

POSITION AVAILABLE

DEDICATED INDIVIDUALS NEEDED

Issued: 03/10/2017

www.steubencony.org

Steuben County, New York is currently recruiting candidates for the position of

ENGINEERING AIDE

The work involves responsibility for performing drafting, surveying and elementary engineering tasks in the office and with a survey party in the field. The work is carried out in accordance with established procedures for performing routine but responsible sub-professional engineering work and involves the making of simple technical computations and the utilization of engineering instruments and equipment in drafting and surveying tasks. This class differs from that of Junior Engineering Aide by virtue of the more complex tasks performed and greater independence allowed in performance of assigned tasks. The work is normally performed under the direct supervision of a higher-level engineering person and work is reviewed in process and on completion. Specific and detailed instructions are given regarding any task to be performed which involves any deviation from well-established routine, or in the case of any unusual problem. Does related work as required.

MUST BE SUCCESSFUL IN A CIVIL SERVICE EXAMINATION AT A LATER DATE. \$15 FEE.

MINIMUM QUALIFICATIONS

Graduation from high school or possession of a high school equivalency diploma and either:

- (a) Graduation from a regionally accredited or New York State registered college or university with an Associate's degree in Mathematics, Drafting, Surveying, Engineering Technology, Architecture, or a closely-related field; or
- (b) Two years of full-time or equivalent part-time paid experience as a draftsman, member of a survey party, or staff member performing sub-professional engineering tasks in an engineering office or on a construction crew; or
- (c) Any equivalent combination of training and experience as defined by the limits of (a) and (b).

RESIDENCY REQUIREMENT

Candidates must have been legal residents of Steuben County or one of the counties contiguous to **Steuben** in New York State (**Allegany, Chemung, Livingston, Ontario, Schuyler, and Yates**) for at least four months.

SALARY/BENEFITS

- ✓ \$30,442 annually (\$35,814 after 1 year)
- ✓ NYS Retirement and an excellent benefits package
- ✓ Located in scenic Finger Lakes Region of New York State

Original application due by April 14, 2017 to:

Mary Jo Snyder, Confidential Secretary
Steuben County Department of Personnel
3 East Pulteney Square
Bath, NY 14810
Phone: (607) 664-2345