

STEBEN COUNTY HUMAN SERVICES, HEALTH & EDUCATION COMMITTEE

Wednesday, January 7, 2015

9:00 a.m.

*Legislative Committee Room
Steuben County Office Building
Bath, New York*

****MINUTES****

COMMITTEE: Carol A. Ferratella, Chair Gary B. Roush, Vice Chair Hilda T. Lando
Robin K. Lattimer

STAFF: Mark R. Alger Jack K. Wheeler Patty Baroody
Shawn Corey

LEGISLATORS: Joseph J. Hauryski Aaron I. Mullen William A. Peoples

ABSENT: Randolph J. Weaver

I. CALL TO ORDER

Mrs. Ferratella called the meeting to order at 9:00 a.m. and asked Mrs. Baroody to lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE DECEMBER 3, 2014, MEETING MADE BY MRS. LANDO. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

III. DEPARTMENTAL REQUESTS

A. Office of Community Services

1. **Budget Adjustments** – Mr. Alger requested authorization for three budget transfers. The first is to accept and appropriate additional OASAS funding in the amount of \$3,329.00 to their contract with Catholic Charities. The second is to accept and appropriate additional OASAS funding in the amount of \$836.00 to their contract with SCAP and appropriating \$18,000 from the line item for Supports for Family to the Finger Lakes Parent Network, as they will be taking over that group. The final adjustment is to accept \$94,500 in Department of Social Services funding and appropriating to various line items to fund an additional school location at Cooper’s Plains BOCES.

MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE OF COMMUNITY SERVICES TO ACCEPT AND APPROPRIATE ADDITIONAL OASAS FUNDING IN THE AMOUNT OF \$3,329.00 TO THE CONTRACT WITH CATHOLIC CHARITIES; TO ACCEPT AND APPROPRIATE ADDITIONAL OASAS FUNDING IN THE AMOUNT OF \$836.00 TO THEIR CONTRACT WITH SCAP; TRANSFERRING \$18,000.00 FROM THE LINE ITEM FOR SUPPORT FOR FAMILY TO THE FINGER LAKES PARENT NET LINE ITEM; AND ACCEPTING \$94,500.00 FROM THE DEPARTMENT OF SOCIAL SERVICES AND APPROPRIATING TO VARIOUS LINE ITEMS TO FUND A SOCIAL WORKER POSITION AT THE COOPER’S PLAINS BOCES LOCATION MADE BY MS. LATTIMER. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

B. Office for the Aging

1. **Contracts** – Mrs. Baroody requested authorization to renew contracts with Steuben Senior Services Fund, Institute for Human Services, and Link to Life. She commented that with the Link to Life contract, the total amount remains the same, however, they have added an option for individuals without a landline. The rate for cell phone is \$36.00 per month with free installation.

MOTION: AUTHORIZING THE OFFICE FOR THE AGING TO RENEW THE FOLLOWING CONTRACTS: STEUBEN SENIOR SERVICES FUND - \$52,780.00; INSITUTE FOR HUMAN SERVICES – RSVP VOLUNTEER COORDINATOR - \$39,041.00; INSTITUTE FOR HUMAN SERVICES – RSVP SPECIAL PROJECTS - \$19,530.00; AND LINK TO LIFE - \$15,500.00 MADE BY MR. ROUSH. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Mrs. Ferratella commented that the audit report from the State was excellent. Mrs. Baroody deserves a lot of credit.

IV. OTHER BUSINESS

A. *Goals* – Mr. Hauryski stated that he is starting to put together his list of goals for the coming year for what the Legislature will want to look at. He is asking each committee to think about any specific items that they would like to pursue. Last year, this committee’s goals were to look at the options for mental health services, which will be carried forward into this year. Mr. Alger commented we have received proposals and are in the process of reviewing them. Mr. Hauryski stated that he would like to have the goals ready for the January Legislative meeting so that he can present them. Mr. Alger stated that the department heads have been requested to send their goals to him by the end of the month.

MOTION: TO ADJOURN MADE BY MS. LATTIMER. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR
PLEASE NOTE CHANGEWednesday, February 11, 2015**PLEASE NOTE CHANGE**
9:00 a.m.**

**Please send your agenda items to the Clerk of the Legislature’s Office
NO LATER THAN NOON
Wednesday, January 28, 2015.**

STEBEN COUNTY HUMAN SERVICES, HEALTH & EDUCATION COMMITTEE

Wednesday, February 11, 2015

9:00 a.m.

*Legislative Committee Room
Steuben County Office Building
Bath, New York*

****MINUTES****

COMMITTEE:	Carol A. Ferratella, Chair	Gary B. Roush, Vice Chair	Randolph J. Weaver
STAFF:	Mark R. Alger Patty Baroody Shawn Corey	Jack K. Wheeler Nancy Smith Alan Reed	Hank Chapman, Psy.D. Kathryn Muller
LEGISLATORS:	Joseph J. Hauryski William A. Peoples	K. Michael Hanna	Gary B. Roush
ABSENT:	Hilda T. Lando	Robin K. Lattimer	
OTHERS:	Dave Clark		

I. CALL TO ORDER

Mrs. Ferratella called the meeting to order at 9:00 a.m. and asked Ms. Muller to lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE JANUARY 7, 2015, MEETING MADE BY MR. WEAVER. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

III. DEPARTMENTAL REQUESTS

A. Office of Community Services

1. **Budget Adjustment** – Dr. Chapman requested authorization to accept \$58,980 in additional 2014 funding from the NYS Office of Mental Health and appropriate to their contract with Arbor Development for the Supported Housing Program.

MOTION: AUTHORIZING THE DIRECTOR OF COMMUNITY SERVICES TO TRANSFER \$58,980 IN ADDITIONAL 2014 STATE OFFICE OF MENTAL HEALTH FUNDING TO THE 2014 CONTRACT LINE ITEM FOR ARBOR DEVELOPMENT FOR THE SUPPORTED HOUSING PROGRAM MADE BY MR. ROUSH. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

IV. OTHER BUSINESS

A. *Goals* – Mrs. Ferratella commented that she sent out an email regarding the goals. She would like to review the goals at next month's meeting once they get the departments goals. Mr. Alger stated that they will be sending out the department goals prior to the Legislative Meeting.

MOTION: TO ADJOURN MADE BY MR. ROUSH. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR
Wednesday, March 4, 2015
9:00 a.m.**

**Please send your agenda items to the Clerk of the Legislature's Office
NO LATER THAN NOON
Wednesday, February 25, 2015.**

STEBEN COUNTY HUMAN SERVICES, HEALTH & EDUCATION COMMITTEE

Wednesday, March 4, 2015

9:00 a.m.

Legislative Committee Room
Steuben County Office Building
Bath, New York

****MINUTES****

COMMITTEE: Carol A. Ferratella, Chair Gary B. Roush, Vice Chair Hilda T. Lando
Robin K. Lattimer Randolph J. Weaver

STAFF: Mark R. Alger Jack K. Wheeler Chris Congdon
Lorelei Wagner Patty Baroody Lise Reynolds
Kathy Muller Shawn Corey

LEGISLATORS: Joseph J. Hauryski William A. Peoples

OTHERS: Mary Perham
Dave Clark

I. CALL TO ORDER

Mrs. Ferratella called the meeting to order at 9:00 a.m. and asked Mrs. Baroody to lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF FEBRUARY 11, 2015, MEETING MADE BY MRS. LANDO. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 4-0. (MR. WEAVER ABSENT FOR VOTE)

III. DEPARTMENTAL REQUESTS

A. Office for the Aging

1. **Contracts** – Mrs. Baroody requested authorization to enter into contracts with Home & Health Care, Institute for Human Services and ProAction.

MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE FOR THE AGING TO ENTER INTO THE FOLLOWING CONTRACTS: HOME & HEALTH CARE – EISEP (\$185,280.00); INSTITUTE FOR HUMAN SERVICES – CAREGIVER (\$22,258.00); AND PROACTION – EISEP ASSISTANT (\$46,783.00) MADE BY MS. LATTIMER. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

2. **Balancing Incentive Program (BIP)** – Mrs. Baroody requested approval to accept and appropriate BIP funding in the amount of \$268,616.00. This is new funding and will help to expand the NY Connects Program. This program helps people stay in their communities and also will integrate the disabled community better with the aging community so that the services are all the same. This funding will allow us to enhance the long term care council and we will also need to upgrade software so that it will be able to integrate with other systems. Discussion followed.

MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE FOR THE AGING TO ACCEPT BALANCING INCENTIVE PROGRAM FUNDING IN THE AMOUNT OF \$268,616.00 AND APPROPRIATE TO VARIOUS LINE ITEMS WITHIN THE BUDGET MADE BY MR. WEAVER. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

B. Department of Social Services

1. **Contract** – Ms. Muller requested authorization to enter into a contract with the Continuum of Care for \$5,000. We are required to do this in order to receive Federal HUD funding for our housing initiative. We agreed to pay \$5,000 toward their administrative costs. There is money budgeted for this.

MOTION: AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES TO ENTER INTO A CONTRACT WITH THE CONTINUUM OF CARE FOR A TOTAL COST OF \$5,000.00 MADE BY MS. LATTIMER. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

IV. OTHER BUSINESS

A. *Health Services Review Committee* – Mr. Hauryski stated that he believes the Health Services Review Committees has run its course and any recommendation from that committee comes to this committee anyway. The only area left to look at was Mental Health. He would like them to meet to get an update on the status of the RFP and then dissolve the committee. It is redundant to have two committees doing the same work. He asked Mr. Alger to provide an update on what we have.

Mr. Alger commented we were anticipating this month reviewing the recommendations of the RFP with the Health Services Review Committee. At this point we certainly do not have anything to recommend to you. He stated that he can tell the committee that we received the RFP's and that the cost will be higher than what we are currently doing. He doubts that the Health Services Committee would be bringing a recommendation to go forward. He stated he would recommend not going forward with this.

Mr. Alger stated there were some issues with how long they would require a subsidy from the County. In our meetings with the proposers, they had suggested they would like the County to provide them with safety net funding in the event they were unable to break even. It appears we would continue to have a subsidy going forward, and at best, the minimum would be what we are currently paying to operate. At this point, he would recommend rejecting the proposals and continue to monitor our operations.

Ms. Lattimer asked, so what you are saying is the RFP would cost more than our current operations and we would also provide them with a safety net? Mr. Alger replied yes. Mr. Wheeler commented with their experience in Chemung County, the safety net should not be needed, but they were unwilling to take that off the table.

Mr. Alger stated we received a joint RFP from Trinity (CASA) and Family Service Society. In the short-term, the contribution was higher. In the long-term, they were not able to tell us that the subsidy would go away. They felt that it would, but they wanted us to continue to provide the safety net. We are in as good of shape doing what we are doing. Mr. Wheeler commented there would be substantial risk. There is a potential for savings, however, the risk appears to be much greater. Mr. Alger stated Dr. Chapman has done a good job identifying ways to rein in local costs to improve the bottom line. Two years ago, this \$500,000 proposal would have been welcomed, but not now.

Mrs. Ferratella asked with Chairman Hauryski's proposal, do you feel that we can consolidate the two committees? Mr. Alger replied yes. He was hoping to do that after we got their recommendation. Then next month we can dissolve the Health Services Review Committee. There really is not much more we can do with that committee. He would recommend having them meet on March 10th and we will bring their recommendation to you next month.

B. *Goals* – Mrs. Ferratella distributed a handout showing the goals for each department under this committee. She would like the committee to review these and talk about any additional ideas. She consolidated the goals and came up with the following four areas to target:

- Work with County Manager to review and evaluate proposals/options for outsourcing mental health services in the Corning and Hornell locations.
- Tour Department of Social Services to evaluate work area.
- Tour Mental Health Building to become familiar with building and workspace.

- Set periodic education sessions in conjunction with our committee meetings to learn more about the departments that report to our committee.

Mrs. Ferratella asked that the committee think about what topics they would like to learn more about. She stated that Mrs. Lando also added a goal to work with the Coalition on Pathways to Success. Mrs. Lando stated there has been a huge effort to do something similar to Chemung County to have kids ready for school. Approximately 30 percent of United Way funding goes toward this effort. She recently attended a Southeastern Region meeting. In Chemung County, their efforts resulted in testing scores being higher and with kids being more ready for school. They also are teaching parents how to parent and providing them with the necessary support. This is something we should look at. Catholic Charities, Pathways, the Department of Social Services and the schools are all partners in this. She feels this is important to be a part of this and it is also centered in Steuben County. Mrs. Ferratella suggested contacting Ms. Kiff and seeing what her thoughts are on this.

Mr. Hauryski commented that with regard to your goal for touring DSS and Mental Health, he would also ask the committee to take the opportunity now to look at spaces for Elections and Records. We do have property adjacent to this building as well as at the County Farm. He asked that the committee be frank and honest about their perceptions of DSS and Mental Health space. He stated that he has been an advocate for looking at the lease at Mental Health and taking that money and investing in a complex for good office space. It is time you start thinking outside the box.

Mrs. Lando asked do you have an update on the RFP for a consultant? Mr. Alger replied the proposals are due March 13th. There are two options with three sites. We have the downtown site and two sites at the County Farm. With the site downtown, it would most likely be a traditional office building. With the site at the County Farm, you could put up a less expensive building since it would mainly be used for storage. We should at least check those options out.

Mr. Roush commented that discussion seems to qualify for a special committee. Mr. Alger stated the primary responsibility falls to the AIP Committee. With a major project, we have had a special committee. Mr. Hauryski commented he will wait on that until he gets the recommendations from this committee after you have done your tours. Mrs. Ferratella stated it makes sense to have each committee review their areas and then make recommendations. She stated we will review the goals next month after the committee has had a chance to review them.

Mr. Roush asked when this building was built, what was the anticipated life expectancy? Mr. Alger replied the life expectancy was twenty years. We have been in the building twenty-eight years and have managed pretty well with the space we have. Mr. Roush asked why have we outgrown the space when we have reduced staff? Mr. Alger replied we have reduced staff, but it is more of an issue of where they are distributed. Part of the problem you will have is to evaluate the court system space needs. The staffing for the Public Defender and the District Attorney will change and that is a function of outside influence. Another option is to look at renovating the existing building, however, that can get expensive as well. Discussion followed.

MOTION: TO ADJOURN MADE BY MR. ROUSH. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR
Wednesday, April 1, 2015
9:00 a.m.**

**Please send your agenda items to the Clerk of the Legislature's Office
NO LATER THAN NOON
Wednesday, March 25, 2015.**

psychiatric hospitalization. We received two proposals back. He recommended awarding the RFP to ARA of Wellsville to provide these services. We have never contracted with them before, but we are very familiar with their operations.

Mrs. Ferratella asked will this program be linked to the Department of Social Services? Dr. Chapman replied this is not a direct joint effort, but there will be some overlap and will be a collaborative effort. Referrals can be made by each county's mental health and social services departments. A requirement of the RFP is that ARA will submit quarterly reports to him. He stated that since we are the lead county, he is responsible for submitting data to the regional OMH office. Currently ARA provides case management services, but this program is new to all three of the counties.

MOTION: AWARDING THE RFP TO ARA OF WELLSVILLE FOR THE PROVISION OF HOME BASED CRISIS INTERVENTION SERVICES, NOT TO EXCEED \$250,000 MADE BY MS. LATTIMER. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

B. Office for the Aging

1. **Van Project** – Mrs. Baroody requested authorization to enter into a contract with the Department of Social Services for the use of a van to transport elders in aging in place communities for the purpose of grocery shopping. Additionally, we would also be contracting with the Institute for Human Services for a part-time driver/scheduler. We have anticipated a budget of \$15,000 to do this.

MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE FOR THE AGING TO ENTER INTO A CONTRACT WITH THE DEPARTMENT OF SOCIAL SERVICES TO USE AN UNDERUTILIZED VAN FOR THE TRANSPORTATION OF ELDERS IN DESIGNATED AGING IN PLACE COMMUNITIES FOR THE PURPOSE OF GROCERY SHOPPING AND TO CONTRACT WITH THE INSTITUTE OF HUMAN SERVICES FOR A PART-TIME DRIVER/SCHEDULER, FOR A COMBINED COST NOT TO EXCEED \$15,000 MADE BY MRS. LANDO. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

2. **Contracts – Office Space** – Mrs. Baroody requested authorization to enter into a contract with the City of Hornell for office space at no cost to the County, and with the City of Corning at no cost to the County, except for \$1,200 annually toward the cost of utilities.

MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE FOR THE AGING TO ENTER INTO A CONTRACT WITH THE CITY OF HORNELL FOR OFFICE SPACE AT NO COST TO THE COUNTY AND TO ENTER INTO A CONTRACT WITH THE CITY OF CORNING FOR OFFICE SPACE AT NO COST, PLUS \$1,200 ANNUALLY TOWARD THE COST OF UTILITIES MADE BY MS. LATTIMER. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

3. **Contract – Corning Meals on Wheels** – Mrs. Baroody informed the committee that they typically try to increase the Corning Meals on Wheels contract, if finances allow at the end of the year. At the end of 2014, we had \$2,500 left in our Title 3B. She requested authorization to increase the contract with Corning Meals on Wheels by \$2,500.

MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE FOR THE AGING TO INCREASE THE CORNING MEALS ON WHEELS CONTRACT FOR 2015 BY \$2,500 MADE BY MS. LATTIMER. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

4. **Contract – Home & Health Care** – Mrs. Baroody commented the delay of the launch of our Consumer Directed EISEP Program left funds unspent and, therefore, available for our traditional EISEP. We have \$10,779 available to transfer into our 2014-2015 contract for Home & Health Care.

MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE FOR THE AGING TO INCREASE THE 2014-2015 CONTRACT WITH HOME & HEALTH CARE BY \$10,779 TO BE FUNDED FROM UNSPENT FUNDS FOR THE CONSUMER DIRECTED EISEP PROGRAM MADE BY MS. LATTIMER. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

C. Department of Social Services

1. **Foster Parent Banquet** – Ms. Muller informed the committee the Foster Parent Recognition Banquet will be held on Monday, May 11th at the Bath VFW. She requested authorization to spend up to \$3,000 on this event.

MOTION: AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES TO SPEND UP TO \$3,000 ON THE FOSTER PARENT RECOGNITION BANQUET TO BE HELD ON MAY 11, 2015, AT THE BATH VFW MADE BY MS. LATTIMER. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

D. Public Health

1. **Contract Renewal** – Mrs. Fuerst requested authorization to renew the inter-municipal agreement between Monroe, Livingston, Steuben, Yates, Schuyler, Chemung, Ontario, Wayne and Seneca Counties for the provision of mutual aid during public health emergencies. This is a five-year contract commencing July 1, 2105 and ending June 30, 2020.

MOTION: AUTHORIZING THE DIRECTOR OF PUBLIC HEALTH TO RENEW THE INTER-MUNICIPAL AGREEMENT WITH MONROE, LIVINGSTON, STEUBEN, YATES, SCHUYLER, CHEMUNG, ONTARIO, WAYNE AND SENECA COUNTIES FOR THE PROVISION OF MUTUAL AID DURING PUBLIC HEALTH EMERGENCIES MADE BY MS. LATTIMER. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

2. **Grant** – Mrs. Fuerst requested authorization to accept a new grant in the amount of \$38,000 from the Center for Disease Control and Prevention. The purpose of the grant is to accelerate state and local public health preparedness planning and operational readiness for responding to Ebola. This funding can be used for planning, exercises, personal protective equipment, monitoring and clean-up efforts (if necessary).

MOTION: AUTHORIZING THE DIRECTOR OF PUBLIC HEALTH TO ACCEPT A NEW GRANT FROM THE CENTER FOR DISEASE CONTROL AND PREVENTION IN THE AMOUNT OF \$38,000 FOR THE PURPOSES OF PREPAREDNESS PLANNING AND OPERATIONAL READINESS FOR RESPONDING TO EBOLA MADE BY MS. LATTIMER. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

E. Special Children's Services

1. **Approval to Bid Preschool Transportation** – Mrs. Fuerst requested authorization to solicit bids for Preschool Transportation.

MOTION: AUTHORIZING SPECIAL CHILDREN'S SERVICES, IN CONJUNCTION WITH THE PURCHASING DIRECTOR, TO SOLICIT BIDS FOR PRESCHOOL TRANSPORTATION MADE BY MRS. LANDO. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

IV. OTHER BUSINESS

A. *Hotel Checks* - Mr. Hauryski asked have the staffing issues at the Bath Police Department had an impact on the hotel checks? Ms. Muller replied no, they are still doing the weekend checks for us. Mrs. Ferratella asked why doesn't the Sheriff do these? Mr. Wheeler replied there is a resource and potential jurisdictional issues.

B. *Goals* – Mrs. Ferratella distributed her list of goals to the committee members. One of the things she would like to see is setting up period education sessions in conjunction with our meetings to learn more about the

departments that report to our committee. Additional, she would like the committee to work with the Veterans Service Agency to assist them in securing VA Software in order to expedite filing claims electronically. We also have been asked by Chairman Hauryski to look at spaces for Elections and Records. Mrs. Ferratella stated that she also would like to have members of the committee report back on any subcommittee meetings that they attend, that are relevant to this committee. Discussion followed.

MOTION: TO ADJOURN MADE BY MRS. LANDO. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR
Wednesday, May 6, 2015
9:00 a.m.**

**Please send your agenda items to the Clerk of the Legislature's Office
NO LATER THAN NOON
Wednesday, April 29, 2015.**

HUMAN SERVICES, HEALTH & EDUCATION COMMITTEE

Wednesday, May 6, 2015

9:00 a.m.

*Legislative Committee Room
Steuben County Office Building
Bath, New York*

****MINUTES****

COMMITTEE:	Carol A. Ferratella, Chair Robin K. Lattimer	Gary B. Roush, Vice Chair Randolph J. Weaver	Hilda T. Lando
STAFF:	Mark R. Alger Patty Barody Shawn Corey	Jack K. Wheeler Diane Kiff	Hank Chapman, Psy.D. Alan Reed
LEGISLATORS:	Joseph J. Hauryski	K. Michael Hanna	William A. Peoples

I. CALL TO ORDER

Mrs. Ferratella called the meeting to order at 9:00 a.m. and asked Mrs. Kiff to lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE MARCH 10, 2015, MEETING MADE BY MRS. LANDO. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

III. DEPARTMENTAL REQUESTS

A. Special Children's Services

1. **2015 Preschool Contract Renewals** – Mrs. Kiff requested authorization to renew the annual contracts for Preschool Education Service Providers.

MOTION: RENEWING THE ANNUAL CONTRACTS FOR PRESCHOOL EDUCATION SERVICE PROVIDERS AS PRESENTED MADE BY MR. WEAVER. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

B. Office for the Aging

1. **Contract** – Mrs. Barody requested authorization to enter into a contract with the Institute for Human Services for staffing services for the regular Balanced Incentive Payment Program (BIPP) in the amount of \$142,380. The local implementation of this program will require staffing in both home-base and satellite offices.

MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE FOR THE AGING TO ENTER INTO A CONTRACT WITH THE INSTITUTE FOR HUMAN SERVICES TO PROVIDE STAFF FOR THE REGULAR BALANCED INCENTIVE PAYMENT PROGRAM IN THE AMOUNT OF \$142,380 MADE BY MS. LATTIMER. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

2. **Accept BIPP Caregiver Funding** – Mrs. Barody requested authorization to receive BIPP Caregiver Funding in the amount of \$20,000. This funding will be used to support caregivers of Medicaid recipients. Of that funding, they would like to appropriate \$7,500 to their contract with Home and Health Care for respite services, and \$7,500 to AIM, for consumer directed services. She requested authorization to amend those contracts to reflect this additional appropriation. The remaining \$5,000 will be used for Caregiver training and for Ramps/Home Modifications.

MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE FOR THE AGING TO ACCEPT BIPP CAREGIVER FUNDING IN THE AMOUNT OF \$20,000 AND TO APPROPRIATE \$7,500 TO THEIR CONTRACT WITH HOME AND HEALTH CARE SERVICES FOR RESPITE, AND \$7,500 TO THEIR CONTRACT WITH AIM FOR CONSUMER DIRECTED SERVICES, AND TO AMEND THOSE CONTRACTS TO REFLECT THIS ADDITIONAL FUNDING MADE BY MR. ROUSH. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

C. Office of Community Services

1. **Budget Adjustments** – Dr. Chapman informed the committee that Hornell Concern for Youth is their substance abuse prevention providers in the schools. Their furnace needs to be replaced and we received \$3,700 from the NYS Office of Alcohol and Substance Abuse Services (OASAS) for that purpose. He requested authorization to accept this funding.

MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE OF COMMUNITY SERVICES TO ACCEPT \$3,700.00 OASAS STATE AID AND APPROPRIATING TO THE HORNELL CONCERN FOR YOUTH FOR THEIR FURNACE REPLACEMENT, AND AMENDING THE CONTRACT TO REFLECT THIS ADDITIONAL FUNDING MADE BY MR. ROUSH. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Dr. Chapman informed the committee that they received additional COLA funding in the amount of \$8,902.00 from NYS OASAS. He requested authorization to accept this funding and appropriate to his contracts with Hornell Concern for Youth, Catholic Charities and Family Services Society, for substance abuse prevention services.

MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE OF COMMUNITY SERVICES TO ACCEPT ADDITIONAL COLA FUNDING IN THE AMOUNT OF \$8,902.00 FROM NYS OASAS AND APPROPRIATING \$1,471.00 TO THE HORNELL CONCERN FOR YOUTH, \$645.00 TO FAMILY SERVICES SOCIETY, AND \$6,786.00 TO CATHOLIC CHARITIES AND AMENDING THE CONTRACTS TO REFLECT THIS ADDITIONAL FUNDING MADE BY MS. LATTIMER. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Mr. Roush commented many local employers are having trouble finding individuals that can pass drug tests. He asked Dr. Chapman his thoughts on the reasons for this. Dr. Chapman replied our best attempt is to reduce the number of incidences of use and these prevention programs are key. We are working with kids in the schools to educate and shift their mindset to be drug and alcohol free. Our schools are very open to having the prevention workers in the schools.

Mr. Alger commented we do pre-employment testing now as well. We also conduct random drug tests for CDL holders and post-accident testing.

Mr. Hauryski asked what grade levels are the prevention workers targeting? Dr. Chapman replied they start in Grade 5 and go on up through Grade 12. The prevention agencies go to the schools at the start of the school year and periodically throughout the year.

2. **Contract** – Dr. Chapman informed the committee that Dr. Michele Lowry who currently works at the Jail, will be leaving employment June 20, 2015, to take a teaching position at Alfred University. She has indicated that she would be available to work on a part-time basis. He requested authorization to contract with Dr. Lowry to be the program administrator at the Jail, as well as to provide direct services to inmates. The contract would be for 12 – 15 hours per week. She would be available 24/7 for consults. The rate is \$100.00 per hour and will not exceed \$60,000 annually.

Mrs. Ferratella asked if she is working full-time elsewhere, how will she be available 24/7? Dr. Chapman replied she will be available by cell phone and this is something that she has negotiated with the University.

MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE OF COMMUNITY SERVICES TO CONTRACT WITH DR. MICHELE LOWRY, LLC TO PROVIDE PROGRAM OVERSIGHT, AS WELL AS DIRECT SERVICES, AT THE JAIL 12 – 15 HOURS PER WEEK, AT A RATE OF \$100.00 PER HOUR, NOT TO EXCEED \$60,000.00 ANNUALLY MADE BY MR. ROUSH. SECONDED BY MS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

IV. OTHER BUSINESS

A. *Stepping Up Initiative* - Mrs. Ferratella asked Dr. Chapman if he was aware of the Stepping Up Initiative that is being promoted by NACO. This is a national initiative to reduce the number of people with mental illness in Jails. More information is available at <http://csgjusticecenter.org/mental-health/county-improvement-project/stepping-up/>.

B. *Fingerprinting* – Mr. Weaver informed the committee that BOCES is trying to do a Home Health Aid Certificate Program. The problem they are running into is that in order for the agencies to take the students, they need to be fingerprinted. The students that are taking these classes are low-income, adult learners. Is there a program that we could access to get them fingerprinted? Mr. Alger stated that he would talk to Ms. Muller about this.

C. *Subcommittee Reports* – Mrs. Ferratella stated that she attended a Health Care Priorities committee. Lorelei Wagner chairs this committee. That committee is trying to put heart health, smoking, breastfeeding, tobacco all under one umbrella. They have a summer intern that will be working on the logo and rebranding. Mrs. Ferratella stated that she thinks it would be good to have Ms. Wagner come in and provide an overview of the program.

Mrs. Lando asked if Mrs. Baroody could give an update on the Senior Nutrition Program. Mrs. Baroody informed the committee that they have a group that is looking at the vision for the future of nutrition for aging services. Our aging population is growing. We are looking for any efficiencies we can create with the program and look at best practices. The plan is to have the Director of the Chemung County Office for the Aging come in and talk, in particular, about the financial structure. Linda Tetor is the Chair of this committee.

Mrs. Lando stated that she recently attended a Poverty Coalition Meeting. She was surprised to learn that all of the food banks in the area are saying that their numbers are down.

D. *Tours of Departments* – Mrs. Ferratella reminded everyone that they will be touring the Mental Health office later this morning. Next month she stated that she would like to have the committee tour the DSS space. The committee was in agreement.

E. *Veterans Service Agency* – Mrs. Ferratella stated one of the challenges for that department has been in getting software to speed up their process. Perhaps we could talk with the VA? Mr. Wheeler replied we can reach out to Mr. McRae and see if he has received any updates. He stated that he can contact the VA. We fully support them getting that software and he will report back to the committee.

Mr. Roush commented that he is surprised there isn't a software requirement. As a veteran, I am able to do everything online and receive a response within a few days. If the Veterans Service Agency submitted the same document in paper form, it would be months. The VA is trying to go electronic and he feels that Mr. McRae needs to get with the program. Mr. Alger stated the problem is not with us. The VA will not allow us to have access to their software. The module/program that they work from was going to be released to the locals.

Mr. Roush suggested an approach that could be used in the meantime would be to have veterans come into the office and submit their documentation online. They should be able to cover paper to electronic form by scanning. Mr. Alger agreed there was no reason why they could not sit down and help them submit information online.

Mrs. Ferratella asked can we contact our State and Federal representatives to ask for their help on this? Mr. Alger suggested they talk with Mr. McRae first and then go from there.

MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS' LAW, ARTICLE 7§ 105.1.F. THE MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON OR CORPORATION, OR MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, PROMOTION, DEMOTION, DISCIPLINE, SUSPENSION, DISMISSAL OR REMOVAL OF A PARTICULAR PERSON OR CORPORATION MADE BY MRS. LANDO. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE OF COMMUNITY SERVICES TO CONTRACT WITH DIANE SCAGLIOLA FOR PSYCHIATRIC NURSE PRACTITIONER SERVICES ON A FULL-TIME BASIS, EFFECTIVE JULY 1, 2015, AT A RATE OF \$70.00 PER HOUR, NOT TO EXCEED \$130,000 ANNUALLY MADE BY MR. ROUSH. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MS. LANDO. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: TO ADJOURN MADE BY MR. ROUSH. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR
Wednesday, June 3, 2015
9:00 a.m.**

**Please send your agenda items to the Clerk of the Legislature's Office
NO LATER THAN NOON
Wednesday, May 27, 2015.**

STEBEN COUNTY HUMAN SERVICES, HEALTH & EDUCATION COMMITTEE

Wednesday, June 3, 2015

9:00 a.m.

*Legislative Committee Room
Steuben County Office Building
Bath, New York*

****MINUTES****

COMMITTEE: Carol A. Ferratella, Chair Gary B. Roush, Vice Chair Hilda T. Lando
Robin K. Lattimer Randolph J. Weaver

STAFF: Jack K. Wheeler Vicki Fuerst Chris Congdon
Hank Chapman, Psy.D. Patty Barody Jim Gleason
Nancy Smith

LEGISLATORS: Joseph J. Hauryski Lawrence P. Crossett Dan C. Farrand
K. Michael Hanna William A. Peoples

OTHERS: Mary Perham

I. CALL TO ORDER

Mrs. Ferratella called the meeting to order at 9:00 a.m. and asked Mr. Farrand to lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE MAY 6, 2015, MEETING MADE BY MR. WEAVER. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

III. DEPARTMENTAL REQUESTS

A. Office of Community Services

1. **Contracts** – Dr. Chapman informed the committee that last month they had approved contracting with Dr. Michele Lowry to provide program administration at the Jail, as well as to provide direct services to inmates on a part-time basis. We also are looking to recruit an individual to provide direct services to inmates. He requested authorization to contract with Maureen Dunn to work 15 hours per week at a rate of \$55.00 per hour, not to exceed \$46,000 annually. He commented that he does have money available in the budget.

MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE OF COMMUNITY SERVICES TO CONTRACT WITH MAUREEN DUNN TO PROVIDE DIRECT SERVICES TO INMATES 15 HOURS PER WEEK AT A RATE OF \$55.00 PER HOUR, NOT TO EXCEED \$46,000 ANNUALLY MADE BY MR. ROUSH. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Dr. Chapman requested authorization to renew their contract with Bath Police Department to do mental health transports. The rate is \$73.00 per hour for a full-time officer and \$32.00 per hour for a part-time officer inclusive of mileage reimbursement at the State rate. He commented that they do have money in their budget. This contract typically costs on average \$18,000 - \$20,000 per year.

MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE OF COMMUNITY SERVICES TO RENEW THE CONTRACT WITH THE BATH POLICE DEPARTMENT FOR MENTAL HEALTH TRANSPORTS AT A RATE OF \$73.00 PER HOUR FOR A FULL-TIME OFFICER AND \$32.00 PER HOUR FOR A PART-TIME OFFICER INCLUSIVE OF MILEAGE REIMBURSEMENT AT THE STATE RATE MADE BY MR. ROUSH. SECONDED BY MS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

2. **Stepping Up Initiative** – Mrs. Ferratella asked if Dr. Chapman had an opportunity to look into this program. Dr. Chapman replied that he has not; however, Dr. Lowery did participate in the webinar. Mr. Wheeler stated that the County Attorney also participated. Dr. Chapman stated that once he has an opportunity to review it, he will send the committee an email on his thoughts and ideas related to this program.

B. Public Health

1. **Preschool Contract** – Ms. Congdon requested authorization to enter into a contract with Foundations SLP and OT Services to provide preschool related services at a rate of \$65.00 per individual session and \$32.50 per group session.

MOTION: AUTHORIZING SPECIAL CHILDREN’S SERVICES TO ENTER INTO A CONTRACT WITH FOUNDATIONS SLP AND OT SERVICES TO PROVIDE PRESCHOOL RELATED SERVICES AT A RATE OF \$65.00 PER INDIVIDUAL SESSION AND \$32.50 PER GROUP SESSION MADE BY MS. LATTIMER. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

2. **Preschool Transportation Bids** – Ms. Congdon requested authorization to award the preschool transportation bids to Durham School Services, The ARC of Livingston-Wyoming and Birnie Bus Services on a line item basis.

MOTION: AWARDED THE PRESCHOOL TRANSPORTATION BIDS AS FOLLOWS: CONTRACT A – THE ARC OF LIVINGSTON-WYOMING AT A RATE OF \$128.50 PER CHILD FOR 10-MONTH PROGRAM AND SUMMER PROGRAM; CONTRACT B TO BIRNIE BUS SERVICE AT A RATE OF \$49.45 PER CHILDREN FOR THE 10-MONTH PROGRAM; CONTRACT C TO BIRNIE BUS SERVICE AT A RATE OF \$105.00 PER CHILD FOR THE 10-MONTH PROGRAM AND \$96.00 PER CHILD FOR THE SUMMER PROGRAM; AND CONTRACT D TO DURHAM SCHOOL SERVICES AT A RATE OF \$122.85 PER CHILD FOR THE 10-MONTH PROGRAM AND THE SUMMER PROGRAM MADE BY MR. WEAVER. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

3. **School Contract Resolution** – Ms. Congdon informed the committee that General Municipal Law allows governing bodies to approve inter-municipal contracts. She presented a resolution for approval that would allow this committee to approve contracts and renewals with the school districts for preschool services and transportation. Mr. Wheeler explained we are trying to streamline our process and this gives the committee authority to do that as these are an annual contract.

MOTION: AUTHORIZING PUBLIC HEALTH TO CONTRACT WITH LOCAL SCHOOL DISTRICTS FOR PRESCHOOL SERVICES AND TRANSPORTATION MADE BY MS. LATTIMER. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

IV. **SUBCOMMITTEE REPORTS**

A. *S2AY Network* – Mrs. Ferratella reported that we contribute \$17,000 annually and that in turn gives us \$153,000 in services. The S2AY Network is comprised of eight counties and they have been very successful with their grants. She commented that Lorelei Wagner is scheduled to give a presentation to the committee in August and talk about the Smart Steuben Program.

B. *Senior Nutrition Committee* – Mrs. Lando stated that they are still holding meetings. Both programs are at capacity, both with food and kitchen use. Ms. Lattimer commented they are moving forward in examining Chemung County’s program. They are the premier program in the State. Mrs. Baroody commented we are very interested in how they fund their program. We are so spread out that it costs us more and Chemung County is more consolidated.

C. *ProAction* – Ms. Lattimer reported that the Poverty Forum is scheduled for September. This will also be our anniversary celebration. More information is available on the website, as well as in our annual report.

MOTION: TO ADJOURN MADE BY MR. WEAVER. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

****NEXT MEETING SCHEDULED FOR**
Wednesday, July 1, 2015
9:00 a.m.**

**Please send your agenda items to the Clerk of the Legislature's Office
NO LATER THAN NOON
Wednesday, June 24, 2015.**

STEBEN COUNTY HUMAN SERVICES, HEALTH & EDUCATION COMMITTEE

Wednesday, July 1, 2015

9:00 a.m.

*Legislative Committee Room
Steuben County Office Building
Bath, New York*

****MINUTES****

COMMITTEE:	Carol A. Ferratella, Chair Robin K. Lattimer	Gary B. Roush, Vice Chair Randolph J. Weaver	Hilda T. Lando
STAFF:	Jack K. Wheeler Dan McRae Kathy Muller	Diane Kiff Bill Caudill Lise Reynolds	Hank Chapman, Psy.D. Alan Reed
LEGISLATORS:	Joseph J. Hauryski	William A. Peoples	

I. CALL TO ORDER

Mrs. Ferratella called the meeting to order at 9:00 a.m. and asked Ms. Kiff to lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE JUNE 3, 2015, MEETING MADE BY MRS. LANDO. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 4-0. (MS. LATTIMER ABSENT FOR VOTE)

III. DEPARTMENTAL REQUESTS

A. Office of Community Services

1. **Budget Adjustment** – Dr. Chapman informed the committee that they have finalized the contract with ARA of Wellsville to provide crisis intervention services. They have received \$250,000 in State aid from the Office of Mental Health. He requested authorization to accept and appropriate that funding to the contract with ARA of Wellsville.

MOTION: AUTHORIZING THE DIRECTOR OF COMMUNITY SERVICES TO ACCEPT \$250,000 IN ADDITIONAL STATE AID FROM THE OFFICE OF MENTAL HEALTH AND APPROPRIATE IT TO THE CONTRACT WITH ARA OF WELLSVILLE TO PROVIDE CRISIS INTERVENTION SERVICES MADE BY MR. WEAVER. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. (MS. LATTIMER ABSENT FOR VOTE)

2. **Step-Up Initiative** – Mr. Roush asked if there was an update on the Step-Up Initiative? Dr. Chapman replied that New York State, along with several other states across the country, is researching the best practices with regard to this program. This program would facilitate the provision of mental health services to inmates who are incarcerated, and upon their release. At this time, he suggests that once the State completes their analysis, we would attend conferences regarding the actual presentation of the program. We are in a holding pattern until we get additional information.

Mr. Reed commented that both the District Attorney and Dr. Lowry, the psychiatrist at the Jail, are interested in another way to get defendants involved in services without having to send them to Jail in the first place. This will require more discussion with the local police departments and the New York State Police. This will be done on a case-by-case basis. We think there would be a reduction in initial screenings at the Jail if we had an alternative program in place. Discussion followed.

B. Special Children's Services

1. **Contracts** – Ms. Kiff requested authorization to enter into three new contracts with providers for preschool related services. The rate is set by the State at \$65.00 per individual session and \$32.50 per group session.

MOTION: AUTHORIZING SPECIAL CHILDREN'S SERVICES TO CONTRACT WITH THE FOLLOWING PROVIDERS FOR PRESCHOOL RELATED SERVICES AT RATES SET BY THE STATE: JOHNSTON SPEECH LANGUAGE PATHOLOGY, PLLC; CHILDREN'S THERAPY NETWORK; AND JESSICA WENCK, SPEECH PATHOLOGIST MADE BY MRS. LANDO. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

C. Youth Bureau

1. **2015 Contracts** – Mr. Caudill presented the 2015 Youth Development Funding contracts for approval. We did receive the same amount of \$85,314 from the State as we did last year. One of the major differences in funding this year is that we will be contracting with the Institute for Human Services to do Runaway/Homeless Youth Outreach and Planning. They will be contracting with AmeriCorps who will work with the Youth Bureau, the Department of Social Services and the school districts to identify homeless/runaway youth. The NYS Office of Children and Family Services has placed more emphasis on homeless/runaway youth and is encouraging counties to increase those services. This contract will allow us to contract for 6 – 9 months and will provide us with information to understand the needs in this area. Mrs. Ferratella asked Mr. Caudill to provide a report at the end of the year on this.

Ms. Lattimer asked what do you envision for services for these youth? Mr. Caudill replied that the main strategy will be directing individuals to go through the 2-1-1 Helpline for referrals. Ms. Muller explained if a child comes in and applies for assistance and claims they are homeless and the parents say that they can come home, we cannot provide them with assistance for being homeless. However, if they have other issues, we can provide assistance for additional issues. Discussion followed.

MOTION: APPROVING THE FOLLOWING 2015 YOUTH DEVELOPMENT FUNDING CONTRACTS: CATHOLIC CHARITIES OF STEUBEN COUNTY - \$9,139.00; CENTER FOR DISPUTE SETTLEMENT - \$5,241.00; CITY OF CORNING - \$2,459.00; CITY OF HORNELL - \$2,043.00; FAMILY SERVICES SOCIETY, INC. - \$14,170.00; HORNELL AREA CONCERN FOR YOUTH - \$10,992.00; INSTITUTE FOR HUMAN SERVICES - \$8,249.00; PROACTION OF STEUBEN & YATES, INC. - \$6,363.00; THE FRIENDS OF THE ADDISON YOUTH CENTER - \$7,964.00; TOWN OF CAMPELL - \$1,052.00; AND THE VILLAGE OF BATH - \$2,418.00 MADE BY MS. LATTIMER. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

V. SUBCOMMITTEE REPORTS

A. *ProAction* – Ms. Lattimer reminded the committee that this year ProAction is celebrating their 50th anniversary. They will be holding various events the week of September 21 – September 25. Included in the activities is a poverty simulation session and celebration dinner on Thursday, September 24th at the Corning Country Club.

Ms. Lattimer stated that Laura Rossman has completed her first year as Executive Director and has done a great job.

B. *United Way* – Mrs. Lando stated that Steve Hughes will be able to attend the September committee meeting to provide a brief overview of their program.

VI. OTHER BUSINESS

A. *Department of Social Services Office Relocation* – Ms. Muller informed the committee that they are in the process of moving employees from the Corning satellite office to the Bath Office. The move affects nine employees. The Buildings & Grounds Department has done a phenomenal job and has gone above and beyond in assisting us.

B. *Tour* – Mrs. Ferratella reminded the committee they will be touring the Department of Social Services immediately following the Agriculture, Industry & Planning Committee meeting this morning.

MOTION: TO ADJOURN MADE BY MR. ROUSH. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

****NEXT MEETING SCHEDULED FOR**
Wednesday, August 5, 2015
9:00 a.m.**

**Please send your agenda items to the Clerk of the Legislature's Office
NO LATER THAN NOON
Wednesday, July 29, 2015.**

STEBEN COUNTY HUMAN SERVICES, HEALTH & EDUCATION COMMITTEE

Wednesday, August 5, 2015

9:00 a.m.

Legislative Committee Room
Steuben County Office Building
Bath, New York

****MINUTES****

COMMITTEE: Carol A. Ferratella, Chair Gary B. Roush, Vice Chair Robin K. Lattimer
Randolph J. Weaver

STAFF: Jack K. Wheeler Hank Chapman, Psy.D. Patty Barody
Christine Towner Kathy Muller Andrew Morse
Eric Rose Alan Reed

LEGISLATORS: Joseph J. Hauryski William A. Peoples

ABSENT: Hilda T. Lando

OTHERS: Mary Perham
Jeff Smith, *The Leader*

I. CALL TO ORDER

Mrs. Ferratella called the meeting to order at 9:00 a.m. and asked Mr. Morse to lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE JULY 1, 2015, MEETING MADE BY MR. WEAVER. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

III. DEPARTMENTAL REQUESTS

A. Office for the Aging

1. **Budget Appropriation – Direct Care Worker** – Mrs. Barody informed the committee they have an opportunity to receive reimbursement of up to two percent if we have pay increases associated with home care workers or case managers. The reimbursement comes from the State Office for the Aging. If we apply then we would be eligible to receive larger amounts in subsequent years. She requested authorization to apply for a reimbursement grant from the New York State Office for the Aging in the amount of approximately \$1,100.

Mr. Wheeler commented they have discussed with the Law Department about how to handle this. We do not want to anticipate raises since there is no contract for next year. We can receive the reimbursement for 2015 because the raises were already built into the budget. This reimbursement helps defray the costs. We are not committing the County to any pay raises that have not been negotiated.

MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE FOR THE AGING TO APPLY FOR AND ACCEPT A REIMBURSEMENT GRANT FROM THE NEW YORK STATE OFFICE FOR THE AGING TO DEFRAY THE COSTS OF PAY INCREASES FOR DIRECT CARE WORKERS MADE BY MR. ROUSH. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

2. **Rate Increase for AIM Consumer Directed Contract** – Mrs. Barody informed the committee that the New York State Department of Health has put out the new rates for home care programs. The rates have

gone from \$14.03 per hour to \$14.57 per hour. She requested authorization to amend the contract with AIM to reflect this rate increase. She commented that there would be no change in the total contract amount.

MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE FOR THE AGING TO AMEND THE CONTRACT WITH AIM TO REFLECT THE NEW DEPARTMENT OF HEALTH RATE INCREASES FOR HOME CARE PROGRAMS FROM \$14.03 PER HOUR TO \$14.57 PER HOUR MADE BY MS. LATTIMER. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

3. **RSVP Augmentation Grant** – Mrs. Baroody requested authorization to apply for a \$3,000 RSVP Augmentation Grant. This funding will allow us to enhance anything that helps us implement the RSVP Program.

Mr. Reed commented that he would ask the committee to approve this contingent to review by the Law Department. Mr. Wheeler explained the Law Department has made us aware that different grant applications are adding additional requirements in order to comply. The Law Department is now reviewing these applications to make sure that we know exactly what is being required.

MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE FOR THE AGING TO APPLY FOR A \$3,000 AUGMENTATION GRANT, SUBJECT TO REVIEW BY THE LAW DEPARTMENT MADE BY MR. ROUSH. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

B. Office of Community Services

1. **Cleaning Services RFP** – Dr. Chapman informed the committee that they received four responses. The lowest bid received was for \$49,400 annually. This is \$17,000 more than we have historically paid. He recommended rejecting all bids.

Dr. Chapman explained that during the RFP process, the Buildings & Grounds staff have helped us out and are doing a fantastic job. We have been having preliminary discussions about the possibility of them continuing to do the cleaning. Mr. Wheeler stated that they have had discussions about this and with the results from the RFP, we certainly think this could be a workable solution. The Buildings & Grounds Department has a number of vacant cleaner positions that have not been filled. They certainly could use the help and could pick up the additional cleaning at no additional cost. This would be a good model going forward.

Ms. Lattimer asked was there any discussion as to why the proposals were so high? Mr. Wheeler replied no. His guess is that it may have had something to do with prevailing wages. He stated that he is not proposing adding additional staff at this moment, however, he may put a funded vacancy back into the Buildings & Grounds budget for 2016.

Mr. Weaver asked is the cleaning just for Bath or all of the offices? Dr. Chapman replied it is for all three offices. Mr. Wheeler commented Mr. Rose has staff in Hornell and Bath that could do a little of the cleaning in the Corning and Hornell offices.

MOTION: REJECTING THE RFP'S FOR CLEANING SERVICES MADE BY MR. ROUSH. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

IV. **OTHER BUSINESS**

A. *Aging in Place Conference* – Mrs. Ferratella announced the Steuben Senior Services Fund is sponsoring a conference on September 15, 2015 at the Radisson Hotel in Corning. They will be featuring Dr. Alan Teel who will be speaking on a new model for aging in place. Mrs. Baroody commented this is an educational forum to raise awareness for communities as well as providers.

B. *Departmental Monthly Reports* – Mr. Hauryski commented that he has been pleased with the department reports that he has seen. He stated his only suggestion would be to add a glossary for all of the acronyms. All of the departments are doing a good job and your reports are very informative.

Mr. Hauryski asked Commissioner Muller to explain what the 60-month time limit is. Ms. Muller explained TANF cases that time out after 60 months (5 years) are automatically rolled over into the Safety Net Program which is 72 percent local share costs. The TANF cases are family caseloads and the Safety Net is for single adults.

MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS' LAW, ARTICLE 7§ 105.1.F. THE MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON, OR MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, PROMOTION, DEMOTION, DISCIPLINE, SUSPENSION, DISMISSAL OR REMOVAL OF A PARTICULAR PERSON MADE BY MR. ROUSH. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

MOTION: AUTHORIZING THE DIRECTOR OF COMMUNITY SERVICES TO CONTRACT WITH NANCY HOUY, PSYCHIATRIC NURSE PRACTITIONER, TO PROVIDE PSYCHIATRIC SERVICES AT A RATE OF \$70.00 PER HOUR, NOT TO EXCEED \$130,000.00 ANNUALLY MADE BY MR. ROUSH. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

MOTION: TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. WEAVER. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

MOTION: TO ADJOURN MADE BY MS. LATTIMER. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

****NEXT MEETING SCHEDULED FOR**
Wednesday, September 2, 2015
9:00 a.m.**

**Please send your agenda items to the Clerk of the Legislature's Office
NO LATER THAN NOON
Wednesday, August 26, 2015.**

STEUBEN COUNTY HUMAN SERVICES, HEALTH & EDUCATION COMMITTEE

Wednesday, September 2, 2015

9:00 a.m.

*Legislative Committee Room
Steuben County Office Building
Bath, New York*

****MINUTES****

COMMITTEE: Carol A. Ferratella, Chair Gary B. Roush, Vice Chair Hilda T. Lando
Robin K. Lattimer Randolph J. Weaver

STAFF: Jack K. Wheeler Vicki Fuerst Chris Congdon
Hank Chapman, Psy.D. Kathy Muller Lise Reynolds
Ryan Peterson, Psy.D. Shawn Corey

LEGISLATORS: Joseph J. Hauryski Dan C. Farrand William A. Peoples

OTHERS: Dr. Katherine Douglas, President, Corning Community College
Tom Carr, Vice President, Corning Community College
Gail Baity, Trustee, Corning Community College
Jack Kelly, Trustee, Corning Community College
Steve Hughes, President & CEO, United Way of the Southern Tier
Mary Perham

I. CALL TO ORDER

Mrs. Ferratella called the meeting to order at 9:00 a.m. and asked Mr. Hauryski to lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

Mrs. Lando noted that she was not in attendance, however, she is listed as attending and as making a motion.

MOTION: APPROVING THE MINUTES OF THE AUGUST 5, 2015, AS AMENDED MADE BY MRS. LANDO. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

III. PRESENTATION

A. Corning Community College

1. **Facilities Master Plan** – Dr. Douglas thanked the committee for the opportunity to present her proposal and the college appreciates the support that we have always felt. We are one of sixty-four community colleges in the SUNY system. The SUNY system requires us every five years to do a Facilities Master Plan. In August, our regional board of trustees approved the facilities master plan and authorized us to present it to each of our counties Legislatures for approval. Dr. Douglas presented a PowerPoint overview of the Facility Master Plan.

Dr. Douglas informed the committee that they worked with SWBR Architects to come up with a plan that focuses on our learning environment. We came up with a list of priorities, which included investing in our core, the main campus, and bringing our labs and classrooms into the 21st century. We also want to address our building deficiencies, look at building improvements and site design. She stated we are the only community college in the nation that has a planetarium and nature system and we want to maximize that and would like to expand the facility around the planetarium. Additionally, we are looking at constructing a new multi-purpose assembly and performance building. There is also the potential for the creation of a Collegetown Center. The proposal would be to build this across from the site of the old hospital. Our plan is to bring all of our health education programs,

credit and non-credit, to a single location. In conjunction with that, we would also construct market rate housing which will look similar to the buildings that are located on Market Street.

Mr. Carr explained our capital plan includes the new concepts as well as the building maintenance. The total amount of the five-year plan is \$73 million. Of that, \$52 million will be used for Spencer Hill. The Master Plan is divided between building maintenance of \$20 million and the balance of \$50 million to be used on the construction of new concepts. He explained that standard financing for the college is 50 percent State funding and we raise 50 percent from our capital chargebacks. We also hope to raise donation funds. We would be able to afford \$14 million of this \$73 million project on our own using standard financing. With market financing, we would have to look elsewhere for funding. An example of that would be a CFA (consolidated funding application), and the success of that is yet to be determined.

Mr. Roush commented typically New York State regulates the percentage of debt you can have. Where are you with your debt? Mr. Carr replied debt is new to the college. We just completed a \$23 million project and we had to borrow \$8 million from the USDA. He does not know the percent or ratio against State aid or their operating budget. The debt on the dormitory was consolidated at \$16.5 million, but was not through the college. That was done through the College Development Foundation. Community colleges cannot own or operate residential halls. The housing company of the college foundation actually owns and operates the facility. It is independent of the college.

Mrs. Lando asked how does on-line education affect your plan? Dr. Douglas replied we have four online programs and many courses are taught online or are a hybrid combination of online and classroom instruction. Our proposed technology upgrades is actually for that reason. Mrs. Lando asked if you close the Goff Road facilities and add those programs to the main campus, is that included in the cost? Dr. Douglas replied if we are able to construct a downtown Collegetown Center, that would free up space on campus to bring in the Law Enforcement and police academy.

Mrs. Lando commented the closing of the daycare center generated a lot of bad press. The press indicated that it was due to the financial state of the college. She asked Dr. Douglas to address that. Dr. Douglas stated the closing of the childcare center was very emotional. The center was subsidized annually through the Faculty Student Association (FSA). That is a separate non-profit group. For the last 20 years or so, the bookstore profit subsidized the cost of the childcare center. What we have seen is profit from the bookstore was declining and they were going into their own reserves. We gave the child care center staff a three-year plan. Revenue from the bookstore and the FSA reserves were dwindling. Generally, they were providing a six-figure subsidy to the childcare center. The staff worked diligently to find other resources. We had to make the difficult decision to close the center. That does not mean that we do not continue to support our students with childcare needs. We do receive private money that we are able to use to subsidize student parents and we do that on a case-by-case basis.

MOTION: ACCEPTING THE CORNING COMMUNITY COLLEGE FIVE-YEAR FACILITIES MASTER PLAN AND FORWARDING IT TO THE FULL LEGISLATURE FOR CONSIDERATION MADE BY MR. WEAVER. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

IV. DEPARTMENTAL REQUESTS

A. Department of Social Services

1. **DSRIP Update** – Ms. Muller stated DSRIP is the Delivery System Reform Incentive Payment Program which is the main mechanism by which New York State will implement the Medicaid Redesign Team (MRT) Waiver Amendment. DSRIP has been around for about a year and a half and is starting to ramp up. The purpose of DSRIP is to fundamentally restructure the health care delivery system by reinvesting in the Medicaid program, with the primary goal of reducing avoidable hospital use by 25 percent over five years. Additionally, the overhaul will result in a value based payment mechanism where providers will be reimbursed based on performance versus the number of visits. Up to \$6.42 billion dollars are allocated to this program with payouts based upon achieving predefined results in system transformation, clinical management and population health.

Ms. Muller explained New York State is divided into 25 performing provider systems (PPS) based on geography and regional care delivery. We are part of the Finger Lakes Performing Provider System (FLPPS). FLPPS was formed under the sponsorship of the Rochester Regional Health System and U of R Medicine and they co-lead the DSRIP implementation across this 13 county region. After a comprehensive community needs assessment was done, 11 DSRIP projects were chosen for implementation across the region, in partnership with over 600 attested providers including health care and community based organizations serving the Medicaid and uninsured population. FLPPS was awarded \$560 million, the second highest award in the State, which will be over the course of five years. FLPPS is divided into five geographic sub-regions referred to as Naturally Occurring Care Networks (NOCN's). These are local government oversight committees that identify regional-level strategies and communicate key findings and challenges to the FLPPS project oversight committees for consideration upon the development of deliverables. The five NOCN's are Monroe County, Western Region (Genesee, Orleans & Wyoming counties), Southern Region (Allegany, Livingston and northwestern Steuben counties), Southeastern Region (Chemung, southeastern Steuben & Schuyler counties) and Finger Lakes Region (Cayuga, Ontario, Seneca, Wayne & Ontario counties). Ms. Muller stated that we are part of both the Southern and Southeastern Region. We will not get any money in the region until we start submitting results.

Ms. Muller stated the Department of Social Services has attested to the following projects:

- ❖ Project 2.a.1: Create an Integrated Delivery System
- ❖ Project 2.b.vi: Transitional Supportive Housing Services
- ❖ Project 2.d.i: Patient Activation and Engagement
- ❖ Project 3.a.i: Integration of Behavioral Health and Primary Care
- ❖ Project 3.f.i: Increase Support for Maternal and Child Health (Including High Risk Pregnancies)
- ❖ Project 4.a.iii: Strengthen Mental Health and Substance Abuse Infrastructure Across Systems

Ms. Muller stated these projects have to be in motion so we can draw down revenues to keep these going. We need to position ourselves as a County to be in this, or down the road we will not be in it. Mr. Wheeler commented the Office for the Aging, Public Health, DSS and Mental Health have all done a great job of getting their foot in the door and looking at those goals. There will be money, but if it keeps growing, we will be in a position to capture it.

Ms. Muller stated we are the only Department of Social Services in the State that is participating in this, other than those counties where DSS and Mental Health are combined. The State did not reach out to the Department of Social Services and did not include them. The whole premise behind this is to integrate behavioral health, primary care, etc. Dr. Chapman commented they focus more on the safety net providers, but he agrees with Ms. Muller that it is about more than those who provide direct services.

Mr. Weaver commented overall, healthcare costs should be reduced through this program, at least in theory. Ms. Muller stated her concern is that this is a huge undertaking. FLPPS has taken a very strong and positive lead. Mrs. Fuerst commented there are already existing models in California and Texas. Our involvement is a bit different than what the Department of Social Services is doing.

Mrs. Ferratella asked, in lieu of time constraints, to hold over Public Health's DSRIP contracts item until the October meeting.

V. SUBCOMMITTEE REPORTS

A. United Way

1. **Program Overview** – Mr. Hughes stated that he is here today to provide the committee with a brief overview of their program, including a recent shift in their model and their future focus. United Way's mission is to effectively mobilize the caring power of our community to help people improve their lives. Our vision is to be the trusted and respected leader in achieving positive community impact. In order to do that, we are blending the traditional approach with our new two-pronged approach. Historically, we have done community support and fund agencies across a set of priorities. Our new approach is to combine that with our "Kids on Track" program. This is a cooperative approach to ensuring children start successfully. United Way is now going

to be more involved with early childhood and literacy. Our focus is on children birth to 8. Our goal is to ensure that children are ready for school and achieve the critical 3rd grade literacy benchmark before they are 8 years old. Research has shown that this is very important to the success of children. In addition to our traditional focus of raising money, having a credible funding process and being good stewards, we also need to get more individuals involved with giving, advocating and volunteering and we need our donors to see that lives are being improved and they in turn will feel more confidence in our programs and will commit to donate to priority issues. Discussion followed.

MOTION: TO ADJOURN MADE BY MR. ROUSH. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

****NEXT MEETING SCHEDULED FOR**
Wednesday, October 7, 2015
9:00 a.m.**

**Please send your agenda items to the Clerk of the Legislature's Office
NO LATER THAN NOON
Wednesday, September 30, 2015.**

STEBEN COUNTY HUMAN SERVICES, HEALTH & EDUCATION COMMITTEE

Wednesday, October 7, 2015

9:00 a.m.

*Legislative Committee Room
Steuben County Office Building
Bath, New York*

****MINUTES****

COMMITTEE: Carol A. Ferratella, Chair
Randolph J. Weaver
Hilda T. Lando
Robin K. Lattimer

STAFF: Jack K. Wheeler
Ryan Peterson, Psy.D.
Patty Barody
Nate Alderman
Lorelei Wagner
Shawn Corey
Vicki Fuerst
Hank Chapman, Psy.D.
Nancy Smith
JoAnne Taylor
Lise Reynolds
Chris Congdon
Bill Caudill
Diane Kiff

LEGISLATORS: Joseph J. Hauryski
K. Michael Hanna
Steven Maio

ABSENT: Gary B. Roush, Vice Chair

I. CALL TO ORDER

Mrs. Ferratella called the meeting to order at 9:00 a.m. and asked Mr. Maio to lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE SEPTEMBER 2, 2015, MEETING MADE BY MS. LATTIMER. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

III. DEPARTMENTAL REQUESTS

A. Youth Bureau

1. **Budget Adjustment** – Mr. Caudill informed the committee that they received their 2015 Youth Development Funding of \$19,818. He requested authorization to accept this funding and appropriate to various line items with the budget.

MOTION: AUTHORIZING THE YOUTH BUREAU COORDINATOR TO ACCEPT \$19,818.00 IN YOUTH DEVELOPMENT FUNDING AND TO APPROPRIATE TO THE FOLLOWING LINE ITEMS: YOUTH EMPOWER COUNCIL (\$735.00), YOUTH PROTECTIVE SERVICES (\$5,554.00), OTHER EXPENSES (\$879.00), LITERACY SERVICES (\$3,416.00), BATH HOPE FOR YOUTH (\$859.00), HORNELL CONCERN (\$418.00), ADDISON YOUTH CENTER – SUMMER REC (\$2,015.00), BATH VILLAGE (\$1,718.00), AND TASA/HOMELESS YOUTH (\$4,224.00) MADE BY MR. WEAVER. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

B. Office for the Aging

1. **Contract** – Mrs. Barody requested authorization to amend their contract with the Institute for Human Services Employment Transition Services to reflect an increase of \$6,300. This will cover clerical and financial staff adjustments within the department.

MOTION: AUTHORIZING THE DIRECTOR FOR THE OFFICE FOR THE AGING TO AMEND THE CONTRACT WITH THE INSTITUTE FOR HUMAN SERVICES FOR EMPLOYMENT TRANSITION SERVICES TO REFLECT AN INCREASE OF \$6,300.00 TO COVER CLERICAL AND FINANCIAL STAFF ADJUSTMENTS WITHIN THE DEPARTMENT MADE BY MRS. LANDO. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

C. Department of Social Services

1. **Adoption Day** – Ms. Reynolds informed the committee that they are finalizing the date for Adoption Day that will be held in November. They had 8 adoptions last November and they are anticipating five to seven adoptions for this November.

2. **Scanner Purchase** – Ms. Reynolds requested authorization to purchase a new scanner. The quotes have ranged from \$5,700 to \$6,300. She requested authorization to transfer \$6,400 from various line items into the Major Equipment line item to cover this purchase.

MOTION: AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES TO PURCHASE A SCANNER AND AUTHORIZING THE TRANSFER OF \$6,400 FROM VARIOUS LINE ITEMS WITHIN THE BUDGET TO THE MAJOR EQUIPMENT LINE ITEM TO COVER THIS PURCHASE MADE BY MS. LATTIMER. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

D. Office of Community Services

1. **DSRIP Contract** – Dr. Chapman informed the committee that similar to the other departments, he is also involved in four DSRIP (Delivery System Reform Incentive Payment Program) projects. We will receive funding based on our participation and performance levels. Yesterday, we received the contract from FLPPS (Finger Lakes Performing Provider System) for a collective amount for the county of \$60,348.

Mr. Wheeler clarified this is a contract that is all encompassing for all of the departments and will be subject to Law Department review. We think it is a good idea, but in speaking with some of the departments, this is the first time we have seen any monetary amount and we need to figure out what we are committing to for this dollar amount. He recommended authorizing approval to enter into the contract with FLPPS, contingent upon review.

MOTION: AUTHORIZING THE DIRECTOR OF COMMUNITY SERVICES, IN CONJUNCTION WITH THE DEPARTMENT OF SOCIAL SERVICES, PUBLIC HEALTH AND OFFICE FOR THE AGING, TO ENTER INTO A CONTRACT WITH FLPPS FOR \$60,348.00, PENDING LAW DEPARTMENT REVIEW MADE BY MS. LATTIMER. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

2. **Loyola Contract** – Dr. Chapman informed the committee that Loyola has taken over the inpatient and outpatient substance abuse services that were provided by the St. James MATCH Program. The New York State Office of Alcohol and Substance Abuse Services (OASAS) has provided us with one-time start-up funding in the amount of \$103,266. He requested authorization to enter into a contract with Loyola to provide these services and we can then pass-thru the State aid to Loyola. There is no local cost.

MOTION: AUTHORIZING THE DIRECTOR OF COMMUNITY SERVICES TO ACCEPT ONE-TIME START-UP FUNDING FROM THE NEW YORK STATE OFFICE FOR ALCOHOL AND SUBSTANCE ABUSE SERVICES IN THE AMOUNT OF \$103,266.00 AND AUTHORIZING A CONTRACT BETWEEN THE OFFICE OF COMMUNITY SERVICES AND THE LOYOLA RECOVERY FOUNDATION FOR \$103,226.00 MADE BY MS. LATTIMER. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

3. **Budget Adjustment** – Dr. Chapman requested authorization to reallocate and adjust the COLA's and SNAP funding reclassification to reflect actual OASAS State Aid received for 2015.

MOTION: AUTHORIZING THE DIRECTOR OF COMMUNITY SERVICES TO REDUCE REVENUE LINE ITEM 432200.4.3490300 BY \$11,641.00; INCREASE REVENUE LINE ITEM 432200.4.4490000 BY \$30,350.00; REDUCE THE ALLOCATION FOR HORNELL CONCERN BY \$276.00; AND INCREASE THE ALLOCATION FOR FAMILY SERVICE SOCIETY BY \$320.00 AND CATHOLIC CHARITIES BY \$18,665.00 MADE BY MR. WEAVER. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

E. Public Health

1. **Preschool Contracts** – Ms. Congdon requested approval to enter into contracts with Friendship Central School and Grace Robinson, Speech Pathologist.

MOTION: AUTHORIZING SPECIAL CHILDREN’S SERVICES TO ENTER INTO CONTRACTS FOR PRESCHOOL SERVICES WITH FRIENDSHIP CENTRAL SCHOOL FOR SEIT SERVICES AT STATE APPROVED RATE, AND GRACE ROBINSON, SPEECH PATHOLOGIST AT A RATE OF \$65.00 PER INDIVIDUAL SESSION AND \$32.50 PER GROUP SESSION MADE BY MS. LATTIMER. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

F. County Manager

1. **Wellness Committee** – Mr. Wheeler requested authorization to formally establish and recognize the Employee Wellness Committee. We have had a Wellness Committee for many years. Formally establishing and recognizing the committee will give them more authority to develop recommendations between union and management employees. The recommendations from the committee would go directly to his office. He proposed a 10-member committee; 5 union members and 5 management/confidential members. He also is proposing bi-monthly meetings and enabling employees to use up to a maximum of one hour for this purpose, and will not be required to use leave. The Chairman of Legislature would make annual appointments.

Mrs. Ferratella commented Public Health does a wonderful job of promoting the committee and this will enhance it.

MOTION: FORMALLY ESTABLISHING AND RECOGNIZING THE EMPLOYEE WELLNESS COMMITTEE MADE BY MR. WEAVER. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.

IV. OTHER BUSINESS

A. *Public Health Accreditation* – Mrs. Fuerst informed the committee that they are undergoing an accreditation process. They have submitted a multijurisdictional application with Schuyler, Yates, Seneca, Wayne and Ontario counties. This committee will be the governing entity and will report to the Legislature. The State will want to see this kind of interaction with us and will want you to give input. When they come to do the site visit, they will want to meet with one or more of you. They also have required an orientation component for new Legislators, and she thanked Legislator Maio for attending this morning’s meeting.

Ms. Wagner stated accreditation is a long process. She presented the committee with a PowerPoint presentation. She stated that the cost is \$5,300 annually for five years. We have 12 domains, the first 10 are based on essential services, the 11th is administrative and financial and the 12th is governing entity. Our statement of intent has been submitted and was approved by the State. Through December of 2015, we will complete our initial review of the domains and identification of potential documentation to be submitted with our official application. In June 2016, we will submit our official application and October – December 2017 will be the site visits. The ten essential health services that we provide are:

- ❖ Monitor Health Status
- ❖ Diagnose and Investigate
- ❖ Inform, Education and Empower
- ❖ Mobilize Community Partnerships
- ❖ Develop Policies and Plans

- ❖ Enforce Laws and Regulations
- ❖ Link People and Assure Provision of Care
- ❖ Assure a Competent Workforce
- ❖ Evaluate Health Services
- ❖ Research

Ms. Wagner stated the services and programs we offer include our core Public Health Programs, Special Children’s Services (Early Intervention and Preschool Programs) and the Licensed Home Care Services Agency. In order to receive Article 6 State Aid Funding, we are required to have the following core Public Health programs:

- ❖ Community Health Assessment
- ❖ Family Health
- ❖ Communicable Disease Control
- ❖ Chronic Disease Prevention
- ❖ Emergency Preparedness & Response
- ❖ Environmental Health

Ms. Wagner provided a detailed review of the various programs of Public Health and Special Children’s Services, along with a review of their finances and DSRIP.

Secretary’s Note: The complete PowerPoint presentation is on file with the official minutes in the Clerk of the Legislature’s Office.

MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS’ LAW, ARTICLE 7§ 105.1.F. THE MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON OR CORPORATION, OR MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, PROMOTION, DEMOTION, DISCIPLINE, SUSPENSION, DISMISSAL OR REMOVAL OF A PARTICULAR PERSON OR CORPORATION MADE BY MR. WEAVER. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

MOTION: TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MS. LATTIMER. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

V. SUBCOMMITTEE REPORTS

A. *ProAction* – Mrs. Lando announced ProAction recently celebrated their 50th Anniversary. She commented that she was not aware that they manage five career centers. Additionally, they received a \$1 million, three-year grant to work with youth in the Hornell City School District. Ms. Lattimer commented they were also awarded a huge contract for workplace development.

B. *Hunger Coalition* – Mrs. Lando stated that when she attended the Hunger Coalition meeting, she informed them of the new meat locker opening in Corning. She commented the produce at the food pantries is horrible this year. She talked with the Sheriff about having the inmates grow extra vegetables that could be supplied to the food pantries. Ms. Lattimer stated in Bath there are four or five civic organizations and a church group that currently have a garden behind the church and provide produce to Catholic Charities. She commented that she thought it should be more of a community based production, rather than relying solely on the Sheriff’s Office.

C. *Senior Nutrition Committee* – Mrs. Lando announced the next meeting will be October 29, 2015. Ms. Lattimer commented there will be an all-day nutrition conference focusing on senior meals, October 16, 2015 at the Radisson.

MOTION: TO ADJOURN MADE BY MS. LATTIMER. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

****NEXT MEETING SCHEDULED FOR**
Wednesday, November 4, 2015
9:00 a.m.**

**Please send your agenda items to the Clerk of the Legislature's Office
NO LATER THAN NOON
Wednesday, Wednesday, October 28, 2015.**

STEBEN COUNTY HUMAN SERVICES, HEALTH & EDUCATION COMMITTEE

Wednesday, November 4, 2015

9:00 a.m.

*Legislative Committee Room
Steuben County Office Building
Bath, New York*

****MINUTES****

COMMITTEE: Carol A. Ferratella, Chair
Randolph J. Weaver
Hilda T. Lando
Robin K. Lattimer

STAFF: Jack K. Wheeler
Lise Reynolds
Shawn Corey
Nancy Smith
Darlene Smith
Andy Morse
Kathy Muller
Patty Barody

LEGISLATORS: Joseph J. Hauryski
William A. Peoples

OTHERS: Mary Perham
Jeff Smith, *The Leader*

I. CALL TO ORDER

Mrs. Ferratella called the meeting to order at 9:00 a.m. and asked Mrs. Barody to lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE OCTOBER 7, 2015, MEETING MADE BY MR. WEAVER. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Mrs. Ferratella introduced Darlene Smith, the new Public Health Director.

III. DEPARTMENTAL REQUESTS

A. Office for the Aging

1. **Home and Health Care Title III-Respite Contract** – Mrs. Barody requested authorization to increase the contract with Home and Health Care to provide Title III-Respite services by \$2,000.

MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE FOR THE AGING TO INCREASE THE CONTRACT WITH HOME AND HEALTH CARE FOR TITLE III-RESPITE SERVICES MADE BY MS. LATTIMER. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

B. Public Health

1. **2016 Contracts** – Mrs. Congdon presented the 2016 contract renewals for Public Health and Special Children’s Services for consideration. She noted that their software support contracts have slight increases and their contract with Human Services Development for a Public Health Emergency Coordinator increased one percent.

MOTION: APPROVING THE 2016 CONTRACT RENEWALS FOR PUBLIC HEALTH AND SPECIAL CHILDREN’S SERVICES AS PRESENTED MADE BY MRS. LANDO. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

C. Department of Social Services

1. **Adoption Day** – Ms. Muller announced Adoption Day will be Wednesday, November 18, 2015, at 11:00 a.m. There will be one adoption, however, there have been numerous adoptions throughout the year and those families will be attending the reception. Ms. Muller requested authorization to spend up to \$600 on Adoption Day expenses.

MOTION: AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES TO SPEND UP TO \$600.00 ON ADOPTION DAY EXPENSES MADE BY MR. WEAVER. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

2. **Home Energy Assistance Program Bid Award** – Mr. Morse informed the committee that they solicited bids for residential heating services and received three responses back. He recommended awarding to all bidders on a line item basis.

MOTION: AWARDING THE BIDS FOR RESIDENTIAL HEATING SERVICES TO THE FOLLOWING BIDDERS ON A LINE ITEM BASIS: VINE CITY SUPPLY; I.D. BOOTH; AND BLEVINS MADE BY MR. WEAVER. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

3. **Fraud Update/Review** – Ms. Muller presented a PowerPoint presentation on the Fraud and Legal Affairs Unit. These units detect, prevent, reduce and prosecute fraud of public welfare programs. They are also involved with resource recovery and collection of payments. Types of fraud include failure to report income, failure to report correct household composition, failure to report resources and the selling of benefits for illegal purposes. She stated the program areas where they see fraud are in Temporary Assistance (Family Assistance/Safety Net), Medicaid, Supplemental Nutrition Assistant Programs (formerly known as Food Stamps) and Adult Protective. Ms. Muller stated they currently have 237 active cases. Mr. Hauryski asked how many attorneys do you have on staff? Ms. Muller replied they have six attorneys. She noted that welfare cases are prosecuted by the District Attorney. Discussion followed.

4. **Informational** – Ms. Muller informed the committee that she received a call from the Meredith Vieira Show because they are looking to do a show and give away a car to a needy family. She will keep the committee informed as she gets more details.

IV. SUBCOMMITTEE REPORTS

A. *Senior Nutrition Coalition* – Mrs. Lando reported they met last week and continue to talk about Corning Meals on Wheels and ProAction. Both programs are at or over capacity. Mrs. Baroody commented they are looking at the Jamestown model for meal preparation. If we switch to the Cook Chill Program, we want to make sure it creates a cost savings. Mrs. Lando stated Corning Meals on Wheels is having issues with their location and are continuing to look for a new location.

MOTION: TO ADJOURN MADE BY MR. WEAVER. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 3-0. (MS. LATTIMER ABSENT FOR VOTE)

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

****NEXT MEETING SCHEDULED FOR****

Wednesday, December 2, 2015

9:00 a.m.

Please send your agenda items to the Clerk of the Legislature's Office

NO LATER THAN NOON

Wednesday, November 25, 2015.

STEBEN COUNTY HUMAN SERVICES, HEALTH & EDUCATION COMMITTEE

Wednesday, December 2, 2015

9:00 a.m.

Legislative Committee Room
Steuben County Office Building
Bath, New York

****MINUTES****

COMMITTEE: Carol A. Ferratella, Chair Gary B. Roush, Vice Chair Hilda T. Lando
Robin K. Lattimer

STAFF: Jack K. Wheeler Darlene Smith Patty Baroody
Lise Reynolds Shawn Corey Hank Chapman, Psy.D.
Kathy Muller Nancy Smith

LEGISLATORS: Joseph J. Hauryski K. Michael Hanna William A. Peoples

ABSENT: Randolph J. Weaver

I. CALL TO ORDER

Mrs. Ferratella called the meeting to order at 9:00 a.m. and asked Mr. Roush to lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE NOVEMBER 4, 2015, MEETING MADE BY MRS. LANDO. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

III. DEPARTMENTAL REQUESTS

A. Public Health

1. **Supporting Increased Article 6 State Aid for General Public Health Work** – Darlene Smith informed the committee that her New York State Public Health Directors’ Group is asking all of the counties to ask the State for increased aid for general public health work. They are asking the State to increase the base grant from \$500,000 to \$550,000 and to increase the rate of reimbursement for other expenses outside of the base grant from 36 percent to 38 percent. If this change is approved this will result in an increase in our revenue of approximately \$35,000.

MOTION: REQUESTING NEW YORK STATE TO INCREASE ARTICLE 6 STATE AID FOR GENERAL PUBLIC HEALTH WORK MADE BY MR. ROUSH. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.

B. Personnel

1. **Reclassifications – Public Health** – Nancy Smith stated that due to the reorganization of the department and reviewing desk audits, she is recommending reclassifying two positions within the Public Health department. The first is the reclassification of an Account Clerk-Typist, Grade VI, position to a Senior Account Clerk-Typist, Grade X. This reclassification will allow the position to perform more supervisory duties. The overall cost difference is about \$1,500 - \$1,800. The second is the reclassification of an Account Clerk-Typist, Grade VI to a Senior Clerk, Grade VI, which is a lateral reclassification. Ms. Smith commented both will need to go to the Administration Committee and the first reclassification will require a resolution since it is an upwards reclassification.

MOTION: AUTHORIZING THE RECLASSIFICATION OF THE FOLLOWING POSITIONS WITHIN PUBLIC HEALTH: AN ACCOUNT CLERK-TYPIST, GRADE VI, TO A SENIOR ACCOUNT CLERK-TYPIST, GRADE X, AND AN ACCOUNT CLERK-TYPIST, GRADE VI, TO A SENIOR CLERK, GRADE VI, MADE BY MR. ROUSH. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

C. Office of Community Services

1. **2016 Contracts** – Dr. Chapman presented his 2016 contract renewals for approval. He commented that the most notable changes from last year are with the contract with Pathways, which has increased \$433,000. Of that, \$305,000 is for the new mobile crisis outreach program that came about due to the closing of St. James. There is no local cost involved with that program as it is paid for with State aid. The remaining \$100,000 is due to staff leaving and rather than hiring through the County, we have opted to contract. He stated that another notable change is due to the addition of two Psychiatric Nurse Practitioners to compensate for some changes we have in our psychiatric coverage.

MOTION: APPROVING THE FOLLOWING 2016 CONTRACTS FOR THE OFFICE OF COMMUNITY SERVICES: ARBOR DEVELOPMENT – OMH - \$485,495.00; CATHOLIC CHARITIES – OMH - \$14,378.00; FINGER LAKES PARENT NETWORK – OMH - \$517,070.00; STEUBEN ARC – OMH - \$146,160.00; ARA – OMH - \$250,000.00; CATHOLIC CHARITIES – OASAS - \$571,082; FAMILY SERVICE SOCIETY – OASAS - \$77,159.00; HORNELL CONCERN FOR YOUTH – OASAS - \$112,982.00; STEUBEN ARC – SHELTERED WORKSHOP – OPWDD - \$124,292.00; ARBOR DEVELOPMENT – HUD - \$406,682.00; BATH POLICE DEPARTMENT – MENTAL HEALTH TRANSPORTS - \$68.00/HOUR; CAPABILITIES – PROS-ORS PROGRAM - \$60,040.00 ANNUALLY; MACHUGA’S CONTRACTING – SNOW REMOVAL – BATH OFFICE - \$225.00/PLOW; DAVID PARKS – SNOW REMOVAL – HORNELL OFFICE - \$75.00/PLOW; GUSS CAR BUILDING – SNOW REMOVAL – CORNING OFFICE - \$55.00/PLOW; FIRE ALARM SERVICE TECHNOLOGY, INC. – FIRE ALARM MAINTENANCE - \$1,927.00 ANNUALLY; CATHOLIC CHARITIES – 4 FT/3 PT EMPLOYEES - \$450,000.00 ANNUALLY; MEDLAB, INC. – DRUG SCREENS - \$15.00 PER 6-PANEL SCREEN; INSTITUTE FOR HUMAN SERVICES – 1 FT BILT CASE MANAGER - \$62,500.00 ANNUALLY; LANGUAGE LINE SOLUTIONS, INC. – TELEPHONE INTERPRETERS - \$0.75/MINUTES; FAMILY SERVICES – 1 FT SOCIAL WORKER - \$66,000.00 ANNUALLY; PATHWAYS – 10 FT SOCIAL WORKERS/1 OFFICE STAFF - \$545,000.00 ANNUALLY; PATHWAYS – MOBILE CRISIS – 4 MSW’S - \$305,000.00 ANNUALLY; PRATTSBURG SCHOOL – SOCIAL WORKER - \$37,500.00 ANNUALLY; PROACTION – ADMINISTRATIVE - \$100,000.00 ANNUALLY; DR. KHAN – PSYCHIATRIST - \$175,000.00 ANNUALLY; YOUTH BUREAU – RENTAL CONTRACT - \$6,700.00 ANNUALLY; SIGN LANGUAGE SOLUTIONS – SIGN LANGUAGE SUPPORT - \$50.00 PER SERVICE; SCHINDLER ELEVATOR – ELEVATOR MAINTENANCE THROUGH PURCHASING - \$195.96 PER MONTH; NANCY HOUY – PSYCHIATRIC NURSE PRACTITIONER - \$132,000.00 ANNUALLY; DIANE SCAGLIOLA – PSYCHIATRIC NURSE PRACTITIONER - \$132,000.00 ANNUALLY; DR. VERKLEEREN – OASAS CORNING MEDICAL DIRECTOR - \$30,000.00 ANNUALLY; DR. LOWRY – JAIL COORDINATOR - \$60,000.00 ANNUALLY; AND TRACIE BARNER – COMPEER - \$10,200.00 ANNUALLY MADE BY MR. ROUSH. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

2. **Budget Adjustments** – Dr. Chapman requested authorization to accept \$30,000 in State OMH funding and pass through to Arbor Development for the oversight of the hospital diversion crisis beds. There are four locations throughout the County.

MOTION: AUTHORIZING THE DIRECTOR OF COMMUNITY SERVICES TO ACCEPT \$30,000 IN STATE OMH FUNDING AND PASS THROUGH TO ARBOR DEVELOPMENT FOR THE OVERSIGHT OF THE HOSPITAL DIVERSION CRISIS BEDS MADE BY MR. ROUSH. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Dr. Chapman requested authorization to transfer \$75,000 from the wages line item and appropriate \$50,000 to the Contracts for Services line item in the Mental Health Clinic budget and \$25,000 to the Contracts for Services line

item in the Alcohol Clinic – Corning budget. This is due to staff leaving employment and replacing with contract staff.

MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE OF COMMUNITY SERVICES TO TRANSFER \$75,000 FROM THE WAGES LINE ITEM AND APPROPRIATING \$50,000 TO THE CONTRACTS FOR SERVICES LINE ITEM IN THE MENTAL HEALTH CLINIC BUDGET \$25,000 TO THE CONTRACTS FOR SERVICES LINE ITEM IN THE ALCOHOL CLINIC – CORNING BUDGET MADE BY MS. LATTIMER. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Dr. Chapman requested authorization to accept an OMH COLA adjustment of \$3,742 and an OPWDD COLA adjustment of \$1,809 and appropriating \$1,370 to Arbor Development (Sheltered Care), \$352.00 to Catholic Charities (Welfare), \$2,020.00 to Steuben ARC (Psychiatric Rehabilitation) and \$1,809.00 to Steuben ARC (Sheltered Workshop).

MOTION: AUTHORIZING THE DIRECTOR OF COMMUNITY SERVICES TO ACCEPT AN OMH COLA ADJUSTMENT OF \$3,742 AND AN OPWDD COLA ADJUSTMENT OF \$1,809 AND APPROPRIATING \$1,370 TO ARBOR DEVELOPMENT (SHELTERED CARE), \$352.00 TO CATHOLIC CHARITIES (WELFARE), \$2,020.00 TO STEUBEN ARC (PSYCHIATRIC REHABILITATION) AND \$1,809.00 TO STEUBEN ARC (SHELTERED WORKSHOP) MADE BY MR. ROUSH. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

3. **Chautauqua County RFP for Legal Services** – Mr. Hauryski informed the committee that he received an email from the Law Department regarding this. He asked Mr. Corey to explain. Mr. Corey stated Chautauqua County, in light of the move to managed care, is looking to build a consortium to help negotiate better reimbursement rates specifically targeted at Mental Health and Drug/Alcohol Abuse services. He is hoping to get more information at a conference he will be attending next week. In the interim, Chautauqua County is looking for a law firm to start the process of putting together an inter-municipal group.

Mr. Hauryski asked as a group, what would this do for us? Mr. Corey replied it would help the counties negotiate better rates. It is the idea of strength in numbers. Ms. Lattimer commented putting a group together to negotiate with the State for better rates sounds good, but who says it will work? Mr. Wheeler replied no one. With DSRIP and managed care, it is good in concept to do something. It will be nebulous with the changes the State is making with Medicaid redesign. Mr. Corey commented this is not related to the DSRIP effort. Ms. Lattimer asked is it conceivable that the State will play one region against the other? Mr. Corey replied that is the fear this concept is based upon.

Dr. Chapman commented in his travels he has heard informal conversations about this. He was not aware that Chautauqua County was putting something in place until he received Mr. Corey's email. He needs to research this more, but his understanding is that some of the other health homes, such as CUNY are looking at something similar for our region. It appears that at some point in time, we will need to look closely at what the different regions have to offer and what makes sense at the time. Ms. Muller commented the health homes are established by region and are driven by DSRIP. She thinks it would be beneficial to lobby for your rate setting and to negotiate with the different PPS's. Dr. Chapman stated the other unknown thing is to see how successful OMH and OASAS will be in advocating for us as well.

Mr. Wheeler stated we can do some advocacy and research the potential; however, he is hesitant to participate in legal fees. The Department of Health does set the rates. We will look into this further.

Ms. Muller asked Dr. Chapman if his State Association is positioned as a negotiating body? Dr. Chapman stated they are currently there as support to assist. Ms. Muller stated you will have some local power with FLPPS and Care Compass and that is where the negotiations need to occur. Mr. Hauryski stated that he will be interested in hearing from Mr. Corey after he attends his conference.

D. Department of Social Services

1. **2016 Contracts** – Ms. Muller presented her 2016 contracts for approval. She commented that on the handout, the contract with LabCorp is a three-year contract starting January 1, 2016 and ending December 31, 2018.

MOTION: APPROVING THE FOLLOWING 2016 CONTRACTS FOR THE DEPARTMENT OF SOCIAL SERVICES: FIRE ALARM SERVICE TECHNOLOGY – DETENTION CENTER ALARM SERVICES - \$1,280.00; VIRDEE MEDICAL GROUP – DETENTION CENTER PHYSICALS - \$55.00 PER EXAM; BONADIO CORP. – ELIGIBILITY REVIEWS - \$150.00 PER HOUR; LABCORP. – PATERNITY TESTING - \$43.00 PER PERSON; AND SHI INTERNATIONAL – KCHECKS - \$3,500.00 MADE BY MS. LATTIMER. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

2. **DSRIP Training Contract** – Ms. Muller informed the committee the County belongs to FLPPS (Finger Lakes Performing Providers System), which is comprised of 13 counties. We have attested to 11 projects and one of those projects is the administration of the PAM tool. This is a scoring tool to manage individuals and determine how engaged they are in their health care. We submitted a proposal to be a trainer in the administration of this tool for other areas within our 13-county region. Mr. Hauryski asked who will be doing the training? Ms. Muller replied Dr. Ryan Peterson, Ph.D., and Lisa Baker. The other part of this is that we will be eligible to draw down funding for the number of PAM's administered during a specific period and then reporting that data. For each training, we will receive \$5,000. We currently have two scheduled, one in December and one in January. These trainings will be held at the Civil Defense Center and will be limited to 35 participants per training. She requested authorization to enter into a contract to provide this training.

MOTION: AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES TO ENTER INTO A CONTRACT WITH THE FINGER LAKES PERFORMING PROVIDERS SYSTEM (FLPPS) TO PROVIDE TRAINING ON THE ADMINISTRATION OF THE PAM TOOL USED TO MEASURE PATIENT ENGAGEMENT AT A RATE OF \$5,000 PER TRAINING MADE BY MS. LATTIMER. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

E. Office for the Aging

1. **Contract Amendments** – Mrs. Baroody informed the committee that they received an increase in the CSE (Community Services for the Elderly) funding from the State in 2015. She requested authorization to allocation additional funding to their contracts with Home and Health Care (EISEP) - \$8,000; Corning Meals on Wheels - \$2,700; and ProAction Title III C-1 and C-2 - \$4,000. Additionally, she also received additional Title III-B federal funding and requested authorization to increase their contract with the Institute for Human Services by \$4,000.

Mrs. Baroody commented with regard to their contract with ProAction, they have, for the first time ever, started a waiting list for the home-delivered meals program. If an individual is able to pay \$6.00 per meal, then they do not need to be on the waiting list. This additional funding will help to pay for those individuals that would otherwise go onto the waiting list.

Mr. Roush asked what is the difference between Corning Meals on Wheels and ProAction? Mrs. Baroody replied Corning Meals on Wheels is a private entity that only services the Corning-Painted Post School District. ProAction is a public entity that serves the entire County. Mr. Roush asked is there conflict between the two agencies? Mrs. Baroody replied they work very well together. Mr. Roush asked who monitors Corning Meals on Wheels. Mrs. Lando replied they have a Board of Directors who oversees their operations. Mrs. Baroody commented her office also helps them with their assessments.

MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE FOR THE AGING TO AMEND THE FOLLOWING CONTRACTS TO REFLECT THE ALLOCATION OF ADDITIONAL STATE AND FEDERAL FUNDING: HOME AND HEALTH CARE – EISEP – INCREASE BY \$8,000; CORNING MEALS ON WHEELS – INCREASE BY \$2,700; PROACTION TITLE III C-1 AND C-2 – INCREASE BY \$4,000; AND INSTITUTE FOR HUMAN SERVICES – TRANSPORTATION – INCREASE BY \$4,000 MADE BY MR. ROUSH. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

2. **Nutrition Task Force** – Mr. Hauryski asked Mrs. Baroody to provide an update on the Nutrition Task Force, specifically their membership and mission? Mrs. Baroody replied for years we have talked about the limited capacity of both meals programs and the stress that our growing aging population is putting on it. This group came together to problem-solve and explore the various options for providing meals. Currently we have two vendors. This group is looking at how we could change the process, whether we should continue with two meals or go to one meal and look at whether we can create efficiencies. Additionally, we are looking at a central kitchen and exploring different modalities of delivering meals. The task force is comprised of representatives from the different agencies. Linda Tetor is the Chair of the task force. We also have a registered dietician. Mrs. Baroody stated that Monday they will be visiting Jamestown to look at their cook/chill program. We have already looked at the program in Chemung County.

Mr. Hauryski asked how many times has this group met? Mrs. Baroody replied they have met four or five times. She commented that both Mrs. Lando and Ms. Lattimer are members of the task force. Mrs. Lando commented it is taking a long time, but the need is urgent. She has said from the very beginning that she would be opposed to having a central kitchen in Bath and then trying to deliver hot meals to Corning. She agrees that a central kitchen is necessary, but we need to change the way we deliver meals.

Ms. Lattimer commented that in order to meet the demand five to ten years from now, we have to change how we operate. The kitchen is at capacity and we know that we have to expand. Mrs. Baroody stated both ProAction and Meals on Wheels are operating at a loss. Mrs. Lando stated Corning Meals on Wheels is also in danger of losing their current location.

Mr. Hauryski stated at the request of the Finance Committee, he and Mr. Wheeler met with Dave Smith, Director of Corning Meals on Wheels. We made the point that we want to work together. Mr. Hauryski stated that he is glad to hear that we have a task force in place. He asked Mrs. Ferratella to make sure that this is a regular report on the agenda as this is a very important issue.

Mrs. Baroody commented that when we talked about going from two meals per day down to one, the State was shocked that we were still at two meals per day as that is unheard of. Ms. Lattimer commented she does think the wheels are grinding slowly. As we dig deeper, we are coming up with more issues and the options keep expanding. Mr. Wheeler stated this will be a couple-year project. A central kitchen will be a couple of years off because there is currently no facility. This is all on our radar.

V. SUBCOMMITTEE REPORTS

A. *Smart Steuben* – Mrs. Ferratella reported that they have received approval for a bicycling/hiking trail guide. They also have 15 individuals signed up for the Smoking Cessation Program. Of those, 12 are County employees. The committee has also started the Community Assessment planning for next year.

Mrs. Lando commented that she recently went through the 2015 New York State COMPASS questionnaire regarding home care and home delivered meals. The questions are very invasive. How do we do this, it is terrible? Mrs. Baroody replied this is a NYS Office for the Aging requirement. They have received complaints about the questions. If there is a question that an individual finds particularly invasive, she hopes that they would just skip that question and fill out the remainder. One question in particular relates to sexual identity and many people have found that to be offensive. Mr. Roush asked is this questionnaire actually used? Mrs. Baroody replied we have a replica of it on our software system.

B. *ProAction* – Mrs. Lando reported that ProAction recently underwent their State review and it went well. Ms. Lattimer commented there was one small finding which is being corrected.

C. *Hunger Coalition* – Mrs. Lando reported that she organized a meeting between the Sheriff and Food Pantry in Corning. She wanted them to meet to discuss if the inmates who tend the garden at the Jail would be able to include extra plantings for the food pantry. After meeting, it sounds like this may be an option.

D. *RSVP* – Mrs. Lando stated she attended the RSVP Luncheon and it was very nice.

E. *Arbor Development* – Mrs. Lando announced that Arbor Development will now be the owner and organizer of the Christmas Tree lighting ceremony in Corning. Many of their clients enjoy and attend this activity.

VI. OTHER BUSINESS

A. *Department of Social Services Kiosks* – Mrs. Lando commented that she read an article in a recent issue of *NYSAC News* regarding the use of kiosks by the Onondaga County Department of Social Services. They apparently received State and Federal funding. More than 200 people per day use these machines. Ms. Muller stated she will be attending her association’s winter conference and the machines will be on display.

MOTION: TO ADJOURN MADE BY MR. ROUSH. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

****NEXT MEETING SCHEDULED FOR****

Wednesday, January 6, 2016

9:00 a.m.

Please send your agenda items to the Clerk of the Legislature’s Office

NO LATER THAN NOON

Wednesday, December 30, 2015.