



# PURCHASING DEPARTMENT

**COUNTY OF STEUBEN**

3 EAST PULTENEY SQUARE  
BATH, NEW YORK 14810-1510  
(607) 664-2484

## Request for Quotation

DATE: July 7, 2017

RE: Piping Inspection CR122 **#GC-17-035-Q**

Notice is hereby given that the Public Works Committee of the Steuben County Legislature and the Steuben County Public Works Department will receive quotes per specifications for Piping Inspection CR122 Prattsburgh.

Specifications and proposal forms are available at the Steuben County Purchasing Department, 3 East Pulteney Square, Bath, New York 14810. Telephone number: 607-664-2484. These documents are also available on the Steuben County website at [www.steubencony.org](http://www.steubencony.org).

Interested parties assume all responsibility and must satisfy themselves that their request for mailed specifications is executed.

Quotations on our prepared forms will be received until **1:30 P.M.** local time on July 26, 2017, at the Purchasing Department, at which time they will be opened and publicly read.

Interested parties may contact Andrew G. Morse, Steuben County Department of Purchasing, 3 East Pulteney Square, Bath, New York 14810. Telephone number: (607)-664-2484.

Dated: July 7, 2017

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Andrew G. Morse  
Director of Purchasing

# Request for Quotation for Piping Inspection CR122

Document # GC-17-035-Q

## **Scope of Work:**

Steuben County Department of Public Works is soliciting qualifications and quotes for storm piping and diversion inlet inspection on CR122 in Prattsburgh.

## **GENERAL TERMS AND CONDITIONS**

### **1. Objective:**

This quote document is published in order to obtain competitive pricing for:  
**Hourly rates for Storm Piping and Diversion Inlet inspection per specifications.**

### **2. Acquisition of Quote Documents:**

- a. Quote documents are available, as of this date, at the Steuben County Purchasing Department, 3 East Pulteney Square, Bath, New York. The office is open Monday – Friday, 8:30 A.M. – 4:30 P.M., except holidays. Telephone number (607) 664-2484. These documents are also available on the internet; Steuben County website at [www.steubencony.org](http://www.steubencony.org).
- b. Each offeror bears sole responsibility for acquisition of quote documents. Request for quote documents to be forwarded is neither a guarantee nor an incurred obligation on the part of Steuben County to ensure requestor's receipt of quote documents; timely or otherwise.
- c. Receipt of these quote documents, unsolicited or otherwise, shall not be construed a pre-determination of your company's qualifications to receive a contract award. Nor shall said receipt of these quote documents be interpreted an endorsement that the recipient's equipment, materials, products, and/or services are in compliance with the quote specifications.

### **3. Document Number:**

- a. This document has been assigned the following number:  
**GC-17-035-Q.**
- b. Relevant award(s), contract(s), agreement(s), correspondence, etc. shall reference the assigned document number.
- c. It shall be understood by all interested parties that unless amended by, and only to the extent amended by, the Commissioner of Public Works or the Director of Purchasing, this document (as well as all requirements set forth herein) shall become an integral component of any and all relevant contract(s)/purchase order(s)/agreement(s).

### **4. Examination, Interpretation, Correction of Quote Documents:**

Each offeror shall examine all quote documents and judge all matters relating to the adequacy and accuracy of such documents. Any inquiries, suggestions or requests concerning interpretation, clarification or additional information pertaining to this quote solicitation shall be in writing and submitted to the Purchasing Department prior to the scheduled quote opening. The County shall not be responsible for oral interpretations given by any county employee, representative or others. The issuance of written addendum/addenda is the only

official method whereby interpretation, clarification or additional information can be given.

5. **Requirements:**

a. **Prevailing Law -**

To all interested parties – any and all requirements specified herein notwithstanding, it is Steuben County's intent that, in all instances and under any circumstance, the law of the land shall be in force. Steuben County does not knowingly request nor does it knowingly authorize action(s) which are contrary to the laws, regulations, mandates and all such statutes which are in force at any time during the term of any contract awarded as a result of this quote solicitation. Laws, regulations, mandates and all such statutes as promulgated by authorized government entities shall prevail.

b. **Requirements –**

It shall be understood and agreed by all interested parties that, unless amended (specifications modified and/or waived) by Steuben County, and only to the extent amended by the County, any and all information contained in this quote document is to be considered an essential component of the quote document and subsequent contract(s) **AND** that the quote document as published or amended represents the requirements acceptable to Steuben County.

**However**, any and all requirements specified herein notwithstanding, it shall be understood and agreed by all interested parties that the following shall apply:

Steuben County reserves as its right, the right to amend (modify and/or waive) specifications where such amendment;

- i. does not alter the essential nature and/or performance (the form, function, and utility) of the equipment, product, or service.
- ii. encourages the proffer of equivalent equipment, product, or service from interested vendors and manufacturers.

c. Unless amended (specifications modified and/or waived) by the County, and only to the extent amended by the County, this document (all information, terms and conditions, requirements, specifications, and addendum/addenda) shall prevail. If amended, said document as amended shall prevail.

- i. Award of a quote shall not be construed as approval, by the County, for the awardee to deviate from this document; regardless of whether said deviation(s) is stated in the offeror's attachment(s) to its quote.
- ii. Further, the County shall not be bound by the contents and language expressed in the offeror's quote attachment(s) to its quote; including any attachment(s) submitted to the offeror by manufacturers, sub-contractors, suppliers, and other parties.

6. **Preparation of Quote Documents:**

Quotes must be submitted on the forms provided in the quote documents and prepared in the following manner:

- a. All quote forms shall be legibly completed using a permanent medium (e.g. ink, typewriter, laser printer, etc.).
  - i. If the submittal of unit price(s) is a requirement, said *unit price(s) shall prevail.*
  - ii. *All mathematical functions (extensions, additions, etc.) are subject to audit.*
  - iii. In the event of a discrepancy between the price in words and that in figures, the lower price shall be considered the price quote.
  - iv. Each price quote shall be expressed as a numerical dollar value; indicators such as ditto marks, arrows, etc. are not acceptable.
- b. All forms requiring the offeror's signature shall be signed by the offeror or the offeror's authorized representative. Erasures and/or alterations shall be initialed by the individual whose signature appears on the quote forms.
- c. The offeror shall submit the quote in accordance with the quote documents and shall not make any changes in the wording of the quote forms or make any stipulations or qualify the quote in any manner.
- d. Unless otherwise specified by Steuben County, all quotes are required to be: **FOB Destination, freight allowed. Destination to be designated by the County.**
- e. All quotes shall be firm for a period of forty-five (45) days from the quote opening date; during which time the County shall render its decision.

7. **Non-Collusive Bidding Clause and Certificate:**

- a. Clause –
 

“By submission of this quote, each offeror and each person signing on behalf of any offeror certifies, and in the case of a joint quote, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:

  - i. The prices in this quote have been arrived at independently without collusion, consultation, communication or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other offeror or with any competitor;
  - ii. Unless otherwise required by law, the prices which have been quoted in this quote have not been knowingly disclosed by the offeror and will not knowingly be disclosed by the offeror prior to opening, directly or indirectly, to any other offeror or to any competitor; and
  - iii. No attempt has been made or will be made by the offeror to induce any other person, partnership or corporation to submit or not to submit a quote for the purpose of restricting competition.”
- b. The offeror shall submit a signed and dated Non-Collusive Bidding Certificate with its quote. Said certificate is mandated by Section 103-d of the General Municipal Law. Reference the “**NON-COLLUSIVE BIDDING CERTIFICATE**” form included in this quote document.

8. **Hold Harmless Clause and Form:**

- a. Clause –
 

**HOLD HARMLESS.** The Agent shall at all times defend, indemnify and hold harmless the County of Steuben and its employees from any and all claims, damages or judgments or for the defense or payment thereof,

based on any claim, action or cause of action whatsoever, including any action for libel, slander, or personal injury, or any affiliated claims, by reason of any act or failure to properly act on the part of Agent and in particular as may arise from the performance under this contract. Such obligation to the County shall not be construed to negate, abridge or reduce other rights of indemnity which would otherwise exist. This provision shall supersede any other provision in this Agreement deemed to be in conflict, unless specifically stated otherwise. In the event of an injury by the subcontractor or its employees, they shall cause notice to be served upon the County within twenty-four (24) hours of any such injury."

- b. The offeror shall submit a signed and dated Hold Harmless Clause form with its quote. Reference the "**HOLD HARMLESS CLAUSE**" form included in this quote document.

9. **Sales Tax Exemption:**

The County is exempt from payment of sales and compensating use taxes of the State of New York and of cities and counties within the State of New York.

10. **Equivalents:**

Where, in the quote documents, one certain kind, type, brand, technology or product manufacturer is named, it shall be regarded as the required standard of quality. It is not meant to exclude competition in any way. Similar equipment, products, or service, which are equal in quality, performance, compatibility and equally adaptable for the intended purposes, as determined by the County, and are submitted as specified in the quote documents, will be considered and may be accepted. The decision of the County as to equal will be final.

11. **Supportive Documentation:**

In addition to specifications stated herein, all equipment/material/products/services shall meet or exceed current standards of the industry. All technical tolerances, ratings, power outputs or any technically specified criteria contained within these specifications are considered to be within the current state of the art and are currently being met by commercially available equipment/material/products/services. The fact that a manufacturer chooses not to produce equipment/material/products to meet these specifications shall not be considered sufficient cause to adjourn these specifications as restrictive. Offeror shall offer the equipment/material/products/services which come closest to meeting these specifications. **Where deviation(s) from the specifications contained herein is necessary, the offeror shall note such deviation(s). Offeror shall include supportive documentation that clearly indicates the equipment/material/products/services they quote is equivalent to that specified herein. Failure to detail all such deviations will comprise sufficient grounds for rejection of the entire quote.**

12. **Protection from Claim Against "Or Equal":**

In the event of any claim concerning or relating to the issue of "equal or better" or "equal", the awardee agrees to hold the County of Steuben free and harmless from any and all claims for loss or damage arising out of this transaction for any

reason whatsoever. The County is to be free and harmless for any and all legal fees and court costs.

13. **Addendum/Addenda:**

- a. If an addendum has been issued prior to the County's receipt of quotes; Steuben County shall attempt to notify potential offerors known to have received the quote documents and whose contact information is on file with the County. Steuben County does not ensure the potential offeror's receipt of addendum. It shall be the responsibility of each offeror, prior to submitting its quote, to contact the Director of Purchasing (607) 664-2484, to determine if an addendum has been issued.
- b. Addendum shall be available for review and/or copy at the Purchasing Department, Room No. 217 of the Steuben County Office Building located in Bath, New York.
- c. It is a requirement that the offeror sign, date, and include the addendum with its quote submittal. Failure to do so may result in rejection of quote.

14. **Submittal of Quote(s):**

- a. For each quote it submits, the offeror shall **submit two (2) sets of its quote**; including all required documents (e.g. signed clauses, statements, forms, bonds, insurance, manufacturer's specifications, etc.)
  - i. One (1) set shall be stamped (or otherwise indicated) as being the "**ORIGINAL**."
  - ii. One (1) set shall be stamped (or otherwise indicated) as being the "**DUPLICATE**" or "**COPY**."
  - iii. Information presented in the "**ORIGINAL**" set of the quote submittal shall prevail.
- b. **Requirements for Addressing the Quote Submittal Envelope :**
  - i. The quote shall be submitted in a sealed opaque envelope marked on the outside with: the offeror's name and address and the designation: "**Sealed Quote – Piping Inspection CR122**".
  - ii. The envelope shall be addressed to Andrew G. Morse, Director of Purchasing, Steuben County Office Building, 3 East Pulteney Square, Bath, New York 14810.
- c. Quotes shall be received at the Purchasing Department, Room #217 of the Steuben County Office Building, until **1:30 P.M.** local time on July 26, 2017, at which time quotes shall be opened and read publicly.
- d. Facsimile transmitted quotes are not acceptable and shall be rejected.
- e. Security procedures are in effect at the Steuben County Office Building. Interested parties, especially respondents who intend to hand deliver quotes and/or conduct business with the Steuben County Purchasing Department should allow sufficient time for any delay which may arise as a result of security procedures. To be considered "delivered on time," a quote submittal must be received at the Purchasing Department by the appointed hour.

15. **Late Quotes:**

Offerors shall bear sole responsibility for the delivery of their quote in a timely manner. Reliance upon the U.S. Postal Service or other carriers is at the

offeror's risk. Late quotes shall not be considered and shall be returned unopened.

16. **Right of County to Seek Clarification, Accept or Reject Quote(s), etc.:**
  - a. Steuben County reserves as its right, the right to require clarification from offerors for the purpose of assuring a full understanding of the offeror's responsiveness to the solicitation requirements.
  - b. Steuben County reserves as its right; the right to accept or reject any and all quotes (or separable portions thereof), the right to waive irregularities and technicalities, and the right to request resubmittal of quotes (re-quote).
  
17. **Civil Rights:**

The County of Steuben, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 and New York State Labor Law; Article 8 - Public Work, Section 220e hereby notifies all offerors that it will affirmatively ensure that any contract awarded as a result of this quote solicitation will be awarded without discrimination on the grounds of race, color, sex or natural origin.
  
18. **Award of Quote:**

For the purposes of this quote and subsequent award(s), **it is intended that one (1) award be made to the lowest "In toto Price Quote"**.

  - a. Award(s) shall only be made to quotes submitted by qualified, responsive, and responsible offerors who sufficiently meet the terms, conditions, and specifications stated herein. **However**, under all circumstances and all statements to the contrary notwithstanding, Steuben County reserves as its right, the right to determine award(s)/awardee(s) in accordance with the best interest of Steuben County.
  - b. Award of quote is not made at the quote opening. All quotes are subject to final review and acceptance by the appropriate committee(s) of the Steuben County Legislature before any award may be made. Receipt of quotes by the County shall not be construed as authority to bind the County.
  
19. **Executory Clause:**

Steuben County shall have no liability under any contract or contracts to any awardee or to anyone else beyond funds appropriated and available for the purposes of this quote document and resultant contract(s).
  
20. **Assignability:**

The awardee shall not assign, transfer, convey, sub-contract, sublet or otherwise dispose of all or portions of the contract (and/or work to be performed as a result of the contract) or its right, title or interest therein, or its power to execute such contract, or its responsibility therein to any other person, company or corporation, without the prior written consent of the Commissioner of Public Works and the Steuben County Public Works Committee.
  
21. **Authorized Purchase(s):**

The County's assumption of responsibility for any and all purchases made on its behalf is in the form of a Purchase Order which is numbered, dated, complete, and bears the signature of the Director of Purchasing or other official; as designated by the Steuben County Legislature. Steuben County shall not be responsible for unauthorized purchases.

22. **Awardee's Failure to Comply:**

The awardee's failure to perform in compliance with the quote award shall result in a withholding of payment. The payment shall be withheld until such time as the awardee fulfills its responsibilities. Compliance shall be determined by and to the satisfaction of Steuben County. Such action would not necessarily preclude further initiatives on the part of Steuben County to protect and preserve its interests.

23. **Sufficient Inventory, Equipment, and Staff:**

Awardee is required to have sufficient inventory, equipment and staff available and/or have guaranteed access to sufficient inventory, equipment and staff to fulfill its responsibility as a result of receiving the quote award.

Failure of the awardee to fulfill its responsibility shall be sufficient cause for and entitle Steuben County to:

- a. Damages and/or
- b. Purchase the contracted product(s)/service(s) on the open market; with any increase in cost(s) to Steuben County being charged to the awardee. Credit shall not be issued to the awardee where open market cost(s) to the County are less than the cost(s) contracted with the awardee.

24. **Cancellation of Contract:**

Steuben County reserves, as its right, the right to cancel the contract(s) resulting from an award of this quote solicitation at any time during the contract period, without penalty to Steuben County and without stated reason, by delivering a written ten (10) day notice of intent to the awardee(s) or its representative(s). Said notification mailed to the awardee or its representative via the US Postal Service; First Class Mail shall be considered sufficient and delivered.

25. **Standard(s):**

It shall be understood by all parties that;

- a. Where in this quote document, compliance with a certain standard (or standards) is required, the awardee shall be required to comply with said standard(s) in its most recent revised form; i.e. the most current revision. The term "standard(s)" shall include, but is not limited to, all laws, mandates, regulations, etc. established by government bodies, as well as established industry and professional standards.

The following are by way of example only and shall not be considered "all-encompassing":

Standard:  
ASTM

Established By:  
American Society for Testing Materials

ANSI  
US-EPA/Federal EPA  
NYS DOT

American National Standards Institute  
United States Environmental Protection Agency  
New York State Department of Transportation

- b. Regardless of whether or not standards\* are specified herein, it shall be deemed a requirement that all awardees adhere to the most current Government, Industry and Professional standards; regardless of whether those standards are established via dictum or "common practice".

\*See a. above

26. **Interchangeable Terminology:**

For the purpose(s) of this quote solicitation, the following terms are used interchangeably:

- a. Steuben County, County and Owner.
- b. Steuben County Commissioner of Public Works.
- c. Quote Documents, Quote Solicitation, and Quote Specifications. **Note:** This document is a "**Request for Quote**" (RFQ). Submittals received in response to this document shall be evaluated and awarded in accordance with Steuben County policy as it applies to RFQ's. It shall be understood by all parties that wherein this document the word "quote" is used, it is actually intended to indicate the word "quote".
- d. Awardee, Contractor, and Vendor.

27. **Offerors List:**

An Offerors List shall not be made available prior to the quote opening.

28. **Contact Personnel:**

Questions, concerns, and/or requests for clarification should be directed to:  
Andrew G. Morse, Director of Purchasing.

Telephone (607) 664-2484.

## **GENERAL INFORMATION AND REQUIREMENTS**

### **Contract Term:**

A one-time service contract.

### **Qualifications:**

The County shall be free to make any inquiry(ies) it deems necessary to ascertain the qualification(s) of the offeror and/or the accuracy of statements made by the offeror as to its qualification(s).

### **Scope of Work:**

Hourly rate for services on 2200 to 2500 LF of 4" to 18" storm piping and 18 diversion inlets. No confined space entry to be included.

1. Cleaning/Vacuum Services of Piping and Diversion Inlets to allow video/inspection of piping and diversion inlets.
  - a. Hourly rates quoted should include travel time to and from job-site. The compensated hourly tracking begins when crew arrives on-site and stops when the crew departs the job-site.
2. Video/Inspection Services
  - a. Hourly rates quoted should include travel time to and from job-site. The compensated hourly tracking begins when crew arrives on-site and stops when the crew departs the job-site.
3. Complete crew to clean, vacuum, video and inspect piping and diversion inlets
  - a. Hourly rates quoted should include travel time to and from job-site. The compensated hourly tracking begins when crew arrives on-site and stops when the crew departs the job-site.
4. Cost per ton to deliver any materials removed from diversion inlets to Bath Landfill.
  - a. Rate to include Disposal Costs at Bath Landfill.
5. Lump Sum price to provide written report, recommendations, and 2 DVDs of inspected piping.
  - a. Report and DVDs to be provided within 10 business days of completion of services.

**Return Quotations:** Before 1:30 P.M. local time on July 26, 2017.

**To:** Andrew G. Morse, Director  
Steuben County Purchasing Department  
3 East Pulteney Square  
Bath, New York 14810

## Quote Page

Pursuant to and in compliance with this request for quotation, we the undersigned hereby propose to supply all labor, material, equipment and related items required to perform the above captioned work.

1. Hourly rate Cleaning/Vacuum \$	Cost written in words:
2. Hourly rate Video/Inspect \$	Cost written in words:
3. Hourly rate Complete crew \$	Cost written in words:
4. Cost/ton to landfill \$	Cost written in words:
5. Lump sum price report \$	Cost written in words:

**PLEASE NEATLY PRINT OR TYPE:**

Company/Name:	
Signature:	
Address:	
Telephone Number:	Fax Number:
Federal Employer Identification Number:	

# NON-COLLUSIVE BIDDING CERTIFICATE

By submission of this quote, each offeror and each person signing on behalf of any offeror certifies, and in the case of a joint quote, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:

1. The prices in this quote have been arrived at independently without collusion, consultation, communication or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other offeror or with any competitor;
2. Unless otherwise required by law, the prices which have been quoted in this quote have not been knowingly disclosed by the offeror and will not knowingly be disclosed by the offeror prior to opening, directly or indirectly, to any other offeror or to any competitor; and
3. No attempt has been made or will be made by the offeror to induce any other person, partnership or corporation to submit or not to submit a quote for the purpose of restricting competition.

## PLEASE PRINT OR TYPE:

Company Name: \_\_\_\_\_

Company Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Federal Employer ID #: \_\_\_\_\_ Date: \_\_\_\_\_

Telephone No.: \_\_\_\_\_ FAX No.: \_\_\_\_\_

Quote Title: \_\_\_\_\_

## HOLD HARMLESS CLAUSE

The Agent shall at all times defend, indemnify and hold harmless the County of Steuben and its employees from any and all claims, damages or judgments or for the defense or payment thereof, based on any claim, action or cause of action whatsoever, including any action for libel, slander, or personal injury, or any affiliated claims, by reason of any act or failure to properly act on the part of Agent and in particular as may arise from the performance under this contract. Such obligation to the County shall not be construed to negate, abridge or reduce other rights of indemnity which would otherwise exist. This provision shall supersede any other provision in this Agreement deemed to be in conflict, unless specifically stated otherwise. In the event of an injury by the subcontractor or its employees, they shall cause notice to be served upon the County within twenty-four (24) hours of any such injury."

### PLEASE PRINT OR TYPE:

Company Name: \_\_\_\_\_

Company Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Federal Employer ID #: \_\_\_\_\_ Date: \_\_\_\_\_

Telephone No.: \_\_\_\_\_ FAX No.: \_\_\_\_\_

Quote Title: \_\_\_\_\_

# Appendix A

## STEUBEN COUNTY STANDARD INSURANCE REQUIREMENTS

**Prior to commencement of work, delivery of services, acquisition of merchandise or equipment** a Certificate of Insurance and a policy endorsement covering items A, B & C must be delivered to the County Department responsible for the agreement, and to the County Risk Manager. A Certificate of insurance may be used to show coverage only.

**ITEMS:**

- A. Steuben County, 3 East Pulteney Square, Bath, N.Y., 14810 shall be named as an additional insured (for the purposes of coverage but not the payment of premium).
- B. **ACKNOWLEDGEMENT:** The insurance companies providing coverage acknowledge that the named insured is entering into a contract with Steuben County in which the named insured agrees to defend, hold harmless, and indemnify the County, its officials, employees and agents against all claims resulting from work performed, material handled and services rendered. The contractual liability coverage evidenced will cover the liability assumed under the County-Contractor agreement.
- C. Prior to non-renewal, cancellation or a change of coverage on this policy, at least thirty (30) days advance written notice shall be given to Steuben County Risk Manager at Steuben County Offices, 3 Pulteney Square East, Bath, N.Y. 14810

**Workers' Compensation Coverage will be required for anyone doing any kind of work for Steuben County. This includes self-employed individuals. The Steuben County Risk Manager may waive this requirement. Proof of Workers' Compensation Coverage must be submitted on NYS Workers' Compensation Board Approved Forms.**

### MINIMUM COVERAGES AND LIMITS ARE

TYPE OF CONTRACT	COVERAGES REQUIRED	LIMITS REQUIRED
PROFESSIONAL SERVICES	<b>PROFESSIONAL LIABILITY</b>	MINIMUM \$1,000,000
	<b>AUTO LIABILITY TO INCLUDE: OWNED, HIRED &amp; NON OWNED</b>	MINIMUM \$1,000,000
	<b>WORKERS COMPENSATION</b>	STATUTORY
	<b>EMPLOYERS LIABILITY</b>	STATUTORY
	<b>DISABILITY BENEFITS</b>	STATUTORY
CONSTRUCTION & MAINTENANCE	<b>COMPREHENSIVE GENERAL LIABILITY TO INCLUDE: PREMISES &amp; OPERATIONS ,PRODUCTS &amp; COMPLETED OPERATIONS , INDEPENDENT CONTRACTOR, CONTRACTUAL, BROAD FORM PROPERTY DAMAGE, (XCU HAZARDS)</b>	MINIMUM \$1,000,000
	<b>AUTO LIABILITY TO INCLUDE: OWNED, HIRED, &amp; NON OWNED</b>	MINIMUM \$1,000,000
	<b>WORKERS' COMPENSATION</b>	STATUTORY
	<b>EMPLOYERS LIABILITY</b>	STATUTORY
	<b>DISABILITY BENEFITS</b>	STATUTORY
ACQUISITION OF SUPPLIES OR EQUIPMENT	<b>COMPREHENSIVE GENERAL LIABILITY TO INCLUDE: PRODUCTS &amp; COMPLETED OPERATIONS , CONTRACTUAL, BROAD FORM PROPERTY</b>	MINIMUM \$1,000,000
	<b>WORKERS' COMPENSATION</b>	STATUTORY
	<b>EMPLOYERS LIABILITY</b>	STATUTORY
	<b>DISABILITY BENEFITS</b>	STATUTORY
COUNTY PROPERTY USED BY OTHERS	<b>COMPREHENSIVE GENERAL LIABILITY TO INCLUDE: PREMISES &amp; OPERATIONS ,PRODUCTS &amp; COMPLETED OPERATIONS , INDEPENDENT CONTRACTOR, CONTRACTUAL, PERSONAL INJURY, LIQUOR LEGAL LIABILITY</b>	MINIMUM \$1,000,000
	<b>AUTO LIABILITY TO INCLUDE: OWNED, HIRED, &amp; NON OWNED</b>	MINIMUM \$1,000,000
	<b>WORKERS' COMPENSATION</b>	STATUTORY
	<b>EMPLOYERS LIABILITY</b>	STATUTORY
	<b>DISABILITY BENEFITS</b>	STATUTORY
CONCESSIONAIRE SERVICES LIVERY SERVICES MUNICIPAL AGREEMENTS	<b>COMPREHENSIVE GENERAL LIABILITY TO INCLUDE: PREMISES &amp; OPERATIONS ,PRODUCTS &amp; COMPLETED OPERATIONS , INDEPENDENT CONTRACTOR, CONTRACTUAL, PERSONAL INJURY, LIQUOR</b>	MINIMUM \$1,000,000
	<b>AUTO LIABILITY TO INCLUDE: OWNED, HIRED, &amp; NON OWNED</b>	MINIMUM \$1,000,000
	<b>WORKERS' COMPENSATION</b>	STATUTORY
	<b>EMPLOYERS LIABILITY</b>	STATUTORY
	<b>DISABILITY BENEFITS</b>	STATUTORY

Quote specifications, particular contracts, leases or agreements may require increased limits and/or additional coverage. If there are questions please contact the Steuben County Risk Manager 607-664-2104