

**STEBEN COUNTY AGRICULTURE, INDUSTRY & PLANNING COMMITTEE**

Wednesday, January 7, 2015

10:00 a.m.

Legislative Committee Room  
Steuben County Office Building  
Bath, New York

**\*\*MINUTES\*\***

**COMMITTEE:** Robin K. Lattimer, Vice Chair                      Hilda T. Lando                      William A. Peoples

**STAFF:** Mark R. Alger    Jack K. Wheeler                      Amy Dlugos  
Eric Rose    Steve Bates                              Shawn Corey

**LEGISLATORS:** Joseph J. Hauryski

**ABSENT:** Randolph J. Weaver, Chair                      Dan C. Farrand

**OTHERS:** Mary Perham  
James C. Johnson, Executive Director, Steuben County Industrial Development Agency  
Karrie DeWick, Steuben County Industrial Development Agency

**I. CALL TO ORDER**

Ms. Lattimer called the meeting to order at 10:00 a.m. and asked Mrs. Dlugos to lead the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE DECEMBER 3, 2014, MEETING MADE BY MRS. LANDO. SECONDED BY MR. PEOPLES. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

**III. DEPARTMENTAL REQUESTS**

A. Planning

1. **Authorizing the Submission of a Federal 5311 Public Transportation Grant** – Mrs. Dlugos requested authorization to submit a Federal 5311 Consolidated Grant Application for Public Transportation. She stated this comes out every two years.

**MOTION: AUTHORIZING THE PLANNING DIRECTOR TO SUBMIT AN APPLICATION FOR A FEDERAL 5311 PUBLIC TRANSPORTATION GRANT MADE BY MRS. LANDO. SECONDED BY MR. PEOPLES. ALL BEING IN FAVOR. MOTION CARRIES 3-0. Resolution Required.**

2. **Authorizing Public Hearing on Community Development Block Grant Application** – Mrs. Dlugos requested authorization to set the Public Hearing on the Community Development Block Grant Application. She stated this grant is administered through Arbor Development and is for well and septic system replacements.

**MOTION: AUTHORIZING A PUBLIC HEARING ON A COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION MADE BY MR. PEOPLES. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 3-0. Resolution Required.**

**IV. OTHER BUSINESS**

A. *Goals* – Mr. Hauryski stated that he is in the process of putting together his goals for this year. Last year the goals for this committee were to look at ways to provide help to the agricultural community, look at how to deal with

funding outside agencies, finalizing the Agricultural and Farmland Protection Plan, look at the sewer and water infrastructure along the interstate and analyze options for a new Records Center. With respect to the Records Center, that is something that we will need to look at sooner rather than later.

Mr. Alger stated we currently have a lease agreement with Centers for the maintenance and overhead costs for the building. He stated that he would like to ask for permission to do an RFP for architectural services as a preliminary step. This will be based on the scale of the Records Center itself and will include Elections office area and storage for the machines. He stated that he would like to look into what kind of square footage cost we would be looking at and what the possibilities are. Some of our options including being located at the Industrial park near where the new Guthrie facility may go eventually. If the Guthrie project is going to be extended, we are not going to wait. The second option is to build something on our property. The third option is to look at the downtown area near this building to put up a multi-story facility where the Records Center would be housed on the ground floor and other offices would be above that. We would be looking here or across the street in the parking area somewhere. We also own two houses across the street. We need to explore those options and the architect could help with that.

Mr. Wheeler commented having a building in the downtown area would be beneficial. The two houses are older and not in great shape. We are struggling with finding space for the Public Defender and the proposed staffing changes. Even though we have lost over a hundred employees, we are hurting for office space. We also are in need of conference space. Whatever type of building we do, we would want some flexible conference space. Mr. Alger stated with the office space issue, we have similar problems with the District Attorney's Office, as they are not co-located. This is something we should talk about and explore the costs.

Mr. Hauryski asked when do you want the authority to put out the RFP? Mr. Alger replied we could do that today. Mrs. Ferratella asked is there a facility available that we could update and use? Mr. Alger replied the obvious facility that is not available is Phillips. If there were an opportunity to look at it, we would want to consider it. However, at this point, it looks like it will be another year before it will be available. Mr. Johnson commented it looks like it will be available mid-2015, however, they are not interested in sub-leasing.

Mr. Alger stated office space in Bath is at a premium. Mr. Hauryski stated the footprint across the street would be ideal and it would be close proximity to this building. Mr. Wheeler stated we ideally would want a minimum of 10,000 square feet on the ground floor. The area across the street may not be large enough to accommodate a building that size, but we will look at all the options. Ms. Lattimer commented it would be shortsighted if we did not consider downtown.

**MOTION: AUTHORIZING THE COUNTY MANAGER, IN CONJUNCTION WITH THE PURCHASING DIRECTOR, TO ISSUE AN RFP FOR ARCHITECTURAL SERVICES IN RELATION TO A NEW RECORDS CENTER BUILDING MADE BY MRS. LANDO. SECONDED BY MR. PEOPLES. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

Mr. Hauryski informed the committee that another goal that he would like to add for this year is to look at the Bath Fairgrounds proposal submitted by Jack Benjamin at Three Rivers Development. The proposal sounds very interesting and it will be another good topic for consideration. Mr. Alger explained the proposal is in the very preliminary state of exploring re-engineering and expanded use of the facility. We received the concept papers and they are looking for funding. They are exploring whether or not there is the potential for economic development funding. When we had a more active use of the economic development fund, it was through the municipalities. They would be looking for someone to take the lead. The Steuben County Industrial Development Agency, the Village of Bath or the Agricultural Society would have to partner with them.

Mr. Hauryski stated this year he will be putting more pressure on Mr. Johnson as he would like to see the County more in the lead of economic development as it is important for us. He would also look to the Legislature to help take the lead in economic development for the County. He also will be looking to Mrs. Dlugos for the development of the Agricultural and Farmland Protection Plan. Mr. Alger commented there are many things yet to be determined. The Agricultural and Farmland Protection Plan should have some actionable concepts that we can pursue.

V. **OUTSIDE AGENCY REQUESTS**

A. Steuben County Industrial Development Agency

1. **Activities Update** –

a. *HP Hood* - Mr. Johnson informed the committee that he was pleasantly surprised when STC was announced as an award winner for the Regional Council Process. As part of that, they received funding for retrofitting the HP Hood facility in Arkport. This funding will enable them to incorporate modern technology into the facility. They will also be expanding their Greek yogurt line. The upgrades will not equate to a lot of new jobs, but it will allow them to remain competitive.

b. *Corning Hospital Project* – Mr. Johnson informed the committee that the Governor vetoed the Brownfield extension.

c. *Regional Council Award – Village of Hammondsport* – Mr. Johnson informed the committee that the Village of Hammondsport has received funding to do the engineering for a municipal water system. As part of that, they have been working with Jim Keena on the redevelopment of the Glenn Curtiss School, including the ball fields behind the school. Mrs. Lando asked if the Village does not do the sewer project, will they still be able to redevelop the Curtiss School property? Mr. Johnson replied yes, the owner would just upgrade the system on that property. He noted that an updated sewer system would really open up the development in the Hammondsport area.

d. *Bath Fairgrounds* – Mr. Johnson stated that they have been working with the Village of Bath regarding plans for the fairgrounds property. There is a ton of potential there, but everything is conceptual now.

e. *Agricultural and Farmland Protection Plan* – Mr. Johnson stated that the consulting team did come back with some great ideas and we will be reviewing those. We took the consulting team out on a tour of the traditional agricultural areas. Cornell Cooperative Extension did a great job of putting together the day-long tour.

f. *STREDEC Applications* – Mr. Johnson informed the committee that they spent a lot of time last month working on STREDEC applications. They completed two applications for projects on Market Street in Corning. They also have a cider producer in Hornellsville that is looking at building a new tasting room. We have been extremely successful in Steuben County with community development as we have the top number of projects being funded through STREDEC.

g. *Technology Assessment Tool* – Mr. Johnson stated that they have entered into a regional contract with SNG for the development of a technology assessment tool. This assessment will be sent out to businesses and once they complete it, they will receive a scorecard that will show them how the use of technology would affect their business. We will be able to use this scorecard to introduce businesses to our broadband capability. Ms. DeWick stated they are working with Three Rivers and Hornell Industrial Development Agency to create a list of business to take the assessment. We will also create a list of vendors to assist these businesses with what they might need, based upon the results of their scorecard. Our goal is to get this out in the next week or two.

Mr. Hauryski asked if the County could assist them in spreading the word about this program. Mr. Johnson replied initially we will do it by email to provide a link to the assessment. Then Ms. DeWick will be able to access the scorecards and follow-up with the businesses. We are doing a soft launch in Steuben County to make sure the bugs are worked out. It is an interesting tool and it will be good to see if the businesses who take the assessment actually implement the recommendations.

h. *Waterfront Development Plan* – Ms. DeWick stated they held a stakeholders meeting and then a community workshop, which 50 – 60 people attended. Some of the issues addressed were the unfinished condo project, Champlin Beach, septic systems, a waterfront trail to link Champlin Beach to

other areas of Hammondsport, tour boat, gateway to Keuka, redevelopment of Curtiss Park, and public access to Keuka Lake. One of the concerns is who is going to own and operate some of these items. Mr. Hauryski commented there are a lot of exciting things going on.

**MOTION: TO ADJOURN MADE BY MRS. LANDO. SECONDED BY MR. PEOPLES. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR**

**\*\*PLEASE NOTE CHANGE\*\* Wednesday, February 11, 2015 @ 10:00 a.m. \*\*PLEASE NOTE CHANGE\*\***

**Please send agenda items to the Clerk of the Legislature's Office  
NO LATER THAN NOON on Wednesday, January 28, 2015.**

**STEBEN COUNTY AGRICULTURE, INDUSTRY & PLANNING COMMITTEE**

*Wednesday, February 11, 2015*

*10:00 a.m.*

*Legislative Committee Room  
Steuben County Office Building  
Bath, New York*

**\*\*MINUTES\*\***

**COMMITTEE:** Randolph J. Weaver, Chair Dan C. Farrand William A. Peoples

**STAFF:** Mark R. Alger Jack K. Wheeler Eric Rose  
Jim Gleason Amy Dlugos Steve Bates  
Eleanor Silliman Shawn Corey Alan Reed

**LEGISLATORS:** Joseph J. Hauryski Carol A. Ferratella K. Michael Hanna

**ABSENT:** Robin K. Lattimer, Vice Chair Hilda T. Lando

**OTHERS:** James C. Johnson, Executive Director, Steuben County Industrial Development Agency  
Peggy Coleman, Executive Director, Steuben County Conference & Visitors' Bureau  
Tom Tomsa, Cornell Cooperative Extension  
Bill vonHagn, Mayor, Village of Bath  
Nick Pelham, Fairgrounds Manager/Secretary Steuben County Agricultural Society  
John Lysyczn, Bath Town Board  
Jack Benjamin, Executive Director, Three Rivers Development Corporation  
Kelly Duby, Mobility Manager, Institute for Human Services

**I. CALL TO ORDER**

Mr. Weaver called the meeting to order at 10:00 a.m. and asked Mr. Farrand to lead the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE JANUARY 7, 2015, MEETING MADE BY MR. PEOPLES. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

**III. OUTSIDE AGENCY REQUESTS**

A. Three Rivers Development Corporation

1. **Steuben County Fairgrounds Proposal** – Mr. Benjamin thanked the committee for the opportunity to present this proposal. He introduced Nick Pelham who is the Fairgrounds Manager as well as Secretary of the Steuben County Agricultural Society.

Mr. Pelham stated that currently the Fairground is used six days out of the year. He wants to be able to hold more events throughout the year to get people to come to our area and spend money. His vision is to build a showplex, similar to the facility in Erie County. Since Erie County built their facility, they are now booked out three years. His vision is to have a year-round facility, which would be an anchor hub for tourism. The possibilities are endless with this type of facility. Mayor von Hagn stated that the Village is currently working on their comprehensive plan and this ties in well with that. They have received a letter of support from the Save the Lyon as the proposal includes looking at possible uses for the Dana Lyon School. This proposal would have a positive impact on our downtown area and we see it as a win-win.

Mr. Hauryski asked what kind of marketing analysis have you done. Is there interest in a facility like this? Mr. Pelham replied that he feels there would be a lot of demand. Mr. Hauryski commented that when he looks at funding projects, he does not look to fund studies that just end up sitting on a shelf collecting dust. This needs to be an endgame project. Who will pick up the funding to build this facility? Mr. Pelham replied they anticipate being able to apply for grants.

Mr. Benjamin stated an equestrian center is an idea, not a closed deal. Part of the study will be to determine what goes there. It has to be sustainable and we want to make it a destination point for the County and the region. Part of this becomes a package that we will submit to the Regional Council. The State has shown interest in providing additional money to support tourism. What we are looking at is tourism that is tied to agriculture. The Fairgrounds is located on 53 acres and there is also some adjoining property. Mr. Hauryski stated that as long as it is not strictly an equestrian center project. He would not buy into it if that is strictly what it will be. Mr. Benjamin commented the Dana Lyon School is a critical piece of this proposal.

Mr. Weaver asked where is the funding coming from for the study. Mr. Pelham replied 15 percent each would come from the Agricultural Society and the Village of Bath. The Town of Bath, Village of Savona and the Town of Urbana have also expressed an interest. Mr. Weaver asked who will be the lead agency. Mr. Pelham replied the Agricultural Society would be the lead agency.

Mr. Alger commented that is an issue. First, we have never funded this kind of project with Economic Development Funds. There is only a little money in that fund to use for activities. Studies were never anticipated to be fundable. The second issue is that we have only funded municipalities. If we look at this proposal at all, a municipality needs to be involved. We have some issues that we need to deal with. If we start funding projects, there will be a line out the door. We need to talk about how we want to do that. This is an interesting project and has great potential. The goal of the Economic Development Fund was to fund those activities that will create jobs. We have primarily used those funds for infrastructure – roads, sewer systems, etc. Mr. Alger stated that we are not saying no, but this is a different situation. We need to stake a step back and look at it. This is a good project and we will need to discuss this internally. There has to be an actionable plan that comes out of the study.

Mr. Benjamin explained this will become part of the regional vision that the State is trying to put together. Everyone will be doing this because that is what the State demands to be included in projects. Counties, municipalities and not-for-profits do this all the time. In Bath, there are not a lot of entities that can stand up and fund this, and that is why we came to the County.

Mr. Johnson clarified the Upstate Initiative is not a project fund, it is an initiative fund. They want to see projects funded out of the CFA money, not the Upstate Revitalization Funding. We are trying to figure out what initiatives we will go after. The State is looking at funding initiatives for four or five years. The likely source of funding comes from the traditional CFA process. We have a lot of work to do to hit the required benchmarks. It is worth looking at and trying to build into the fund. We got ahead of ourselves with the idea of an equestrian center, when the premise is to have a multi-use project at the Fairgrounds.

Mrs. Ferratella asked have you considered using a summer intern from college to do the groundwork. Mr. Benjamin replied no. We have a timeline problem. The regional vision piece needs to be done by July 1, 2015. The project piece can extend beyond that. We want to move along faster so that we can have an analysis done so we can pitch the bigger piece of tourism in the region. This does not mean that we would not use an intern in the future. Discussion followed.

#### **IV. DEPARTMENT REQUESTS**

##### **A. Buildings & Grounds**

1. **Bid Awards** – Mr. Rose informed the committee that they put out a bid for the elevator repairs at the Human Services Building as well as maintenance for 12 elevators for 5 years. He recommending splitting the bid and awarding the bid for repairs to the elevator at the Human Services Building to the low bidder, Otis Elevator for \$32,112. He recommended awarding the bid for elevator maintenance to the Schindler Elevator for

\$106,640. The low bid for the maintenance was Otis Elevator; however, they took exception to the provision of certain replacement parts specified in the bid.

Mr. Wheeler commented that they met with ProAction and they will be meeting with their board to see what they can contribute toward the elevator repairs.

**MOTION: AWARDING THE BID FOR ELEVATOR REPAIRS AT THE HUMAN SERVICES BUILDING TO OTIS ELEVATOR FOR \$32,112 AND AWARDING THE BID FOR ELEVATOR MAINTENANCE FOR FIVE YEARS TO SCHINDLER ELEVATOR FOR \$106,640 MADE BY MR. FARRAND. SECONDED BY MR. PEOPLES. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

2. **Preparation of Sealing and Striping Bid for Parking Lots** – Mr. Rose requested authorization to put out a bid for the sealing and striping of parking lot at the County Office Building, main parking lot, Wilson Avenue parking lot and Wilson Avenue annex parking lot.

**MOTION: AUTHORIZING THE SUPERINTENDENT OF BUILDING IN GROUNDS, IN CONJUNCTION WITH THE PURCHASING DIRECTOR, TO PUT TOGETHER BID SPECIFICATIONS FOR THE SEALING AND STRIPING OF THE COUNTY OFFICE BUILDING MAIN PARKING LOT, WILSON AVENUE PARKING LOT AND THE WILSON AVENUE ANNEX PARKING LOT MADE BY MR. PEOPLES. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

3. **Courts Audio System** – Mr. Rose requested authorization to put out a bid for an audio system for the Courts. This will be 100 percent reimbursed by the Courts.

**MOTION: AUTHORIZING THE SUPERINTENDENT OF BUILDINGS IN GROUNDS, IN CONJUNCTION WITH THE PURCHASING DIRECTOR, TO PUT TOGETHER BID SPECIFICATIONS FOR AN AUDIO SYSTEM FOR THE COURTS MADE BY MR. FARRAND. SECONDED BY MR. PEOPLES. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

B. Planning

1. **Steuben County Coordinated Transit/Human Services Transportation Plan 2015 Update** – Mrs. Dlugos introduced Kelly Duby, Mobility Manager for the Institute of Human Services. There has been a change in how the NYS Department of Transportation and the Federal Government are giving out transportation funding. Now that funding will come in through the County. We have presented for approval the Steuben County Coordinated Transit – Human Services Transportation Plan 2015 Update. This was last adopted three years ago. This needs to be adopted by the Legislature so that we can receive Federal funding. Ms. Duby commented this update for 2015 includes many nice enhancements and includes transportation needs for all individuals in our rural communities.

**MOTION: APPROVING THE STEUBEN COUNTY COORDINATED TRANSIT – HUMAN SERVICES TRANSPORTATION PLAN 2015 UPDATE AND FORWARDNG TO THE FULL LEGISLATURE FOR ADOPTION MADE BY MR. PEOPLES. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 3-0. *Resolution Required.***

2. **Community Development Block Grant** – Mrs. Dlugos requested authorization to submit an application to the Department of Housing and Community Renewal for a Community Development Block Grant to fund the well and septic system repair/replacement program.

**MOTION: AUTHORIZING THE PLANNING DEPARTMENT TO SUBMIT AN APPLICATION TO THE DEPARTMENT OF HOUSING AND COMMUNITY RENEWAL FOR A COMMUNITY DEVELOPMENT BLOCK GRANT TO FUND THE WELL AND SEPTIC SYSTEM REPAIR/REPLACEMENT PROGRAM MADE BY MR. FARRAND. SECONDED BY MR. PEOPLES. ALL BEING IN FAVOR. MOTION CARRIES 3-0. *Resolution Required.***

C. County Manager

1. **Resolution Supporting Completion of I-86 Corridor** – Mr. Alger commented we received a request to adopt a resolution supporting the completion of the I-86 through the remainder of the region which would mostly be in the Hudson Valley.

**MOTION: SUPPORTING THE COMPLETION OF THE I-86 CORRIDOR THROUGH THE REMAINDER OF THE REGION ENCOMPASSING THE HUDSON VALLEY MADE BY MR. FARRAND. SECONDED BY MR. PEOPLES. ALL BEING IN FAVOR. MOTION CARRIES 3-0. Resolution Required.**

V. **OTHER BUSINESS**

A. *Proposed Feasibility Study for Steuben County Fairgrounds* – Mr. Hauryski asked what are the next steps with regard to the proposal we heard earlier this morning? Mr. Alger replied from our perspective, if we fund this, we need to have an actionable item that will be fundable. We should also not be the primary funder. If we fund 50 percent, that is generous. They should be able to fund 50 percent themselves. We only have about \$200,000 in the Economic Development Fund. We cannot afford to fund 8 – 10 of these feasibility studies every year. If we decide to do this, we may want to think about having an application submitted to the County by the first quarter of the year and we could maybe fund 1 or 2.

Mr. Wheeler commented in his view, we would need to require that the County has a large voice on the Steering Committee. They would also have to follow the normal procurement process because we would be using public money.

Mr. Hauryski asked that Mr. Alger and Mr. Wheeler prepare the criteria to be met in order for the County to consider funding their request. We cannot sit on this and then tell them no. Mr. Alger suggested that our response to them is that we are interested in the project, however, the Village of Bath needs to be a joint applicant with the Agricultural Society, we need to have concrete outcomes, there needs to be a broader use for the facility, we need to have a representative on their Steering Committee, that the county share will be 50% up to \$25,000, and that they have to comply with all of the applicable rules and requirements regarding the expenditure of public money, subject to the approval of the full County Legislature. He stated that he will draft a letter and send that out to Mr. Pelham and Mayor vonHagn.

**MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS' LAW, ARTICLE 7§ 105.1.F. THE MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON MADE BY MR. FARRAND. SECONDED BY MR. PEOPLES. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

**MOTION: PRESENTATION OF NAMES OF PERSONS SELECTED FOR INDUCTION INTO THE STEUBEN COUNTY HALL OF FAME AND CONFIRMATION BY THE STEUBEN COUNTY LEGISLATURE MADE BY MR. FARRAND. SECONDED BY MR. PEOPLES. ALL BEING IN FAVOR. MOTION CARRIES 3-0. Resolution Required.**

**MOTION: TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. FARRAND. SECONDED BY MR. PEOPLES. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

**MOTION: TO ADJOURN MADE BY MR. FARRAND. SECONDED BY MR. PEOPLES. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

Respectfully Submitted by Amanda L. Chapman, Deputy Clerk, Steuben County Legislature

**NEXT MEETING SCHEDULED FOR  
Wednesday, March 4, 2015 @ 10:00 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office  
NO LATER THAN NOON on Wednesday, February 25, 2015.**

**STEBEN COUNTY AGRICULTURE, INDUSTRY & PLANNING COMMITTEE**

Wednesday, March 4, 2015

10:00 a.m.

Legislative Committee Room  
Steuben County Office Building  
Bath, New York

**\*\*MINUTES\*\***

**COMMITTEE:** Randolph J. Weaver, Chair      Robin K. Lattimer, Vice Chair      Dan C. Farrand  
Hilda T. Lando      William A. Peoples

**STAFF:** Mark R. Alger      Jack K. Wheeler      Jim Gleason  
Eric Rose      Steve Bates      Amy Dlugos  
Shawn Corey      Pat Donnelly

**LEGISLATORS:** Joseph J. Hauryski      Carol A. Ferratella

**OTHERS:** Mary Perham  
James Johnson, Executive Director, Steuben County Industrial Development Agency  
Kari DeWick, Steuben County Industrial Development Agency  
Tom Tomsa, Executive Director, Cornell Cooperative Extension

**I. CALL TO ORDER**

Mr. Weaver called the meeting to order at 10:00 a.m. and asked Mr. Johnson to lead the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE FEBRUARY 11, 2015, MEETING MADE BY MR. PEOPLES. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**III. DEPARTMENTAL REQUESTS**

A. Buildings & Grounds

1. **Award of Bid for Commercial Audio System for Courts** – Mr. Rose informed the committee that they received three bids and the prices were very competitive. He recommended awarding to the low bidder, Brighton Sound for \$24,057.00.

**MOTION: AWARDING THE BID FOR COMMERCIAL AUDIO SYSTEM FOR THE COURTS TO THE LOW BIDDER, BRIGHTON SOUND FOR \$24,057.00 MADE BY MR. FARRAND. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

B. Planning

1. **Annual Thirty-Day Land Inclusion Period** – Mrs. Dlugos requested authorization to hold a public hearing on land submitted for inclusion in certified agricultural districts during the 2015 annual thirty-day period.

**MOTION: AUTHORIZING A PUBLIC HEARING ON LAND SUBMITTED FOR INCLUSION IN CERTIFIED AGRICULTURAL DISTRICTS DURING THE 2015 ANNUAL THIRTY-DAY PERIOD MADE BY MS. LATTIMER. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

2. **Approving Issuance of RFP for GIS Project** – Mrs. Dlugos requested authorization to issue an RFP for the GIS (Geographical Information Systems) Project. We do have money set aside in a capital project for this. This project will involve the purchase of a new server, updated software and training for GIS staff and Information Technology staff.

**MOTION: AUTHORIZING THE PLANNING DIRECTOR, IN CONJUNCTION WITH THE PURCHASING DIRECTOR, TO ISSUE AN RFP FOR THE GIS (GEOGRAPHIC INFORMATION SYSTEMS) PROJECT MADE BY MRS. LANDO. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

C. County Manager

1. **Fairgrounds Proposal** – Mr. Alger stated last month we heard from representatives of the Village of Bath and the Fair Board regarding a proposal to fund a feasibility study on the fairgrounds. We have been in contact with the Village and the Fair and indicated we were interested as long as they met certain conditions that the committee had set forth. The Village has suggested that they are interested in proceeding. Mr. Alger stated he would recommend forwarding this request to the Legislature to fund 50 percent of a feasibility study, not to exceed \$25,000, as long as they meet the conditions that were previously set forth by the committee.

Mr. Weaver stated we want them to have a project that is fundable. What happens if the study comes back with a proposal that is not fundable? Mr. Alger replied we will be participating in those discussions. He or Mr. Wheeler, and Ms. Lattimer will be participating in meetings regarding project scoping and design. We are telling them to make the project much broader than what they originally had presented. The study will evaluate the potential for the fairgrounds site.

Mr. Wheeler commented one caution is that there will be an architect and an engineer involved in these discussions. This is not simply a design of a building. This will be a recommendation for a project or projects and we expect and anticipate that it will be very detailed. He commented that the Village of Bath has indicated to us that they are willing to be the lead agency for this request.

**MOTION: RECOMMENDING AN APPROPRIATION FROM THE ECONOMIC DEVELOPMENT FUND TO FUND 50 PERCENT OF A FEASIBILITY STUDY ON THE FUTURE USE OF THE STEUBEN COUNTY FAIRGROUNDS, SAID AMOUNT OF CONTRIBUTION NOT TO EXCEED \$25,000 MADE BY MRS. LANDO. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

2. **Economic Development Fund Application** – Mr. Wheeler informed the committee that after last month's meeting, we went back and looked at the history of the application. We have made some changes, incorporating the expectations that were discussed last month. Historically, funding has been awarded for infrastructure, but there may come a time when a study would be feasible for the Legislature to fund. For economic development studies, the County may elect to provide funding up to a maximum of 50 percent of the overall study cost, not to exceed \$25,000 per study. The County may fund a maximum of two studies per year. Additionally, in the rare instance that we fund a study, the request must demonstrate that there will be a tangible and fundable project at the conclusion. In addition, if a study is selected, the County Manager and/or his designees will have a formal role in the steering committee or organizing group that oversees the study.

**MOTION: APPROVING THE CHANGES TO THE STEUBEN COUNTY ECONOMIC DEVELOPMENT FUND APPLICATION AS PRESENTED, AND FORWARDING TO THE FULL LEGISLATURE FOR CONSIDERATION MADE BY MS. LATTIMER. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

3. **Hornell Area Arts Council Funding Request** – Mr. Alger informed the committee that we just received the funding request from the Hornell Area Arts Council. It is late, however, we did include funding in the budget. This is funded with room tax money. He recommended approving the request for \$7,500.

**MOTION: APPROVING THE REQUEST FOR 2015 FUNDING IN THE AMOUNT OF \$7,500.00 FOR THE HORNELL AREA ARTS COUNCIL, SAID FUNDING TO BE PAID OUT OF ROOM TAX MONEY MADE BY MRS. LANDO. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**IV. OUTSIDE AGENCY REQUESTS/REPORTS**

A. Steuben County Industrial Development Agency

1. **Activities Update**

a. *Best Practices* - Mrs. Lando stated that she appreciates the work that Mr. Johnson does and the fact that he always communicates with the Legislature. Mr. Johnson stated that he is co-chair of the NYS Economic Development Council and they recently just developed a set of best practices. One of the primary focuses was on communication.

b. *Fairgrounds Proposal* – Mr. Johnson stated that he shares many of the same concerns about this proposal as the County. However, he does think this is a worthwhile asset.

c. *Sitel* – Mr. Johnson stated there is an article in today’s paper regarding the WARN notice that Sitel issued. There will be about 200 employees left at the facility. There are always ups and downs with call centers. Call centers typically have a turnover rate of 50 – 80 percent. There is not a lot we can do about this from an economic development standpoint.

d. *Dresser-Rand* – Mr. Johnson informed the committee that Dresser-Rand has announced that their 4<sup>th</sup> quarter sales were down. This is a result of the drop in oil prices as well as the sale announcement. The sale to Seimens will be finalized in April or May. They will be having an 8 percent reduction in their workforce, however, have not issued a WARN notice. We are hoping the impact will be fairly minimal.

e. *STREDC Loan Program* – Mr. Johnson commented that Ms. Perham did a great job on a press release regarding the impact of the STREDC Loan Program. He distributed a handout showing both the Community Revitalization and Rural programs. With regard to Community Revitalization there were a total of 25 projects, 11 of those in Steuben County. Those 11 projects created a total of 173 jobs. With the Rural program, there were a total of 23 projects, 7 of those in Steuben County. Those 7 projects created 31 jobs. One of those projects was the Cunningham Cider Mill in Canisteo which produces hard cider.

f. *Agricultural Plan* – Mr. Johnson informed the committee they are moving into the next phase of this project and are conducting a local market study. We have identified three target areas to look at. Those areas are excess potatoes (vodka), malt houses and a food hub model. With regard to the food hub idea, we want it to be value added. One model is to have a USDA slaughterhouse component. The other model is a food hub with a commercial kitchen. There is more demand for a slaughterhouse, but we cannot ignore the value of a commercial kitchen component. Both options will be investigated.

Mr. Tomsa commented that in discussions with Jonathan Barter, they are hoping to be able to talk more with the consultants about the viability of biomass. Mr. Johnson stated we will need to have them take a closer look at that.

Mrs. Dlugos informed the committee they will be hold another public meeting on the first draft of the plan on March 26<sup>th</sup> at 7:00 p.m. The meeting will be held at the Haverling High School and will include an open house immediately following. Our goal is to have the final plan to the Legislature for approval on May 18<sup>th</sup>.

g. *Keuka Waterfront Project* – Ms. DeWick distributed information showing three conceptual alternatives for the Hammondsport/Urbana Waterfront Front Plan. Mr. Johnson stated there has been a lot of discussion on how to better use the waterfront area. Additionally, there will be the

redevelopment of the Curtiss School, and the Urbana Hotel is scheduled to break ground in May. The expectation is to have a final document mid-summer. We did get started late, and we wanted to make sure that the public comment happened during tourist season. We are pushing to advance the alternatives.

Mr. Farrand informed the committee that Senator Young has introduced a bill on behalf of the New York State Association of Conservation Districts, which would allow Soil and Water Conservation Districts to help with waterfront revitalization projects. It sounds very favorable and if this bill passes, the Soil and Water Conservation District may be able to contract directly with the town. This was submitted as part of the budget bill.

*h. Regional Council* – Mr. Johnson informed the committee that the Upstate Revitalization Fund is tied to the budget. We have not received any word as of yet, however, we are hearing that the budget may not be passed on time this year. The Governor really wants Ethics Reform, and may hold back on passing the budget until he gets that. What we do know, is there is \$1.5 billion available. The Governor and his team do not expect to receive a list of projects. They are looking for a series of initiatives that can then fund project units. The “winners” of that handout will then be pulled from the consolidated funding application. That will allow the “losers” to get an additional \$30 million to be spent over five years.

Mr. Alger asked are the “winners” considered outside of the target areas? You have to have a focal point for the \$500,000 million award. What about the rest of the region; would they qualify? Mr. Johnson replied no, it is based on region.

*i. Phillips Lighting* – Mr. Johnson informed the committee that they have started the environmental clean-up work. They are currently in the process of testing the groundwater.

*j. I-86 Initiative* – Mr. Johnson stated that he serves as a member on the steering committee and they are talking with the new owner of the Hickling Station. Their initial thought is to demolish the station and look at redevelopment.

*k. General Activity* – Mr. Johnson commented that activity seems to have picked up from a year ago. There seems to be more interest in doing things.

*l. Guthrie* – Mr. Johnson stated that they are waiting to see how things settle with St. James and Ira Davenport Hospital with regard to the healthcare transition. They want to see what else they could put out there.

**V. OTHER BUSINESS**

*A. Cohocton River Trail* – Ms. Lattimer asked for an overview of the progress with the Cohocton River Trail. Mrs. Dlugos reported they are going to get cooperation from all of the towns. They have applied for local waterfront revitalization funding. The scope of the project may be smaller and only involve those towns that are willing to participate.

**MOTION: TO ADJOURN MADE BY MS. LATTIMER. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully Submitted by Amanda L. Chapman, Deputy Clerk, Steuben County Legislature

**NEXT MEETING SCHEDULED FOR  
Wednesday, April 1, 2015 @ 10:00 a.m.**

**Please send agenda items to the Clerk of the Legislature’s Office  
NO LATER THAN NOON on Wednesday, March 25, 2015.**

**STEBEN COUNTY AGRICULTURE, INDUSTRY AND PLANNING COMMITTEE**

*Wednesday, April 1, 2015*

*10:00 a.m.*

*Legislative Committee Conference Room*

*Steuben County Office Building*

*Bath, New York*

**\*\*MINUTES\*\***

**COMMITTEE:** Robin K. Lattimer, Vice Chair                      Hilda T. Lando                      William A. Peoples

**STAFF:** Jack K. Wheeler                      Shawn Corey                      Amy Dlugos  
Jim Gleason                      Eric Rose                      Steve Bates  
Pat Donnelly                      Mark R. Alger

**LEGISLATORS:** Joseph J. Hauryski                      Carol A. Ferratella

**ABSENT:** Randolph J. Weaver, Chair                      Dan C. Farrand

**OTHERS:** Tom Tomsa, Cornell Cooperative Extension  
Dennis Fagan, Lamoka-Waneta Lakes' Protection District

**I. CALL TO ORDER**

Ms. Lattimer called the meeting to order at 10:00 a.m. and asked Mr. Tomsa to lead the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE MARCH 4, 2015, MEETING MADE BY MR. PEOPLES. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

**III. DEPARTMENTAL REQUESTS**

A. Buildings and Grounds

1. **RFP Award – Sealing and Striping of County Parking Lots** – Mr. Rose informed the committee that they received eight bids for the Sealing and Striping of County Parking Lots. He recommended declaring the low bidder, EcoSeal, non-responsive as their asphalt emulsion based product does not meet the material specification of the bid. He recommended awarding the bid to the next lowest bidder, EWS Enterprises for \$17,417.

Mr. Wheeler commented this will also need to go to Finance and the Full Board as we did not specifically budget for this project. We will need to take money out of the Repairs and Renovations Reserve.

**MOTION: AWARDING THE RFP FOR THE SEALING AND STRIPING OF COUNTY PARKING LOTS TO EWS ENTERPRISES FOR \$17,417 AND DECLARING THE LOW BIDDER, ECOSEAL NON-RESPONSIVE AS THEY DID NOT MEET BID SPECIFICATIONS; AND AUTHORIZING A TRANSFER OF \$17,417 FROM THE REPAIRS & RENOVATIONS RESERVE TO THE CAPITAL PROJECT FOR THE SEALING AND STRIPING OF COUNTY PARKING LOTS MADE BY MR. PEOPLES. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 3-0. Resolution Required.**

B. Planning Department

1. **Approving the Addition of Agricultural Lands to Certified Agricultural Districts** – Mrs. Dlugos requested authorization to add approximately 1,200 acres in three different districts.

**MOTION: APPROVING THE ADDITION OF AGRICULTURAL LANDS TO CERTIFIED AGRICULTURAL DISTRICTS MADE BY MRS. LANDO. SECONDED BY MR. PEOPLES. ALL BEING IN FAVOR. MOTION CARRIES 3-0. Resolution Required.**

2. **Agriculture and Farmland Protection Plan** – Mrs. Dlugos informed the committee that the public meeting will be held on April 14, 2015, at 6:30 p.m., with an open house to follow. We should have the final plan ready to present to the Legislature in May. The plan will be made available for the public to view on April 9, 2015. The website for the plan is [www.farmplan.steuben.cony.org](http://www.farmplan.steuben.cony.org). She stated that she would like to give a big thank you to Cornell Cooperative Extension and their staff for all of their help with this plan.

C. **County Manager**

1. **Contract** – Mr. Wheeler informed the committee that there is an opportunity available through NYSERDA to apply for funding to do feasibility studies for micro grids. Micro grids are small facilities that generate electricity for critical buildings such as Jails, 911 Centers, Health Care Facility, County Office Buildings and also for major employers. We would have to put together an application for a study. The State will award \$100,000 if the application is successful, with no local match required. This is an initiative of the Governor.

Mr. Wheeler stated there would be the potential to use a micro grid for the Jail and 911 Center. The facility would have to be seated within one-half mile of where you are using it. Another potential that we will look at, is if Bath Gas & Electric's application is approved. They want to do an upgrade of their waste water treatment facility and that micro grid could feed the County Office Building. These micro grids would provide us with an independent fuel source during emergencies.

Mr. Wheeler requested authorization to amend the existing Barton & Loguidice contract to include up to \$2,000 to put together and submit an application for a micro grid feasibility study. There is money available in the Buildings & Grounds budget to cover this. He commented if we were awarded the grant, we would then need to do an RFP for the actual study.

**MOTION: AUTHORIZING AN AMENDMENT TO THE EXISTING CONTRACT WITH BARTON & LOGUIDICE TO INCLUDE A MAXIMUM OF \$2,000 FOR THE PREPARATION AND SUBMISSION OF AN APPLICATION FOR A GRANT FOR A FEASIBILITY STUDY FOR A MICRO GRID, SAID STUDY TO BE PAID FOR OUT OF FUNDS IN THE BUILDING & GROUNDS BUDGET MADE BY MRS. LANDO. SECONDED BY MR. PEOPLES. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

IV. **OTHER BUSINESS**

A. **Lamoka-Waneta Lakes Watershed Protection District Projects** – Mr. Fagan stated he is here to provide the committee with an update on their efforts to eradicate Eurasian Watermilfoil. Every August we conduct a plant survey. We sampled 138 areas in Waneta Lake and 169 areas in Lamoka Lake. In Waneta Lake, we identified 30 areas that have milfoil. Most of those areas are at the north and southwest portions of the lake. Of those locations, 14 had trace plants and 16 had sparse plants. He commented that milfoil is very aggressive and invasive. Last year, we did not treat Waneta Lake. This year, we will do spot treatments of 83.5 acres. The treatment we use does not harm the native plants and will be applied in mid-May. Mr. Fagan stated the cost to treat 83.5 acres on Waneta Lake will be \$107,009 (\$1,300 per acre), and the cost to treat 56.5 acres on Lamoka Lake will be \$54,541 (\$1,000 per acre). We do not treat Mill Pond, however, we do treat the channel between Mill Pond and Lamoka Lake. Discussion followed.

B. **Local Food Festival** – Mr. Tomsa informed the committee that they recently held the 6<sup>th</sup> Annual Local Food Festival. This year we had the highest number of producers ever. This event educates the public, raises awareness and creates a value for locally produced food products.

C. **Meat Locker** – Mr. Tomsa informed the committee that they did hold a fundraiser for the meat locker project. They identified a location for the meat locker and did purchase a freezer with USDA grant funds. Due to insurance issues, we will need to transfer ownership of the locker to a coop of users by the end of 2016. The locker will be located Corning.

D. *RFP for Space Requirements* – Mr. Hauryski stated that he has been talking with Mr. Alger about whether he just wants to have a couple of Legislators review the RFP’s, along with Mr. Alger and Mr. Wheeler, or if he wants to set up an AdHoc Committee. He has decided that he would like to form an AdHoc Committee that will report to AIP. He would like Ms. Lattimer to Chair, and Mr. Schu, Mrs. Ferratella, Mr. Van Etten and Mr. Crossett to be members.

Mr. Alger commented that he would envision having a couple of those members sit in on the interviews for the RFP. Once we have made the selection of an architect, the first thing we will want to do is scope out the two alternatives. Those alternatives are a larger building downtown, or a bare bones building at the farm. We are not looking to spend a lot of money on the initial review. We want to look at the cost differentials. This will then give the Legislature a chance to deliberate the direction they want to go.

E. *Annual Regional Leadership Conference* – Mr. Alger commented that he was asked to introduce Earl Gohl, the Federal ARA Co-Chair at this morning’s Annual Regional Leadership Conference. Mr. Gohl was very impressed that we were able to get a front-page headline regarding our Agriculture and Farmland Protection Plan.

F. *Room Tax on Rental Properties* – Mrs. Ferratella stated that she, Mrs. Lando and Ms. Mori attended the InterCounty meeting last Friday in Yates County, and they were having a discussion about the Air B & B website. Apparently, this website ([www.airbnb.com](http://www.airbnb.com)) is renting lake properties under the radar and is not paying room tax. Yates County is pushing to have their Treasurer identify those properties to get them to pay the room tax. She commented that she does not think that is a bad idea and would like to see us have a program that treats everyone the same.

Mr. Wheeler stated this is a complicated issue and you would probably have to pass a Local Law. The key phrase is accommodations. The gray area is if you are renting something where you are only providing space and nothing else. We have talked with Tax and Finance about this issue. Essex County is going through this and they are looking at passing a Local Law to clarify that issue. When they did this in Yates County, there was quite an uproar. Right now, our Commissioner of Finance does not have the authority to do that.

Mr. Alger commented you would have to look at doing a Local Law to amend the State Law that covers weekly rentals. There was a big fight in Yates County about that. He stated that he still thinks there are a lot that go under the radar. If you do not go through a rental agency, then you do not collect the room tax. It is very difficult to define and enforce. This is certainly an area to watch.

**MOTION: TO ADJOURN MADE BY MRS. LANDO. SECONDED BY MR. PEOPLES. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR  
Wednesday, May 6, 2015 @ 10:00 a.m.**

**Please send agenda items to the Clerk of the Legislature’s Office  
NO LATER THAN NOON on Wednesday, April 29, 2015.**

**STEBEN COUNTY AGRICULTURE, INDUSTRY AND PLANNING COMMITTEE**

Wednesday, May 6, 2015

10:05 a.m.

Legislative Committee Room  
Steuben County Office Building  
Bath, New York

**\*\*MINUTES\*\***

**COMMITTEE:** Randolph J. Weaver, Chair      Robin K. Lattimer, Vice Chair      Hilda T. Lando  
William A. Peoples

**STAFF:** Mark R. Alger      Jack K. Wheeler      Amy Dlugos  
Steve Bates      Eric Rose      Alan Reed

**LEGISLATORS:** Joseph J. Hauryski      Carol A. Ferratella      K. Michael Hanna

**ABSENT:** Dan C. Farrand

**OTHERS:** Tom Tomsa, Executive Director, Cornell Cooperative Extension  
Jeff Parker, District Manager, Soil & Water Conservation District  
Jamie Johnson, Executive Director, Steuben County Industrial Development Agency  
Karrie DeWick, Steuben County Industrial Development Agency  
Mary Perham

**I. CALL TO ORDER**

Mr. Weaver called the meeting to order at 10:05 a.m. and asked Mr. Peoples to lead the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE APRIL 1, 2015, MADE BY MRS. LANDO. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**III. DEPARTMENTAL REQUESTS**

A. Planning Department

1. **Agriculture and Farmland Protection Plan** – Mrs. Dlugos informed the committee that last month we were hoping to be asking for a resolution to approve the plan at the May Legislative Meeting, but have now moved that back to June. We sent a copy of the draft plan to NYS Agriculture and Markets, and they wanted more time to review the plan, and they also wanted us to work in the Governor’s \$30 million Southern Tier Grant funding. All of the feedback we have received on the plan, we have been able to respond to. Mrs. Dlugos stated they did hold a Public Hearing last week and there was no attendance. Since we will be adding more language to the plan, she asked the Legislature to hold another Public Hearing at the June meeting.

**MOTION: SETTING THE DATE FOR THE PUBLIC HEARING ON THE AGRICULTURE AND FARMLAND PROTECTION PLAN FOR MONDAY, MAY 18, 2015 MADE BY MS. LATTIMER. SECONDED BY MR. PEOPLES. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.**

**IV. OUTSIDE AGENCIES**

A. Soil and Water Conservation District

1. **Activities Update** – Mr. Parker provided a brief overview of activities. With regard to staffing, they had an individual retire last year and they will be filling that vacancy this month. This will bring them back up to full staff. They also will be hiring a summer intern. In 2014, the total funds brought into Steuben County

were \$3,249,833.05. For every dollar that was appropriated by the County, the District brought \$21.00 back into the County in funding. He commented that the Federal EQIP Program has tripled in the past five years with the TMDL Chesapeake Bay issues. They have 107 contracts for the next five year period.

B. Steuben County Industrial Development Agency

1. **Activities Update** – Mr. Johnson presented a PowerPoint covering updates on the Round V CFA, URI, and Industry Cluster Program, the Steuben County Agriculture and Farmland Protection Plan, and the Hammondsport-Urbana Waterfront Master Plan.

a. *CFA/URI Update* – Mr. Johnson informed the committee that the CFA competition opens on or about May 1<sup>st</sup> and closes at the end of July. Annual progress report and priority projects are due in September. The URI (Upstate Revitalization Initiative) plan is due in early October and the presentation will be in late October or early November. You cannot necessarily win both awards, but you have to apply for both.

b. *Steuben County Agriculture and Farmland Protection Plan* – Mr. Johnson stated that the goals we have outlined are economic development, agribusiness development, farmland preservation, agri-tourism and education/outreach and partnerships. The potential projects that we have researched are the use of existing waste potatoes, a food hub, a slaughterhouse and a malt house. He commented that this plan is working with what you are doing with the URI.

c. *Hammondsport-Urbana Waterfront Master Plan* – Mr. Johnson stated that there will be a public meeting on Monday, May 11<sup>th</sup> from 6:30 p.m. – 8:30 p.m. At that meeting they will be presenting conceptual alternative #3, which is very aggressive and creates better public access to the waterfront.

C. Cornell Cooperative Extension

1. **Staffing** – Mr. Tomsa introduced two senior staff members, Carrie Bartlett and Robert Shirley. He commented that under their retirement guidelines, they have now indicated that there can be a temporary professional appointment not to exceed 1 year. Effective May 16<sup>th</sup>, he will begin that 1 year appointment. Ms. Bartlett and Mr. Shirley will be taking on additional responsibilities. The Board of Directors will assess the leadership needs over the next 10 – 12 months. There is a high probability that a new Executive Director will be recruited.

2. **Spring Gala** – Mr. Tomsa reminded everyone of the upcoming Spring Gala event which will be held on Thursday, May 14<sup>th</sup> at the Steuben Brewing Company.

**MOTION: TO ADJOURN MADE BY MS. LATTIMER. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR  
Wednesday, June 3, 2015 @ 10:00 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office  
NO LATER THAN NOON on Wednesday, May 27, 2015.**

**STEBEN COUNTY AGRICULTURE, INDUSTRY AND PLANNING COMMITTEE**

Wednesday, June 3, 2015

10:00 a.m.

Legislative Committee Room  
Steuben County Office Building  
Bath, New York

**\*\*MINUTES\*\***

<b>COMMITTEE:</b>	Randolph J. Weaver, Chair Hilda T. Lando	Robin K. Lattimer, Vice Chair William A. Peoples	Dan C. Farrand
<b>STAFF:</b>	Jack K. Wheeler Amy Dlugos	Jim Gleason Tom Sears	Steve Bates
<b>LEGISLATORS:</b>	Joseph J. Hauryski Gary B. Roush	Carol A. Ferratella Scott J. Van Etten	K. Michael Hanna
<b>OTHERS:</b>	Mary Perham Connie Sullivan-Blum, Executive Director, ARTS of the Southern Finger Lakes Dave Sciorra, Executive Director, Hornell Area Arts Council Jeff Parker, District Manager, Steuben County Soil & Water Conservation District		

**I. CALL TO ORDER**

Mr. Weaver called the meeting to order at 10:00 a.m. and asked Mr. Parker to lead the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE MAY 6, 2015, MEETING MADE BY MS. LATTIMER. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**III. DEPARTMENTAL REQUESTS**

A. Planning Department

1. **Adopting the Steuben County Agricultural and Farmland Protection Plan** – Mrs. Dlugos informed the committee that the proposed plan has been posted online. She is hopeful to have it to the Legislature on or before June 15, 2015. There have been no public comments. She stated that the farmers have indicated that they are looking for access to markets and that is what we are planning to do.

**MOTION: AUTHORIZING THE ADOPTION OF THE STEUBEN COUNTY AGRICULTURAL AND FARMLAND PROTECTION PLAN MADE BY MR. PEOPLES. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

2. **Solicitation of Bids for Replacement Bus for Steuben County Transit System** – Mrs. Dlugos informed the committee there is a bus in the Steuben County Transit System that needs to be replaced. It was originally purchased in 2007 and has 400,000 miles. They are working on the bid specifications with First Transit. She requested authorization to put out a bid for the purchase of a replacement bus. Ms. Dlugos explained that bus will be paid for with 80 percent Federal funding, 10 percent State funding and 10 percent from First Transit.

**MOTION: AUTHORIZING THE PLANNING DIRECTOR, IN CONJUNCTION WITH THE PURCHASING DIRECTOR TO PUT OUT A BID FOR A REPLACEMENT BUS FOR THE STEUBEN COUNTY TRANSIT SYSTEM MADE BY MR. FARRAND. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

3. **Awarding the RFP for Geographic Information System Upgrade** – Mrs. Dlugos informed the committee that they put out a request for proposals for the upgrade of the GIS system. They received 7 responses. She recommended awarding to the low bidder, Fountains Spatial for a total cost of \$12,900.

**MOTION: AWARDING THE RFP FOR GEOGRAPHIC INFORMATION SYSTEM (GIS) UPGRADE TO THE LOW BIDDER, FOUNTAINS SPATIAL, FOR A TOTAL COST OF \$12,900 MADE BY MRS. LANDO. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

B. County Manager

1. **Awarding the RFP for Space Requirements** – Mr. Wheeler informed the committee that the AdHoc Committee on Office Space met last week and has made a recommendation. We bid two options and received five proposals. The first option was for a pole barn structure, slab on grade that would provide records storage, voting machine storage and office space for Elections and Records. The second option was an office building downtown. Chairman Hauryski also thought that we should look at Mental Health and other office space, and that was an added third option. We are recommending awarding to Labella. The cost is \$20,000 to provide us with a schematic design so that we can look at all options. They will provide us with a site map and an order of magnitude estimates. We will also be working with the Commissioner of Finance to talk about financing.

Ms. Lattimer commented with the information that Labella will provide us, we will be able to present all options with their associated costs. A pole barn will most likely be the least expensive, but that does not solve the other office space constraints.

Mr. Weaver asked what will be the timeframe for doing this? Mr. Wheeler replied he would expect that it would take three to five months before we get something back from Labella.

Mr. Van Etten commented at the AdHoc meeting we also talked about the Corning and Hornell Courthouses and what, if anything, should be done with those. Mr. Wheeler stated there are some opportunities available and we will be looking at those as well.

**MOTION: AWARDING THE RFP FOR SPACE REQUIREMENTS TO LABELLA AND ASSOCIATES MADE BY MRS. LANDO. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

IV. **OUTSIDE AGENCIES**

A. Steuben County Soil & Water Conservation District

1. **2016 Budget Presentation** – Mr. Parker stated that he was not prepared to provide a budget presentation, however, he did provide the committee with a review of last years' activities.

a. *Streambank Stabilization Program* – Last year they saw a number of storms that received FEMA declarations. Originally our budget was \$75,000, however, we requested an additional \$75,000 from the County to help with the damage from those storms. We still have approximately \$50,000 left from last year. We did apply for and receive five grants totaling \$416,000. Of that, \$300,000 was State funding and the remainder was local match for shared services and equipment.

b. *Upper Susquehanna Coalition* – Mr. Parker stated that this group looks at the nutrient loading to the Chesapeake Bay. We received a total of \$73,000 in grants for this.

c. *Post-Emergency Flood Intervention* – There will be a three-day training July 14<sup>th</sup>-16<sup>th</sup>.

B. ARTS of the Southern Finger Lakes

1. **2016 Budget Presentation** – Ms. Sullivan-Blum provided the committee with a brief presentation. She thanked the Legislature for their ongoing support. In 2015 they received an appropriation of \$35,700 from the County. They serve the four-county area of Chemung, Schuyler, Tioga and Steuben. Approximately half of our membership is in Steuben County. They provide grants ranging from \$50 to \$5,000 to artists, arts and cultural organizations and schools. Those grants originate from the NYS Council on the Arts as well as the Community Foundation of Elmira-Corning and the Finger Lakes. Last year they regranted \$37,288 in Steuben County for programming from Hornell to Corning, and points in between. Ms. Sullivan-Blum also talked about their Folk Arts Program and the Canvases for Kids program. They also provide direct services to artists and art organizations and continue to collaborate with various organizations within the County. She stated that their outlook for FY 2016 is very positive and continued funding from Steuben County is integral to the work the ARTS Council does in the community.

C. Hornell Area Arts Council

1. **2016 Budget Presentation** – Mr. Sciorra, Director of the Hornell Area Arts Council, provided a brief presentation to the committee. There have been six presidents since 2008 and his goal is to bring the organization to the next level. As part of that, they have created a yearly calendar of events. He stated that they are trying to collaborate with Alfred University to create events for their student artists. He reviewed the various events that will be taking place during 2015. They hope to use the County appropriation to increase their visibility within the community.

**MOTION: TO ADJOURN MADE BY MR. FARRAND. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**\*\*NEXT MEETING SCHEDULED FOR\*\*  
Wednesday, July 1, 2015 @ 10:00 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office  
NO LATER THAN NOON on Wednesday, June 24, 2015.**

**STEBEN COUNTY AGRICULTURE, INDUSTRY & PLANNING COMMITTEE**

*Wednesday, July 1, 2015*

*10:00 a.m.*

*Legislative Committee Room  
Steuben County Office Building  
Bath, New York*

**\*\*MINUTES\*\***

**COMMITTEE:** Randolph J. Weaver, Chair      Robin K. Lattimer, Vice Chair      Dan C. Farrand  
Hilda T. Lando      William A. Peoples

**STAFF:** Jack K. Wheeler      Amy Dlugos      Alan Reed  
Eric Rose

**LEGISLATORS:** Carol A. Ferratella      Gary B. Roush

**OTHERS:** Jamie Johnson, Executive Director, Steuben County Industrial Development Agency  
Tom Tomsa, Executive Director, Cornell Cooperative Extension  
Kerri Bartlett, Cornell Cooperative Extension  
Robert Shirley, Cornell Cooperative Extension

**I. CALL TO ORDER**

Mr. Weaver called the meeting to order at 10:00 a.m. and asked Mr. Reed to lead the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE JUNE 3, 2015, MEETING MADE BY MR. PEOPLES. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 4-0. (MS. LATTIMER ABSENT FOR VOTE)**

**III. DEPARTMENTAL REQUESTS**

A. Planning Department

1. **Farm-City Day** – Mrs. Dlugos announced Farm-City Day will be held September 24<sup>th</sup> – 26<sup>th</sup> at the Moss-VanWie Dairy Farm in Canisteo, New York. This event is co-sponsored by the Steuben Agriculture and Farmland Protection Board. The first two days will be for school children and Saturday, September 26<sup>th</sup>, the farm will be open to the general public.

B. Weights & Measures

1. **Cell Phone Request** – Mr. Bates requested authorization to procure a cell phone for their new Assistant Sealer, Nathan Jones.

**MOTION: APPROVING A CELL PHONE REQUEST FOR THE NEW ASSISTANT SEALER OF WEIGHTS & MEASURES, NATHAN JONES MADE BY MR. FARRAND. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 4-0. (MS. LATTIMER ABSENT FOR VOTE)**

**IV. OUTSIDE AGENCIES**

A. Steuben County Industrial Development Agency

1. **Activities Update**

a. *Staffing* – Mr. Johnson informed the committee that Carrie DeWick has left to take a job with Yates County. We have posted the vacancy and will be accepting applications until July 6, 2015.

b. *Hammondsport-Urbana Waterfront Plan* – Mr. Johnson distributed a handout outlining the proposed plan for the waterfront development. This is the most aggressive of the three proposals that were presented. Mrs. Dlugos commented there was an excellent turnout at the public meetings and there were some great ideas. This will increase public access to the lake. Mr. Johnson stated that there will be an advisory committee meeting next week and this proposal will be forwarded to the town and village for final adoption. We have submitted a CFA for \$800,000 which will be used toward the pier and parking enhancements. The town is willing to assume the costs for Phase I of the parking enhancements.

c. *Consolidated Funding Applications* – Mr. Johnson stated this is the time of year when they are preparing the Consolidated Funding Applications. There are three applications in the county. Two of them are in the Hammondsport area and the third is in the Corning area. Submissions are due by the end of July and rankings will be completed in September. We have three very solid projects. He commented that we will be seeing fewer and fewer businesses applying for these funds due to the length of the process.

d. *Upstate Revitalization Initiative* – Mr. Johnson informed the committee that the URI plans are due October 10, 2015. The Regional Economic Development Council has adopted three strategies. They are the Southern Tier Food and Agriculture Initiative Proposal, Promoting the Southern Tier's Innovative Culture – A Magnet to Attract Entrepreneurs, Talent and Investment and the third, Advanced Industries: Nexus of Transportation Products, Components and Control Systems.

e. *NYS Authorities Budget Office Annual Report* – Mr. Johnson informed the committee that the ABO released their annual report and that report is based on the performance of projects approved in 2010. In Steuben County we had three approved projects. All three projects were for Corning, Inc. and created a total of 72 jobs. According the annual report, none of the three projects met the performance goals. However, this report does not tell a complete picture. Mr. Johnson stated in January he was asked to be the Chair of this State Associations Policy Committee. We are developing a strategy to address this annual report. The NYS Comptroller was very eager to sit down with the IDA's and we were able to negotiate IDA reform legislation. This legislation really does bring more accountability to the IDA's. It also helps to standardize operations.

## B. Cornell Cooperative Extension

1. **2016 Budget Presentation** – Mr. Tomsa distributed and reviewed his 2015 activities report. This report shows how they spent last year's allocation. They have included in this year's budget the option of having an Agriculture Development Specialist position. This was identified as a key component in the Agricultural and Farmland Protection Plan. Mr. Tomsa announced the 9<sup>th</sup> Annual Southern Tier Outdoor Show will be held October 10<sup>th</sup> – 11<sup>th</sup>. We have incorporated this as a not-for-profit organization.

Mr. Tomsa reviewed their 2015 allocations. He stated that in looking ahead to 2016, he is encouraged to see that there is a lot of funding available that is consistent with the priorities that we have set. We will continue to find other grant sources. Additionally, we will do what we can to follow the recommendations set forth in the Agriculture and Farmland Protection Plan.

Mr. Tomsa commented that his efforts to create a sustainable food and energy center did not gain critical mass, however, after his retirement, he will be involved with a private operating foundation; Green Meadows Farm of the Southern Tier. Their purpose is to create a sustainable food and energy center. This farm is run by Bernie and Alice Hartman. Site preparation will begin this fall with construction of the facility to begin in the spring. This is a very exciting partnership.

**MOTION: TO ADJOURN MADE BY MS. LATTIMER. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**\*\*NEXT MEETING SCHEDULED FOR\*\*  
Wednesday, August 5, 2015 @ 10:00 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office  
NO LATER THAN NOON on Wednesday, July 29, 2015.**

**STEBEN COUNTY AGRICULTURE, INDUSTRY AND PLANNING COMMITTEE**

*Wednesday, August 5, 2015*

*10:00 a.m.*

*Legislative Committee Room  
Steuben County Office Building  
Bath, New York*

**\*\*MINUTES\*\***

**COMMITTEE:** Randolph J. Weaver, Chair      Robin K. Lattimer, Vice Chair      William A. Peoples

**STAFF:** Jack K. Wheeler      Amy Dlugos      Alan Reed  
Eric Rose      Steve Bates      Andrew Morse

**LEGISLATORS:** Joseph J. Hauryski      Carol A. Ferratella      K. Michael Hanna

**OTHERS:** Mary Perham  
Cindy Kimble, President, Finger Lakes Tourism Alliance  
Laury Poland, President, Finger Lakes Wine Country  
Peggy Coleman, President, Steuben County Conference & Visitors' Bureau  
Chelsea Robertson, Southern Tier Regional Planning & Development Board  
Steve Butchko, Supervisor, Town of Wayne  
Kerrie Bartlett, Cornell Cooperative Extension  
Robert Shirley, Cornell Cooperative Extension  
Jeff Smith, *The Leader*

**ABSENT:** Dan C. Farrand      Hilda T. Lando

**I. CALL TO ORDER**

Mr. Weaver called the meeting to order at 10:00 a.m. and asked Mr. Hanna to lead the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE JULY 1, 2015, MEETING MADE BY MS. LATTIMER. SECONDED BY MR. PEOPLES. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

**III. DEPARTMENTAL REQUESTS**

A. Planning

1. **Sustainable Keuka Lake Update** – Mrs. Dlugos introduced Chelsea Robertson from the Southern Tier Regional Planning & Development Board and Steve Butchko, Wayne Town Supervisor, who are here to provide a brief update on the Sustainable Keuka Lake Project.

Ms. Robertson provided a handout to the committee. The Sustainable Keuka Lake Project is a watershed management plan. The major objective of the project is to preserve the character of Keuka Lake. Over the past two years, we have over 20 meetings and have had the help of summer interns. We also have had annual trainings where presenters have discussed land use and environmental planning, scenic viewsheds, scenic byways, small town character and economic sustainability in a rural resort area. We have come up with a booklet for municipalities that contains the history and vision of this project, education on the important issues in the watershed, as well as best practices and implementation strategies for the future. Ms. Robertson stated that they plan to do a presentation to each of the municipalities.

Mr. Hauryski asked in light of recent weather patterns over the last couple of years, has the watershed seen any major problems and does this project anticipate any way of helping mitigate damages for municipalities? Ms. Robertson replied that was not our focus, however, she is working with Janet Thigpen who is a Flood Mitigation specialist. Mr. Butchko commented when we first started this project we were looking at land use regulations. Through the course of the past two years, we have changed course and decided to go in a more educational direction. Discussion followed.

2. **Resolution Commencing the Review of Agricultural District No. 5** – Mrs. Dlugos requested authorization to commence the 8-year review of Agriculture District No. 5. This district is located within the Towns of Cohocton and Wayland.

**MOTION: COMMENCING THE EIGHT-YEAR REVIEW OF AGRICULTURAL DISTRICT NO. 5 LOCATED WITHIN THE TOWNS OF COHOCTON AND WAYLAND MADE BY MS. LATTIMER. SECONDED BY MR. PEOPLES. ALL BEING IN FAVOR. MOTION CARRIES 3-0. Resolution Required.**

3. **Community Development Block Grant** – Mrs. Dlugos requested authorization to hold a Public Hearing on the Community Development Block Grant for the funding of the well and septic programs. She also requested a resolution authorizing her to submit an application for the funds.

**MOTION: AUTHORIZING A PUBLIC HEARING FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION FOR FUNDING FOR THE WELL AND SEPTIC PROGRAM AND AUTHORIZING THE PLANNING DIRECTOR TO SUBMIT THE APPLICATION FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING MADE BY MR. PEOPLES. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 3-0. Resolution Required.**

#### **IV. OUTSIDE AGENCY REQUESTS**

##### **A. Finger Lakes Wine Country**

1. **2016 Budget Presentation** – Ms. Poland stated that Finger Lakes Wine Country is the tourism marketing association for the region; with Steuben being the largest of the four counties they represent. We work very closely with both the Finger Lakes Tourism Alliance and the Steuben County Conference & Visitors' Bureau. Next week we are hosting the Wine Bloggers Conference where 250 writers will be coming into the area. During this conference, we have the potential to reach 6.2 million people to talk about our region. Ms. Poland distributed the FLWC Magazine which is an editorial magazine. She commented that they continue to work on their media relations campaign and are focusing their efforts on New York City, Chicago, Philadelphia and Washington, D.C. With these campaigns we are actually traveling to these cities and speaking to their media. Ms. Poland requested funding from the County in the amount of \$105,000, which remains the same from the previous two years. She reminded the committee that they receive a dollar for dollar match from Corning Enterprises for each of the counties that support us. The contribution from Steuben represents approximately one-quarter of their budget. Ms. Poland announced they are also launching their new website on August 11, 2015.

##### **B. Finger Lakes Tourism Alliance**

1. **2016 Budget Presentation** – Ms. Kimble distributed a folder which included the 2015 Finger Lakes Regional Travel Guide and the Finger Lakes Mini Guide and Map. She is requesting funding in the amount of \$18,500, which remains the same as previous years. In 2016 we will be working with Senator Gillibrand to have the Finger Lakes Region designated on the National Heritage Register. This is a huge deal and is very exciting as this extra coverage will be phenomenal for our region. When other tourism areas were designated on the National Heritage Register, they see significant increases in tourism. Ms. Kimble informed the committee that they have been working hard to complete grant applications which were due last week. She has submitted an application for funding to support their Wine, Waters and Wonders campaign. This funding will be used to enhance marketing efforts already underway in the United Kingdom, China, Germany and France. They also would like to expand their efforts to Australia. They have requested funding to market and expand the Finger Lakes Museum Trail, as well as funding to support the production of new niche travel brochures. Their travel guide distribution has increased 12 percent over last year. This year they had ordered 125,000 guides, and they

are almost out. For 2016, they have ordered 150,000. She stated Steuben County's investment allows us to list every single Steuben County accommodation in our travel guide. Seventy-two percent of people who use the travel guide come to the region within one year.

C. Steuben County Conference & Visitors' Bureau

1. **2016 Budget Presentation** – Ms. Coleman stated they rolled out the new brand “Corning & the Finger Lakes”. They have continued to market to the I-99/RT 15 corridor, Philadelphia, New York City, Ontario, CN and Buffalo/Rochester/Syracuse areas. Approximately 62 percent of all inquiries are from those targeted geographical areas. We have seen a 395 percent increase in additional inquiries in response to our advertising. Downloads of our travel guide have increased 10 percent, and organic traffic to our new website has increased from 48 percent to 63 percent. Ms. Coleman stated that they hosted 20 travel writers/bloggers to the area, who produced 31 stories. This resulted in 1.3 million household exposures, 1.4 million YouTube views and 269,000 Twitter followers for the County. Their marketing priorities for 2016 are to continue on the same path. They will fine-tune their Master Crafted message to continue to hit their target audience. They are preparing to host the Glass Art Society Conference in 2016 and the Pennsylvania Bus Association in 2017. With both of these events, we will be able to showcase the entire County. In addition, as was mentioned by Ms. Kimble, we will continue working with the Finger Lakes Region to help them prepare for the designation as a National Heritage Area. Ms. Coleman stated with regard to the room tax forecast, with only six months of data, she is not as confident of the forecast, but she estimate the 2015 room tax collections will be \$951,500.00. She requested funding for 2016 in the amount of \$730,746.87, which does represent an increase over last year.

Mr. Weaver asked with regard to the room tax, with the large amount of hotel construction in Yates County, do you feel that will have a negative impact on us? Ms. Coleman replied with respect to the room tax, yes and no. Generally, with lake people, they tend to be creatures of habit and continue to go to the same place for many years. With the development of property on Route 54 in Hammondsport, they are experiencing some delays and that is concerning. The other concern is the demand for rooms in the summer versus in the off-season and the ability to keep those rooms full.

Mrs. Ferratella asked are you doing anything to promote the Wineglass Marathon visitors to stay in the area longer? Ms. Coleman replied our office updates the data for accommodations and we have good social media activity. For every runner there are about 2.5 additional people. During the Wineglass Marathon we have a minimum of 10,000 – 12,000 visitors and we do try to encourage repeat visitation.

2. **Designation of Official Tourism Promotion Agency** – Ms. Coleman informed the committee that when the County designates them as the official tourism promotion agency it allows them to apply for tourism matching grants from the State.

**MOTION: DESIGNATING THE STEUBEN COUNTY CONFERENCE & VISITORS' BUREAU AS THE OFFICIAL TOURISM PROMOTION AGENCY FOR STEUBEN COUNTY MADE BY MR. PEOPLES. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 3-0. Resolution Required.**

**MOTION: TO ADJOURN MADE BY MS. LATTIMER. SECONDED BY MR. PEOPLES. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

Respectfully Submitted by Amanda L. Chapman, Deputy Clerk, Steuben County Legislature

**\*\*NEXT MEETING SCHEDULED FOR\*\*  
Wednesday, September 2, 2015 @ 10:00 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office  
NO LATER THAN NOON on Wednesday, August 26, 2015.**

**STEBEN COUNTY AGRICULTURE, INDUSTRY & PLANNING COMMITTEE**

*Wednesday, September 2, 2015*

*10:55 a.m.*

*Legislative Committee Room  
Steuben County Office Building  
Bath, New York*

**\*\*MINUTES\*\***

**COMMITTEE:** Randolph J. Weaver, Chair      Robin K. Lattimer, Vice Chair      Dan C. Farrand  
Hilda T. Lando      William A. Peoples

**STAFF:** Jack K. Wheeler      Amy Dlugos      Eric Rose  
Steve Bates

**LEGISLATORS:** Carol A. Ferratella

**OTHERS:** Carrie Bartlett, Cornell Cooperative Extension  
Jeff Parker, District Manager, Steuben County Soil & Water Conservation District  
Mary Perham

**I. CALL TO ORDER**

Mr. Weaver called the meeting to order at 10:55 a.m. and asked Mr. Bates to lead the Pledge of Allegiance.

Mr. Weaver commented that this is the last meeting that Mr. Bates will be attending as he is retiring. Mr. Wheeler stated that he would like to thank Mr. Bates for all of the work he has done. He has done a great job in all of his years in the department, especially as Director. His hard work is very much appreciated. Mr. Bates stated that he appreciates the committee's support of the department over the last 30 plus years. *Congratulations!*

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE AUGUST 5, 2015, MEETING MADE BY MR. FARRAND. SECONDED BY MR. PEOPLES. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**III. OUTSIDE AGENCIES**

A. Steuben County Soil & Water Conservation District

1. **Activities Update** – Mr. Parker distributed his September Activities Report.

2. **2016 Budget Request** – Mr. Parker stated their Board of Directors approved a 2016 budget of \$810,437.05. He is requesting a County appropriation of \$163,176, which represents a \$10,000 increase over last year. Discussion followed.

**MOTION: FORWARDING THE STEUBEN COUNTY SOIL & WATER CONSERVATION DISTRICT'S 2016 BUDGET REQUEST TO THE BUDGET OFFICER MADE BY MS. LATTIMER. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

B. Cornell Cooperative Extension

1. **Meat Locker** – Ms. Bartlett announced the Corning Meat Locker open house will be held on Tuesday, September 15<sup>th</sup>, from 6:00 p.m. to 8:00 p.m. The meat locker is located at 55 Ferris Street in Corning. She announced that Mrs. Lando will be doing the ribbon cutting and invited everyone to come out and see the space and learn about the process.

2. **Farm-City Day** – Ms. Bartlett announced Farm-City Day will be held September 24<sup>th</sup> – 26<sup>th</sup>. September 24<sup>th</sup> and 25<sup>th</sup> are school days and September 26<sup>th</sup> will be open to the public. They are still looking for volunteers if anyone is interested.

3. **CCE Board Update** – Mrs. Lando stated that the CCE Board of Directors is completing an analysis of the Executive Director position. Mr. Alger has agreed to be a member of our search committee. We will finalize the job description so that we can begin the search. Mr. Tomsa will be leaving in May.

**MOTION: TO ADJOURN MADE BY MR. FARRAND. SECONDED BY MR. PEOPLES. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**\*\*NEXT MEETING SCHEDULED FOR\*\*  
Wednesday, October 7, 2015 @ 10:00 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office  
NO LATER THAN NOON on Wednesday, September 30, 2015.**

**STEUBEN COUNTY AGRICULTURE, INDUSTRY AND PLANNING COMMITTEE**

*Wednesday, October 7, 2015*

*10:00 a.m.*

*Legislative Committee Conference Room*

*Steuben County Office Building*

*Bath, New York*

**\*\*MEETING CANCELLED\*\***

**STEBEN COUNTY AGRICULTURE, INDUSTRY & PLANNING COMMITTEE**

Wednesday, November 4, 2015

10:00 a.m.

Legislative Committee Room  
Steuben County Office Building  
Bath, New York

**\*\*MINUTES\*\***

**COMMITTEE:** Randolph J. Weaver, Chair Robin K. Lattimer, Vice Chair Dan C. Farrand  
Hilda T. Lando William A. Peoples

**STAFF:** Jack K. Wheeler Eleanor Silliman Eric Rose  
Andy Morse Langdon Holmes Amy Dlugos  
Shawn Corey

**LEGISLATORS:** Joseph J. Hauryski Lawrence P. Crossett Carol A. Ferratella

**OTHERS:** Mary Perham  
Jamie Johnson, Executive Director, Steuben County Industrial Development Agency  
Jill Staats, Steuben County Industrial Development Agency

**I. CALL TO ORDER**

Mr. Weaver called the meeting to order at 10:00 a.m. and asked Mr. Crossett to lead the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE SEPTEMBER 2, 2015, MEETING MADE BY MS. LATTIMER. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**III. DEPARTMENTAL REQUESTS**

A. Historian

1. **Hall of Fame** - Mrs. Silliman requested authorization to spend up to \$1,000 on the Hall of Fame Banquet.

**MOTION: AUTHORIZING THE COUNTY HISTORIAN TO SPEND UP TO \$1,000 OUT OF THE BICENTENNIAL CAPITAL PROJECT FOR ACTIVITIES RELATED TO THE HALL OF FAME MADE BY MS. LATTIMER. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

B. Planning

1. **Authorizing Public Hearing on Eight-Year Review of Agricultural District No. 5** – Mrs. Dlugos requested authorization for a public hearing upon the eight-year review of Agricultural District No. 5. This district is located in Wayland and Cohocton.

**MOTION: AUTHORIZING THE PUBLIC HEARING ON THE EIGHT-YEAR REVIEW OF AGRICULTURAL DISTRICT NO. FIVE MADE BY MR. FARRAND. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

C. Buildings & Grounds

1. **2016 Contract Renewals** – Mr. Rose requested authorization to renew his 2016 maintenance contracts.

**MOTION: APPROVING THE FOLLOWING 2016 MAINTENANCE CONTRACTS FOR BUILDINGS & GROUNDS: AFP GROUP, INC. – INSPECTION AND MAINTENANCE FOR FIRE PROTECTION SYSTEM FOR COMPUTER ROOM (\$1,040); DAVIS-ULMER SPRINKLER – INSPECTION AND TESTING OF SPRINKLER SYSTEM AND BACKFLOW PREVENTERS @ PULTENEY SQUARE COMPLEX, HUMAN SERVICES BUILDING, CORNING COURTHOUSE AND 911 BUILDING (\$3,800); DAVIS-ULMER SPRINKLER – INSPECTION AND TESTING OF SPRINKLER SYSTEM @ PUBLIC SAFETY BUILDING (\$1,760); EASTERN SECURITY – INSPECTION, TESTING, MAINTENANCE AND MONITORING OF FIRE AND SECURITY SYSTEMS IN HORNELL COURTHOUSE, HORNELL DMV, CORNING COURTHOUSE, CORNING, DMV, BALCOM HOUSE AND OLD HEALTH CARE FACILITY (\$4,426.80); EMERGENCY POWER SYSTEMS – MAINTENANCE OF GENERATOR AT THE 911 ND CIVIL DEFENSE BUILDINGS (\$875 FOR 911 AND \$575 FOR CIVIL DEFENSE); FIRE ALARM SERVICE TECHNOLOGY – MONITORING, INSPECTION, TESTING AND MAINTENANCE OF EQUIPMENT FOR FIRE ALARM SYSTEMS AND MONITORING EQUIPMENT OF THE MAIN OFFICE BUILDING, BATH COURTHOUSE, COUNTY CLERK, SURROGATES AND HUMAN SERVICES BUILDING (\$3,762/MAINTENANCE AND \$300/MONITORING); IMPERIAL DOOR CONTROLS – INSPECTION AND MAINTENANCE ON POWER DOOR OPERATORS (\$525); SCHINDLER ELEVATOR (\$16,380 – PULTENEY SQUARE COMPLEX, CORNING COURTHOUSE AND OLD HEALTH CARE FACILITY; \$1,730 FOR MENTAL HEALTH BUILDING AND \$1,730 FOR PUBLIC WORKS PRE-TREATMENT PLANT); SDS OF NY – REFUSE REMOVAL (\$864 – HORNELL COURTHOUSE; \$708 CORNING COURTHOUSE); SOUTHERN TIER FIRE EXTINGUISHER – TESTING AND MAINTENANCE OF FIRE EXTINGUISHERS (\$500); THE TRANE COMPANY – CHILLER MAINTENANCE (\$36,558 – COUNTY COMPLEX AND 911 BUILDING; \$20,550 – PUBLIC SAFETY BUILDING); AND WEST FIRE SYSTEMS – TESTING AND MAINTENANCE OF 911 FIRE ALARM (\$900) MADE BY MR. FARRAND. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

2. **Authorization to Solicit Bids for Replacement of Link Elevators** – Mr. Rose informed the committee that the link elevators in the Surrogates/County Clerk’s Building have failed. They need to be handicapped accessible. He had received a preliminary quote of \$23,000 to replace one lift. The price would drop down to \$17,000 if we did some construction to widen the door to make it ADA compliant. These lifts are used quite often. Mr. Wheeler commented it is time to put this out to bid.

**MOTION: AUTHORIZING THE SUPERINTENDENT OF BUILDINGS AND GROUNDS, IN CONJUNCTION WITH THE DIRECTOR OF PURCHASING, TO SOLICIT BIDS FOR THE REPLACEMENT OF THE LINK ELEVATORS IN THE SURROGATES/COUNTY CLERK’S BUILDING MADE BY MRS. LANDO. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

3. **Request RFP for Architectural and Engineering Services** – Mr. Rose requested authorization to put out an RFP for Architectural and Engineering Services for upcoming projects. Mr. Wheeler explained we have a number of upcoming projects, including the pillars at the Courthouse that have been budgeted for 2016. These projects will need planning and design work done. The court system will reimburse us for some of these projects.

**MOTION: AUTHORIZING THE SUPERINTENDENT OF BUILDINGS AND GROUNDS, IN CONJUNCTION WITH THE DIRECTOR PURCHASING, TO SOLICIT RFP’S FOR ARCHITECTURAL AND ENGINEERING SERVICES MADE BY MR. FARRAND. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

4. **Card Access** – Mr. Farrand asked for an update on the Card Access system. Mr. Rose replied we have contracted some companies that are on the OGS bid and currently there are six or seven contractors looking at our system. Mr. Wheeler stated that some of the prices we have seen for the card access system are more than what we are comfortable with at this point. This is for the card system at the County Office Building and 911. Next month we may ask for authorization to solicit an RFP.

D. County Manager

1. **Contract Renewal – Livingston County** – Mr. Wheeler requested authorization to renew the contract with Livingston County for Weights & Measures services. Our staff is doing a good job with this and it is a win-win for both counties. The contract is for \$55,000 including reimbursement of expenses. Mr. Farrand asked how many days a week are we in Livingston? Mr. Holmes replied it varies based on the time of the year. We typically do the inspections in our County first, and then go to Livingston and conduct their inspections.

**MOTION: AUTHORIZING THE COUNTY MANAGER TO RENEW THE CONTRACT WITH LIVINGSTON COUNTY FOR WEIGHTS & MEASURES SERVICES FOR AN ANNUAL COST OF \$55,000 INCLUDING REIMBURSEMENT OF EXPENSES MADE BY MRS. LANDO. SECONDED BY MR. PEOPLES. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

IV. **OUTSIDE AGENCIES**

A. Steuben County Industrial Development Agency

1. **Introduction** – Mr. Johnson introduced Jill Staats, our new Business and Community Development Specialist. She has been a great addition to our staff.

2. **Activities Update**

a. *Kraft* – Mr. Johnson informed the committee everyone is fighting for the Kraft facility in Campbell and he has been in direct contact with the State. There is a Town meeting scheduled on Monday to discuss the potential impacts.

b. *Phillips* – Mr. Johnson stated he had a meeting with NYS DEC and they have agreed to the cleanup plan, however, it also needs approval by the Department of Health and we are waiting for that final approval. If it is acted upon quickly, it is likely remediation could begin and be completed by the end of the year. We are waiting for a timeline from the Department of Health. We are hopeful that the facility will be on the market by the Spring or Summer of 2016.

c. *Dresser-Rand* – Mr. Johnson stated they have been having ongoing conversations since the Siemens takeover. The company has indicated that there will be a shifting of resources as they are looking at what they are currently producing and what their core products are.

d. *Upstate Revitalization Initiative* – Mr. Johnson informed the committee that in Steuben County six consolidated funding applications and six adjoining upstate applications have been submitted. The projects range from Hornell to Corning and there is a potential to leverage \$31 million in new investments. There are two core projects; rural transportation in Hornell and redeveloping the Corning hospital site. We are very hopeful that we will be selected as a URI winner. We anticipate a decision in early December.

e. *Hilton Garden Inn* – Mr. Johnson stated they conducted testing on the soil in the parking lot. They are waiting for a decision from the DEC on which direction to go. The parking lot issue is holding up the construction of the hotel.

B. Hornell Industrial Development Agency

1. **Alstom** – Mr. Griffin informed the committee that Alstom has put in a bid for a \$100 million contract with Amtrak. They have had several visits by Senator Schumer and Congressman Reed. It is now looking like this project could begin in February. Alstom is now strictly a transportation company. Three years ago, they had 18 employees, and now they have 550.

2. **Wegmans Plaza** – Mr. Griffin announced that the PILOT for the Wegmans Plaza ends this month and they will wholly be on the tax rolls.

3. **Lowes** – Mr. Griffin informed the committee that Lowes has agreed to allow us to continue their PILOT at a reduced level. Under this, the County will receive more than they are currently getting under the PILOT.

**MOTION: TO ADJOURN MADE BY MR. FARRAND. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**\*\*NEXT MEETING SCHEDULED FOR\*\*  
Wednesday, December 2, 2015 @ 10:00 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office  
NO LATER THAN NOON on November 25, 2015.**

**STEBEN COUNTY AGRICULTURE, INDUSTRY AND PLANNING COMMITTEE**

Wednesday, December 2, 2015

10:05 a.m.

Legislative Committee Room  
Steuben County Office Building  
Bath, New York

**\*\*MINUTES\*\***

**COMMITTEE:** Robin K. Lattimer, Vice Chair                      Hilda T. Lando                      William A. Peoples

**STAFF:** Jack K. Wheeler    Amy Dlugos                      Eric Rose  
                    Andy Morse    Shawn Corey

**ABSENT:** Randolph J. Weaver, Chair                      Dan C. Farrand

**OTHERS:** Michael Steele, General Manager, First Transit  
                    Kelly Fitzpatrick, Legislator-Elect

**I. CALL TO ORDER**

Ms. Lattimer called the meeting to order at 10:05 a.m. and asked Mr. Peoples to lead the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE NOVEMBER 4, 2015, MEETING MADE BY MRS. LANDO. SECONDED BY MR. PEOPLES. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

**III. DEPARTMENTAL REQUESTS**

A. Planning

1. **Modifying and Adopting Agricultural District No. Five** – Mrs. Dlugos requested the committee modify and adopt Agricultural District No. Five as a result of the eight-year review. She noted this district is in the Towns of Wayland and Cohocton. As a result of the eight-year review, 4,000 – 5,000 acres were added to the district.

**MOTION: MODIFYING AND ADOPTING AGRICULTURAL DISTRICT NO. FIVE AS A RESULT OF THE EIGHT-YEAR REVIEW OF SAID DISTRICT MADE BY MR. PEOPLES. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 3-0. Resolution Required.**

2. **2016 Contracts** – Mrs. Dlugos presented her 2016 contracts for approval. She noted there is one new contract with the Quad County Snowmobile Club and they receive reimbursement from the State Snowmobile Trail Grant. All other contracts remain the same. Mrs. Lando asked with regard to the Chambers of Commerce, do you receive a report from each of them? Mr. Wheeler replied the annual reports usually come in December or January. The Corning Chamber report was received yesterday. Mrs. Lando stated that she would like to see the reports and how they are spending the allocation. Mrs. Dlugos stated when she receives all the reports she will forward them to the committee.

**MOTION: APPROVING THE FOLLOWING 2016 CONTRACTS TO BE PAID FOR OUT OF THE ECONOMIC DEVELOPMENT FUND: STEUBEN COUNTY INDUSTRIAL DEVELOPMENT AGENCY - \$45,000; APPROVING THE FOLLOWING 2016 CONTRACTS TO BE PAID FOR OUT OF THE GENERAL FUND: BATH SNO FLAKES - \$36,000; FIRST TRANSIT - \$24,233; MARVEN RETHMEL (CODE ENFORCEMENT OFFICER) - \$17.00/HOUR; QUAD COUNTY SNOWMOBILE CLUB - \$10,000; SOUTHERN**

**TIER LIBRARY SYSTEM - \$99,500 AND STEUBEN COUNTY FEDERATION OF CONSERVATION CLUBS - \$3,000; AND APPROVING THE FOLLOWING 2016 CONTRACTS TO BE PAID FOR OUT OF ROOM TAX: ARTS OF THE SOUTHERN FINGER LAKES - \$35,700; BATH CHAMBER OF COMMERCE, INC. - \$5,000; FINGER LAKES TOURISM ALLIANCE - \$18,500; FINGER LAKES WINE COUNTRY - \$105,000; GREATER CORNING AREA CHAMBER OF COMMERCE, INC. - \$20,000; GREATER HAMMONDSPORT CHAMBER OF COMMERCE, INC. - \$15,000; HORNELL AREA ARTS COUNCIL - \$7,500; HORNELL AREA CHAMBER OF COMMERCE - \$5,000; STEUBEN COUNTY DAIRY FESTIVAL - \$1,000; AND STEUBEN COUNTY CONFERENCE AND VISITORS' BUREAU - \$714,815 MADE BY MRS. LANDO. SECONDED BY MR. PEOPLES. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

3. **CDBG Program – Request for Public Hearing** – Mrs. Dlugos requested authorization to hold a second public hearing on the CDBG Well and Septic Replacement Program. We are required to hold two public hearings in order to receive the grant money. We held one prior to the application and the second is required to be held during the actual work.

**MOTION: AUTHORIZING A PUBLIC HEARING RELATIVE TO THE CDBG GRANT FOR THE WELL AND SEPTIC REPLACEMENT PROGRAM MADE BY MR. PEOPLES. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 3-0. Resolution Required.**

4. **Bus Bid** – Mrs. Dlugos introduced Michael Steele, General Manager of First Transit. He also is the General Manager for C-TRAN and CEATS. The purchase of the buses is 90 percent State and Federal funded. First Transit pays the remaining 10 percent. We received one bid from Empire Bus Sales in Horseheads for \$307,361. We still will need to go through the vetting process with the New York State Department of Transportation. Mr. Steele commented this bus will primarily be on the Bath – Corning route, which serves the college students.

Mrs. Dlugos requested authorization to accept the bid contingent upon NYSDOT approval. If this is not approved by NYSDOT, then we will need to rebid. Mr. Steele clarified Empire Bus Sales is actually a broker. The bus will be manufactured in Riverside, California. Once we place our order, it will take approximately 10 months to build.

**MOTION: AWARDING THE BUS BID FOR THE PUBLIC TRANSPORTATION SYSTEM TO EMPIRE BUS SALES OF HORSEHEADS, NY FOR \$307,361 MADE BY MRS. LANDO. SECONDED BY MR. PEOPLES. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

B. County Manager

1. **I-86 Study** – Mr. Wheeler informed the committee that at the recent Southern Tier Central board meeting, the I-86 group requested funding to update the I-86 benefits study. This study has not been updated in 10 years. This study is used for marketing, promotion and for lobbying the State as to why finishing the I-86 corridor is important. Corning Enterprises has committed \$5,000 and they are requesting \$2,000 from Chemung and Steuben Counties and \$1,000 from Schuyler County. We do have money in the budget for this.

**MOTION: AUTHORIZING THE COUNTY MANAGER TO APPROPRIATE \$2,000 FROM THE STC-GIS STUDY LINE ITEM IN THE 2015 BUDGET TO HELP PAY FOR AN UPDATED I-86 BENEFITS STUDY MADE BY MR. PEOPLES. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

2. **Hall of Fame Display** – Mr. Wheeler informed the committee that Buildings & Grounds has moved the Hall of Fame Display from the downstairs hallway by the Board of Elections to the upstairs hallway between Real Property and Information Technology. This came about as a result of a resolution presented by one of the Youth-In-Government interns last year. Buildings & Grounds has done a great job with this.

**IV. OTHER BUSINESS**

A. *Cornell Cooperative Extension* – Mrs. Lando informed the committee that they continue to do a search for a Director for Cornell Cooperative Extension. They have received a number of resumes.

B. *Land Bank* – Mrs. Lando stated at last month’s InterCounty meeting there was a presentation on the Chautauqua County Land Bank. Mr. Wheeler stated that he has talked about this with the Finance Committee. They wanted no further action. He agrees that it is very interesting, but there are a number of challenges. Mrs. Lando commented the State has authorized 10 land banks and only 5 are in place.

Mr. Wheeler stated a couple of months ago he met with the Attorney General in Hornell about this issue. The problem is a land bank may cherry-pick the tax sale to find the right property to put in the land bank. The goal of the tax sale is not to make money, but those parcels in better condition help to subsidize those that are not. The only reason to do a land bank is because of the State funding. We do not have local money to do this and it would require \$50,000 in seed money. There are many strings attached to the \$1 million that you would receive from the State if you get it. The main benefit to doing the land bank is you have the potential of receiving \$1 million. Mrs. Lando commented it would help in eliminating blight. Mr. Wheeler stated we allow our municipalities to purchase properties for taxes owed, with no penalty, to do with as they want. When it is a blight property, our Public Works department usually gets involved with demolition and the removal of asbestos. We are already doing a lot of positive things that other communities do not do. He stated that Mayor Hogan will be at the December Finance meeting to present on land banks.

Ms. Lattimer stated she would like to take this opportunity to recognize and thank Bill Peoples for his service to this committee and to the Legislature. Your service is very much appreciated and we have enjoyed working with you. Mr. Peoples commented that he has enjoyed his time and has learned a lot.

**MOTION: TO ADJOURN MADE BY MRS. LANDO. SECONDED BY MR. PEOPLES. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**\*\*NEXT MEETING SCHEDULED FOR\*\***

**Wednesday, January 6, 2016**

**10:00 a.m.**

**Please send your agenda items to the Clerk of the Legislature’s Office**

**NO LATER THAN NOON**

**Wednesday, December 30, 2015.**