

**STEBEN COUNTY AGRICULTURE, INDUSTRY & PLANNING COMMITTEE**

*Wednesday, January 8, 2014*

*10:00 a.m.*

*Legislative Committee Room  
Steuben County Office Building  
Bath, New York*

**\*\*MINUTES\*\***

<b>COMMITTEE:</b>	Randolph J. Weaver, Chair Hilda T. Lando	Robin K. Lattimer, Vice Chair William A. Peoples	Dan C. Farrand
<b>STAFF:</b>	Jack Wheeler Jim Gleason	Amy Dlugos Shawn Corey	Bill Partridge
<b>LEGISLATORS:</b>	Joseph J. Hauryski	Carol A. Ferratella	Gary B. Roush
<b>OTHERS:</b>	Jamie Johnson, Executive Director, SCIDA Kari DeWick, Business and Community Development Specialist, SCIDA Peggy Coleman, Executive Director, SCCVB Tom Tomsa, Director, Cornell Cooperative Extension		

**I. CALL TO ORDER**

Mr. Weaver called the meeting to order and asked Mr. Farrand to lead the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

Mr. Wheeler stated at the December meeting, they had requested approval to renew a contract with the Hornell Empire Zone. The amount of the contract should be \$15,000 instead of the \$10,000 that we had reported. The \$15,000 was budgeted for in the 2014 budget.

**MOTION: APPROVING THE MINUTES OF THE DECEMBER 4, 2013, MEETING AS AMENDED MADE BY MR. FARRAND. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**III. OUTSIDE AGENCY REPORTS**

A. Steuben County Industrial Development Agency

1. **Activity Update** – Mr. Johnson distributed copies of the new 2014-2015 Economic Development Plan for review. He stated that this plan has been presented to the Board of Directors. He requested permission to come to either the January or February Legislative meeting to present the plan and have the Legislature ratify and formally adopt it. Discussion followed.

Mr. Hauryski stated that he would like to take this time to talk about the direction of the AIP Committee. He would like to see the committee continue in the direction they had been while Mr. Ryan was Chair. The committee will see a lot of things and he hopes we are on the front line of making changes. Collaboration goes a long way towards doing the things we should be doing and directing our attention to those things. The County hands out money to various agencies and he would like to take an approach similar to what the Governor is. If agencies are not participating in our requirements, then their funding will be cut. This committee is in a great position to have a big impact.

**MOTION: FORWARDING THE 2014-2015 STEUBEN COUNTY ECONOMIC DEVELOPMENT PLAN AS PRESENTED BY THE STEUBEN COUNTY INDUSTRIAL DEVELOPMENT AGENCY TO THE FULL LEGISLATURE FOR REVIEW AND APPROVAL MADE BY MRS. LANDO. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

**IV. DEPARTMENTAL REQUESTS**

**A. Planning**

1. **Renewal of Coffee Cart Contract** – Mrs. Dlugos requested authorization to renew their contract with the coffee cart under the same terms and conditions for 2014.

**MOTION: AUTHORIZING THE PLANNING DIRECTOR TO RENEW THE CONTRACT WITH MIGLIORE AMICA FOR COFFEE CART/VENDING SERVICES FOR 2014 UNDER THE SAME TERMS AND CONDITIONS MADE BY MR. FARRAND. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

2. **RFP – Agriculture and Farmland Protection Plan** – Mrs. Dlugos informed the committee that they did put out an RFP and received three proposals back. She requested authorization to reject the proposals as none of them reflected the new changes that are required in the Agriculture and Farmland Protection Plan.

**MOTION: REJECTING THE PROPOSALS FOR THE AGRICULTURE AND FARMLAND PROTECTION PLAN MADE BY MR. FARRAND. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Mrs. Dlugos stated that she has rewritten the RFP to clarify exactly what it is they need in the plan. She requested authorization to reissue the RFP.

**MOTION: AUTHORIZING THE PURCHASING DIRECTOR TO REISSUE THE RFP FOR THE AGRICULTURE AND FARMLAND PROTECTION PLAN MADE BY MR. FARRAND. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**B. Buildings & Grounds**

1. **2014 Maintenance Contract Renewals** – Mr. Partridge presented his 2014 maintenance contracts for renewal.

**MOTION: APPROVING THE FOLLOWING 2014 MAINTENANCE CONTRACTS FOR THE BUILDINGS & GROUNDS DEPARTMENT: ADVANCED SAFETY SYSTEMS – INSPECTION AND MAINTENANCE FOR FIRE PROTECTION SYSTEM FOR COMPUTER ROOM (\$1,040); DAVIS-ULMER SPRINKLER – INSPECTION AND TESTING OF SPRINKLER SYSTEM AND BACK FLOW PREVENTERS – PULTENEY SQUARE COMPLEX, HUMAN SERVICES BUILDING AND 911 BUILDING (\$3,685); DAVIS-ULMER SPRINKLER – INSPECTION, TESTING AND MONITORING OF FIRE ALARM SYSTEM – PHNS 7604 SENECA ROAD NORTH (\$688); DAVIS-ULMER SPRINKLER – INSPECTION AND TESTING OF SPRINKLER SYSTEM – PUBLIC SAFETY BUILDING (\$1,760); EASTERN SECURITY – INSPECTION, TESTING, MAINTENANCE AND MONIROTING OF FIRE AND SECURITY SYSTEMS IN HORNELL COURTHOUSE, CORNING COURTHOUSE AND BALCOM HOUSE (\$2,951.40); EMERGENCY POWER SYSTEMS – MAINTENANCE OF GENERATOR AT THE 911 AND CIVIL DEFENSE BUILDING (\$875 FOR 911 AND \$575 FOR CIVIL DEFENSE); FIRE ALARM SERVICE TECHNOLOGY – MONITORING, INSPECTION, TESTING AND MAINTENANCE OF THE EQUIPMENT FOR THE FIRE ALARM SYSTEMS AND MONITORING EQUIPMENT OF THE MAIN OFFICE BUILDING, BATH COURTHOUSE, COUNTY CLERKS, SURROGATES AND THE HUMAN SERVICES BUILDING (\$3,862); IMPERIAL DOOR CONTROLS – INSPECTION AND MAINTENANCE ON POWER DOOR OPERATORS (\$495); SDS OF NY – REFUSE REMOVAL (\$780 HORNELL COURTHOUSE/\$686.64 CORNING COURTHOUSE); SOUTHERN TIER FIRE EXTINGUISHER – TESTING AND MAINTENANCE OF THE FIRE EXTINGUISHERS (\$500); TE TRANE COMPANY – CHILLER MAINTENANCE COUNTY COMPLEX, 911 BUILDING AND PUBLIC**

**SAFETY BUILDING (\$33,800 COUNTY COMPLEX AND 911/\$19,000 PUBLIC SAFETY BUILDING); AND WEST FIRE SYTEMS, INC. – TESTING AND MAINTENANCE OF THE 911 FIRE ALARM (\$900) MADE BY MRS. LANDO. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

2. **Capital Projects** – Mr. Partridge requested authorization to close four capital projects and return the balance of those projects to the Repair & Renovations Reserve.

**MOTION: AUTHORIZING THE CLOSING OF THE FOLLOWING CAPITAL PROJECTS: HVAC REPAIR & RENOVATIOIN (\$3,467.29); SPRINKLER SYSTEM REPAIRS (\$2,120.15); PAINTING – HORNELL COURTHOUSE (\$7,174.00); AND MISCELLANEOUS REPAIRS (\$2,029.00) AND RETURNING THE BALANCE OF THOSE PROJECTS TO THE REPAIR & RENOVATIONS RESERVE MADE BY MR. FARRAND. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

**V. OTHER BUSINESS**

A. *SPCA* – Mr. Farrand stated that he received a call from Diane Reed who is the Health Officer for the Town of Cameron. She had condemned a trailer that had over 100 cats in it. She called the SPCA for help. The Health Officer has some concerns and indicated that she will be writing a letter to the County. Mr. Wheeler stated once we receive the letter from the Health Officer, we will speak with the SPCA.

B. *Changing the Date of the February Meeting*

**MOTION: CHANGING THE DATE OF THE FEBRUARY MEETING TO WEDNESDAY, FEBRUARY 12, 2014, AT 10:00 A.M. MADE BY MR. FARRAND. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

C. *Southern Tier Outdoor Expo* – Mr. Tomsa reported that they saw a growth in attendance from when they first held the event in 2006. In 2006, they had 2,500 in attendance compared to 6,500 in 2013. They have also seen an increase in the number of vendors/dealers. In 2006 they had 65 and in 2013 they had 135. He stated that they are seeing people coming in from across the country. Ms. Coleman commented that Cooperative Extension has done a great job building the show and reputation. The Conference & Visitors' Bureau did apply for a regular economic development grant on behalf of the Southern Tier Outdoor Expo and she is pleased to announce that they received \$44,000 from the Market NY Grant. The goal is to use this funding to push marketing beyond our local market and expand into Pennsylvania and other areas in New York State. Additionally, with this funding we will look to hire a part-time employee to focus entirely on the marketing of this event. The Conference & Visitors' Bureau is the fiscal sponsor for this event. Discussion followed.

**MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS' LAW, ARTICLE 7§ 105.1.F. THE MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON OR CORPORATION, OR MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, PROMOTION, DEMOTION, DISCIPLINE, SUSPENSION, DISMISSAL OR REMOVAL OF A PARTICULAR PERSON OR CORPORATION MADE BY MR. FARRAND. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**MOTION: AUTHORIZING THE COUNTY MANAGER TO AMEND THE APPROPRIATION OF THE STEUBEN COUNTY CONFERENCE & VISITORS' BUREAU TO REDUCE SAID APPROPRIATION BY \$43,000 AND AUTHORIZING THE COUNTY MANAGER TO ENTER INTO THE FOLLOWING CONTRACTS, EFFECTIVE JANUARY 1, 2014: BATH CHAMBER OF COMMERCE - \$5,000; HORNELL CHAMBER OF COMMERCE - \$5,000; CORNING CHAMBER OF COMMERCE - \$20,000 AND HAMMONDSPORT CHAMBER OF COMMERCE - \$15,000 MADE BY MRS. LANDO. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

**MOTION: TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. FARRAND. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**MOTION: TO ADJOURN MADE BY MR. FARRAND. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR**

**\*\*PLEASE NOTE CHANGE\*\*** Wednesday, February 12, 2014 @ 10:00 a.m. **\*\*PLEASE NOTE CHANGE\*\***

**Please send agenda items to the Clerk of the Legislature's Office  
NO LATER THAN NOON on Tuesday, January 28, 2014.**

**STEBEN COUNTY AGRICULTURE, INDUSTRY & PLANNING COMMITTEE**

*Wednesday, February 12, 2013*

*10:05 a.m.*

*Legislative Committee Room  
Steuben County Office Building  
Bath, New York*

**\*\*MINUTES\*\***

<b>COMMITTEE:</b>	Randolph J. Weaver, Chair	Hilda T. Lando	William A. Peoples
<b>STAFF:</b>	Mark R. Alger Eleanor Silliman	Jack Wheeler Shawn Corey	Amy Dlugos Bill Partridge
<b>LEGISLATORS:</b>	Joseph J. Hauryski Gary B. Roush	Carol A. Ferratella	K. Michael Hanna
<b>ABSENT:</b>	Robin K. Lattimer, Vice Chair	Dan C. Farrand	
<b>OTHERS:</b>	Jeff Parker, District Management, Soil & Water Conservation District Dan Hubbard, Steuben County Farm Bureau Tom Tomsa, Executive Director, Cornell Cooperative Extension		

**I. CALL TO ORDER**

Mr. Weaver called the meeting to order at 10:05 a.m. and asked Mr. Partridge to lead the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE JANUARY 8, 2014, MEETING MADE BY MR. PEOPLES. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

**III. DEPARTMENTAL REQUESTS**

- A. Historian
  - 1. **Hall of Fame**

**MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS' LAW, ARTICLE 7§ 105.1.F. THE MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON OR CORPORATION, OR MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, PROMOTION, DEMOTION, DISCIPLINE, SUSPENSION, DISMISSAL OR REMOVAL OF A PARTICULAR PERSON OR CORPORATION MADE BY MR. PEOPLES. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

**MOTION: FORWARDING TO THE FULL LEGISLATURE THE NAMES OF THE RECOMMENDED INDUCTEES INTO THE 2014 HALL OF FAME MADE BY MRS. LANDO. SECONDED BY MR. PEOPLES. ALL BEING IN FAVOR. MOTION CARRIES 3-0. *Resolution Required.***

**MOTION: TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. PEOPLES. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

#### IV. OUTSIDE AGENCY REQUESTS

##### A. Soil & Water Conservation District

1. **Agency Overview** – Mr. Parker presented a brief overview of his agency. The mission statement of the Soil & Water Conservation District is to protect the natural resources of Steuben County by offering technical assistance, education, and deliverable programs that will help preserve these natural resources for years to come. Mr. Parker’s presentation includes the 2014 Plan of Operations, the 2014 Budget, an organizational chart, and a narrative of upcoming projects and events. Of particular note is the Grass BioMass Project. This is part of a larger project cost shared by NYSERDA to evaluate emission levels of both cool season grass hay and warm season grass hay. Both hays were grown locally. The hay is being pelletized and will then be shipped to Blacksburg, Virginia to be burned in a gasification boiler and tested to determine whether grass combustion can produce satisfactory levels of emissions to endorse the practice by State and Federal agencies. Mr. Parker stated that he has been working with the Finger Lakes RC&D Council, Southern Tier Biomass and Hudson Valley Grass Energy to accomplish this project.

Mrs. Ferratella asked if there has been a reduction in grant funding? Mr. Parker replied there is still funding; approximately \$14.2 million statewide. This is great news. Additionally, the Governor is looking at other programs to market agriculture business production. We are in good shape at this point. There is an extra \$1 million in the EPF line item budgets across the State.

##### B. Steuben County Farm Bureau

1. **Activity Update** – Mr. Hubbard distributed a handout highlighting six areas of interest/concern. For anyone wishing to have more information regarding the New York State Bureau and priority issues, they can go to the website at [www.nyfb.org](http://www.nyfb.org). The promotion for 2014 is “Every Farmer Matters”. We have a new Secretary of Agriculture and Markets; Ken Ball. He noted that the Steuben County Agricultural Plan was last done 14 years ago and seems pretty good. Before we look to do a new plan, perhaps we should revisit the one that currently exists.

Mr. Hubbard stated that one area of interest is the creation of food hubs. A viability study was done for Western New York. We have Jenkins Farm which was put up on the auction block and is closed. He suggested that the County look at that as a possibility and check to see whether Allegany County would be interested in working with us on that. In his view, the biggest challenge with food hubs is marketing.

Mr. Hubbard stated that as many of you know, propane has almost doubled in price. He feels it is important to provide emergency heating relief for farmers and small businesses whether as a tax credit or immediate cash relief. Mr. Hubbard stated that all Legislators should already receive a copy of Rural Futures which is a newsletter put out by the New York State Senate. The website is [rurares@nyenate.gov](mailto:rurares@nyenate.gov). The most recent issue talks about wood chip heat, biodigesters and a milk separation project.

Mr. Hubbard stated that the Steuben County Farm Bureau also puts out a newsletter. He would like to include in the next issue an article regarding health insurance. The Steuben County Rural Health Network will help sign up farmers and small businesses. He stated that he had a very positive experience, as did others, and he would like to share that information.

Mr. Hubbard stated that another issue that has come up as a result of the passage of the Farm Bill, is crop insurance. He stated personally, he has mixed feelings, however, the NY Farm Bureau supports this. Crop insurance is a government subsidized program. He commented that crop insurance no longer insures the crop, it is insurance for the future market and yield. Discussion followed.

#### V. OTHER BUSINESS

A. *Agricultural and Farmland Protection Plan Update* – Mrs. Dlugos informed the committee that the last plan was adopted in 2000 and since that time we have accomplished a lot. The new plan will build on the old plan. This time we will be able to plan on the ground projects and will be looking at grass biomass, as well as food hubs. At the last AIP Committee meeting, you rejected the bids and authorized to put out a new RFP. This time around we received 6

proposals and 2 of them stood out over the others. We will conducting interviews next week. However, we will not be able to move ahead until we receive the contract from the State. She commented that the Farm Bureau and Soil & Water will both be members of the advisory board.

B. *Memorializing Resolution* – Mr. Weaver stated while at NYSAC, he attended the Blue Ribbon Task Force on Farming. At that meeting they discussed how the State is not allowing Industrial Development Agencies to assist agriculture because in the State’s view, they are not considered businesses. Mr. Alger requested the committee adopt a memorializing resolution to expand the Industrial Development Agencies ability to work with agricultural producers in the community.

**MOTION: MEMORIALIZING THE GOVERNOR AND THE NEW YORK STATE LEGISLATURE TO AMEND THE GENERAL MUNICIPAL LAW, IN RELATION TO AUTHORIZING INDUSTRIAL DEVELOPMENT AGENCIES TO PROVIDE ASSISTANCE TO AGRICULTURAL PRODUCERS MADE BY MRS. LANDO. SECONDED BY MR. PEOPLES. ALL BEING IN FAVOR. MOTION CARRIES 3-0. Resolution Required.**

**MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS’ LAW, ARTICLE 7§ 105.1.D. DISCUSSIONS REGARDING PROPOSED, PENDING OR CURRENT LITIGATION MADE BY MRS. LANDO. SECONDED BY MR. PEOPLES. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

**MOTION: AUTHORIZING THE ACCEPTANCE OF PAYMENT OF \$34,033.67 FROM THE STEUBEN COUNTY INDUSTRIAL DEVELOPMENT AGENCY FOR THE COUNTY’S SHARE OF THE SETTLEMENT OF THE SEMGAS LITIGATION AND AUTHORIZING THE SIGNING OF A GENERAL RELEASE MADE BY MR. PEOPLES. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

**MOTION: TO ADJOURN EXECUTIVE SESSION AND RECONENE IN REGULAR SESSION MADE BY MRS. LANDO. SECONDED BY MR. PEOPLES. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

**MOTION: TO ADJOURN MADE BY MR. PEOPLES. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR  
Wednesday, March 5, 2014 @ 10:00 a.m.**

**Please send agenda items to the Clerk of the Legislature’s Office  
NO LATER THAN NOON on Wednesday, February 26, 2014.**

**STEBEN COUNTY AGRICULTURE, INDUSTRY & PLANNING COMMITTEE**

*Wednesday, March 5, 2014*

*10:00 a.m.*

*Legislative Committee Room  
Steuben County Office Building  
Bath, New York*

**\*\*MINUTES\*\***

**COMMITTEE:** Randolph J. Weaver, Chair      Robin K. Lattimer, Vice Chair      Dan C. Farrand  
Hilda T. Lando      William A. Peoples

**STAFF:** Mark R. Alger      Jack Wheeler      Amy Dlugos  
Shawn Corey      Jim Gleason

**LEGISLATORS:** Joseph J. Hauryski      Carol A. Ferratella      Gary B. Roush

**OTHERS:** Ginnie Lupi, Executive Director, ARTs of the Southern Finger Lakes  
Jamie Johnson, Executive Director, Steuben County Industrial Development Agency  
Karrie DeWick, Steuben County Industrial Development Agency  
Laury Polland, Executive Director, Finger Lakes Wine Country  
Jeff Parker, District Manager, Steuben County Soil & Water Conservation District  
Don Creath  
Ernie Danforth

**I. CALL TO ORDER**

Mr. Weaver called the meeting to order at 10:00 a.m. and asked Mr. Farrand to lead the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE FEBRUARY 12, 2014, MEETING MADE BY MRS. LANDO. SECONDED BY MR. PEOPLES. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**III. DEPARTMENTAL REQUESTS**

A. Planning

1. **Selecting Consultant for Agricultural & Farmland Protection Plan Project** – Mrs. Dlugos informed the committee they received six proposals. She recommended awarding to Bergmann Associates, as they were very thorough and had an in-depth knowledge of Steuben County. Mr. Johnson commented that they really looked at this as an agricultural business development plan first. They were more focused on development of the agricultural industry as opposed to just doing a land use plan. Mrs. Dlugos stated they do have the State contract and this has been reviewed and approved by the Law Department.

**MOTION: AWARDING THE REQUEST FOR PROPOSAL FOR THE AGRICULTURAL AND FARMLAND PROTECTION PLAN PROJECT TO BERGMANN ASSOCIATES FOR \$90,000.00 PLUS \$40,000.00 FOR ALTERNATE 1 MADE BY MR. PEOPLES. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**IV. OUTSIDE AGENCY REQUESTS**

A. ARTs of the Southern Finger Lakes

1. **Agency Overview** – Ms. Lupi presented a PowerPoint presentation outlining the history of the ARTs, as well as programs and services, a list of arts and cultural organizations within Steuben County, grant

making and their business plan. The business plan includes establishing diverse and reliable sources of revenue, developing and implementing a comprehensive marketing communications plan, maintaining and improving services, support and advocacy for communities, increasing Board engagement and development, and creating succession planning procedures.

B. Steuben County Industrial Development Agency

1. **Activity Update**

a. *Phillips* – Mr. Johnson informed the committee that the final date of production will be March 28, 2014. Approximately 200 employees will be impacted. CSS Workforce NY and the NYS Department of Labor will be meeting with the employees. Once the Department of Environmental Conservation approves the cleanup plan, Phillips will begin that process. It is expected that cleanup will take three to six months.

b. *Hammondsport Hotel Project* – Mr. Johnson stated the project was presented to the Urbana Town Board and demolition will begin within the next 30 days. Construction is slated to begin in July and will be a 10-month project. A soft opening is planned for early spring 2015.

c. *Agricultural and Farmland Protection Plan* – Mr. Johnson stated that the plan has been awarded and they are looking forward to being involved in this process.

d. *Start-Up New York and Regional Hotspot Designation Planning* – Mr. Johnson stated that currently they have the Ceramics Corridor in Erwin with 13 acres. Schuyler County has property and Chemung County has three parcels: the airport corporate park, the old Schweizer building and the branch campus of Corning Community College. He continues to stress the importance of Steuben County locations in this endeavor.

e. *Wayland Business Park* – Mr. Johnson informed the committee that construction of the water and sewer infrastructure has been slow due to the weather. We have been generating some interest in the park.

C. Finger Lakes Wine Country

1. **Budget Request** – Ms. Polland requested a correction to their annual funding request. In 2012 we had requested \$100,000 and in 2013 we had requested and received \$105,000. The presentation materials, as well as the minutes for our 2014 request indicated \$100,000, however, that should have been \$105,000. She commented that Chemung, Schuyler and Yates all do a dollar for dollar match. Mr. Alger stated they do have \$105,000 budgeted in the 2014 budget.

**MOTION: CONFIRMING THE ALLOCATION FOR FINGER LAKES WINE COUNTRY AS \$105,000 AS REFLECTED IN THE 2014 BUDGET MADE BY MRS. LANDO. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

V. **OTHER BUSINESS**

A. *First Responders Park* – Mr. Creath and Mr. Danforth provided a PowerPoint presentation of the proposed First Responders Park located on the Spencer Hill Campus of Corning Community College. Mr. Creath requested endorsement by the Steuben County Legislature in the form of a resolution supporting this project. He will be approaching Chemung and Schuyler Counties for their support as well. If everything goes as planned, the first ceremony at the park will be held on September 11, 2014.

**MOTION: SUPPORTING THE PROPOSAL FOR THE CONSTRUCTION OF A FIRST RESPONDERS PARK ON THE SPENCER HILL CAMPUS OF CORNING COMMUNITY COLLEGE MADE BY MS. LATTIMER. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

B. *Fingers Lakes SPCA*– Mr. Alger stated that the SPCA was invited to attend this meeting to address some issues that Chairman Hauryski brought to our attention. Mr. Hauryski stated that he would like to thank Mr. Weaver for allowing him to add this item to the agenda. He has been giving some thought to this and has had some time to talk with the County Manager at great length about the history of, and our working relationship with, the S.P.C.A. He stated this is his seventh year serving as a Legislator and every year it seems that we have a situation that arises regarding the services provided by the SPCA. He would like to take this opportunity to ask some questions of Ms. Mosgrove and Officer Mazzo. Mr. Hauryski asked numerous questions regarding the new facility, current and future use for the barn facility. Ms. Mosgrove replied we closed the old facility in December of 2008 and moved into the new facility at the end of 2009, beginning of 2010. Since the time that the committee came and took a tour of the facility, we have not done anything with the barn with regard to animal housing. The ability to retrofit the barn to accommodate the housing of small animals is very cost prohibitive and they have been looking at a new facility. Right now they are focusing on the plans for the new building and anticipate breaking ground in April. We currently do not have plans for the barn facility, but are hopeful that we can do something with the space that will help generate much needed revenue.

Mr. Hauryski asked about the composition of the Board of Directors. He asked that Ms. Mosgrove provide the County Manager with a list of the Board members, along with their contact information. Additionally, he asked Ms. Mosgrove to explain the chain of command, specifically relating to the supervision of the Animal Cruelty Officer. Ms. Mosgrove stated that they have five members on the Board of Directors and she will forward the names and contact information to the County Manager. Our Animal Cruelty Officer is Scott Mazzo. He is directly supervised by the Operations Director, Beverly Lee. The Executive Director oversees the Operations Director. We have 10 staff, four of whom are full-time equivalents.

Mr. Hauryski asked Ms. Mosgrove to take the committee through their procedure when they receive a complaint call. Ms. Mosgrove replied what we are faced with is that we are not able to be first responders when it comes to animal cruelty. We want to be, but we do not have the resources. Our contract with the County states that we employ an Animal Cruelty Officer. With regard to calls coming into the agency, we either receive them from 911, or directly at our office. When a call comes directly to our office, we take down the time, date, the complaint, the name of the person calling and the condition of the animal. The call is prioritized as high, medium or low. High priority means there is extreme abuse, which results in aggravated injury/suffering or death. Additionally cases can involve extreme neglect, abandonment, lack of shelter and/or water in extreme weather conditions and calls that are emergency animal safety/distress and animal-related public safety calls. Medium priority calls are defined as those complaints pertaining to general or moderate neglect but are not considered to be life threatening and those complaints involving a large numbers of animals. Low priority calls relate to checking on animals, concerns about sanitary conditions only, neglect in terms of failure to provide adequate shelter and/or water when the animals appear generally healthy and the weather is not extreme, calls that have not yet resulted in injury to an animal, but if left unchecked would result in injury or death and calls to check for deceased animals. Ms. Mosgrove explained a high priority call should be dispatched and investigated within the same day. We do struggle with resources to enable us to do that. The Operations Director makes the determination. If it is a high priority call, Officer Mazzo is contacted directly by phone and given the details of the call.

Mr. Hauryski asked Officer Mazzo how many cases a week he typically gets. Officer Mazzo replied it can vary. This winter has been exceptional in the number of calls received. Mr. Hauryski asked once a call is resolved what happens to the call log? Officer Mazzo explained if the complaint is resolved, an incident report is completed and turned in. If someone is being charged, then the case continues to move on through other offices.

Mr. Hauryski stated that the issue that he has discussed with the County Manager, is that we provide your agency with \$39,000, which is not a huge amount. As the County Manager has tried to tell me, it does get expensive for the County if we end up placing animals. A few years ago we had the incident with the horses and now we have an incident with goats in the Town of Thurston. The complaint that he hears most is that there is a lack of communication. Invariably the common denominator is Officer Mazzo not returning phone calls and not following up.

Ms. Mosgrove stated we do this program at a risk. Part of our mission is to save animals. This has been a source of bad public relations for us. We need to move back from this as we do not have dispatch and we do not work in shifts. She does not see the agency developing the resources in the near future to provide this service. The expectation for Officer

Mazzo is different from other law enforcement. People call him directly on his cell phone. She has had conversations with the Board of Directors and this has been very concerning to us as well.

Mr. Mazzo stated that he gets to complaints as quick as he can. He stated he is a salaried employee and his day does not always end at eight hours. He is one person covering 1,400 square miles. He would ask that if someone has a complaint, that they just call him. That is all anyone has to do.

Ms. Lattimer stated that she has called Ms. Mosgrove directly at times. She does not expect that Ms. Mosgrove will know every step that Officer Mazzo is taking. However, there is a disconnect between the supervision and knowing what is on the plate. She stated she feels more comfortable calling the agency, rather than Officer Mazzo directly. She questions whether there is a lot of communication going on internally. Her second concern is that the communication Officer Mazzo has with the dog control officers is not the best. She has been told that if they contact Officer Mazzo, they do not get a follow-up call and then the constituents continue to call the dog control officer. Mr. Farrand asked if Officer Mazzo attended the dog control officer association meetings? Ms. Lattimer commented that would go a long way toward improving communication. Considerable discussion followed.

The committee provided the following suggestions:

- Provide names and contact information for Board of Directors to County Manager and all Legislators.
- Meet with the Town Supervisors/Mayor and explain operating procedures.
- Have 911 take calls directly and then funnel to the SPCA rather than having people call Officer Mazzo's cell.
- Provide dog control officers with SPCA standard operating procedures.
- Attend the Dog Control Officer Association meetings.
- Utilize staff to complete the circle of communication.

**MOTION: TO ADJOURN MADE BY MR. FARRAND. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR  
Wednesday, April 2, 2014 @ 10:00 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office  
NO LATER THAN NOON on Wednesday, March 26, 2014.**

**STEBEN COUNTY AGRICULTURE, INDUSTRY & PLANNING COMMITTEE**

*Wednesday, April 2, 2014*

*10:00 a.m.*

*Legislative Committee Room  
Steuben County Office Building  
Bath, New York*

**\*\*MINUTES\*\***

**COMMITTEE:** Randolph J. Weaver, Chair Dan C. Farrand Hilda T. Lando  
William A. Peoples

**STAFF:** Mark R. Alger Jack K. Wheeler Amy Dlugos  
Steve Bates Bill Partridge Shawn Corey

**LEGISLATORS:** Joseph J. Hauryski Carol A. Ferratella Gary B. Roush

**ABSENT:** Robin K. Lattimer

**OTHERS:** Jeff Parker, Soil & Water Conservation District  
Jonathan Barter, Soil & Water Conservation District/RC&D  
Tom Tomsa, Cornell Cooperative Extension  
Jamie Johnson, Executive Director, Steuben County Industrial Development Agency  
Kari DeWick, Steuben County Industrial Development Agency

**I. CALL TO ORDER**

Mr. Weaver called the meeting to order at 10:00 a.m. and asked Mr. Bates to lead the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE MARCH 5, 2014, MEETING MADE BY MRS. LANDO. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**III. DEPARTMENTAL REQUESTS**

A. Planning

1. **Land Submitted for Inclusion in Certified Agricultural Districts** – Mrs. Dlugos stated it is that time of the year for the inclusion of land into certified agricultural districts.

**MOTION: AUTHORIZING A PUBLIC HEARING ON LAND SUBMITTED FOR INCLUSION ON CERTIFIED AGRICULTURAL DISTRICT DURING THE 2014 ANNUAL THIRTY-DAY PERIOD MADE BY MRS. LANDO. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.**

B. Buildings & Grounds

1. **Request Authorization for Capital Project** – Mr. Partridge requested authorization to replace the exterior handicap lift at the Corning Courthouse. Last year he was quoted a price of \$17,000 and he has \$18,500 budgeted for this year.

**MOTION: AUTHORIZING THE SUPERINTENDENT OF BUILDINGS AND GROUNDS TO REPLACE THE EXTERIOR HANDICAP LIFT AT THE CORNING COURTHOUSE MADE BY MRS. LANDO. SECONDED BY MR. PEOPLES. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

C. County Manager

1. **Confirming the Appointment of the County Historian** – Mr. Wheeler requested the committee confirm the appointment of Eleanor Silliman as the County Historian. Her yearly salary is \$14,031.

**MOTION: CONFIRMING THE APPOINTMENT OF ELEANOR SILLIMAN AS STEUBEN COUNTY HISTORIAN, WITH AN ANNUAL SALARY OF \$14,031.00 MADE BY MRS. LANDO. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.**

2. **Organizational Charts** –

a. *Planning* - Mr. Wheeler reviewed the organizational chart for the Planning Department. They have had a Senior Planner position which has been vacant since 2010. He commented that with all of the organizational charts, the position counts are what are actually budgeted. These charts do not include zero-based positions. He stated his plan is to update the charts annually.

Mr. Weaver asked with the smaller departments, is there any cross-training? Mrs. Dlugos replied there are GIS Technicians in other departments that we can use to help. Mr. Wheeler stated they are looking to fill the GIS Technician position at 911.

Mr. Hauryski asked Mrs. Dlugos with your work with the town Planning Departments, do you have all the necessary software and other tools that you need to do your job efficiently? Mrs. Dlugos replied they work less with the local governments than they used to due to their staffing. It would be helpful to have more connectivity when she is outside of the County Office Building. Mr. Wheeler stated this is something that we have been working on. With the Ipads you are able to access your emails remotely, but not files. For management staff we would like to enable them to be able to access files remotely. We are working with the Public Defender to secure a grant to allow the attorneys to remotely access their case files. This has been a slow process as this is new technology for us.

b. *Weights & Measures* – Mr. Wheeler reviewed the organizational chart for Weights & Measures. They continue to do work through the Livingston County contract. With regard to staff, the Deputy Director position was reclassified from an Assistant Sealer. Mr. Bates, as director, is also in the field conducting inspections. This is an area in the future that we will need to find additional help for a succession plan. Mrs. Lando asked what type of training is required? Mr. Bates replied there is a lot of book work and a lot of field work. It can take 3 – 5 years of on-the-job training for a sealer to feel confident to do inspections on their own. Mrs. Lando asked is there anything that you need in order to do your job more efficiently? Mr. Bates replied they are doing well so far. We will need new people soon, as staffing will change within the next three years. Mr. Wheeler commented this is something we will revisit this year because we will need to begin training someone.

IV. **OUTSIDE AGENCY REPORTS**

A. Soil & Water Conservation District

1. **Marsh Ditch Appointment** – Mr. Parker informed the committee that the Soil & Water Conservation District Board of Directors has recommended the reappointment of Dennis Acomb to the Marsh Ditch Board of Directors.

**MOTION: RECOMMENDING THE REAPPOINTMENT OF DENNIS ACOMB TO THE MARSH DITCH BOARD OF DIRECTORS MADE BY MR. FARRAND. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.**

B. Cornell Cooperative Extension

1. **Agency Overview** – Mr. Tomsa presented a brief overview of Cornell Cooperative Extension. Their vision statement includes creating measurable change in Agriculture and Food Systems; Environment and Natural Resources, Sustainable Energy, and Climate Change; 4-H Youth Development/Children, Youth, and Families; Nutrition, Food Safety and Security, and Obesity Prevention; and Community and Economic Vitality.

In 2014, a Steuben County appropriation of \$366,600 will enable Cornell Cooperative Extension to leverage \$615,224 in Federal and NYS funding, grants, contracts and program generated revenue.

C. Steuben County Industrial Development Agency

1. **Activity Update** – Mr. Johnson distributed a handout which shows that from February 2013 – February 2014, Steuben County was gaining jobs at close to the State rate. He stated that Friday, March 28<sup>th</sup> was the last day for employees at Phillips. They lost 218 jobs, and most of their employees are over the age of 50. The NYS Department of Labor had met with the employees, however, only 35 attended individual counseling.

Mr. Johnson stated they continue to work on various projects. The infrastructure at the Wayland project is 53 percent complete.

Mr. Johnson stated that many individuals are experiencing an increase in the NYSEG rates. The extremely cold weather has driven up energy use and the increased demand has pushed up the commodity price. There are customers that have chosen to obtain their electricity from an energy services company (ESCO). Those customers should contact their ESCO regarding supply charges.

D. Soil & Water Conservation District

1. **Biomass Update** – Mr. Barter informed the committee that NYSERDA did provide funding for emission testing of grasses. We did the pelletizing process at the facility in Gang Mills and then shipped the pellets to Virginia for testing. The preliminary data we have received has been very good. If the pellets have low emissions, it is expected that NYSERDA will endorse the concept for commercial use.

**MOTION: TO ADJOURN MADE BY MRS. LANDO. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR  
Wednesday, May 7, 2014 @ 10:00 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office  
NO LATER THAN NOON on Wednesday, April 30, 2014.**

**STEBEN COUNTY AGRICULTURE, INDUSTRY & PLANNING COMMITTEE**

*Wednesday, May 7, 2014*

*10:00 a.m.*

*Legislative Committee Conference Room*

*Steuben County Office Building*

*Bath, New York*

**\*\*MINUTES\*\***

<b>COMMITTEE:</b>	Randolph J. Weaver, Chair Hilda T. Lando	Robin K. Lattimer, Vice Chair William A. Peoples	Dan C. Farrand
<b>STAFF:</b>	Mark R. Alger Bill Partridge	Jack K. Wheeler Amy Dlugos	Steve Bates Shawn Corey
<b>LEGISLATORS:</b>	Joseph J. Hauryski	Carol A. Ferratella	K. Michael Hanna
<b>OTHERS:</b>	Brian Hildreth, Executive Director, Southern Tier Library System Carol Barry, Dormann Library Lorraine Nelson, Howard Library Pauline Emery, Southeast Steuben Library Jamie Johnson, Executive Director, Steuben County Industrial Development Agency Kari DeWick, Steuben County Industrial Development Agency Steve Butchko, Town of Wayne Supervisor Chelsea Robertson, Southern Tier Central Regional Planning & Development Kimberly Sargent, Southern Tier Central Regional Planning & Development		

**I. CALL TO ORDER**

Mr. Weaver called the meeting to order and asked Mr. Partridge to lead the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE APRIL 2, 2014, MEETING MADE BY MR. FARRAND. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**III. DEPARTMENTAL REQUESTS**

A. Planning

1. **Approving the Addition of Agricultural Lands to Certified Agricultural Districts** – Mrs.

Dlugos requested approval to add parcels to the various agricultural districts.

**MOTION: APPROVING THE ADDITION OF AGRICULTURAL LANDS TO CERTIFIED AGRICULTURAL DISTRICTS MADE BY MR. FARRAND. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

B. County Manager

1. **Organizational Charts** – Mr. Wheeler stated the committee received the organizational chart for Buildings and Grounds. Mr. Weaver asked for an explanation of the Head Custodian and Custodian positions? Mr. Partridge explained the Head Custodian is located at the County Office Building and the two Custodians are located one each in Hornell and Corning.

#### IV. OUTSIDE AGENCY REQUESTS

##### A. Southern Tier Library System

1. **Agency Overview** – Mr. Hildreth stated every year we come in and talk about what we do for the residents of Steuben County. Libraries have always played a pivotal role in the County. At the turn of the 20<sup>th</sup> century, we provided information by the way of books. Now in the 21<sup>st</sup> century, our primary focus within the last ten years has been to provide easy access to information. We have 17 libraries in the County and our focus is on education/information, technology, culture and community space.

Ms. Nelson stated that the Howard Library has an annual budget of \$40,000. We have a unique cultural center and without the support of the Southern Tier Library System, we would not have the communication availability that we have. Ms. Barry distributed a copy of the Dormann Library annual report. She stated that they enjoy the opportunity to help people.

##### B. Steuben County Industrial Development Agency

1. **Activity Update** – Mr. Johnson provided a copy of their e-newsletter.

a. *Consolidated Funding Application* -New York State has announced another round of Consolidated Funding. The application deadline is June 16<sup>th</sup>. If you are aware of any organizations or individuals that are interested in applying for this funding, please have them contact our office.

b. *Business Expansion/Retention Program* - Mr. Johnson stated that they have continued working on their business expansion and retention program. As part of that, they have been meeting with various businesses.

c. *Local Business Update* – Mr. Johnson stated that Crowley Foods will be investing \$2.8 million in technology at their facility. They employ 180 individuals. Gunlocke indicated that they were affected by the cold weather, however, things are improving and they are very optimistic about the facility.

d. *Corning Free Academy Redevelopment* – Mr. Johnson stated that Purcell Development is looking to invest \$15 million into the redevelopment of Corning Free Academy into 58 market rate units.

#### V. OTHER BUSINESS

A. *Strategy for a Sustainable Keuka Lake Project* – Mr. Butchko and Ms. Robertson presented an overview of the Strategy for a Sustainable Keuka Lake Project. Southern Tier Central (STC) had suggested that the Keuka Lake Land Use Leadership Alliance (LULA) apply for grant funds to help implement their goals and objectives. STC helped LULA apply for a Local Waterfront Revitalization Program (LWRP) grant. The grant requires extensive community outreach and education throughout a three-year grant process. The LWRP grant will include six main components which include extensive land use training, education and public outreach; creation of a water quality internship program through Keuka College and Cornell University; mapping of the watershed, zoning, infrastructure and viewsheds will be conducted to be used in training; a watershed wide agricultural assessment; a toolbox of resources for municipal governments; and the creation of a new action plan.

B. *Retirement* – Mr. Weaver announced this is Mr. Partridge's last meeting with the AIP Committee as he will be retiring at the end of the month with 37 years of services. The committee thanked Mr. Partridge for all that he has done. Mr. Partridge thanked the committee, Mr. Alger and Mr. Wheeler for all of their support. Mr. Alger stated that Mr. Partridge has done a great job for us over the years. He has provided good leadership on projects and gotten them done on time. He also has looked ahead for future projects. Good Job!

C. *Funding for Small Communities* – Mr. Farrand stated that he would like to see more room tax money set aside for smaller communities. He stated that he believes the smaller communities are getting short-changed and he does not think that setting aside \$5,000 - \$10,000 total for those communities would hurt. Mr. Alger explained we used to give them all money and we never saw any boost in hotel/motel occupancy and no reports were given on what the funding

was used for. We did that for a long time and did not see any significant long-term benefit from that. We organized the Conference & Visitors' Bureau to do that work to determine where the dollars would go. They do a report on the impact of the money that is spent to see if that is providing any benefit to the community. An organization can apply to the SCCVB for their events. They have to be able to show that there is return on the investment. We also wanted this to be a nonpolitical process.

Mr. Farrand stated that he does not want this to be a political process. If we limit the amount of money in that pool, that may be something to consider.

Ms. Lattimer stated it still speaks to accountability and justification. Do you get \$200 just because you exist? Mr. Alger stated something that some of the organizations will do is ask for advertising. The SCCVB has all the events on their calendar. If an event for a particular organization is not listed, that organization needs to contact the SCCVB.

**MOTION: TO ADJOURN MADE BY MS. LATTIMER. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**\*\*NEXT MEETING SCHEDULED FOR\*\*  
Wednesday, June 4, 2014 @ 10:00 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office  
NO LATER THAN NOON on Wednesday, May 28, 2014.**

**STEBEN COUNTY AGRICULTURE, INDUSTRY & PLANNING COMMITTEE**

*Wednesday, June 4, 2014*

*10:00 a.m.*

*Legislative Committee Room  
Steuben County Office Building  
Bath, New York*

**\*\*MINUTES\*\***

**COMMITTEE:** Randolph J. Weaver, Chair      Robin K. Lattimer, Vice Chair      Dan C. Farrand  
Hilda T. Lando      William A. Peoples

**STAFF:** Mark R. Alger      Jack K. Wheeler      Jim Gleason  
Steve Bates      Alan Reed

**LEGISLATORS:** Joseph J. Hauryski      Carol A. Ferratella      K. Michael Hanna

**OTHERS:** Tom Tomsa, Cornell Cooperative Extension  
Peggy Coleman, Executive Director, Steuben County Conference & Visitors' Bureau  
Laury Poland, President, Finger Lakes Wine Country  
Cindy Kimble, President, Finger Lakes Tourism Alliance  
Jamie Johnson, Executive Director, Steuben County Industrial Development Agency  
Kari DeWick, Steuben County Industrial Development Agency

**I. CALL TO ORDER**

Mr. Weaver called the meeting to order at 10:00 a.m. and asked Mr. Hanna to lead the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE MAY 7, 2014, MEETING MADE BY MS. LATTIMER. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**III. DEPARTMENTAL REQUESTS**

A. County Manager

1. **Historian Fees** – Mr. Wheeler informed the committee that the Historian currently is charging \$1.00 for researching and printing articles off microfilm and from obituaries. She is requesting to raise the fee for researching and printing articles from microfilm to \$4.00. She also is requesting authorization to increase the fee for researching and printing obituaries to \$2.00.

**MOTION: AUTHORIZING THE HISTORIAN TO INCREASE FEES FOR RESEARCHING AND PRINTING ARTICLES OFF MICROFILM TO \$4.00 AND FOR RESEARCHING AND PRINTING OBITUARIES TO \$2.00 MADE BY MS. LATTIMER. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

2. **Corning Lift Replacement** – Mr. Wheeler informed the committee that they received one bid from Access Lifts & Ramps for \$19,681. We had budgeted \$18,500 in the Repairs & Renovations Reserve. He recommended awarding the bid and authorizing Buildings & Grounds to pay the excess \$1,200 from their repairs and maintenance line item.

**MOTION: AWARDING THE BID FOR THE CORNING LIFT REPLACEMENT TO ACCESS LIFTS & RAMPS FOR \$19,681 AND AUTHORIZING BUILDINGS & GROUNDS TO PAY THE EXCESS \$1,200 FROM THEIR REPAIRS AND MAINTENANCE LINE ITEM MADE BY MR. FARRAND. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Mr. Hauryski stated as a reminder, he would ask if the committee has any questions regarding monthly reports. There being none, those department heads that did not have items on the agenda were excused.

**IV. OUTSIDE AGENCY REQUESTS**

**A. Steuben County Conference & Visitors' Bureau**

1. **Agency Overview** – Ms. Coleman stated that she has provided her presentation to the committee electronically. She noted that they do update their work program monthly. Mrs. Lando asked if Ms. Coleman could talk about the grant for all-weather kiosks? Ms. Coleman stated they will be submitting a CFA grant for the purchase of outdoor information kiosks. She has asked the four Chambers of Commerce if they have any interest. They do need to have a minimum of two to make this a viable project. The kiosks are electronic touchscreens. They will have the capacity to feed to smartphones. The Central Steuben Chamber and the Corning Chamber indicated that they are interested in participating. She also contacted the Corning Museum of Glass and they are discussing this with management. The cost to the Chambers will be for the electricity and hard-wired internet connection.

*Secretary's Note: Following the meeting, Ms. Coleman followed up with an email indicating that the Hornell Chamber of Commerce is also interested in participating in the kiosk program.*

Ms. Coleman announced their website has been changed to [www.corningfingerlakes.com](http://www.corningfingerlakes.com). This is a responsive website and will automatically adjust to whatever device the website is being viewed on.

2. **Designation of Tourism Promotion Agency** – Ms. Coleman requested the Legislature designate the Steuben County Conference and Visitors' Bureau as the official tourism promotion agency for the County.

**MOTION: DESIGNATING THE STEUBEN COUNTY CONFERENCE AND VISITORS' BUREAU AS THE OFFICIAL TOURISM PROMOTION AGENCY FOR STEUBEN COUNTY MADE BY MRS. LANDO. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

**B. Finger Lakes Wine Country**

1. **Agency Overview** – Ms. Poland stated their agency works very closely with the Steuben County Conference & Visitors' Bureau and the Finger Lakes Tourism Alliance to increase tourism and economic development in their respective areas. She briefly reviewed her presentation. She stated last year they received an appropriation of \$105,000 from Steuben County which was matched by Corning Enterprises. They also have numerous private contributors. The budget for last year was \$1 million and approximately two-thirds of that is spent on programming and purchasing media. Ms. Poland stated that upcoming events include the "Summer Special" which is a smartphone based promotion which will run from July 4<sup>th</sup> through Labor Day. This promotion is only available to those individuals who download our app on their smartphone. We also will be sponsoring "Restaurant Week" October 20<sup>th</sup> – 26<sup>th</sup>.

**C. Finger Lakes Tourism Alliance**

1. **Agency Overview** – Ms. Kimble reviewed her presentation with the committee. She stated that they represent a 14-county region. They have been seeing significant growth on the website. They have learned their website has been ranked second only to the I Love New York website by Alexia. With regard to their travel guide, 72 percent of those that have requested a travel guide come into the region within a year. She commented that they also are seeing good success with their AAA program. With regard to their budget, the annual allocation received from Steuben County represents 2.4 percent of our budget. Ms. Kimble stated they are submitting an application for a Disney Institute Grant. They will also be submitting an application for a Finger Lakes Marketing

Regional Grant for the Wine, Water and Wonder promotion, which is targeted to bring in foreign visitors and visitors from New York City to the area on their way to Niagara Falls.

D. Steuben County Industrial Development Agency

1. **Activity Update** – Mr. Johnson stated there are various pieces of legislation being proposed that would shut our operation down. Currently there are three pieces of legislation that would have economic development activities going through the Regional Council.

a. *Grants* – Mr. Johnson stated they have actively been working on submitting grant applications through the Regional Council. Additionally, they have three projects that will be funded by the Southern Tier Regional Economic Development Corporation. We expect to receive \$1.3 million total for these projects and it is anticipated that funding will leverage an additional \$50 million in funds.

b. *310 Marketing Limited* – Mr. Johnson informed the committee that this is a company that generates leads for the State regarding potential development interest. We, along with Chemung County, were approached about contributing money toward this to assist in recruitment. The cost is \$3,000 and he feels that it may be worthwhile to try it.

c. *New York State Broadband Conference* – Mr. Johnson announced that he has been asked to speak at the NYS Broadband Conference regarding the impact of expansion and the Southern Tier Network.

d. *Electricity* – Mr. Johnson informed the committee that they continue to receive calls from businesses regarding the increased costs for electricity. This year, particularly February – March, saw electric bills doubling, and in some cases, tripling. USource Energy has indicated this is a trend we may be seeing for the next several years. We have depleted our natural gas reserves and are currently at a five-year low for the storage of energy. He stated that they will be sponsoring a forum sometime in July to talk with businesses about how they manage their electricity.

**MOTION: TO ADJOURN MADE BY MRS. LANDO. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**\*\*NEXT MEETING SCHEDULED FOR\*\*  
Wednesday, July 2, 2014 @ 10:00 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office  
NO LATER THAN NOON on Wednesday, June 25, 2014.**

**STEBEN COUNTY AGRICULTURE, INDUSTRY & PLANNING COMMITTEE**

**Special Meeting**

*Monday, June 23, 2014*

*9:25 a.m.*

*Legislative Committee Room  
Steuben County Office Building  
Bath, New York*

**\*\*MINUTES\*\***

<b>COMMITTEE:</b>	Randolph J. Weaver, Chair Hilda T. Lando	Robin K. Lattimer, Vice Chair William A. Peoples	Dan C. Farrand
<b>STAFF:</b>	Mark R. Alger Shawn Corey	Jack K. Wheeler	Nancy Smith
<b>LEGISLATORS:</b>	Joseph J. Hauryski Carol A. Ferratella Scott J. Van Etten	Eric T. Booth K. Michael Hanna	Lawrence P. Crossett Gary B. Roush

**I. CALL TO ORDER**

Mr. Weaver called the meeting to order at 9:25 a.m.

**II. GENERAL BUSINESS**

A. County Manager

1. **Personnel – Buildings & Grounds** – Mr. Alger recommended the appointment of Eric A. Rose as Superintendent of Buildings and Grounds. Mr. Rose's start date will be Monday, June 30, 2014.

**MOTION: CONFIRMING THE APPOINTMENT OF ERIC A. ROSE AS SUPERINTENDENT OF BUILDINGS AND GROUNDS MADE BY MS. LATTIMER. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

**MOTION: TO ADJOURN MADE BY MS. LATTIMER. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**STEBEN COUNTY AGRICULTURE, INDUSTRY & PLANNING COMMITTEE**

*Wednesday, July 2, 2014*

*10:05 a.m.*

*Legislative Committee Room  
Steuben County Office Building  
Bath, New York*

**\*\*MINUTES\*\***

<b>COMMITTEE:</b>	Randolph J. Weaver, Chair	Hilda T. Lando	William A. Peoples
<b>STAFF:</b>	Mark R. Alger Amy Dlugos	Jack K. Wheeler Steve Bates	Eric Rose
<b>LEGISLATORS:</b>	Joseph J. Hauryski	K. Michael Hanna	Carol A. Ferratella
<b>ABSENT:</b>	Robin K. Lattimer, Vice Chair	Dan C. Farrand	
<b>OTHERS:</b>	James C. Johnson, Executive Director, Steuben County Industrial Development Agency Kari DeWick, Steuben County Industrial Development Agency Mary Perham		

**I. CALL TO ORDER**

Mr. Weaver called the meeting to order at 10:05 a.m. and asked Mrs. Ferratella to lead the Pledge of Allegiance.

Mr. Weaver introduced Eric Rose, the new Superintendent of Buildings & Grounds.

Mr. Weaver asked if there were any departments that had anything to report. Mrs. Dlugos provided the committee with an update on the Agricultural Plan. The draft report of background information has been sent into the State for their review. The first of six advisory committee meetings will be held this evening.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE JUNE 4, 2014, AND JUNE 23, 2014, MEETINGS MADE BY MRS. LANDO. SECONDED BY MR. PEOPLES. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

**III. OUTSIDE AGENCY REQUESTS**

A. Steuben County Industrial Development Agency

1. **Agency Overview** – Mr. Johnson provided a PowerPoint presentation of their agency overview. Their goals are to increase employment, facilitate growth and expansion of industry and business, grow the tax base, promote and develop Steuben County and improve the quality of life of all residents and position Steuben County as a great place to live and work. He stated that one of the things they are seeing is businesses are spending a lot of money on technology to increase their efficiencies and replace employees as they retire. The IDA has the authority to provide direct incentives to businesses including sales tax exemptions, mortgage tax exemptions and PILOTs (Payment in Lieu of Taxes). With regard to our budget, it is public money, \$45,000 of which the County appropriates to us. The remainder of our budget is fee based. Every time we do a project, we charge a 1 percent fee.

Mr. Hauryski asked Mr. Johnson what his sense of the economic condition of the County is from when he first was appointed three years ago? Mr. Johnson replied the economy is very diverse. Statewide and nationally, we are shifting away from manufacturing businesses to service-based businesses. We are seeing that with the tourism industry with the wine and beer agri-product industry. The manufacturing economy has somewhat stabilized and

that is concerning. He sees that as continuing to retract in the sense of employment. Our total labor force has not dropped, which is a positive sign. We are seeing gains in white collar and service-based jobs. He assumes that is being generated by Corning, Inc. We do need to create an environment and infrastructure for that to continue to grow. We are moving in the right direction.

2. Cornell Cooperative Extension

1. **EDEN (The Extension Disaster Education Network)** – Mr. Hauryski stated he came across an article in the NYSAC News about EDEN, and in light of recent disasters occurring nationwide, he asked Mr. Tomsa to come in and give a brief presentation on this.

Mr. Tomsa informed the committee that EDEN is a collaborative, educational network based at Cornell University, dedicated to educating New York residents about prevention, preparing for and recovering from emergencies that could affect their families and communities. This program was recently expanded in the past five years to include more awareness of the resources that are available. We partner with the USDA to address issues relating to agrosecurity, natural disasters and other disasters such as power outages, animal emergencies, infectious diseases, and others.

**MOTION: TO ADJOURN MADE BY MR. PEOPLES. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**\*\*NEXT MEETING SCHEDULED FOR\*\*  
Wednesday, August 6, 2014 @ 10:00 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office  
NO LATER THAN NOON on Wednesday, July 30, 2014.**

**STEUBEN AGRICULTURE, INDUSTRY & PLANNING COMMITTEE**

*Wednesday, August 6, 2014*

*10:00 a.m.*

*Legislative Committee Room  
Steuben County Office Building  
Bath, New York*

**\*\*MINUTES\*\***

**COMMITTEE:** Randolph J. Weaver, Chair      Robin K. Lattimer, Vice Chair      Dan C. Farrand  
Hilda T. Lando      William A. Peoples

**STAFF:** Mark R. Alger      Jack K. Wheeler      Eric Rose  
Steve Bates      Amy Dlugos      Alan Reed  
Shawn Corey

**LEGISLATORS:** Carol A. Ferratella      Gary B. Roush

**OTHERS:** Jeff Parker, District Manager, Steuben County Soil & Water Conservation District

**I. CALL TO ORDER**

Mr. Weaver called the meeting to order at 10:00 a.m. and asked Mr. Booth to lead the Pledge of Allegiance.

Mr. Weaver asked if there were any agencies or departments who had non-agenda items that they would like to present.

Mr. Parker informed the committee that they have had a series of storm events since May. We have received FEMA declarations for two storms in May, but the June storms have not yet been included. He stated that they receive an annual allocation from the County of \$75,000 for their Streambank Stabilization Program. As a result of these storms, we have already used that money and are currently using some money that we had set aside in contingency.

Mr. Farrand requested that the County provide the Soil & Water District with additional funding to enable them to do those town projects. He also asked that the committee do memorializing resolutions asking that FEMA extend the timeframe to include the June 8<sup>th</sup> storms and also requesting that the State provide their share of the funding for that time period.

Mr. Alger stated we have talked in the past about whether to give the district more money. Typically we allocate \$75,000 for their Streambank Stabilization Program. We may want to give them an additional \$75,000 this year to help the towns through this. If the District gets the reimbursement back from the State, he would prefer that they put that back into projects that need to be done.

**MOTION: AUTHORIZING A TRANSFER OF \$75,000 FROM THE CONTINGENT FUND TO THE STEUBEN COUNTY SOIL & WATER CONSERVATION DISTRICT FOR THEIR STREAMBANK STABILIZATION PROGRAM MADE BY MR. FARRAND. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

**MOTION: MEMORIALIZING THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) TO EXTEND THE DISASTER TIMEFRAME FOR STEUBEN COUNTY TO INCLUDE JUNE 8, 2014 MADE BY MRS. LANDO. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

**MOTION: REQUESTING THE GOVERNOR AND THE NEW YORK STATE LEGISLATURE TO PROVIDE THE STATE'S SHARE OF FEDERAL DISASTER FUNDING FOR THE TIME PERIOD INCLUDING JUNE 8, 2014 MADE BY MRS. LANDO. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE JULY 2, 2014, MEETING MADE BY MRS. LANDO. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 4-0. (MS. LATTIMER ABSENT FOR VOTE)**

**III. DEPARTMENTAL REQUESTS**

A. Planning

1. **Bus System Transfer** – Mrs. Dlugos informed the committee that they have received the bus grant funding that they had applied for late in 2012. This funding will allow us to purchase buses and equipment for the bus system. We purchase the buses and equipment and we are reimbursed for the cost through the grant funding. This grant provides both State and Federal funding and First Transit will pay the 10 percent share. She requested authorization to create a capital project to enable them to keep track of the funding. Mr. Wheeler commented this is pass-through funding. Mrs. Dlugos stated the amount of the grant is \$366,000.

**MOTION: AUTHORIZING THE CREATION OF A CAPITAL PROJECT ENTITLED BUS SYSTEM AND ACCEPTING \$366,000 IN STATE AND FEDERAL GRANT FUNDING FOR THE PURCHASE OF BUSES AND RELATED EQUIPMENT MADE BY MR. FARRAND. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 4-0. (MS. LATTIMER ABSENT FOR VOTE)**

B. Weights & Measures

1. **NYS Petroleum Quality Program Contract** – Mr. Bates requested authorization to renew their contract with the State for the Petroleum Quality Program. This is a five-year contract for a total of \$35,525. We are eligible to receive \$7,105 per year. All costs associated with this program are reimbursed by the State.

**MOTION: AUTHORIZING THE DIRECTOR OF WEIGHTS & MEASURES TO RENEW THE CONTRACT WITH THE STATE FOR THE PETROLEUM QUALITY PROGRAM FOR FIVE YEARS, FOR A TOTAL COST OF \$35,525 MADE BY MRS. LANDO. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 4-0. (MS. LATTIMER ABSENT FOR VOTE)**

**MOTION: TO ADJOURN MADE BY MR. FARRAND. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 4-0. (MS. LATTIMER ABSENT FOR VOTE)**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**\*\*NEXT MEETING SCHEDULED FOR\*\*  
Wednesday, September 3, 2014 @ 10:00 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office  
NO LATER THAN NOON on Wednesday, August 27, 2014.**

**STEBEN COUNTY AGRICULTURE, INDUSTRY & PLANNING COMMITTEE**

*Wednesday, September 3, 2014*

*10:00 a.m.*

*Legislative Committee Room  
Steuben County Office Building  
Bath, New York*

**\*\*MINUTES\*\***

**COMMITTEE:** Randolph J. Weaver, Chair      Robin K. Lattimer, Vice Chair      Dan C. Farrand  
Hilda T. Lando      William A. Peoples

**STAFF:** Mark R. Alger      Jack K. Wheeler      Amy Dlugos  
Steve Bates      Shawn Corey

**LEGISLATORS:** Joseph J. Hauryski      Carol A. Ferratella

**OTHERS:** James Johnson, Executive Director, Steuben County Industrial Development Agency  
Karrie DeWick, Steuben County Industrial Development Agency  
Mary Perham

**I. CALL TO ORDER**

Mr. Weaver called the meeting to order and asked Mr. Farrand to lead the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE AUGUST 6, 2014 MEETING MADE BY MR. FARRAND. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**III. DEPARTMENTAL REQUESTS**

A. Planning

1. **Bus Operation Capital Project** – Mrs. Dlugos stated last month the committee authorized the creation of a Bus Operation Capital Project. In reviewing the grants with the Finance Office, we have an outstanding 2011 grant. The Finance Office has recommended creating a separate line item within this capital project.

**MOTION: AUTHORIZING THE COMMISSIONER OF FINANCE TO CREATE AN ADDITIONAL LINE ITEM WITHIN THE BUS OPERATION CAPITAL PROJECT FOR THE \$76,824.20 IN REMAINING FUNDS IN THE 2011 CAPITAL GRANT – SUPPLEMENTAL GRANT AGREEMENT #1 MADE BY MS. LATTIMER. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

2. **Agricultural Plan** – Mr. Hauryski asked what is the status on the agricultural plan? Mrs. Dlugos replied a survey was done this summer and the background information is pretty much done. We are having a community meeting on October 27, 2014, with guest speaker Tom Daniel. Local government officials and the community in general will be invited to attend. This will be held at 7:00 p.m. in the Haverling High School Auditorium. Mr. Hauryski asked will you be advertising the October 27<sup>th</sup> event? Mrs. Dlugos replied yes. We have put out several save the date flyers to local governments. We will also be working with Ms. Perham to do a press release. Mr. Hauryski commented that he will be very disappointed if the plan comes out with no action items. There is another County that is currently doing an RFP for a facility that can funnel products from local vegetable producers. Mr. Johnson commented the October 27<sup>th</sup> meeting will allow people to come in and learn about the planning process and will also be a training opportunity for local planners. Mrs. Dlugos stated there

will also be an open house prior to the meeting. Mr. Hauryski encouraged all Legislators to attend as this is very important.

#### IV. OUTSIDE AGENCY REQUESTS

##### A. Steuben County Industrial Development Agency

1. **Activity Update** – Mr. Johnson thanked everyone for attending the IDA's summer event. This is a great opportunity for my board to talk with all of you.

*a. Advance Transit Manufacturing* – Mr. Johnson informed the committee this is a new facility in Hornell that has created 19 new jobs. They are also talking about the need to grow into an outbuilding. They have business all over the country.

*b. Urbana Hotel Project* – Mr. Johnson informed the committee that the Town of Urbana received a height variance for the pitched roof instead of a flat roof. The town has done a good job. They are waiting for the final DEC approval for the wastewater treatment. He does not expect there will be any construction on-site until the spring.

*c. Urbana Water Extension Project* – Mr. Johnson stated this is a project to extend water to the hotel project and the Curtiss Museum. They did go out to bid and those bids were due last week. No bids were received. The contractors had indicated that they have been busy with other projects and did not have time to submit bids, however, if the deadline were extended they would submit bids. The Environmental Protection Agency has agreed to allow the bid to be extended for an additional two weeks.

*d. Waterfront Redevelopment Project* – Ms. DeWick informed the committee that the RFP was sent out and we received seven responses. We will be interviewing four. This project encompasses Champlin Park, Depot Park and Curtiss Park. Mr. Johnson explained the goal of the plan is to come out with a fundable project. Some proposals are committing to help us write grants for CFA funding.

*e. Corning Free Academy* – Mr. Johnson announced they recently held a ribbon cutting ceremony at the Corning Free Academy site. The work is underway now and Purcell has been well received in Steuben County. The apartments that are being leased first are the most expensive which start at approximately \$2,000 per month.

*f. Hotel Project – Downton Corning* – Mr. Johnson stated the site is prepared and they are going out to bid for construction. The biggest hurdle has been the labor peace agreement. They will not start construction until they get the labor waiver.

*g. Corning Hospital* – Mr. Johnson stated they have had some developer interest in the former site of Corning Hospital.

*h. Sirianni Hardwoods* – Mr. Johnson informed the committee that business is great and they are doing well. Approximately 35 percent of their business is sold to China.

*i. Wayland Project* – Mr. Johnson stated that they are doing the final testing on the infrastructure. They are wrapping up quickly and will begin marketing.

*j. Bath and Hammondsport Railroad Rehabilitation Project* – Mr. Johnson informed the committee that they expect work on the railroad to be completed by September 24<sup>th</sup>. They will be holding a ribbon cutting ceremony on September 25<sup>th</sup> at 2:30 p.m. There has been a lot of interest in that site.

*k. Phillips* – Mr. Johnson informed the committee that any rumors they are hearing about Corning, Inc. purchasing the facility are exactly that, rumors.

*l. Distilleries/Breweries/Wineries* – Mr. Johnson informed the committee that they are still seeing a lot of activity in this area. We have been doing a lot of work with Steuben Brewing Company, which is located on Middle Road in Pulteney. They have been working through some issues with the Department of Health.

Mrs. Lando asked with regard to the site at Northside Blodgett and the former Corning Hospital site, is there really a market for apartments? Mr. Johnson replied that is the million dollar question. With the Northside Blodgett site the developers are likely looking at a subsidized project. There is also strong interest to do a residential component with the former Corning Hospital site. At some point we will have saturation of the market. When you look at the Corning Free Academy site you can see how quickly that leases up. The initial response has been very positive.

Mr. Hauryski asked has there been any indication from Guthrie on when they will start construction on their office in the industrial park in Bath? Mr. Johnson replied it is not on their docket for the remainder of the year. They are looking at the budget for next year. It has been frustrating that they have not moved forward and we did not put a time constraint on that. Discussion followed.

## **V. OTHER BUSINESS**

A. *S.P.C.A.* – Mr. Alger informed the committee that he has had a discussion with Ms. Mosgrove about next year's contract with the SPCA. He would like to meet with them to clearly define what our expectations are of the contract. In doing that, he would look to have a member or two of this committee participate in those discussions. The objective is to clearly define the expectations on both parts. Mr. Alger stated his concern is they have told us it costs them \$82,000 to do the animal control component of their budget. We contribute \$39,000 annually. Historically, if we put the entire amount in, are we really getting anything different and he believes the answer is no. We want to define what we expect for the contribution we are putting in and if we are putting additional money in, what is the expectation of what we are buying. One of the things we have talked about doing is having a GPS tracking unit system for the Animal Cruelty Officer. This would be a passive, not active system and would allow the SPCA to determine exactly where the vehicle has been and when. The units are about \$2,000 - \$3,000. That is something we may be interested in doing. We need to come to a conclusion to define the expectations on both parts and they are very open to that. We will talk about the issues and how to work through them.

*Secretary's Note: Legislators Lattimer, Farrand and Lando volunteered to attend this meeting.*

Ms. Lattimer commented one of us needs to go and speak to the dog control officers and let them air their concerns. Mrs. Lando stated that is a good point and would be a good opportunity to get their input as well. Ms. Lattimer stated if the County is putting money toward this, the towns should see some benefit. Mr. Alger stated we do not do this for the towns. We only are talking about those issues that are not dog control issues.

Mr. Alger stated we need to recognize what we are getting for our \$39,000 contribution. From their perspective, they are fundraising and if they have bad publicity, they will not be able to do their fundraising. We want better service and more defined service. We are not purchasing a 24/7 service. If we are buying 8 hours per day, what are we doing with the remainder of the time? The second half of the problem is that once the town finds a rabid dog, for example, we get involved through Public Health and that is a different system and that is also our cost as we are obligated by law to handle those. That could be part of this discussion or separate. Right now it is not necessarily integrated all that well. They understand that they have improvements to make as well. Discussion followed.

**MOTION: TO ADJOURN MADE BY MR. FARRAND. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**\*\*NEXT MEETING SCHEDULED FOR\*\*  
Wednesday, October 1, 2014 @ 10:00 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office  
NO LATER THAN NOON on Wednesday, September 24, 2014.**

**STEBEN COUNTY AGRICULTURE, INDUSTRY AND PLANNING COMMITTEE**

*Wednesday, October 1, 2014  
10:00 a.m.  
Legislative Committee Room  
Steuben County Office Building  
Bath, New York*

**\*\*MINUTES\*\***

**COMMITTEE:** Randolph J. Weaver, Chair      Robin K. Lattimer, Vice Chair      Dan C. Farrand  
Hilda T. Lando      William A. Peoples

**STAFF:** Mark R. Alger      Jack K. Wheeler      Eric Rose  
Steve Bates      Amy Dlugos      Shawn Corey

**LEGISLATORS:** K. Michael Hanna

**OTHERS:** Mary Perham

**I. CALL TO ORDER**

Mr. Weaver called the meeting to order at 10:00 a.m. and asked Mr. Hanna to lead the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE SEPTEMBER 3, 2014, MEETING MADE BY MR. PEOPLES. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**III. DEPARTMENTAL REQUESTS**

A. County Manager

1. **Contract Renewal** – Mr. Alger requested authorization to renew their contract with Livingston County to provide weights and measures services. The amount of the contract is \$52,500 with expenses to be reimbursed.

**MOTION: AUTHORIZING THE COUNTY MANAGER TO RENEW THE CONTRACT WITH LIVINGSTON COUNTY FOR THE PROVISION OF WEIGHTS AND MEASURES SERVICES FOR AN ANNUAL AMOUNT OF \$52,500 INCLUDING REIMBURSEMENT OF EXPENSES MADE BY MR. FARRAND. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

2. **Corning Courthouse Lift** – Mr. Alger stated the lift was installed at the courthouse last week.

3. **ProAction Elevator** – Mr. Alger informed the committee that the elevator in the ProAction Building is not working. Mr. Rose stated that he is working with Purchasing to put together a bid for a new motor and gears for the elevator. Mr. Alger commented that ProAction has indicated that they will assist us with the upgrade.

**IV. OUTSIDE AGENCY REPORTS/REQUESTS**

A. Cornell Cooperative Extension

1. **Activity Update** – Mr. Tomsa distributed a handout outlining updates on various programs under the Local Foods Initiatives. They have been working with the Planning Department, the Steuben County Industrial Development Agency and the Bergmann Group on the Steuben County Agriculture and Farmland Protection Plan. The number of Steuben County farms has increased 5 percent from 1,578 to 1,667 and farm sales have increased 25 percent to \$187 million, which places us 7<sup>th</sup> in the State. These increases have been noted

from the 2007-2012 Agriculture Census. Additionally, the consultants identified malt processing and breweries as opportunity sectors. We are communicating with industry experts to organize additional workshops on growing and processing for the brewing industry.

Mr. Tomsa informed the committee that one change that has happened is a new RFP created 8 regions (NYC and 7 upstate) for the Eat Smart New York! Program. The 11-county Finger Lakes Region identified 5 high-need counties, of which Steuben was one, where program resources will be focused. A grant writing team did prepare a \$1.3 million program proposal with hubs to be located in Wayne and Steuben Counties. He stated they are still waiting to hear if they were awarded this funding.

Mr. Tomsa announced the 8<sup>th</sup> Annual Southern Tier Outdoor Show will be held October 11<sup>th</sup> – 12<sup>th</sup>.

**V. OTHER BUSINESS**

A. *NYSAC Conference Update* – Mr. Weaver informed the committee that he attended a workshop about the A.S.P.C.A. They have \$17 million in grant funding that is available each year. One program they were talking about was holding a training for police officers and others in how to do animal cruelty investigations. That may be something we want to look at in the future. Mr. Alger stated that was something that was mentioned during a recent meeting with the S.P.C.A.

**MOTION: TO ADJOURN MADE BY MRS. LANDO. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**\*\*NEXT MEETING SCHEDULED FOR\*\*  
Wednesday, November 5, 2014 @ 10:00 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office  
NO LATER THAN NOON on Wednesday, October 29, 2014.**

**STEBEN COUNTY AGRICULTURE, INDUSTRY & PLANNING COMMITTEE**

*Wednesday, November 5, 2014*

*10:00 a.m.*

*Legislative Committee Room  
Steuben County Office Building  
Bath, New York*

**\*\*MINUTES\*\***

<b>COMMITTEE:</b>	Randolph J. Weaver, Chair Hilda T. Lando	Robin K. Lattimer, Vice Chair William A. Peoples	Dan C. Farrand
<b>STAFF:</b>	Mark R. Alger Eleanor Silliman Amy Dlugos	Jack K. Wheeler Elva Hough Shawn Corey	Steve Bates Dave Hopkins Eric Rose
<b>LEGISLATORS:</b>	Joseph J. Hauryski Gary B. Roush	Lawrence P. Crossett Scott J. Van Etten	Carol A. Ferratella
<b>OTHERS:</b>	Mary Perham James Johnson, Executive Director, Steuben County Industrial Development Agency Karrie DeWick, Steuben County Industrial Development Agency Tom Tomsa, Cornell Cooperative Extension Jeff Smith, <i>The Leader</i>		

**I. CALL TO ORDER**

Mr. Weaver called the meeting to order at 10:00 a.m. and asked Mr. Van Etten to lead the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE OCTOBER 1, 2014, MEETING MADE BY MS. LATTIMER. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR MOTION CARRIES 5-0.**

**III. DEPARTMENTAL REQUESTS**

A. Planning

1. **Agricultural Plan** – Mrs. Dlugos thanked all the Legislators who attended the planning meeting last week. We are excited to move into the next phase of the plan. Mr. Weaver commented that he thought the meeting was very informational.

2. **Appropriate Receipt of 2014 Federal 5311 Public Transportation Aid** – Mrs. Dlugos informed the committee that they have received \$104,000 in 5311 Federal Transportation Aid. This is a year earlier than normal. She requested authorization to accept and appropriate this funding.

**MOTION: AUTHORIZING THE PLANNING DIRECTOR TO ACCEPT AND APPROPRIATE \$104,000 IN 2014 FEDERAL 5311 PUBLIC TRANSPORTATION AID MADE BY MS. LATTIMER. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

3. **Bus Routes** – Mr. Hauryski asked are the bus routes advertised? Mrs. Dlugos replied the entire transportation system is advertised and that is done by the Mobility Manager who is at the Institute of Human Services. We also have our Need-A-Ride information and 2-1-1 also pushes the bus system. We also have booklets which show all of the routes and schedules. Mr. Hauryski suggested that we utilize all of the news

media to get this information out. Mrs. Dlugos stated the Mobility Manager is going out and doing a lot of presentations to the various service groups.

B. Historian

1. **Deputy County Historian** – Ms. Silliman introduced Elva Hough who is a volunteer and has agreed to be the Deputy County Historian.

2. **Hall of Fame** - Ms. Silliman requested authorization to spend money out of the capital project for the Hall of Fame banquet and related expenses.

**MOTION: AUTHORIZING THE COUNTY HISTORIAN TO SPEND MONEY OUT OF THE BICENTENNIAL CAPITAL PROJECT FOR ACTIVITIES RELATED TO THE HALL OF FAME MADE BY MS. LATTIMER. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

IV. **OUTSIDE AGENCY REQUESTS**

A. Steuben County Industrial Development Agency

1. **Activity Update**

- *Railroad* – Mr. Johnson announced the railroad is open and we already have someone looking at using it as a testing site to see if they want to explore rail transportation.

- *Corning Free Academy* – Mr. Johnson announced this project is up and running, as is the Finger Lakes Boats Museum and Steuben Brewing.

- *Agricultural Plan* – Mr. Johnson informed the committee that when you look at the studies that are coming out, agriculture represents a \$500 billion industry in Steuben County. This is an industry that we should not, and cannot, ignore. Rural Initiative Funding can be used to increase the number of acres in agricultural production and landowners are eligible to receive up to \$300,000 in loans.

- *Waterfront Initiative – Urbana* – Ms. DeWick informed the committee that they hired Ingalls out of Rochester as the consultant on this project and have already put an advisory committee together. There will be a community workshop meeting November 20, 2014 which will be open to the public. Mr. Johnson stated the goal of this project is to come out of this with a feasible project.

- *Corning Days Inn Project* – Mr. Johnson stated they received final approval from City Council to provide a parking lot lease to them. They are hoping to start construction by the end of the year.

- *Urbana Hotel* – Mr. Johnson stated there has been no change. They will wait until March or April to start construction.

- *Dresser-Rand* – Mr. Johnson stated they were purchased by Siemens, but it has been business as usual. There has been no indication that anything is going to change.

- *Miscellaneous* – Mr. Johnson informed the committee that the new ESD Director is Bonnie Palmer. We expect to hear the announcement of the Consolidated Funding Application projects sometime in November.

- *Solar Energy* – Mr. Johnson informed the committee that solar energy is becoming really hot because of the State incentives. As a result, we may see more projects. We are being proactive and trying to understand the economics of solar energy. Mrs. Flaitz is doing some research on how those projects will be assessed.

- *PILOT Program* – Mr. Johnson explained that the PILOT Program is a tax incentive to bring new companies into the area. In 2013 we had \$8.5 million in PILOT payments and in 2014 we were at \$8.2 million. There are two major factors in the decrease. The first is that as companies end their PILOTs, they are no longer paying. The other fact is the Arlington gas storage reassessment. It was assessed at \$1.1 million. A reval was done and the payment for 2014 was \$736,000. Without that, our PILOT revenue would have increased \$200,000.

- *Camp Monterrey* – Mrs. Lando asked has there been any word on what this facility will be used for? Mr. Johnson replied we have not been as actively involved in this as Schuyler County. These types of facilities are difficult to repurpose.

- *Agriculture and Farmland Protection Plan* – Mr. Weaver asked do you have any idea of when we will get the first usable project out of the plan? Mr. Johnson replied the goal is to get the plan wrapped up by early spring to allow us to secure funding as part of the next regional council funding.

V. **OTHER BUSINESS**

A. *Changing Date of February Meeting* – Mr. Weaver informed the committee that due to the NYSAC Winter Conference, they will need to move the meeting to Wednesday, February 11<sup>th</sup> at 10:00 a.m.

**MOTION: CHANGING THE DATE OF THE FEBRUARY AIP COMMITTEE TO WEDNESDAY, FEBRUARY 11, 2015, AT 10:00 A.M. MADE BY MS. LATTIMER. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**MOTION: TO ADJOURN MADE BY MS. LATTIMER. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**\*\*NEXT MEETING SCHEDULED FOR\*\*  
Wednesday, December 3, 2014 @ 10:00 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office  
NO LATER THAN NOON on Wednesday, November 26, 2014.**

**STEUBEN COUNTY AGRICULTURE, INDUSTRY & PLANNING COMMITTEE**

*Wednesday, December 3, 2014*

*10:00 a.m.*

*Legislative Committee Room  
Steuben County Office Building  
Bath, New York*

**\*\*MINUTES\*\***

**COMMITTEE:** Randolph J. Weaver, Chair Robin K. Lattimer, Vice Chair Dan C. Farrand  
Hilda T. Lando William A. Peoples

**STAFF:** Mark R. Alger Jack K. Wheeler Amy Dlugos  
Eric Rose Steve Bates Jim Gleason  
Shawn Corey

**LEGISLATORS:** Joseph J. Hauryski Gary B. Roush

**OTHERS:** Mary Perham  
Jeff Smith, *The Leader*

**I. CALL TO ORDER**

Mr. Weaver called the meeting to order at 10:00 a.m. and asked Ms. Perham to lead the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE NOVEMBER 5, 2014, MEETING MADE BY MRS. LANDO. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**III. DEPARTMENTAL REQUESTS**

A. Planning

1. **Coffee Cart** – Mrs. Dlugos informed the committee that the coffee cart business and equipment has been sold to a new owner. She requested authorization to transfer the lease of the coffee cart to the new owner under the same terms and conditions. The coffee cart is expected to open December 15, 2014.

**MOTION: AUTHORIZING THE ASSIGNMENT OF THE LEASE FOR THE OPERATION OF THE COFFEE CART IN THE STEUBEN COUNTY OFFICE BUILDING TO A NEW OWNER, SARA E. GOLDEN, UNDER THE SAME TERMS AND CONDITIONS MADE BY MR. FARRAND. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

2. **Community Economic Development Funding Forum** – Mr. Hauryski informed the committee that the USDA and Cornell University are holding a Community Economic Development Funding forum at Stocking Hall at Cornell University. This event will be held on December 10<sup>th</sup> from 9:00 a.m. – 2:00 p.m.

3. **2015 Contracts** – Mrs. Dlugos presented her 2015 contracts for approval.

**MOTION: APPROVING THE FOLLOWING 2015 CONTRACTS TO BE PAID FOR OUT OF THE ECONOMIC DEVELOPMENT FUND: STEUBEN COUNTY INDUSTRIAL DEVELOPMENT AGENCY - \$45,000; APPROVING THE FOLLOWING 2015 CONTRACTS TO BE PAID FOR OUT OF THE GENERAL FUND: BATH SNO FLAKES - \$45,000; FINGERS LAKES SPCA - \$39,000; FIRST TRANSIT - \$24,233; MARVIN RETHMEL, CODE ENFORCEMENT OFFICER - \$17.00 PER HOUR; SOUTHERN TIER LIBRARY SYSTEM - \$99,500 AND STEUBEN COUNTY FEDERATION OF CONSERVATION CLUBS - \$3,000;**

**APPROVING THE FOLLOWING 2015 CONTRACTS TO BE PAID FOR OUT OF ROOM TAX: ARTS OF THE SOUTHERN FINGER LAKES - \$40,200; BATH CHAMBER OF COMMERCE - \$5,000; FINGER LAKES TOURISM ALLIANCE - \$18,500; FINGER LAKES WINE COUNTRY - \$105,000; GREATER CORNING AREA CHAMBER OF COMMERCE - \$20,000; GREATER HAMMONDSPORT CHAMBER OF COMMERCE - \$15,000; HORNELL AREA CHAMBER OF COMMERCE - \$5,000; STEUBEN COUNTY DAIRY FESTIVAL - \$1,000; AND STEUBEN COUNTY CONFERENCE AND VISITORS' BUREAU - \$699,815 MADE BY MRS. LANDO. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

4. **Waterfront Development Presentation** – Mr. Weaver stated that he attended the presentation on the proposed waterfront development and thought it was great. Mrs. Dlugos stated they had a good turnout with 40 – 60 people coming out.

B. Buildings & Grounds

1. **2015 Maintenance Contracts** – Mr. Rose presented the 2015 maintenance contracts for approval. Mr. Farrand asked could the towns take advantage of the contract with Southern Tier Fire Extinguisher for testing and maintenance of fire extinguishers? Mr. Gleason replied that contract is just for the main office building. We also have contracts with other departments. We probably should look at consolidating it at some point. Mr. Farrand commented if we could get the towns to participate, that would save them money and could be considered a shared service.

**MOTION: APPROVING THE FOLLOWING 2015 MAINTENANCE CONTRACTS FOR BUILDINGS & GROUNDS: ADVANCED SAFETY SYSTEMS – INSPECTION AND MAINTENANCE FOR FIRE PROTECTION SYSTEM FOR COMPUTER ROOM (\$1,040); DAVIS-ULMER SPRINKLER – INSPECTION AND TESTING OF SPRINKLER SYSTEM AND BACK FLOW PREVENTION PULTENEY SQUARE COMPLEX, HUMAN SERVICES BUILDING, CORNING COURTHOUSE AND 911 BUILDING (\$3,740); DAVIS-ULMER SPRINKLER – INSPECTION, TESTING AND MONITORING OF FIRE ALARM SYSTEM @ PHNS SENECA ROAD NORTH, HORNELL (\$688); EASTERN SECURITY – INSPECTION, TESTING, MAINTENANCE AND MONITORING OF FIRE AND SECURITY SYSTEM AT HORNELL COURTHOUSE, HORNELL DMV, CORNING COURTHOUSE, CORNING DMV, BALCOM HOUSE AND OLD HCF (\$4,426.80); EMERGENCY POWER SYSTEMS – MAINTENANCE OF GENERATOR AT 911 AND CIVIL DEFENSE BUILDINGS (\$875 FOR 911 AND \$575 FOR CIVIL DEFENSE); FIRE ALARM SERVICE TECHNOLOGY – MONITORING, INSPECTION, TESTING AND MAINTENANCE OF EQUIPMENT FOR THE FIRE ALARM SYSTEMS AND MONITORING EQUIPMENT AT MAIN OFFICE BUILDING, BATH COURTHOUSE, COUNTY CLERK, SURROGATES AND HUMAN SERVICES BUILDING (\$3,862/MAINTENANCE AND \$300/MONITORING); IMPERIAL DOOR CONTROLS – INSPECTION AND MAINTENANCE ON POWER DOOR OPERATORS (\$170 PER OPERATOR; \$510 TOTAL); SDS OF NY – REFUSE REMOVAL AND HORNELL AND CORNING COURTHOUSES (\$780 FOR HORNELL COURTHOUSE; \$686.64 FOR CORNING COURTHOUSE); SOUTHERN TIER FIRE EXTINGUISHER – TESTING AND MAINTENANCE OF FIRE EXTINGUISHERS (\$500); THE TRANE COMPANY – CHILLER MAINTENANCE AT COUNTY COMPLEX, 911 AND PUBLIC SAFETY BUILDINGS (\$35,152 COUNTY COMPLEX AND 911 AND \$19,760 PUBLIC SAFETY BUILDING); AND WEST FIRE SYSTEMS, INC. – TESTING AND MAINTENANCE OF THE 911 FIRE ALARM SYSTEM (\$900) MADE BY MS. LATTIMER. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

2. **Elevator Update** – Mr. Rose informed the committee that they have put bids out for the elevators at the Human Services Building. The bid also includes a maintenance contract. The pre-bid conference will be held December 9<sup>th</sup> and the bids are due December 18<sup>th</sup>. Mr. Gleason commented they may have a recommendation for award in January.

Mrs. Ferratella stated that she would like to thank Mr. Rose for the job he is doing. The grounds and the entrance to the building are looking great. Mr. Rose thanked Mrs. Ferratella and stated that his staff is doing a good job.

**MOTION: TO ADJOURN MADE BY MS. LATTIMER. SECONDED BY MR. PEOPLES. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**\*\*NEXT MEETING SCHEDULED FOR\*\*  
Wednesday, January 7, 2015 @ 10:00 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office  
NO LATER THAN NOON on Wednesday, December 31, 2014.**