

# POSITION AVAILABLE

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www.steubencony.org

Steuben County, New York is currently recruiting candidates for the position of

## **SPECIAL CHILDREN'S SERVICES SERVICE COORDINATOR**

The work involves responsibility for assessing and screening individuals suspected of having health related needs and/or developmental delays. The incumbent develops plans of care and coordinates services for individuals and their families and periodically reevaluates individual and family needs. The work is carried out in accordance with standard and accepted nursing practices along with adherence to DOH rules and regulations. Work is performed under the general supervision of a higher level supervisor, with leeway allowed the incumbent for the exercise of independent judgment in the carrying out of assignments as long as the agreed-upon plans and standard practices and procedures are followed. Assignments made to employees in this class require access to transportation to meet field work requirements in a timely and efficient manner. Does related work as required.

**MUST BE SUCCESSFUL IN A CIVIL SERVICE EXAMINATION AT A LATER DATE; \$15 FEE**

### **MINIMUM QUALIFICATIONS**

Either:

- (a) Graduation from a regionally-accredited or New York State registered college or university with a Bachelor's Degree including or supplemented by a course of instruction leading to licensure as a Registered Professional Nurse in New York State; or
- (b) Completion of a course of instruction at a regionally-accredited or New York State School of Nursing preparing graduates for licensure as a Registered Professional Nurse and two years of full-time or equivalent part-time paid experience in that profession, one year of which must have been in pediatric nursing; or
- (c) An equivalent combination of training and experience as defined by the limits of (a) and (b) above.

### **SPECIAL REQUIREMENT(S)**

Licensure and current registration to practice as a Registered Professional Nurse in New York State is required for appointment.

### **SALARY/BENEFITS**

- ✓ \$36,619 (\$43,081 after 1 year)
- ✓ NYS Retirement and an excellent benefits package

**Send a cover letter and resume by August 28, 2017 to:**

Mary Jo Snyder, Confidential Secretary  
Steuben County Department of Personnel  
3 East Pulteney Square  
Bath, NY 14810  
(607) 664-2345