Task Force is now meeting on a quarterly basis. The next meeting has been scheduled for February 2, 2017. Everything is going well. The big transition has been made and we are now working one on one with cases that have unique circumstances. The congregate meals program is also working well. The only change is that staff at those sites need to go in and start heating the food earlier.

B. **Smart Steuben** – Mrs. Lando stated she attended a meeting yesterday and the committee discussed the CHIP. She was impressed with the number of activities that have already been started. There are a number of agencies working together and have done a great job so far.

V. OTHER BUSINESS

A. **Drug Forum** – Mr. Wheeler informed the committee that they had a meeting with staff and external stakeholders that we work closely with. We are tentatively looking to hold the forum in early February and are working to confirm the location. Additionally, our tentative agenda includes education awareness and we will be addressing both substance abuse and Opioids. Opioid abuse will be our focus, however, discussion will not be limited to that. The Council on Addiction will present that portion. We will have the group from Addison come in and talk about personal stories, and there will also be a panel discussion with our County Departments and Law Enforcement. Mr. Wheeler stated they also have worked on a one-sheet handout. One side has information for an individual who has a problem with

substance/Opioid abuse and the other side is information for a caregiver. Information includes numbers to call, 911 for an emergency, 211 for information, etc. It will also include a listing of services available. We will distribute this at the forum and will also post it on our website.

Mrs. Ferratella asked how will this be advertised? Mr. Wheeler replied once we finalize the location, we will send out press releases and will also engage our partner agencies and the schools to promote the forum. Mrs. Lando commented the Corning School District distributes a newsletter and she thinks that might be a good idea.

Dr. Chapman commented that he thinks things are going very well. From his perspective, this has promoted a collaborative team and it has been good to unify everyone. Mr. Hanna asked are you seeing your numbers going up? Dr. Chapman replied our numbers have been staying about the same. Mrs. Lando commented the death rate has gone up.

Mrs. Smith commented we have had some local physicians attend these meetings and they have a very different perspective. It has been helpful to have their insight. The physicians view this as primarily a mental health problem. Mr. Wheeler stated one of those physicians contacted him after reading an article in the paper, stating that it is very difficult to access different service/treatment options. Dr. Chapman has been working with the State to give patients quicker access to services.

Mr. Hanna asked is AA involved? Mr. Wheeler replied we will list the contact information for both AA and NA. We have engaged those providers, but do not have a representative as of yet.

B. **Goals** – Mr. Hauryski stated that he has been working with Mr. Wheeler to look at what the Legislature may want to undertake in the coming year. He asked the committee to come up with one area/topic that they would like to see accomplished this year. Next month he will be looking to have the committee provide the details to Mr. Wheeler.

Mr. Wheeler commented the departments will have to submit their goals for 2017 and they will be more targeted down to 3 – 5 goals.

Mr. Hauryski stated with the department goals, Mr. Wheeler has established a spreadsheet to show where the goals are being accomplished. That is helpful to the departments, as well as us. Going forward, we will be looking at the construction of a new facility, which will impact some of our committees.

**MOTION: TO ADJOURN MADE BY MRS. LANDO. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**\*\*NEXT MEETING SCHEDULED FOR\*\***

**\*\*PLEASE NOTE CHANGE\*\*Wednesday, February 8, 2017\*\*PLEASE NOTE CHANGE\*\*  
9:00 a.m.**

**Please send your agenda items to the Clerk of the Legislature's Office  
NO LATER THAN NOON  
Wednesday, January 25, 2017.**

**STEBEN COUNTY HUMAN SERVICES, HEALTH & EDUCATION COMMITTEE**

*Wednesday, February 8, 2017*

*9:00 a.m.*

*Legislative Committee Room  
Steuben County Office Building  
Bath, New York*

**\*\*MINUTES\*\***

**COMMITTEE:** Carol A. Ferratella, Chair                      Hilda T. Lando, Vice Chair                      K. Michael Hanna  
                    Steven P. Maio

**STAFF:** Jack K. Wheeler                                      Andy Morse                                      Jennifer Prossick  
                    Bill Caudill    Kathy Muller                                      Lise Reynolds  
                    Darlene Smith    Hank Chapman                                      Christine Towner

**LEGISLATORS:** Joseph J. Hauryski                      John V. Malter

**OTHERS:** Mary Perham  
                    Jeff Smith, *The Leader*

**ABSENT:** Randolph J. Weaver

**I. CALL TO ORDER**

Mrs. Ferratella called the meeting to order at 9:00 a.m. and asked Mrs. Towner to lead the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE JANUARY 4, 2017, MEETING MADE BY MR. HANNA, SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 3-0. (MRS. LANDO ABSENT FOR VOTE)**

**III. DEPARTMENTAL REQUESTS**

A. Department of Social Services  
1. **Content Management Solutions RFP** – Ms. Muller informed the committee that for 2017 she has budgeted for a management system software package for I-Pads for caseworkers. She requested authorization to put out an RFP.

**MOTION: AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES, IN CONJUNCTION WITH THE PURCHASING DIRECTOR, TO ISSUE A REQUEST FOR PROPOSAL FOR CONTENT MANAGEMENT SOLUTIONS SOFTWARE MADE BY MR. HANNA. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

2. **Recovery on Medicaid Inmates** – Ms. Muller informed the committee that the Sheriff had been paying hospital expenses on inmates in the Jail. Our department has assisted the Sheriff's Office with back billing for those expenses as Medicaid will cover those costs for inmates eligible for benefits. We are also working with them on billing going forward. To-date, they have recovered \$87,000 and there is \$142,000 in outstanding costs. We will continue to assist the Sheriff's Office until all of the providers are billing Medicaid directly.

3. **Mobile Work Program** – Chairman Hauryski asked Ms. Muller how she would rate the Mobile Work Program for 2016? Ms. Muller replied the work crews have been busy with many projects. We have

implemented a monthly training program for the Public Assistance clients. She does not think they need to add another crew, but we do need to look at how to increase participation numbers on the crews. We have seen a decline in numbers. Mr. Wheeler commented one of our crews is doing higher-level jobs such as electrical and plumbing.

B. Office of Community Services

1. **Compeer Contract** – Dr. Chapman requested authorization to renew the contract with Compeer, Inc. They recruit and train volunteers to provide supported friendships for individuals living with mental illness, as well as host numerous other social activities. The New York State Office of Mental Health provides us with \$18,000 for this program.

**MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE OF COMMUNITY SERVICES TO RENEW THE CONTRACT WITH COMPEER, INC. FOR AN ANNUAL AMOUNT NOT TO EXCEED \$18,000 MADE BY MR. HANNA. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

C. Youth Bureau

1. **Update on Rural Homeless Youth Study** – Mr. Caudill distributed a summary of the Rural Homeless Youth Study. The purpose of the study was to conduct a broad analysis to assess the issues and needs of Steuben County youth who are homeless, to assess resources and services that are available, or lacking; to assess the prevalence of homelessness among youth and to assess the ability and effectiveness of the public and private service system to effectively serve youth. This study was originally done as the schools had complained about the number of homeless kids in their districts. We were able to use State funding to conduct the study.

Mr. Caudill stated one of the key findings was that there are conflicting definitions of what it means for youth to be homeless. This results in discrepancies in the reported number of youth. The NYSTEACHS annual report of thirteen school districts in Steuben County reported that there were 227 homeless youth. Of that, 167 were living with a friend, family member or other individual. Ms. Muller explained the Department of Social Services works off of NYS regulations and the school districts work off of the Federal regulations. Under our definitions, a youth living with a friend or family member is not considered homeless, even though they are not residing in their primary residence. However, under the Federal regulations, in that same situation, the schools are indicating that the youth is homeless.

Mr. Caudill stated each school district is required to have a homelessness liaison. Ms. Muller stated the districts are also supposed to provide a monthly report to the Department of Social Services of the number of homeless youth, and we do not receive those. Mr. Caudill stated we will need to work to improve communication between all of the stakeholders.

Mrs. Lando asked what are the next steps? Mr. Caudill replied he will provide a brief overview at the Youth Bureau Annual Dinner which will be held on March 6<sup>th</sup> at the Bath Country Club. The next step is to improve communication between the schools and other stakeholders.

D. Public Health

1. **Approval of Separate Contract with Regional Health Information Organization (RHIO)** – Mrs. Smith stated the County has a signed agreement with the Regional Health Information Organization (RHIO), which is part of DSRIP and this agreement covers Public Health, Mental Health and Social Services. As we have implemented, we are learning that we should have separate agreements for each of the departments so that we do not have access to one another's information. She requested authorization to enter into three separate agreements.

**MOTION: AUTHORIZING SEPARATE AGREEMENTS WITH THE REGIONAL HEALTH INFORMATION ORGANIZATION (RHIO) FOR THE FOLLOWING DEPARTMENTS: PUBLIC HEALTH, OFFICE OF COMMUNITY SERVICES AND DEPARTMENT OF SOCIAL SERVICES MADE BY MRS. LANDO. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

2. **Correction to Minutes** – Mrs. Smith stated that the December and January minutes state that the rates for the Preschool contracts are set by the State. That is incorrect as each individual and each agency set their own rate, although they are largely standardized.

*Secretary's Note: The minutes of the December and January meetings have been corrected.*

3. **Steuben County Health Profile** – Mrs. Smith stated the Finger Lakes Health Service Agency gathered data for the counties within their network and she will forward copies to all Legislators. The profile shows health behavior, life expectancy by zip code, leading causes of death, population health measures, etc. Research shows the biggest driver of life expectancy is socio-economic status. Those who are poorer typically do not lead a very healthy lifestyle. The leading causes of death in Steuben County are heart disease and cancer. All of the information in this profile is for point of reference.

Mrs. Ferratella commented that smoking is a big issue, however, we cannot get people to sign up for the smoking cessation program. Mrs. Smith stated that program does not work unless the individual wants to quit. Mrs. Ferratella stated that now there are about 50 percent of the counties in the State in favor of T21 which is a proposal that individuals must be 21 or older to purchase tobacco. Mr. Wheeler commented the State will be looking at that this year and it has already been passed by the Assembly.

E. County Manager

1. **Yoga Program** – Mr. Wheeler informed the committee that the County has been offering a yoga program for employees, and if space allows, for family members. The instructor is Nicole Stumpf. She charges \$60 per six or eight week session. The participants pay \$30 per session and a minimum of 15 individuals need to sign up. In the rare case when there are not the minimal number of participants, the County makes up the difference using wellness funds. Over the past year we have paid Ms. Stumpf \$5,600, however, the only cost to the County has been \$610 as the remainder is paid by the participants. We are looking to change the methodology of this system and have the participants directly pay Ms. Stumpf. Until we put that new methodology into practice, he requested authorization to contract with Ms. Stumpf to provide yoga instruction at a cost of \$60 per session, not to exceed \$5,600 annually. The next session will begin in two weeks. Essentially the committee is ratifying what is already being done and formalizing with a contract and waiving the procurement policy for this. Once we change our methodology, we will no longer need the contract. Mr. Wheeler commented that all employees who participate in this program sign a liability waiver.

**MOTION: WAIVING THE PROCUREMENT PROCESS AND AUTHORIZING THE COUNTY MANAGER TO CONTRACT WITH NICOLE STUMPF TO PROVIDE YOGA INSTRUCTION TO COUNTY EMPLOYEES AT A RATE OF \$60.00 PER SESSION, NOT TO EXCEED \$5,600 ANNUALLY MADE BY MR. HANNA. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

2. **Drug Forum** – Mr. Wheeler reminded the committee that the Drug Forum will be held tomorrow evening, February 9<sup>th</sup> at the Bath Haverling Auditorium. We will begin with an informational session at 5:30 pm with the actual forum taking place from 6:00 pm – 7:30 pm. Mrs. Lando stated she read in a recent newsletter that Erie County has 50 confirmed opioid deaths in January.

IV. **OTHER BUSINESS**

A. *2017 Goals* – Mrs. Ferratella stated that Mrs. Lando recommended the following ideas:

- Work with Public Health on their Comprehensive Plan
- Work with County Manager, Department Heads and Legislature to address Opioid issues
- Affordable Care Act
- Spend more time learning about the departments under this committee
- Work with County Manager and Department Heads to determine what services could be shared and/or consolidated

Mrs. Ferratella stated Mr. Wheeler has done a good job of communicating utilizing Mary Perham and Facebook. One of her thoughts is that we almost need to go out and touch people as it doesn't seem that we get a lot of participation in various programs that are going on. The committee needs to think about ways to do that.

Mr. Maio commented his two thoughts were similar to what Mrs. Lando proposed. We will need to keep the Affordable Care Act on the radar as that may pose some challenges going forward, depending on what changes are made. His other thought is that we need to make it easier for people to find what programs they are looking for as similar programs fall under the same umbrella. We also need to encourage more participation and interest in programs.

Mrs. Ferratella commented she thinks it is helpful when the Sheriff and the District Attorney have taken the time to attend some of the Town Board meetings and present programs. Maybe that is something we could look at having the departments under this committee do. She stated that she would also like to look into the voids in the reporting from the schools and come up with a mechanism to make that better. Mr. Wheeler commented the schools are working on that.

B. *2016 Goals* – Mr. Wheeler stated that he will be sending out the 2016 Annual Report later this month. Mrs. Ferratella reviewed the committee's 2016 goals which were attending more department functions, working with the Nutrition Task Force, continue to work with Public Health on their Strategic Plan, working with Public Health to raise awareness of the drug issue, focus on reducing wait times in Mental Health and monitoring the Veterans Service Agency VIMS software package.

Mr. Hanna stated that he would like to hear from the departments heads on how the committee is doing. Mr. Wheeler stated the department heads do a great job of identifying needs and the committee has done a great job supporting them.

#### **V. SUBCOMMITTEE REPORTS**

A. *Nutrition Task Force* – Mrs. Ferratella reported there is no new information. The cook-chill program is going well. Corning Meals on Wheels is now in the black. Mrs. Lando stated there was a discussion regarding the Compass forms at NYSAC. She reminded the committee these are the 30-page forms that are very intrusive. Corning Meals on Wheels believes it is against their non-profit status to ask these questions. Mrs. Lando stated that she will continue to pursue this.

B. *S2AY Rural Network* – Mrs. Ferratella stated they have received a \$2.5 million grant for community-based organizations that do not use Medicaid, that have a budget of \$5 million or less, and provide human services programs.

C. *Tall Cop Forum* – Mrs. Ferratella announced that a Tall Cop Forum will be held on March 29<sup>th</sup> at the Bath Haverling School. This forum will also be discussing drug use.

**MOTION: TO ADJOURN MADE BY MR. HANNA. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Respectfully Submitted by Amanda L. Chapman, Deputy Clerk, Steuben County Legislature

**\*\*NEXT MEETING SCHEDULED FOR\*\***

**Wednesday, March 1, 2017**

**9:00 a.m.**

**Please send your agenda items to the Clerk of the Legislature's Office**

**NO LATER THAN NOON**

**Wednesday, February 22, 2017.**

**STEUBEN COUNTY HUMAN SERVICES, HEALTH & EDUCATION COMMITTEE**

*Wednesday, March 1, 2017*

*9:00 a.m.*

*Legislative Committee Conference Room*

*Steuben County Office Building*

*Bath, New York*

**\*\*MEETING CANCELLED\*\***



**STEBEN COUNTY HUMAN SERVICES, HEALTH & EDUCATION COMMITTEE**

*Wednesday, April 5, 2017*

*9:00 a.m.*

*Legislative Committee Room  
Steuben County Office Building  
Bath, New York*

**\*\*MINUTES\*\***

<b>COMMITTEE:</b>	Carol A. Ferratella, Chair Steven Maio	Hilda T. Lando, Vice Chair Randolph J. Weaver	K. Michael Hanna
<b>STAFF:</b>	Jack K. Wheeler Cathy Baker Lise Reynolds Nate Alderman	Mitchell Alger Hank Chapman Darlene Smith Jennifer Demonstoy	Patty Baroody Kathy Muller Jennifer Prossick Alan Reed
<b>LEGISLATORS:</b>	Joseph J. Hauryski	Steven Maio	John V. Malter
<b>OTHERS:</b>	Jeff Smith, <i>The Leader</i> Mary Perham		

**I. CALL TO ORDER**

Mrs. Ferratella called the meeting to order at 9:00 a.m. and asked Ms. Muller to lead the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE MARCH 1, 2017, MEETING MADE BY MRS. LANDO. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**III. DEPARTMENTAL REQUESTS**

A. Office of Community Services

1. **Canisteo Valley Lease Agreement** – Dr. Chapman requested authorization to enter into a lease agreement with Canisteo Valley Family Practitioners. Under the State DSRIP project, we have agreed to provide services within a primary care physician’s location. The lease is \$1,000 per month, which includes a fully furnished office, waiting area, conference room to hold group meetings, internet, phone and front office support.

Mr. Weaver asked will this be separate from your office location in North Hornell? Dr. Chapman replied it will be in addition to. We will still have our Seneca Street location. Two staff, one from mental health and the second from substance abuse, will share this office. Each individual will work 2 ½ days per week. When they are not at Canisteo Valley Family Practitioners, they will be working out of the Seneca Street location.

Mrs. Ferratella asked will this be by appointment? Dr. Chapman replied yes. We will have the ability to receive referrals directly from the physician, and we will also be able to refer clients directly to this physician.

Mrs. Lando asked what is the difference between this and the North Hornell location? Dr. Chapman replied the location in North Hornell is one of our satellite clinics. This would be a new location. Mr. Wheeler stated this is part of the Medicaid Redesign; DSRIP. Funding is attached and we would be reimbursed. One of the projects that we attested to was co-locating with a primary care physician and the goal is to improve access.

Mr. Maio asked should we be looking at consolidating at one location? Mr. Wheeler replied he does not think the space would be adequate. Dr. Chapman stated it is to our advantage to have locations throughout the County.

Mrs. Ferratella asked have you communicated this to the public? Dr. Chapman replied not yet. We need to get the contract in place first and also need to complete an application to State OMH and OASAS as they will need to approve this as a satellite location. Once everything is in place, we will advertise through the County website, have Ms. Perham do an article, and publicize through our office as well as Canisteo Valley Family Practitioners. Ms. Prossick asked what is the term of the lease? Dr. Chapman replied it is one year.

**MOTION: AUTHORIZING THE DIRECTOR OF COMMUNITY SERVICES TO ENTER INTO A LEASE AGREEMENT FOR ONE YEAR WITH CANISTEO VALLEY FAMILY PRACTITIONERS FOR OFFICE SPACE TO PROVIDE MENTAL HEALTH AND SUBSTANCE ABUSE SERVICES FOR \$1,000 PER MONTH MADE BY MR. HANNA. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

B. Office for the Aging

1. **RSVP Volunteer Recognition Event** – Mrs. Baroody requested authorization to spend \$1,500 for the annual RSVP Volunteer Recognition event. This will be held on May 18, 2017 at the Curtiss Museum.

**MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE FOR THE AGING TO SPEND UP TO \$1,500 ON THE ANNUAL RSVP VOLUNTEER RECOGNITION EVENT TO BE HELD ON MAY 18, 2017, AT THE CURTISS MUSEUM MADE BY MR. WEAVER. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

2. **Donation Acceptance** – Mrs. Baroody informed the committee that they received another installment from the estate of a former client in the Hornell area. She requested authorization to accept a donation of \$12,139.69. She stated these funds will be used to reprint their services directory and to purchase webcams to provide better communication between their three office locations.

**MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE FOR THE AGING TO ACCEPT A DONATION OF \$12,139.69 FROM THE ESTATE OF A FORMER CLIENT IN THE HORNELL AREA MADE BY MRS. LANDO. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

3. **Institute for Human Services Contract** – Mrs. Baroody stated the 2017 budget includes a revenue line item for \$27,063 for the operation of the BIPP expansion of the NYCONNECTS Program; however, it does not include a corresponding expense line item. She requested authorization for an expense line item to be created.

**MOTION: AUTHORIZING THE CREATION OF AN EXPENSE LINE ITEM IN THE AMOUNT OF \$27,063 IN THE OFFICE FOR THE AGING'S 2017 BUDGET TO CORRESPOND WITH THE REVENUE LINE ITEM FOR THE INSTITUTE FOR HUMAN SERVICES FOR THE OPERATION OF THE BIPP EXPANSION OF THE NYCONNECTS PROGRAM MADE BY MR. WEAVER. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

4. **ProAction Contract** – Mrs. Baroody stated when ProAction transitioned to the Cook-Chill Program in 2016, they ended up spending less and there was some carryover of Federal funds of \$10,000. She requested authorization to increase the 2017 contract by \$10,000. These Federal carryover funds can only be used for the meals program.

**MOTION: AUTHORIZING THE DIRECTOR FOR THE OFFICE FOR THE AGING TO INCREASE THE 2017 PROACTION CONTRACT BY \$10,000 MADE BY MRS. LANDO. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

5. **Nutrition Task Force** – Mrs. Baroody stated the next meeting will be May 11<sup>th</sup> at 2pm. The satisfaction surveys for the next Cook-Chill program are starting to trickle in. So far, of the surveys received, there is a 93 percent satisfaction rate.

Mrs. Lando asked where do we stand with the kitchen? Mrs. Baroody replied that project has been put on hold for a while. They are still looking at options. ProAction has found that their situation is not so urgent since Lakeview made the plumbing upgrades.

C. Public Health

1. **Approval to Bid Preschool Transportation Services** – Mrs. Smith requested authorization to solicit bids for Preschool Transportation Services.

**MOTION: AUTHORIZING THE DIRECTOR OF PUBLIC HEALTH, IN CONJUNCTION WITH THE PURCHASING DIRECTOR, TO SOLICIT BIDS FOR PRESCHOOL TRANSPORTATION SERVICES MADE BY MR. WEAVER. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

2. **Monthly Report** – Mrs. Smith informed the committee that along with the monthly report on the portal, she also submitted the results of the HPV and Chlamydia QI Projects and both were recently completed.

3. **Drug Forum** – Mr. Hauryski stated at the Drug Forum that was held at Haverling School, you were one of the departments not called upon. What area of public health are we involved in with regard to the opioid problem? Mrs. Smith replied we are more in the area of supporting other departments and providing education for residents in the County. There are no direct services that we can, or do, provide related to this. We could expend a little into offering training and disbursement of Narcan. Now there is a medication drop-box out in front of the County Office Building. Mr. Hauryski asked where is the outreach being done? Mrs. Smith replied through social media. Mr. Hauryski asked what about the schools? Mrs. Smith replied not really, as we are limited as to what we can speak about in the schools and that is not State aid reimbursable.

Mr. Wheeler commented there are other initiatives through the Finger Lakes Health Systems Agency. Public Health is a key player in this. Mrs. Smith commented there are new grants coming out and we are keeping an eye out to see if there is anything appropriate for our local health department to apply for.

Mrs. Lando stated she attended a Tall Cop session last week and it was amazing and very enlightening. Mr. Wheeler stated we had a number of County staff who attended and he heard that it was excellent.

D. Department of Social Services

1. **Personnel** – Ms. Muller requested authorization to reclassify a Social Services Attorney to a Senior Social Services Attorney. Mr. Alderman stated that Personnel reviewed the request and this is an appropriate title. This moves the position from a Management Grade E to a Management Grade G. Ms. Muller stated this position will have more supervisory duties and the local share cost will be \$5,500. Mr. Wheeler stated it is a good idea to have another Senior Social Services Attorney and it may help with retention. Mr. Weaver asked how many attorneys are in the department? Ms. Muller replied we have six and one vacancy.

**MOTION: AUTHORIZING THE RECLASSIFICATION OF A SOCIAL SERVICES ATTORNEY, MANAGEMENT GRADE E, TO A SENIOR SOCIAL SERVICES ATTORNEY, MANAGEMENT GRADE G MADE BY MRS. LANDO. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**  
*Resolution Required.*

2. **Foster Parent Banquet** – Ms. Muller announced the Foster Parent Banquet will be held May 18<sup>th</sup> at the Bath VFW. She requested authorization to spend up to \$3,500 on this event.

**MOTION: AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES TO SPEND UP TO \$3,500 ON THE FOSTER PARENT BANQUET WHICH WILL BE HELD MAY 18<sup>TH</sup> AT THE BATH VFW MADE BY MRS. LANDO. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

3. **Budget Adjustment** – Ms. Muller requested authorization to transfer \$87,000 from the Personal Services line item to the Maintenance line item to help support Buildings & Grounds as they are upgrading the swipe card system. We are maximizing State revenue to allow us to support the cost of that project. Mr. Wheeler stated we have a capital project for that. This will help the overall effort as we will need to do the Jail as well.

Mrs. Lando asked is this what allows people to get in or to record time? Ms. Muller replied it is a security device for recording who is where. Mr. Wheeler stated within the next couple of months we will bring a proposal to the AIP Committee to authorize the project. Mrs. Ferratella asked is there the potential to use this for payroll to record time? Ms. Muller replied no, this is all for security purposes.

**MOTION: AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES TO TRANSFER \$87,000 FROM THE PERSONAL SERVICES LINE ITEM TO THE MAINTENANCE LINE ITEM FOR THE UPGRADE TO THE SWIPE CARD SYSTEM MADE BY MRS. LANDO. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**IV. OTHER BUSINESS**

A. *Goals* – Mrs. Ferratella reviewed the proposed 2017 committee goals that were presented last month. We need to come up with one strong goal that will benefit the committee and the departments that report to us.

- **Public Health Plan** – Mrs. Lando asked does everyone know what the plan is? We need to understand the plan and be supportive of it.
- **Opioid Issue** – Mrs. Lando stated we have had a drug forum and will be holding another. We need to do whatever we can to help make this happen in Corning and Hornell. We also need to ensure that there is adequate communication so that people are made aware.

Mr. Weaver stated along that same line, he would like to see more medication drop boxes. They are currently all in Bath at the Public Safety Building and County Office Building. He would like to see them in other locations. Mr. Maio asked would it make sense to have them at pharmacy's? How much are they utilized? Mr. Wheeler replied the drop box at the Sheriff's Office is well utilized. Mr. Maio asked are they getting the drugs that are of concern? Mr. Wheeler replied he does not know if they get that information. Mr. Weaver stated at the pharmacy, he gets a lot of non-controlled substances, but there are also a significant amount of controlled substances. Mrs. Ferratella asked who controls the box and the location? Mr. Wheeler replied for our boxes, the Sheriff does. Mr. Weaver stated there is a Federal Law that only allows Law Enforcement to collect. We could go to different communities and talk with law enforcement to see if they are willing to do this. Mr. Maio commented it makes sense to put them where medical personnel are. Mr. Wheeler stated we could do some outreach with the medical providers. The Sheriff has worked with Chief Mullen to have a drop box in the Village of Bath. Mrs. Smith commented other local health departments have the drop boxes in their offices.

- **Affordable Care Act** – Mr. Maio and Mrs. Lando both agreed that this item could be removed at this time.
- **Learning Agendas and Consolidation** – Mrs. Lando commented that for her, personally, there are a lot of things going on that she does not know about. It would be good for us to understand what the departments are doing. We could have the departments come in and talk about what they do. That may also help us understand what could possibly be consolidated.

Mr. Hauryski stated he is still doing this at the monthly Chairmen's Meeting. His goal was to get the departments in to provide updates. Mr. Maio commented he is still trying to figure out all of the acronyms. It would be

helpful to have an organizational chart with an explanation of what they do and all of their programs. Mr. Wheeler stated we have that and can redistribute. Mrs. Ferratella commented this is something we could do during committee meetings each month.

- **Community Outreach** – Mrs. Ferratella stated she added this as a potential goal as she is not sure that people are getting the message. She had asked if we could bring Carol Wood in from the Institute of Human Services to provide a presentation on 2-1-1. Mr. Hauryski stated she is scheduled to attend the Chairmen’s Meeting in April.

Mrs. Ferratella stated in her view, she thinks the committee should focus on the Opioid issue along with working with the departments to better understand what they do and communicate that to the residents. Mrs. Lando asked do we just have to have one goal? Mr. Hauryski replied his thinking is just get what you feel you can achieve. Mr. Wheeler suggested combining the Opioid issue, learning about the departments and community outreach into one goal. Mr. Hauryski stated the Opioid issue is an epidemic in the County. We need to concentrate on getting the word out and getting Public Health involved with the public relations aspect.

Mrs. Ferratella also distributed a copy of Chairman Hauryski’s 2017 goals.

B. *Raising the Age for Tobacco Purchases* – Mr. Weaver stated neighboring counties have proposed raising the age to purchase tobacco from 18 to 21. He thinks this is a great idea. Mr. Wheeler stated we have talked about this. We have done some research and outreach and most of the counties have had pretty successful implementation. We are still unsure where the State is at on this. He would suggest holding off until we find out what the State is planning to do. Mrs. Ferratella commented it is still unknown whether the State will take that over.

**MOTION: TO ADJOURN MADE BY MRS. LANDO. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**\*\*NEXT MEETING SCHEDULED FOR\*\*  
Wednesday, May 3, 2017  
9:00 a.m.**

**Please send your agenda items to the Clerk of the Legislature’s Office  
NO LATER THAN NOON  
Wednesday, April 26, 2017.**

**STEBEN COUNTY HUMAN SERVICES, HEALTH & EDUCATION COMMITTEE**

Wednesday, May 3, 2017

9:00 a.m.

Legislative Committee Room  
Steuben County Office Building  
Bath, New York

**\*\*MINUTES\*\***

**COMMITTEE:** Carol A. Ferratella, Chair Hilda T. Lando, Vice Chair K. Michael Hanna  
Steven P. Maio Randolph J. Weaver

**STAFF:** Jack K. Wheeler Mitchell Alger Darlene Smith  
Hank Chapman Kathy Muller Lise Reynolds  
Jennifer Prossick Bill Caudill

**LEGISLATORS:** Joseph J. Hauryski Kelly H. Fitzpatrick John V. Malter

**OTHERS:** Mary Perham

**I. CALL TO ORDER**

Mrs. Ferratella called the meeting to order at 9:00 a.m. and asked Mrs. Smith to lead the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE APRIL 5, 2017, MEETING MADE BY MRS. LANDO. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**III. DEPARTMENTAL REPORTS**

A. Office of Community Services

1. **Contract Approvals**

a. *Fire Alarm Service Technology* – Dr. Chapman informed the committee that Buildings & Grounds has a contract with Fire Alarm Service Technology to perform inspections and service on fire extinguishers. He requested authorization to add the Mental Health locations to the existing contract. The cost is \$70.00 for Hornell and Bath, and \$100.00 for Corning. This does not include replacement of extinguishers as that is based on size and can range from \$28.50 to \$87.50. This is an annual contract. Mrs. Lando asked who do you have now? Dr. Chapman replied it has been Fire Alarm Service Technology, but we did not realize that we were not listed on the current contract.

**MOTION: AUTHORIZING THE ADDITION OF THE COMMUNITY SERVICES LOCATIONS TO THE EXISTING CONTRACT WITH FIRE ALARM SERVICE TECHNOLOGY FOR THE INSPECTION AND SERVICE OF FIRE EXTINGUISHERS AT THE BATH LOCATION FOR \$70.00, THE HORNELL LOCATION FOR \$70.00 AND THE CORNING LOCATION FOR \$100.00 MADE BY MRS. LANDO. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

b. *Pathways* – Dr. Chapman informed the committee that he has two nurses who will be retiring. He requested authorization to amend the existing contract with Pathways to add \$175,000 to cover RN services. Mr. Hanna asked do you feel comfortable doing this through a contract versus having our own employees? Dr. Chapman replied yes.

**MOTION: AUTHORIZING THE DIRECTOR OF COMMUNITY SERVICES TO AMEND THE EXISTING CONTRACT WITH PATHWAYS TO INCLUDE AN ADDITIONAL \$175,000 FOR RN SERVICES MADE BY MRS. LANDO. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

c. *Ira Davenport* – Dr. Chapman informed the committee that the hospital has recently opened a new detox unit with six beds. They have asked us to partner with them to perform substance abuse evaluations. He requested authorization to enter into a contract to provide substance abuse evaluations as needed, at a rate of \$54.00 per hour. This covers the total hourly position cost and includes a 15 percent administrative fee.

Mrs. Lando asked do we have the staff available to do this? Dr. Chapman replied yes, but it will not be easy. The community absolutely needs this and from a treatment perspective this will better meet the needs. From a financial perspective, this is a win for our department. In many cases, people will continue with ongoing treatment from us. There will also be a benefit to Loyola. Mr. Wheeler stated it makes sense for us to be providing this service. Our primary concerns is as a service provider to the community, but realistically, we are also concerned about the revenue stream. If this is successful, he would be inclined to fund a vacant position to do this. It is better for us rather than having a private provider. Mrs. Lando commented that she thinks this is a great idea.

**MOTION: AUTHORIZING THE DIRECTOR OF COMMUNITY SERVICES TO ENTER INTO AN AGREEMENT WITH IRA DAVENPORT HOSPITAL TO PROVIDE, ON AN AS NEEDED BASIS, SUBSTANCE ABUSE EVALUATIONS AT A RATE OF \$54.00 PER HOUR MADE BY MRS. LANDO. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Mrs. Lando asked when will this contract start? Dr. Chapman replied the hospital has already started taking patients. For us, with your approval today, we will move ahead with getting the contract out within the next couple of weeks. Mr. Hanna asked will these patients be private pay or Medicaid? Dr. Chapman replied it is a mixed bag. He suspects it will be similar to our client mix which is 65 percent Medicaid and the remainder being broken down into private pay and no insurance. We will do the evaluations during normal business hours.

B. Public Health

1. **2017 Preschool Contract Renewals** – Mrs. Smith requested authorization to renew the Preschool contracts for 2017. The rates remain the same.

**MOTION: RENEWING THE ANNUAL CONTRACTS FOR THE PRESCHOOL EDUCATION SERVICE PROVIDERS MADE BY MRS. LANDO. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

2. **Preschool Transportation Bid Award** – Mrs. Smith informed the committee they received bids from Durham, Birnie and ARC of Livingston and Wyoming. The bids were significantly higher than last year with Durham being 7.5 percent higher, Birnie 30 percent higher and ARC 24 percent higher. She commented that they did not budget for that type of an increase. Based on our current enrollment, with these increases, we will have a deficit of approximately \$112,000. Mr. Weaver asked what is your total expenditure for transportation? Mrs. Smith replied 1.3 million.

Mr. Maio asked do you have a sense of what drove the cost up? Mrs. Smith replied that she believes they have come to learn that they are the only providers in our area. Mr. Malter asked do they use special vehicles? Mrs. Smith replied she does not believe so. They would need to have a handicap accessible vehicle for students with wheelchairs, but generally no, they do not have a specialty vehicle.

Mrs. Ferratella asked what will happen if we reject the bids? Mr. Wheeler replied we would be up against a timeline. Mrs. Smith stated we have two months until the start of the school year and we are mandated to provide transportation. Ms. Fitzpatrick asked would it make sense to contact the vendors to ask about the increase and see if we could negotiate a better price? Mr. Wheeler replied we could call and ask about the increase, however, because this was a sealed bid, we could not negotiate prices.

**MOTION: AWARDED THE BID FOR PRESCHOOL TRANSPORTATION AS FOLLOWS: CONTRACT A (KIDSTART) – ARC OF LIVINGSTON/WYOMING AT A RATE OF \$112.00 PER CHILD, PER DAY FOR THE 10-MONTH PROGRAM AND THE SUMMER PROGRAM; CONTRACT B (CORNING-PAINTED POST) – BIRNIE AT A RATE OF \$64.50 PER CHILD PER DAY FOR THE 10-MONTH PROGRAM; CONTRACT C (PATHWAYS, INC. – AVOCA) – BIRNIE AT A RATE OF \$133.80 PER CHILD PER DAY FOR THE 10-MONTH PROGRAM AND \$125.50 PER CHILD PER DAY FOR THE SUMMER PROGRAM; AND CONTRACT D (YATES ARC/KEUKA LAKE SCHOOL) – DURHAM AT A RATE OF \$135.43 PER CHILD PER DAY FOR THE 10-MONTH PROGRAM AND THE SUMMER PROGRAM MADE BY MR. MAIO. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

#### **IV. SUBCOMMITTEE REPORTS**

A. **Nutrition Task Force** – Mrs. Ferratella stated that Mrs. Baroody was unable to attend today’s meeting, however, she provided an update noting that the Task Force has not met since the last HSH&E meeting. Satisfaction surveys continue to show a fairly high rate of satisfaction with the cook/chill meals. Additionally, the cost savings of this new system have helped ProAction direct funds toward updating their vehicles. The next Nutrition Task Force meeting is scheduled for Thursday, May 11, 2017, at 2:00 p.m. in the South Conference Room.

Mrs. Lando commented that Corning Meals on Wheels received a \$24,000 grant from Subaru.

#### **V. OTHER BUSINESS**

A. **Drug Forum** – Mr. Wheeler announced the next drug forum will be held on Tuesday, May 23, 2017 in Hornell. They are finalizing arrangements, but believe it will be held in the Hornell High School Cafeteria and will begin at 5:30 p.m. Mrs. Lando commented that it would be nice to see some Legislators attend.

B. **SAY2 Rural Health Network** – Mrs. Ferratella stated that at their recent meeting they discussed the T-21 initiative which is moving the age to purchase tobacco to 21. There are 10 counties in the state that have passed local laws. They are still waiting for State support.

Mrs. Ferratella stated they had a meeting with Dr. Zucker from the NYS Department of Health. He indicated they have seen a 20 percent increase across the board in Opioid use. We are focusing on the Opioid epidemic with no funding.

C. **Hunger Coalition** – Mrs. Ferratella stated she received a copy of the Steuben County Hunger Coalition 2016 Annual Report. The number of people served was 96,749 with approximately 30,000 of those being children. Mrs. Lando commented they provide a huge service to the community and it is run almost entirely by volunteers. The Corning Food Pantry is the top three in the region and is the only one run by volunteers. It is very significant what they do.

D. **Goals** – Mrs. Ferratella stated that she will work on summarizing the goals for next month’s meeting.



**MOTION: TO ADJOURN MADE BY MR. WEAVER. SECONDED BY MR. MAIO. ALL BEING IN FAVOR.**  
**MOTION CARRIES 5-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**\*\*NEXT MEETING SCHEDULED FOR\*\***

**Wednesday, June 7, 2017**

**9:00 a.m.**

**Please send your agenda items to the Clerk of the Legislature's Office**

**NO LATER THAN NOON**

**Wednesday, May 31, 2017.**

**STEUBEN COUNTY HUMAN SERVICES, HEALTH & EDUCATION COMMITTEE**

*Wednesday, June 7, 2017*

*9:00 a.m.*

*Legislative Committee Room  
Steuben County Office Building  
Bath, New York*

**\*\*MINUTES\*\***

**COMMITTEE:** Carol A. Ferratella, Chair Hilda T. Lando, Vice Chair K. Michael Hanna  
Steven P. Maio Randolph J. Weaver

**STAFF:** Jack K. Wheeler Mitchell Alger Lise Reynolds  
Cathy Baker Darlene Smith Bill Caudill  
Jennifer Prossick

**LEGISLATORS:** Joseph J. Hauryski Dan C. Farrand Kelly H. Fitzpatrick  
Robin K. Lattimer John V. Malter

**OTHERS:** Mary Perham

**I. CALL TO ORDER**

Mrs. Ferratella called the meeting to order and asked Mrs. Lando to lead the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE MAY 3, 2017, MEETING MADE BY MR. HANNA, SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**III. DEPARTMENTAL REQUESTS**

A. Youth Bureau

1. **2017 Youth Development Allocations** – Mr. Caudill reviewed the proposed 2017 Youth Development Fund allocations. Total funding is \$87,661 which is about \$1,000 less than what we received last year. This funding is used for youth centers, summer recreation programs, substance/alcohol prevention and youth leadership. He noted they will not be renewing their contracts with the Center for Dispute Settlement for youth mediation, or with the Institute for Human services for the runaway/homeless youth outreach.

**MOTION: APPROVING THE FOLLOWING 2017 YOUTH DEVELOPMENT FUNDING CONTRACTS: CATHOLIC CHARITIES OF STEUBEN COUNTY - \$11,435; CITY OF CORNING - \$2,459; CITY OF HORNELL - \$2,193; FAMILY SERVICE SOCIETY, INC. - \$16,520; HORNELL AREA CONCERN FOR YOUTH - \$20,663; PROACTION OF STEUBEN & YATES, INC. - \$5,195; THE FRIENDS OF THE ADDISON YOUTH CENTER - \$8,964; TOWN OF CAMPBELL - \$1,052; AND YOUTH BUREAU SERVICES - \$18,060 MADE BY MRS. LANDO. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

2. **Tyrtle Beach** – Mrs. Lando commented that she attended the Tyrtle Beach festivities this year. It was very well done and raised a lot of money. Mr. Caudill stated this year they raised \$38,249. With that funding, we will be funding the largest number of programs ever done to date.

3. **Sexually Exploited Youth (SEY) Funding** – Mr. Caudill informed the committee of the availability of SEY funding in 2018 through Safe Harbour NY. There is a big push from the State to provide

programming to raise awareness of sexually exploited youth. There will be \$20,000 - \$25,000 available to counties. He stated in his current model for the Youth Bureau, this is not something that he could take on. However, we could work with the Department of Social Services and Schuyler County Department of Social Services to create a regional approach. The Department of Social Services already shares a Staff Development Coordinator position with Schuyler County. The goal would be to launch an awareness campaign and promote wraparound services available in the community.

Mrs. Ferratella asked would you also work with the schools? Mr. Caudill replied he would think we would want to talk with the schools and other agencies that work with youth to raise awareness of the issue. The 2018 funding will be available January 1, 2018.

B. Office for the Aging

1. **RSVP Recognition Event** – Ms. Baker informed the committee that they recently hosted the RSVP Volunteer Recognition Event on May 18<sup>th</sup>. They had anticipated 130 attendees and the committee had approved spending up to \$1,500. We actually ended up with 150 attendees and the actual cost of the event was \$2,139. She requested authorization to pay the invoice with money they have available in that line item.

**MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE FOR THE AGING TO PAY AN INVOICE IN THE AMOUNT OF \$2,139 REPRESENTING THE ACTUAL COST OF THE MAY 18, 2017, RSVP VOLUNTEER RECOGNITION EVENT MADE BY MR. HANNA. SECONDED BY MR. WHEELER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

2. **Nutrition Task Force** – Ms. Baker distributed a handout showing the results of the survey that was done regarding the new Cook-Chill program for home-delivered meals. There were 113 respondents and of those, 34.55 percent ranked their satisfaction as very good. About 50 percent of clients responding have opted for the weekend frozen meals and 49 percent of those receiving weekend frozen meals were satisfied.

C. Department of Social Services

1. **RFP – Cost Allocation Plan** – Ms. Reynolds requested authorization to issue an RFP for the cost allocation plan. This plan will establish the chargebacks for maintenance in lieu of rent and will also include Public Health.

**MOTION: AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES, IN CONJUNCTION WITH THE PURCHASING DIRECTOR, TO SOLICIT REQUESTS FOR PROPOSALS FOR THE COST ALLOCATION PLAN MADE BY MR. MAIO. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

D. Public Health

1. **Contracts** – Mrs. Smith requested authorization to contract with Deanna McManus and Jessica Wenck, Speech-Language Pathologist, to provide Preschool related services at a rate of \$65.00 per individual session and \$32.50 per group session.

**MOTION: AUTHORIZING THE DIRECTOR OF PUBLIC HEALTH TO ENTER INTO CONTRACTS WITH DEANNA MCMANUS AND JESSICA WENCK TO PROVIDE SPEECH-LANGUAGE PATHOLOGY SERVICES TO HE PRESCHOOL PROGRAM AT A RATE OF \$65.00 PER INDIVIDUAL SESSION AND \$32.50 PER GROUP SESSION MADE BY MRS. LANDO. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

2. **Preschool Transportation Bid Update** – Mrs. Smith informed the committee that she contacted the vendors and all of them said that for the most part the increase in price was due to the increase in minimum wage. We have sent letters to all of the CPSE Chairs asking them to remind parents that they can transport their children and be reimbursed for the mileage in both directions. Mrs. Ferratella asked will that reduce our cost?

Mrs. Smith replied our reimbursement rate is still less than what we are paying the vendors. One of the other factors the vendors mentioned was that sometimes when they go to pick up a child, they are a no-show. They still have to charge for that. We are also reminding parents to call if their child is unable to attend.

#### **IV. OTHER BUSINESS**

A. **Steuben County Nursing Scholarship Proposal** – Mr. Creath stated he is not here today as a representative of Corning Community College, but as a private citizen. He would like to propose the creation of a full scholarship at Corning Community College initially dedicated to the nursing program. This will help fulfill a need for more nurses in our County. In our tri-County area of Steuben, Chemung and Schuyler counties, there are an estimated 200 vacant nursing positions in hospitals, nursing homes, assisted living facilities and doctors' offices. This proposal would cap the County's obligation at \$10,000. The total cost for a student to complete one year of nursing school at Corning Community College is \$14,500. The estimated cost of tuition that would be paid for by TAP, the Pell Grant and the NYS Excelsior fund is \$4,500. Approximately 75 – 80 percent of our students get some type of financial aid. Mr. Creath commented the problem with most of our students is the other expenses that are involved with attending college. Room and board at Perry Hall is \$8,200 per year, college fees, nursing fees and uniforms are estimated at \$560 per year, books are estimated at \$900 per year and other miscellaneous expenses are estimated at \$320 per year.

Mr. Creath stated this proposed \$10,000 scholarship would be needed more for a non-traditional students. For those students who are single parents and not staying in Perry Hall, he would suggest giving them the \$10,000 to cover expenses such as child care, transportation and other living expenses. Students that qualified for the scholarship would be low to moderate income or middle class. The dropout rate for single mothers is due to the above-mentioned costs. If they received this, they would have to claim this income against their welfare payments. He is proposing this scholarship for one year and if it is successful, then it could be continued for additional years. The selection of a candidate would be based on the need and their promise/abilities.

Mr. Creath stated recipients of this scholarship would be known as a Steuben Scholar. His intent is to also make this request of Chemung and Schuyler counties. The recipients in those counties would be known as a Chemung Scholar and a Schuyler Scholar. He would like to see Steuben County take the lead on this. He will also be going to Guthrie and Arnot to make the same proposal.

Mrs. Lando asked will there be multiple awards? Mr. Creath replied he is suggesting that we do this for two years. We would initially award to a first-year student. If that student is successful, you could award for the second year. After that point, you could start one student every year and have two scholarships.

Mr. Weaver asked would this be for one student per County? Mr. Creath replied yes.

Mr. Hanna asked who would be overseeing the scholarship? Mr. Creath replied he would think Corning Community College would. The Nursing Department could make the recommendation and send a name to the Legislature for endorsement. Additionally, he would think that the Department of Social Services would have a better handle on who would have more promise and ability to successfully complete the program.

Mr. Weaver asked would there be a built-in mechanism that the student maintain a certain grade point average? Mr. Creath replied it would follow the guidelines of the Excelsior Program.

Mr. Hanna asked would it be better to split the \$10,000 and support two students with \$5,000 each? Mr. Creath stated the student will be awarded \$5,000 per semester and will be billed per semester.

Mrs. Lando asked have we done anything like this before? Mr. Wheeler replied we had a medical scholarship that was not very successful. Certain requirements had to be met such as a predetermined GPA and a residency requirement following graduation. That program was discontinued as the County spent a lot of time collecting reimbursement. Mr. Weaver asked wasn't that geared more towards physicians? Mr. Wheeler replied yes.

Mr. Maio asked has this request been run through the Law Department? Mr. Wheeler replied no.

Mrs. Ferratella asked how many students are currently enrolled in the Nursing Program? Mr. Creath replied we have 120 seats in the first year class. Mr. Malter asked upon graduation, will they be required to fulfill a time limit in which they will work in Steuben County? Mr. Creath replied we will follow the State's guidelines. If they receive assistance through the Excelsior Program for two years, they are required to work in the State for two years. He would suggest you follow that requirement.

Mrs. Ferratella asked how will you recoup the money if the student does not fulfill their obligation? Mr. Creath replied you could get a statement from the student and the employer. It is not worth chasing someone down for \$5,000.

Mr. Weaver commented for the scope of this, it is not a lot of money, however, he is in favor of the proposal. Mr. Creath stated 90 percent of our nursing students stay in the County.

Mr. Hanna asked where would the money come from? Mr. Wheeler replied you already give the college \$3 million. It would likely be another budget item. He stated he thinks we need a little time as we need to discuss this with the Law Department and work out the details for the committee's review. Mrs. Lando commented she doesn't think we know enough about this. We could take it under advisement and do more research. She has a lot of questions.

Mr. Hauryski commented another point is the fact that Mr. Creath is coming to the committee as a citizen and not as a member of the Board of Trustees for the college, but that places this proposal in a gray area. You say you are making this request as a citizen, but you sit on the Board of Trustees for Corning Community College. Personally, we need to take this under advisement. There is a major conflict of interest with you making this proposal. Mr. Creath replied he cannot speak for the Board of Trustees and that is why he is here today as a private citizen. Mrs. Ferratella stated we will take this under advisement and look into it further.

## V. GOALS

Mrs. Ferratella distributed the final version of the committee's 2017 goals. They are:

- Continue to learn about the activities of each of the agencies that report to our committee. Understand what they do, what our committee can do to help with the barriers they face. Develop a list and prioritize the agencies to review.
- Investigate how the agencies that report to our committee communicate support and resources that are available to our residents.

**MOTION: FORWARDING THE HSH&E COMMITTEE'S 2017 GOALS AS PRESENTED, TO THE CHAIRMAN OF THE LEGISLATURE MADE BY MRS. LANDO. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Mrs. Lando asked what about the goals for the other committees? Mr. Hauryski replied a lot of them dovetail with the Chairman's Goals. Mrs. Lando asked do we have something that says what the goals are for all of the committees? Mr. Hauryski stated he would get a copy of that.

## VI. OTHER BUSINESS

1. **Recognition** – Mr. Hauryski stated that he would like to congratulate Mrs. Lando who recently received some formal recognition from the United Way for her outstanding volunteer service. *Congratulations!*

**MOTION: TO ADJOURN MADE BY MR. WEAVER. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**\*\*NEXT MEETING SCHEDULED FOR\*\*  
**\*\*PLEASE NOTE CHANGE\*\***Wednesday, July 12, 2017**\*\*PLEASE NOTE CHANGE\*\***  
9:00 a.m.**

**Please send your agenda items to the Clerk of the Legislature's Office  
NO LATER THAN NOON  
Wednesday, June 28, 2017.**