

**STEBEN COUNTY HUMAN SERVICES, HEALTH & EDUCATION COMMITTEE**

*Monday, January 3, 2011*

*1:00 p.m.*

*Legislative Committee Conference Room*

*Steuben County Office Building*

*Bath, New York*

**\*\*MINUTES\*\***

**COMMITTEE:** Randolph J. Weaver, Vice Chair Carol A. Ferratella Joseph J. Hauryski

**STAFF:** Mark R. Alger Jack Wheeler Diane Kiff  
Mike Keane Nancy Smith Jim Gleason  
Kathryn Muller Lise Reynolds David McCarroll  
Robert Anderson

**LEGISLATORS:** Michael Hanna Gary Roush

**ABSENT:** Thomas J. Ryan, Chair

**OTHERS:** Robin Lattimer  
Mary Perham, *The Leader*

**I. CALL TO ORDER**

Mr. Weaver called the meeting to order and asked Mr. Hauryski to lead the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE DECEMBER 6, 2010, AND DECEMBER 20, 2010, MEETINGS MADE BY MRS. FERRATELLA. SECONDED BY MR. HAURYSKI. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

**III. DEPARTMENT REPORTS/REQUESTS**

A. Special Children's Services

1. **Contracts** – Ms. Kiff requested approval of their contract with James McGuinness & Associates, Inc. for the continuation of their preschool software program. There are no changes to the contract and the cost is \$500.00 per month minimum. She also requested approval to enter into a contract with the Allegany County Health Department for the preschool evaluation team. This will allow us to add them to our list of providers.

**MOTION: AUTHORIZING SPECIAL CHILDREN'S SERVICES TO RENEW THEIR CONTRACT WITH JAMES McGUINNESS & ASSOCIATES, INC. FOR THE PRESCHOOL SOFTWARE PROGRAM AT A COST OF \$500.00 PER MONTH MINIMUM AND TO ENTER INTO A CONTRACT WITH THE ALLEGANY COUNTY HEALTH DEPARTMENT FOR THE PRESCHOOL EVALUATION TEAM MADE BY MRS. FERRATELLA. SECONDED BY MR. HAURYSKI. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

B. OFA/RSVP

1. **2011 Contracts** – Mr. Kean presented their 2011 contracts for approval. He noted there is very little change from 2010.

**MOTION: APPROVING THE FOLLOWING 2011 CONTRACTS FOR THE OFFICE FOR THE AGING: ADULT DAY SERVICE OF ST. JAMES MERCY HOSPITAL – III-E RESPITE (\$3,000.00); CORNING MEALS ON WHEELS – HOME DELIVERED MEALS (\$3,800.00); FAITH IN ACTION – TRANSPORTATION (\$22,500.00); FIRST TRANSIT – III-B TRANSPORTATION (\$500.00); HOME AND HEALTH CARE – III-E**

**RESPITE (\$37,936.00); INSTITUTE FOR HUMAN SERVICES – IMPACT PROGRAMMING AND TRUST IN THE LIVES OF OLDER WOMEN (\$40,926.00); INSTITUTE FOR HUMAN SERVICES – MEDICARE/EPIC PROGRAM (\$10,589.00); INSTITUTE FOR HUMAN SERVICES – OMBUDSMAN (\$22,136.00); INSTITUTE FOR HUMAN SERVICES – PROJECT CARE (\$17,552.00); INSTITUTE FOR HUMAN SERVICES – EMPLOYMENT TRANSITION (\$86,365.00); INSTITUTE FOR HUMAN SERVICES – TRANSPORTATION MANAGEMENT (\$48,617.00); INSTITUTE FOR HUMAN SERVICES – WRAP (\$13,398.00); LEATHERSICH – DIETARY CONSULTANT (\$9,192.00); LINK TO LIFE – EMERGENCY RESPONSE SERVICES (\$15,500.00); McCARTHY – LEGAL SERVICES (\$5,250.00); PROACTION – HEAP (\$4,685.00); PROACTION – SNAP HOME DELIVERED MEALS (\$155,552.00); PROACTION – TITLE III-C 1 AND 2 CONGREGATE AND HOME DELIVERED MEALS (\$402,704.00); PROACTION – WELLNESS (\$12,682.00); SSSF EXECUTIVE DIRECTOR (\$48,061.00); AND STEWART – CONSULTING DIETICIAN (\$11,050.00) MADE BY MRS. FERRATELLA. SECONDED BY MR. HAURYSKI. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

C. Office of Community Services

1. **Budget Transfers** – Dr. Anderson requested authorization to accept \$9,321.00 in one-time, year-end funding from the Office of Alcohol and Substance Abuse Services and appropriate to their contract line items for Hornell Concern, Catholic Charities and Family Service Society, as well as to purchase two lap-top computers.

**MOTION: AUTHORIZING THE OFFICE OF COMMUNITY SERVICES TO ACCEPT \$9,321.00 IN ONE-TIME, YEAR-END FUNDING FROM THE OFFICE OF ALCOHOL AND SUBSTANCE ABUSE SERVICES AND APPROPRIATE TO THE FOLLOWING LINE ITEMS: ACCT. #432200.5.440.160 HORNELL CONCERN FOR YOUTH (\$1,792.00); ACCT. #432200.5.440.460 CATHOLIC CHARITIES (\$1,500.00); ACCT. #432200.5.440.180 FAMILY SERVICE SOCIETY (\$2,141.00); ACCT. #425000.5.298.090 MINOR EQUIPMENT – BATH/HORNELL (\$1,500.00); ACCT. #425000.5.416.000 SUPPLIES AND MATERIALS – BATH/HORNELL (\$592.00); ACCT. #425700.5.298.090 MINOR EQUIPMENT – CORNING (\$1,500.00); ACCT. #425700.5.416.000 SUPPLIES AND MATERIALS – CORNING (\$296.00) AND AUTHORIZING THE OFFICE OF COMMUNITY SERVICES TO PURCHASE TWO LAPTOP COMPUTERS FROM THE TWO MINOR EQUIPMENT LINE ITEMS FOR BATH/HORNELL AND CORNING FOR A TOTAL COST OF \$3,000.00 MADE BY MRS. FERRATELLA. SECONDED BY MR. HAURYSKI. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

Dr. Anderson stated each year money is given to us that we put in our contract services that pays for respite for patients. He requested authorization to transfer \$2,000.00 from the Contracts for Services line item to the Client Expense line item for both 2010 and 2011. He commented that previously we did this at the end of the year and this year he would like to do it at the beginning of the year.

**MOTION: AUTHORIZING THE OFFICE OF COMMUNITY SERVICES TO TRANSFER \$2,000.00 FROM ACCT. #433800.5.444.000 CONTRACTS FOR SERVICES TO ACCT. #433800.5.440.160 CLIENT EXPENSES FOR THE 2010 BUDGET AND 2011 BUDGET MADE BY MRS. FERRATELLA. SECONDED BY MR. HAURYSKI. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

2. **Personnel**

a. *Billing Office Coordinator* - Dr. Anderson stated that he has interviewed an individual who is eligible to take the position of Billing Office Coordinator. This will be through a contract that we will have through Cornell Cooperative Extension. He will bring that back for committee approval once he has the dollar amount.

b. *Billing Office – Temporary Hire* - Dr. Anderson stated that he would like the committee to consider allowing him to contract, short-term, with one of the individuals who retired from their billing office. Two individuals in our billing office retired and we are not planning to replace one those positions. Our revenues for December were down a little and he believes it is because he is asking the billing office to do too much with too few staff. He would like to hire one of the retirees to come back for one month. Mr. Alger asked as a temporary employee? Dr. Anderson replied it would be easier to have them come back as a temporary employee.

Mrs. Ferratella asked how many billings do you do each month? Dr. Anderson replied that he really doesn't know. He would guess 4,000, and that would not include the CDT or case management.

Mr. Weaver asked would it be to our benefit to look at a billing service? Mr. Alger replied he doesn't know that you could hire a service that could do this due to the specialized nature of the billing. This is all Medicaid billing. Mr. Weaver commented maybe this is something we would want to look at down the road as opposed to having employees doing this and being on the payroll with benefits. Dr. Anderson stated that he is not opposed to looking at that. Our billing system is tied into our clinical system and that costs us a lot of money. A billing service would have to save us a lot of money in order to be cost effective. He stated that he doesn't think going to a billing service would do anything to increase payments.

c. *Transcriptionist* – Dr. Anderson stated another need we have is for a transcriptionist. The individual that was laid off from our support staff was spending three days a week doing transcriptions for the doctors. He would like to be able to re-establish the contract we had with a dictation service. Mrs. Ferratella asked what would be the cost? Dr. Anderson stated when we had the contract before, the cost was \$18.00 per hour, but he would have to check to make sure. We would be looking to have them work 20 hours per week. Mr. Alger stated Dr. Anderson will need to bring this contract back to the committee for approval.

D. Health Care Facility

1. **Occupancy** – Mr. McCarroll distributed the occupancy report. Occupancy for the month of December was 88.88 percent, bringing the overall average for the year to 93.46 percent. It is a new calendar year and our goal is to bring the occupancy back up to 95 percent. He noted they do have three new residents coming in today. Mrs. Ferratella asked what are the ramifications if the occupancy is not at 95 percent? Mr. McCarroll replied we lose revenue because our Medicaid reimbursement rate goes down. Mr. Alger explained we also lose our bed hold. This means if a resident goes into the hospital, we will not be paid for those days. If our occupancy rate stays at 95 percent or higher, then we get paid something.

2. **Audit** – Mr. McCarroll informed the committee that as a result of the settlement of their audit, we received \$118,000. In addition, for the November billing we also brought in \$350,000. Mrs. Ferratella asked with regard to the audit, are the architects being held accountable? Mr. McCarroll replied the plan of correction was completed and the architects did admit fault. At this time we are pushing them for full payment. The total cost for the repairs was \$7,500.00.

3. **Contracts** – Mr. McCarroll requested authorization to renew their contract with Hydroworx International for the maintenance of the therapy pool. The cost is \$7,900.00 annually.

**MOTION: AUTHORIZING THE HEALTH CARE FACILITY TO RENEW THEIR CONTRACT WITH HYDROWORX INTERNATIONAL FOR THE MAINTENANCE OF THE THERAPY POOL AT A COST OF \$7,900.00 ANNUALLY MADE BY MR. HAURYSKI. SECONDED BY MRS. FERRATELLA. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

Mr. McCarroll requested authorization to renew their contract with Trane for the HVAC maintenance and repair. The cost is \$4,943.00 annually. This is the second year of a three-year contract.

**MOTION: AUTHORIZING THE HEALTH CARE FACILITY TO RENEW THEIR CONTRACT WITH TRANE FOR THE HVAC MAINTENANCE AND REPAIR FOR A COST OF \$4,943.00 ANNUALLY MADE BY MRS. FERRATELLA. SECONDED BY MR. HAURYSKI. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

E. Department of Social Services

1. **Caseload Statistics** – Ms. Muller distributed and reviewed the year-end caseload statistics. We saw an increase of 40 cases in Temporary Assistance from 2009 to 2010. Traditionally, our caseloads ebb and flow. She stated that we did find out that HEAP benefit funding will be extended through March, which is good

news. However, at this point, we will not be receiving additional administration funding. Ms. Muller stated that in our Child Services Unit we had an increase of 50 investigations from 2009 to 2010. The 2010 fourth quarter average for reports was 149, which used to be an average month. Our reports for 2010 were unbelievably high. At the end of the year, we had 122 children in the custody of the department. We saw the same trend in our Adult Services Unit. Cases were up 51 over the prior year and we saw a lot more investigations. Ms. Muller stated that at the end of the year we had 14 adoptions and 13 children were freed for adoption.

Mr. Hauryski asked how many investigators do you have in the Child Protective Unit? Ms. Muller replied when we are fully staffed, we have 20 investigators.

Mr. Alger commented the caseload doesn't go down, and the demand continues to increase.

F. Administrator

1. **Youth Bureau Contracts** – Mr. Wheeler presented the 2011 Youth Bureau contracts for approval. He commented that previously the Department of Social Services funneled preventative funding through the Youth Bureau. During the budget process we took that back out as it is easier for the Department of Social Services to manage that funding. The amounts of the contracts have remained about the same and the amounts are based on the allocations that the State gives us.

**MOTION: APPROVING THE FOLLOWING 2011 CONTRACTS FOR THE STEUBEN COUNTY YOUTH BUREAU: PROACTION – LITERACY VOLUNTEERS (\$4,360.00); BATH AREA HOPE FOR YOUTH (\$14,482.00); HORNELL AREA CONCERN FOR YOUTH (\$19,783.00); FAMILY SERVICE SOCIETY (\$12,287.00); CENTER FOR DISPUTE SETTLEMENT – PINS (\$1,139.00); ADDISON YOUTH CENTER – YOUTH SERVICE (\$7,142.00); ADDISON YOUTH CENTER – YOUTH INITIATIVE (\$2,367.00); BATH POLICE COUNSELING (\$1,320.00); CENTER FOR DISPUTE SETTLEMENT – YOUTH MEDIATION (\$8,835.00); PROACTION – TASA (\$8,305.00); ADDISON YOUTH CENTER (\$1,705.00); FAMILY SERVICE SOCIETY – CORNING AREA YOUTH CENTER – JUST US (\$7,269.00); AND FAMILY SERVICE SOCIETY – CORNING AREA YOUTH CENTER – CRISIS (\$6,810) MADE BY MRS. FERRATELLA. SECONDED BY MR. HAURYSKI. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

IV. OTHER BUSINESS

A. *Meeting Date* – Mr. Hauryski stated that he would like to propose changing the meeting date from the afternoon of the first Monday of the month to 11:00 a.m. the first Wednesday of the month following the Public Works Committee. This change would be effective for the February meeting.

**MOTION: CHANGING THE MONTHLY MEETING DATE AND TIME OF THE HUMAN SERVICES, HEALTH & EDUCATION COMMITTEE TO THE FIRST WEDNESDAY OF EACH MONTH AT 11:00 A.M. COMMENCING ON WEDNESDAY, FEBRUARY 2, 2011 MADE BY MR. HAURYSKI. SECONDED BY MRS. FERRATELLA. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

**MOTION: TO ADJOURN MADE BY MR. HAURYSKI. SECONDED BY MRS. FERRATELLA. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

Respectfully Submitted by, Amanda L. Chapman, Deputy Clerk, Steuben County Legislature

**NEXT MEETING SCHEDULED FOR**

**\*\*PLEASE NOTE CHANGE\*\* Wednesday, February 2, 2011 \*\*PLEASE NOTE CHANGE\*\*  
11:00 a.m.**

**Please send agenda items to the  
Clerk of the Legislature's Office  
NO LATER THAN NOON  
Wednesday, January 26, 2011.**

**STEBEN COUNTY HUMAN SERVICES, HEALTH AND EDUCATION COMMITTEE**

*Wednesday, February 2, 2011*

*11:00 a.m.*

*Legislative Committee Conference Room*

*Steuben County Office Building*

*Bath, New York*

**\*\*MINUTES\*\***

**COMMITTEE:** Thomas J. Ryan, Chair  
Christopher G. Quinlan  
Carol A. Ferratella  
Robin K. Lattimer

**STAFF:** Mark R. Alger  
Diane Kiff  
David McCarroll  
Dan McRae  
Jack Wheeler  
Robert Anderson, Ph.D.  
Stacey Lee  
Chris Congdon  
Nancy Smith  
Anne Collson

**LEGISLATORS:** Joseph J. Hauryski

**ABSENT:** Randolph J. Weaver, Vice Chair

**OTHERS:** Mary Perham, *The Leader*

**I. CALL TO ORDER**

Mr. Ryan called the meeting to order at 11:00 a.m. and asked Mr. Quinlan to lead the Pledge of Allegiance.

Mr. Ryan welcomed Ms. Lattimer and Mr. Quinlan to the committee.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE JANUARY 3, 2011, MINUTES MADE BY MRS. FERRATELLA. SECONDED BY MR. QUINLAN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**III. DEPARTMENTAL REPORTS/REQUESTS**

A. Public Health & Nursing Services

1. **Budget Transfer** – Ms. Congdon requested authorization to transfer \$20,000 from Salaries to Contracted Labor. This is due to several positions not being filled last year and they needed to hire a part-time individual to help out.

**MOTION: AUTHORIZING PUBLIC HEALTH & NURSING SERVICES TO TRANSFER \$20,000.00 FROM THE SALARY LINE ITEM TO THE CONTRACTED LABOR LINE ITEM MADE BY MRS. FERRATELLA. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

B. Special Children's Services

1. **Contracts** – Ms. Kiff requested authorization to enter into a contract with Yolanda Bush, Speech-Language Pathologist for preschool and Steuben County Health Care Facility Rehab Department for Occupational, Physical and Speech therapy for preschool. The preschool rate is set at \$65.00 for a half hour session.

**MOTION: AUTHORIZING SPECIAL CHILDREN'S SERVICES TO ENTER INTO CONTRACTS WITH YOLANDA BUSH, SPEECH-LANGUAGE PATHOLOGIST FOR PRESCHOOL AND THE STEUBEN COUNTY HEALTH CARE FACILITY REHAB DEPARTMENT FOR OCCUPATIONAL, PHYSICAL AND SPEECH THERAPY FOR PRESCHOOL MADE BY MRS. FERRATELLA. SECONDED BY MR. QUINLAN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

C. Office of Community Services

1. **Personnel – Reclassification** – Dr. Anderson requested authorization to reclassify a Grade 15 Staff Social Worker to a Grade 10 Senior Account Clerk Typist. This will result in a savings of \$8,000 - \$10,000. Mrs. Smith stated this is a Financial Officer Position and the duties are equivalent to those of a Senior Account Clerk Typist.

**MOTION: AUTHORIZING THE RECLASSIFICATION OF A GRADE 15 STAFF SOCIAL WORKER POSITION TO A GRADE 10 SENIOR ACCOUNT CLERK TYPIST POSITION IN THE OFFICE OF COMMUNITY SERVICES MADE BY MRS. FERRATELLA. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

D. Health Care Facility

1. **Occupancy** – Mr. McCarroll distributed the occupancy report for review. He stated that in January they were at 93.27 percent. Our goal is 95 percent occupancy as that helps with our bed reserves.

2. **Contracts** – Mr. McCarroll informed the committee that they are having a difficult time recruiting an RN Supervisor for the 3pm – 11pm shift. Currently they contract with Sibley Nursing for CNA's. He talked to them about a process where they could recruit an individual and buy them out after 13 weeks. Overall, going through Sibley would be less expensive. We would pay a \$300.00 settlement cost to have Sibley find the individual and put them through us. Sibley will do the advertising.

Mr. Ryan asked did you look from within to promote an individual? Mr. McCarroll replied yes. Mrs. Ferratella asked could the temporary position be for longer than 13 weeks? Mr. McCarroll replied that was possible. Mrs. Ferratella asked in the end it will cost us less to have a temporary rather than a County employee? Mr. McCarroll replied if we kept the individual as a temporary, they would still be looking for other employment while they were working for us.

Mrs. Smith explained once the 13 weeks is up, they can choose to hire the individual. We still have a 26-week probation period through the County.

**MOTION: AUTHORIZING THE HEALTH CARE FACILITY TO AMEND THEIR CONTRACT WITH SIBLEY NURSING TO INCLUDE HAVING THEM RECRUIT AN INDIVIDUAL TO BE AN RN SUPERVISOR WITH THE OPTION FOR THE COUNTY TO BUY THEM OUT AFTER 13 WEEKS MADE BY MS. LATTIMER. SECONDED BY MRS. FERRATELLA. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Mr. McCarroll requested authorization to enter into a contract with EON Systems for billing for the outpatient rehabilitation unit. They will also provide technical support. The cost is \$1,019 per year and includes software upgrades.

**MOTION: AUTHORIZING THE HEALTH CARE FACILITY TO ENTER INTO A CONTRACT WITH EON SYSTEMS FOR BILLING AND TECHNICAL SUPPORT FOR THE OUTPATIENT REHABILITATION UNIT FOR A TOTAL COST OF \$1,019.00 PER YEAR INCLUDING SOFTWARE UPGRADES MADE BY MRS. FERRATELLA. SECONDED BY MR. QUINLAN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Mr. McCarroll informed the committee that they are down to one beautician. He requested authorization to contract with Jennifer Love for beautician services on a fee schedule. This is at no expense to the facility.

**MOTION: AUTHORIZING THE HEALTH CARE FACILITY TO ENTER INTO A CONTRACT WITH JENNIFER LOVE FOR BEAUTICIAN SERVICES MADE BY MRS. FERRATELLA. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Mr. McCarroll requested authorization to contract with Bonadio for conducting the facility audit. The audit fee is \$17,000 with an additional \$1,100 for the cost report certification.

**MOTION: AUTHORIZING THE HEALTH CARE FACILITY TO ENTER INTO A CONTRACT WITH BONADIO FOR THE YEARLY AUDIT OF THE FACILITY AT A RATE OF \$17,000.00 FOR THE AUDIT FEE AND \$1,100.00 FOR THE COST REPORT CERTIFICATION MADE BY MR. QUINLAN. SECONDED BY MRS. FERRATELLA. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

3. **Budget Transfer** – Ms. Lee requested authorization to transfer \$150,000.00 from the CNA Salary line item to the Contract Labor line item and \$6,000.00 from the Activities Aide line item to the Contract Labor line item. She stated this is for the CNA's from Sibley Nursing Personnel Services, Inc.

**MOTION: AUTHORIZING THE HEALTH CARE FACILITY TO TRANSFER \$150,000.00 FROM THE CNA SALARY LINE ITEM TO THE CONTRACT LABOR LINE ITEM AND \$6,000.00 FROM THE ACTIVITIES AIDE LINE ITEM TO THE CONTRACT LABOR LINE ITEM MADE BY MRS. FERRATELLA. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Ms. Lee informed the committee that they are currently using Manpower for the receptionist position in the outpatient physical therapy unit. The cost is \$30,321.00. We have \$55,000.00 in outpatient revenue; however, the expense for contract labor did not get put into the budget. She requested authorization to appropriate \$30,321.00 from the outpatient revenue line item to the outpatient contract labor line item.

**MOTION: AUTHORIZING THE APPROPRIATION OF \$30,321.00 FROM THE OUTPATIENT REVENUE LINE ITEM TO THE OUTPATIENT CONTRACT LABOR LINE ITEM IN THE HEALTH CARE FACILITY BUDGET MADE BY MR. QUINLAN. SECONDED BY MRS. FERRATELLA. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Mr. Hanna asked with regard to the occupancy rates, what level of care do the patients require? Mr. McCarroll replied about 90 percent of our patients require a higher level of care. If they stay permanently, then they drop down to the Medicaid rate, which is about half of what Medicare pays for a rehab patient. Mr. Hanna stated over the last couple of years they are getting more inquiries from companies looking for facilities that specialize in Alzheimer's. Mr. McCarroll commented those patients require a lot of staff time. Mr. Alger explained the Alzheimer's classification for reimbursement depends on what other issues the patient has. The demand for facilities with Alzheimer's is pretty high.

E. Veteran's Service Agency

1. **2010 Annual Report Summary** – Mr. McRae distributed his 2010 Annual Report Summary for review. He commented that they have had a large number of original contacts. These are new individuals that are coming in. Mr. Ryan asked what is the Social Services line? Mr. McRae explained those are individuals that were referred to Social Services for Medicaid or Temporary Assistance. We work closely with the Department of Social Services. In 1992 the State mandated that veterans, their spouses, and children have to seek any and all benefits along with Social Services benefits. With our low-income veterans, we try to get them to use VA care instead of Social Services.

Mrs. Ferratella asked would it be feasible to use volunteers to answer your phones? Mr. McRae replied that he could look into that. We may want to run that by the Law Department. Mr. Alger stated the question is are the phones ringing the issue for the office being busy? He stated that his perception was that the officers themselves were busy seeing clients. We can talk about this.

Mr. Ryan asked have you completed the transfer of your records under the new system? Mr. McRae replied yes. The new system seems to work fine.

#### **IV. OTHER BUSINESS**

A. *Health Services Review Committee* – Mr. Hauryski stated after looking at our budget situation and having served as a Legislator for four years, we have wrestled with what to do with the old Health Care Facility. There are concerns over the new Health Care Facility with regard to the IGT being slowly depleted and also issues with home health care. In talking with Mr. Alger about this, he suggested having a special committee. We chose to utilize the Committee Chairmen from Finance, Administration, Human Services, Health & Education and AIP. He stated that he will also be a member of this committee. He expanded the committee to seven members to include Mr. Swackhamer and Mr. Van Etten. The committee will be known as the Health Services Review Committee.

Mr. Hauryski stated As we move forward, he wants everyone to get a refresher on the situation that exists in the Department of Social Services, as well as at the old Health Care Facility. The first order of business will be that the committee and all of the Legislators will take a tour of the Department of Social Services and the old Health Care Facility. He commented that Mrs. Mori is making the arrangements for tours. Mr. Hauryski stated that he would like everyone to look at the old Health Care Facility for records storage, the voting machines, etc.

Mr. Hauryski stated that he thought about the fact that the County had paid for a study and he has asked that we get copies of that study. That study is not very old and it would be appropriate to look at. Everyone will get a copy of this study and will take the tours prior to the committee holding its first meeting. This committee will look at three areas; and at the suggestion of Mr. Alger, the first issue we will attack is the home health aide situation. He stated that he has talked with each member of the committee and has asked that before they come in, he wants them to leave their opinions outside and come in with an open mind and get all of the facts that we possibly can. Once we have done that, we will sit down as a group to look at the issues and make recommendations to the Legislature. The 2011 – 2012 budget takes priority, but if you look at these areas, they are a big part of our budget.

Mrs. Ferratella asked do you have a timeline for this? Mr. Hauryski replied that he would like by year's end to have resolved the home health aide situation. As we move forward, by year's end we will have a clear direction.

Mr. Alger explained we are one of two certified home health agencies in the County. We will lose our State aid and that amounts to \$200,000. Last year we were just about breaking even. By losing State aid, we will lose money. The State budget included the continuation of that reimbursement and we need to look at it. We may decide to continue for a while longer. The loss of the State aid is enough of a trigger to evaluate if we should sell. The State is also considering opening up the licenses for certified home health agencies (CHHA) in which case our license would be pretty much worthless. This is an opportunity to evaluate where we are. That issue, through the course of the State budget process, will get clarified. He stated that he knows of three or four other counties that have gone out for RFP's for HHS for licensing and we are one of only a couple of counties that continue to have that certification ourselves. Public Health Nursing Services has managed this program well. We don't have a huge staff and we do a lot of contracting and have stayed competitive in the market. The loss of the State aid calls that in to question.

Mr. Alger stated with regard to the old Health Care Facility we do have a lot of records stored there. If we abandon it, we will have to build something to put the records in. On the heels of that, we have the storage of the voting machines. With regard to reusing that building, he doesn't know if now is the time to determine how to fix it. It may be that we can't for a while. Part of the decision is we are starting to piecemeal the maintenance. The first decision is are we going to keep it. We already passed one resolution and put a roof on. That is another discussion. Once you get beyond that, you have to determine how to maintain the building and look at long-term plans. This is not something that we will fix tomorrow or next year. We can at least look at the intent and come up with some kind of plan.

Mr. Alger stated with the operating Health Care Facility we need to look at finances and where we will end up long-term and what the Board's intent is. If the fund balance is gone and there is a \$2 - \$3 million local cost, what does the Board want to do? That is an evaluation that we need to undertake.

Mr. Hauryski stated that he would rather be ahead of the curve when we have to face these issues down the road. Mr. Ryan stated that he likes the idea of being proactive and doing it internally. Hopefully we are not sending the message that we are out to cut jobs. Mr. Hauryski stated this is just fact finding. Mr. Hanna asked will this be a voting committee? Mr. Alger replied this committee will make recommendations to the Legislature. Anything the committee would recommend would have to go to the Board for action. It also would need to go through this committee prior to that. Discussion followed.

**MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS' LAW ARTICLE 7§ 105.1.F. THE MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON OR CORPORATION, OR MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, PROMOTION, DEMOTION, DISCIPLINE, SUSPENSION, DISMISSAL OR REMOVAL OF A PARTICULAR PERSON OR CORPORATION MADE BY MRS. FERRATELLA. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**MOTION: TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. QUINLAN. SECONDED BY MRS. FERRATELLA. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**MOTION: TO ADJOURN MADE BY MS. LATTIMER. SECONDED BY MRS. FERRATELLA. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR  
Wednesday, March 2, 2011  
11:00 a.m.  
Please send agenda items to the  
Clerk of the Legislature's Office  
NO LATER THAN NOON  
Wednesday, February 23, 2011.**

**STEBEN COUNTY HUMAN SERVICES, HEALTH AND EDUCATION COMMITTEE**

*Wednesday, March 2, 2011*

*11:00 a.m.*

*Legislative Committee Conference Room*

*Steuben County Office Building*

*Bath, New York*

**\*\*AMENDED MINUTES\*\***

**COMMITTEE:** Thomas J. Ryan, Chair Randolph J. Weaver, Vice Chair Robin K. Lattimer  
Christopher G. Quinlan

**STAFF:** Mark R. Alger Jack Wheeler Vicki Fuerst  
Kathryn Muller David McCarroll Shawn Corey  
Jim Gleason

**LEGISLATORS:** Lawrence P. Crossett Michael Hanna Robert V. Nichols  
Gary D. Swackhamer John S. Walsh

**ABSENT:** Carol A. Ferratella

**OTHER:** Cassie Combs, Southern Tier Tobacco Awareness Coalition

**I. CALL TO ORDER**

Mr. Ryan called the meeting to order at 11:00 a.m. and lead the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE FEBRUARY 2, 2011, MEETING MADE BY MS. LATTIMER. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**III. PRESENTATIONS**

A. **Southern Tier Tobacco Awareness Coalition** – Cassie Combs stated they are funded through the New York State Tobacco Control Program, which is grant funded. She stated that she is not here to ask for money. A tobacco-free environment is an investment to save money both for the State as well as the County. We have two main priorities. The first is to help the three-county area; Chemung, Schuyler and Steuben, to educate their communities on the effects of tobacco marketing and then the benefits of creating tobacco-free outdoor areas. In Steuben County, we have assisted eight organizations and one municipality with creating tobacco-free outdoor areas. These include the Dormann Library, Wayland Free Library, Kinship and the City of Hornell. Our other priority is to work with the four-county area of Chemung, Schuyler, Steuben and Yates on cessation programs. Currently, every hospital in that four-county area is tobacco-free. There have been 900 calls from Steuben County residents to the New York State Quit Line.

Mr. Weaver asked do you supply signage? Ms. Coombs replied our services are completely free, including any signage, paid advertising and mailings.

**IV. DEPARTMENT REPORTS/REQUESTS**

A. **Public Health & Nursing Services**

1. **Contracts** – Mrs. Fuerst requested authorization to enter into two new contracts. The first is with Physical Therapy Professionals to provide physical therapy in the home at a rate of \$65.00 per visit and \$45.00 per hour in-services. The second contract is with Guthrie/Corning Hospital to provide physical therapy at the hospital or at Wellness Works at a rate of \$60.00 per visit.

Mr. Ryan asked why are we not using the Physical Therapy services at the Health Care Facility? Mrs. Fuerst replied we can, and we have a call into him to see if he would be willing to contract with us.

Mr. Weaver asked are we short on physical therapists'? Mrs. Fuerst replied yes. Ms. Lattimer asked if we were to use the Physical Therapist at the Health Care Facility would he go to client homes or would they have to come to the facility? Mrs. Fuerst replied they would have both options if we contract with the Health Care Facility.

**MOTION: AUTHORIZING PUBLIC HEALTH & NURSING SERVICES TO ENTER INTO CONTRACTS WITH PHYSICAL THERAPY PROFESSIONALS TO PROVIDE PHYSICAL THERAPY IN THE HOME AT A RATE OF \$65.00 PER VISIT AND \$45.00 PER HOUR IN-SERVICE AND WITH GUTHRIE/CORNING HOSPITAL TO PROVIDE PHYSICAL THERAPY AT THE HOSPITAL OR WELLNESS WORKS AT A RATE OF \$60.00 PER VISIT MADE BY MR. WEAVER. SECONDED BY MR. QUINLAN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

B. Department of Social Services

1. **Contract Amendment** – Ms. Muller informed the committee that they currently have a contract with Dr. Mike Morrongiello to provide psychological evaluations for children in custody at a rate of \$105.00 per hour. She requested authorization to amend his contract to increase the rate to \$110.00 per hour.

**MOTION: AUTHORIZING THE DEPARTMENT OF SOCIAL SERVICES TO AMEND THEIR CONTRACT WITH DR. MORRONGIELLO TO PROVIDE PSYCHOLOGICAL EVALUATIONS FOR CHILDREN IN CUSTODY AT A RATE OF \$110.00 PER HOUR MADE BY MS. LATTIMER. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

C. Health Care Facility

1. **Occupancy** – Mr. McCarroll distributed the occupancy report for review. Their occupancy rate for February was 95.17 percent bringing the total year-to-date to 94.17 percent.

2. **Contracts** – Mr. McCarroll requested authorization to contract with GHI and Pomco as third party payers based on a fee schedule.

**MOTION: AUTHORIZING THE HEALTH CARE FACILITY TO CONTRACT WITH GHI AND POMCO AS THIRD-PARTY PAYERS BASED ON A FEE SCHEDULE MADE BY MR. QUINLAN. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Mr. McCarroll requested authorization to renew their contract with Omnicare for pharmaceutical services. Mr. Weaver stated that he would like to see if this could be rebid. There are new players in the market and it may be worth looking at. Mr. Alger asked when does the contract run out? Mr. McCarroll replied this is the last year of renewal. Mr. Quinlan asked if we bid it out now, what would be the timeframe? Mr. Gleason replied we could probably do it in April. Mr. Weaver asked is the renewal at the same rate? Mr. Gleason replied yes. There is a consultation fee and dispensing fee as well as fluctuations with the average wholesale price.

**MOTION: AUTHORIZING THE HEALTH CARE FACILITY TO RENEW THEIR CONTRACT WITH OMNICARE FOR PHARMACEUTICAL SERVICES MADE BY MS. LATTIMER. SECONDED BY MR. QUINLAN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Mr. McCarroll requested authorization to renew their contracts with West Fire Systems at \$2,080.00 per year for fire safety testing and maintenance and with Simplex Grinnel at \$535.00 per year for quarterly sprinkler inspections. The price for both contracts has remained the same.

**MOTION: AUTHORIZING THE HEALTH CARE FACILITY TO RENEW THEIR CONTRACTS WITH WEST FIRE SYSTEMS FOR FIRE SAFETY TESTING AND MAINTENANCE AT A COST OF \$2,080.00 PER YEAR AND SIMPLEX GRINNEL FOR QUARTERLY SPRINKLER INSPECTIONS AT A COST OF \$535.00 PER YEAR MADE BY MR. QUINLAN. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Mr. McCarroll informed the committee that they had a contract with Dr. Rubin for podiatry services, however, he has retired. They did conduct interviews and he requested authorization to contract with Dr. Cohen for podiatry services at the same rate as they currently pay.

**MOTION: AUTHORIZING THE HEALTH CARE FACILITY TO CONTRACT WITH DR. COHEN TO PROVIDE PODIATRY SERVICES MADE BY MS. LATTIMER. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Mr. McCarroll informed the committee there is a new system for all nursing homes called the MDS 3.0. This program evaluates each patient on a quarterly cycle. We need to do everything we can to maximize our income, and he would like authorization to hire a consultant to work with them on the MDS 3.0 process. This individual currently is working with Chemung County and with a proprietary home in Rochester. She would work intensively with us for a three-month period. She would come one day per week for approximately 15 weeks at a cost of \$1,000 per week.

Mr. Weaver asked will this program be looking at documentation? Mr. McCarroll replied yes. Mr. Quinlan asked will there be a return on our investment? Mr. McCarroll replied some of the other nursing homes are indicating they are getting money back.

Mr. Alger stated we did this when we went to the MDS 2.0 system. You have to do that today as it is the only way you will come close to being able to survive. The staff has to be trained and up-to-date.

Mr. Ryan asked how will you pay for this? Mr. McCarroll replied they have a consultant line item. Mr. Alger commented we know where this facility is from a reimbursement standpoint. We already budgeted \$2.4 million for the Health Care Facility and this is an extra \$15,000. This may generate revenue toward that \$2.4 million **County cost.**

Mr. Quinlan asked how much notice in the contract will there be to cancel? Mr. Mr. Carroll replied there is a 30-day clause. Mr. Quinlan stated that he would like to see that reduced to a 10-day cancellation.

**MOTION: AUTHORIZING THE HEALTH CARE FACILITY TO ENTER INTO A CONTRACT WITH LAURIE BRENT, MDS CONSULTANT, FOR 15 WEEKS AT A COST OF \$1,000.00 PER WEEK WITH A 10-DAY CANCELLATION CLAUSE TO BE INCLUDED IN THE CONTRACT MADE BY MR. WEAVER. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

3. **OMIG Audit** – Mr. McCarroll informed the committee that they were recently audited by the Office of the Medicaid Inspector General. We were fined \$5,500.00. He stated that approximately two-thirds of the violations were proven to not have been violations and his goal is to reduce the fine down to \$2,000.00 or less. Mr. Alger commented the fact that the initial fine was \$5,500 is outstanding by itself.

4. **Department of Health Audit** – Mr. McCarroll stated that we did talk to the architects and they will pay in full for all of the doors that were found to be in violation. The total amount is \$7,085.00.

5. **Budget Transfer** – Mr. McCarroll informed the committee that in 2006 at the old health care facility, we had replaced the hot water heater in the kitchen and also had repairs to another hot water heater in the building. The total for the repairs was \$11,716.70 and we just received the bill. At the time, these had been

emergency repairs. He requested authorization to transfer money from the Exterior Capital Projects and Roof Repair Capital Project to the Health Care Facility Interior Account.

**MOTION: AUTHORIZING THE TRANSFER OF A TOTAL OF \$11,716.70 FROM THE EXTERIOR CAPITAL PROJECT AND ROOF REPAIR (HF0301) TO THE HEALTH CARE FACILITY INTERIOR ACCOUNT (HF0201) TO PAY CLIMATE ENGINEERING FOR EMERGENCY REPAIR WORK DONE IN 2006 MADE BY MR. QUINLAN. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

D. Administrator

1. **Compeer Contract** – Mr. Alger explained the Youth Bureau assumed the responsibility of the Compeer Program which was previously administered by the Office of Community Services. Last year the Youth Bureau contracted with Jim Gallagher to provide Compeer services at a rate of \$10,000.00. He requested authorization to renew this contract for 2011 at the same rate. The Compeer Program is a mentoring program for the mentally ill.

**MOTION: AUTHORIZING THE YOUTH BUREAU TO RENEW THEIR CONTRACT WITH JIM GALLAGHER FOR THE PROVISION OF COMPEER SERVICES FOR 2011 FOR A TOTAL COST OF \$10,000.00 MADE BY MS. LATTIMER. SECONDED BY MR. QUINLAN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

2. **Requesting NYS to Maintain Funding for Youth Bureaus** – Mr. Wheeler stated the Governor's proposed budget is recommending the development of a Primary Prevention Incentive Program which would put Youth Bureau funds in jeopardy. The purpose is to take this pool of money and combine it with other programs to make it a competitive grant. He commented that he would not be too optimistic how much funding we would get if they do that. This would affect ProAction, Bath Area Hope for Youth and other programs. We had solicited applications for a Youth Program Coordinator position, however, if this goes through, we would not be able to fill that position. If this proposal does go through, the municipal recreation programs would be the first to lose out. We have 10,000 children who participate in some way with these programs. Mr. Wheeler urged the committee to consider this resolution. We will be meeting with the various agencies today to put together a press release.

Mr. Weaver asked is this a mandated program? Mr. Wheeler replied yes. The State mandates the level of service based on the number of youth eligible. Steuben County would be required to have a full-time coordinator based on our number of eligible youth. Currently we monitor this program, however, if this proposal goes through, those mandates will essentially go away. If this does happen, we will apply for funding on behalf of the youth agencies. Those agencies will be competing with the Healthy Families Programs. Mr. Wheeler commented the minimum amount of funding we would lose would be \$80,000.00.

**MOTION: REQUESTING NEW YORK STATE TO MAINTAIN FUNDING FOR YOUTH BUREAUS MADE BY MR. QUINLAN. SECONDED BY MS. LATTIMER. MOTION CARRIES 3-1. (MR. RYAN OPPOSED).**  
**Resolution Required.**

3. **Municipal Recreation Programs** – Mr. Wheeler informed the committee that the New York State Department of Health is looking to expand their oversight of municipal recreation programs. We have already gotten calls from municipalities and we will campaign against this. We are already working with the municipalities to do what we can. The requirements that the Department of Health is proposing are ridiculous. Mr. Alger commented they are expanding their requirements by determining that these programs would be camps instead of recreational programs.

**MOTION: TO ADJOURN MADE BY MR. QUINLAN. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR  
Wednesday, April 6, 2011  
11:00 a.m.**

**Please send agenda items to the  
Clerk of the Legislature's Office  
NO LATER THAN NOON  
Wednesday, March 30, 2011.**

**STEBEN COUNTY HUMAN SERVICES, HEALTH AND EDUCATION COMMITTEE**

*Wednesday, April 6, 2011*

*11:00 a.m.*

*Legislative Committee Conference Room*

*Steuben County Office Building*

*Bath, New York*

**\*\*MINUTES\*\***

**COMMITTEE:** Joseph J. Hauryski, Acting Chair Carol A. Ferratella Robin K. Lattimer

**STAFF:** Mark R. Alger Jack Wheeler Mike Keane  
Chris Congdon Diane Kiff David McCarroll  
Kathryn Muller Lise Reynolds Teresa Deninger  
Nancy Smith Shawn Corey

**LEGISLATORS:** Michael Hanna Gary D. Swackhamer John S. Walsh

**ABSENT:** Randolph J. Weaver, Vice Chair Thomas J. Ryan, Chair Christopher G. Quinlan

**OTHERS:** David Hill, Executive Director, ProAction  
Mary Perham, *The Leader*

**I. CALL TO ORDER**

Mr. Hauryski called the meeting to order at 11:00 a.m. and asked Ms. Lattimer to lead the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

Mrs. Ferratella asked for a clarification on Page 3 of the March 2, 2011 minutes. There was discussion regarding the consultant line item. "Mr. Alger...we already budgeted \$2.4 million for the Health Care Facility and this is an extra \$15,000.00. This may generate revenue toward that \$2.4 million loss." She asked, shouldn't it say that we already budgeted a \$2.4 million loss? Mr. Alger explained we don't have a loss per se, it is a County cost. That is what we pay in local support for the Health Care Facility. The \$2.4 million County cost will increase by \$15,000.00. He stated we can amend the minutes to state that the \$2.4 million is County cost, not loss.

**MOTION: APPROVING THE MINUTES OF THE MARCH 2, 2011, MINUTES AS AMENDED MADE BY MS. LATTIMER. SECONDED BY MRS. FERRATELLA. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

**III. DEPARTMENTAL REPORTS/REQUESTS**

A. Public Health & Nursing Services

1. **Contracts** – Ms. Congdon requested authorization to enter into new contracts for therapy services with the Steuben County Health Care Facility, Ira Davenport Hospital and Andrea Waight.

**MOTION: AUTHORIZING PUBLIC HEALTH & NURSING SERVICES TO ENTER INTO NEW CONTRACTS WITH STEUBEN COUNTY HEALTH CARE FACILITY – PHYSICAL THERAPY AT A RATE OF \$65.00 PER VISIT IN FACILITY AND \$65.00 PER VISIT IN HOME; IRA DAVENPORT MEMORIAL HOSPITAL – RESPIRATORY THERAPY AT A RATE OF \$75.00 PER VISIT AND ANDREA WAIGHT – OCCUPATIONAL THERAPY AT A RATE OF \$65.00 PER VISIT AND \$45.00 PER HOUR IN-SERVICE MADE BY MRS. FERRATELLA. SECONDED BY MR. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

B. Special Children's Services

1. **Contracts** – Ms. Kiff requested authorization to enter into contracts for Preschool and Early Intervention services with Rhonda Relyea, Jane Holt and Carrie Vanslyke. The rate for Preschool services is \$65.00 and the rates for Early Intervention are set by the State. The new State budget is imposing a five percent decrease in the rate and they are also doing a recalculation of the rate. The current rate is \$63.00 per session and we expect that it will be lower than that.

**MOTION: AUTHORIZING SPECIAL CHILDREN'S SERVICES TO ENTER INTO CONTRACTS WITH RHONDA RELYEA, PRESCHOOL SERVICE PROVIDER; JANE HOLT, EARLY INTERVENTION SERVICE PROVIDER AND CARRIE VANSLYKE, PRESCHOOL AND EARLY INTERVENTION PROVIDER MADE BY MS. LATTIMER. SECONDED BY MRS. FERRATELLA. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

2. **Preschool Transportation Bids** – Ms. Kiff requested authorization to solicit bids for Preschool transportation.

**MOTION: AUTHORIZING SPECIAL CHILDREN'S SERVICES TO BID PRESCHOOL TRANSPORTATION SERVICES MADE BY MRS. FERRATELLA. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

C. OFA/RSVP

1. **Budget Transfer** – Mr. Keane informed the committee that last fall we had a contract employee through the Institute for Human Services that we were going to provisionally appoint to a County position, however, at this time, he would like to continue to contract with this individual and await the test results. He requested authorization to transfer \$47,000.00 from the Personnel line item to the Contract line item for the Institute for Human Services.

**MOTION: AUTHORIZING THE OFFICE FOR THE AGING TO TRANSFER \$47,000.00 FROM THE PERSONNEL LINE ITEM TO THE CONTRACT LINE ITEM FOR THE INSTITUTE FOR HUMAN SERVICES MADE BY MRS. FERRATELLA. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

2. **Monthly Report** - Mrs. Ferratella commented with regard to your monthly report, you talked about people doing their reporting online. Will that save time? Mr. Keane replied yes. Previously ProAction was filling out their reports on paper and then sending it to us to report online. They are now doing the online reporting, which is saving us a lot of time.

D. Health Care Facility

1. **Occupancy** – Mr. McCarroll distributed the occupancy report for review. For the month of March our occupancy rate was 96.10 percent, bringing the year-to-date occupancy up to 94.84 percent. Our goal is to have 95 percent occupancy.

2. **Contracts** – Mr. McCarroll requested authorization to renew their contract with Pest Solutions for \$2,250.00 annually. There was no change in the price.

**MOTION: AUTHORIZING THE HEALTH CARE FACILITY TO RENEW THEIR CONTRACT WITH PEST SOLUTIONS FOR \$2,250.00 ANNUALLY MADE BY MRS. FERRATELLA. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

Mr. McCarroll requested authorization to enter into a contract with Greater Southern Tier BOCES for student field work experience. There is no County cost.

**MOTION: AUTHORIZING THE HEALTH CARE FACILITY TO ENTER INTO A CONTRACT WITH GREATER SOUTHERN TIER BOCES FOR STUDENT FIELD WORK EXPERIENCE AT NO COUNTY COST MADE BY MS. LATTIMER. SECONDED BY MRS. FERRATELLA. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

Mr. McCarroll requested authorization to renew their contract with Casella Waste Management for garbage disposal at a rate of \$415.00 per month for an 8-yard dumpster and \$31.00 per month for a 6-yard recycling dumpster. This is an increase. They did solicit requests for proposals and the second lowest came in at \$520.00 per month for an 8-yard dumpster.

**MOTION: AUTHORIZING THE HEALTH CARE FACILITY TO RENEW THEIR CONTRACT WITH CASELLA WASTE MANAGEMENT FOR GARBAGE DISPOSAL AT A RATE OF \$415.00 PER MONTH FOR AN 8-YARD DUMPSTER AND \$31.00 PER MONTH FOR A 6-YARD RECYCLING DUMPSTER MADE BY MS. LATTIMER. SECONDED BY MRS. FERRATELLA. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

3. **Room Rate Increase** – Mr. McCarroll informed the committee that as part of the new State Budget, they have increased the cash receipts assessment on room rates to 7.2 percent, effective April 1, 2011. The previous rate was 6 percent. As a result of the increase in the cash receipts assessment, he requested authorization to increase the rate for a semi-private room to \$289.44 and for a private room to \$316.00. When compared to other facilities, we still remain in the middle of the pack with regard to our room rates.

**MOTION: AUTHORIZING THE HEALTH CARE FACILITY TO INCREASE THE ROOM RATE FOR A SEMI-PRIVATE ROOM TO \$289.44 AND FOR A PRIVATE ROOM TO \$316.00, INCLUSIVE OF THE 7.2 PERCENT STATE CASH RECEIPTS ASSESSMENT MADE BY MRS. FERRATELLA. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

4. **Nursing Home Rebasing** – Mr. McCarroll informed the committee that for the period of April 1, 2009 through September 30, 2011, they have calculated that they should receive a check in the amount of \$915,000.00. All of that cash is expected to come between May and July 1, 2011. This has been spread over three years, but we will receive the cash this year.

Mr. Alger commented the rebasing and rate change will allow the State to submit their plan to the Federal Government for the IGT, which should free that up. We have estimated that to be \$1 million, although it could be a little more or a little less depending on the cap.

Mr. McCarroll stated in the long-run, the State is talking about regionalized pricing, so the rebasing will become less important.

5. **Podiatry Services** – Mr. McCarroll informed the committee that they have contracted with a new podiatrist who will start today.

E. Department of Social Services

1. **Caseload Statistics** – Ms. Muller reviewed the caseload statistics with the committee. Our Temporary Assistance caseloads for the first quarter of this year are up over the first quarter of last year. We have also seen a significant increase in the Safety Net population. Medicaid is also up. With regard to the TANF timed-out cases, we have 80 active cases out of a possible 324 cases. She stated that HEAP caseloads are about 200 cases lower than last year.

Ms. Lattimer commented she would not have expected a decrease in HEAP. Ms. Muller explained sometimes that is related to when they do the benefit. So far this year we have had 8,406 applications.

Ms. Muller reviewed the statistics for the Child Protective Unit. For the first quarter, compared to the same period last year, our average is a little lower. She cautioned in early to mid-March of last year we had an all-time

high record number of cases. The number of children in custody has remained the same. Our adult services cases continue to rise.

2. **Impact of State Budget** - Ms. Muller reviewed the financial report with the committee. The result of the new State Budget is that we will see a \$500,000.00 increase. As of yet, we don't know what the impact to Detention will be. They created a Detention allocation and are capping it. Historically, this has been open-ended at 49 percent reimbursement. Hopefully, the allocations will be based on the previous years, but we will need to develop a strategy. With our line item for Purchase of Services, we lost \$41,000.00 under the Alternatives to Detention that was taken out of the budget. This is where we fund the intake worker in Probation, as well as CDS and Pathways for wraparound services for JD/PINS.

Ms. Muller stated with regard to TANF, the State is taking over the total local share cost. The net effect is a savings of \$260,000.00. There are two factors to take into account with regard to this. The first is that over the last couple of years, the State paid the increases for the grants for recipients. The second is we also offset the cost through Child Support Enforcement. We will be losing \$78,000.00 in Foster Care/Adoptions. The State increased our share of the adoption subsidy. The State used to pay 75 percent and now they will be paying 62 percent. We also lost \$53,000.00 in FFFS funding (flexible fund). Ms. Muller commented the other thing the State passed was a program known as Kinship Guardianship. A family member who takes a child who was removed from their parent historically received a public assistance benefit through TANF. Now, the State is imposing a program that we would certify these families as foster parents. The drawback for us is we will no longer get revenues. We will have to pay the foster care subsidy, and we already exceed the foster care block grant. We do have some leeway with this program as there are certain criteria, such as the child needs to be in the care of a family member for six consecutive months. The family will have to go through a certification process. She commented that just so the committee is aware, the judges are in favor of this. It is frustrating in that the philosophy is permanency for children. By placing them in the care of a relative, it keeps that family connection. This just changes the cost.

Ms. Muller commented our Detention Center is funded through the JD/PINS revenue line item and we don't know what the impact of the State budget will be on that. With regard to the Safety Net Program, the change in funding costs us about \$621,000.00 as we are projecting out the year-end caseloads. Our concern is with the Safety Net caseload.

Ms. Muller stated with regard to Detention, the new State budget allows for children remanded to Detention to be placed in foster care. First, this will bring more children into the custody of Foster Care. Secondly, we don't have those kinds of resources. The kids that need to be placed in Detention cannot be placed with other children due to safety issues, as well as the fact that a lot of people don't want to take high-risk children. Discussion followed.

3. **Foster Parent Banquet** – Ms. Muller requested authorization to spend up to \$1,800.00 for the Foster Parent Banquet. This will be held in May at the Bath Fire Hall.

**MOTION: AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES TO SPEND UP TO \$1,800.00 FOR THE FOSTER PARENT BANQUET MADE BY MRS. FERRATELLA. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

F. Personnel

1. **Tuition Aid Request** – Mrs. Smith presented a tuition aid request for Shelley Pierce, a Computer Systems Analyst in the Information Technology Department. She is taking a course entitled “Managerial Accounting & Finance” which will apply toward her Masters Degree in Management. Mrs. Smith recommended approval of this request.

**MOTION: APPROVING THE TUITION AID REQUEST FOR SHELLEY PIERCE, A COMPUTER SYSTEMS ANALYST IN THE INFORMATION TECHNOLOGY DEPARTMENT, TO TAKE A COURSE ENTITLED "MANAGERIAL ACCOUNTING & FINANCE" MADE BY MS. LATTIMER. SECONDED BY MRS. FERRATELLA. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

G. Administrator

1. **Community Services Grant Program** – Mr. Alger introduced David Hill, Executive Director, ProAction of Steuben and Yates, Inc.

Mr. Hill stated our organization has been in existence since 1965. Our primary funding source is the Community Services Grant Program. This funding is somewhat flexible as it allows us to use it in a variety of ways. Our funding from this source is in jeopardy. There is discussion in Washington regarding the Federal Budget, and the cuts being proposed will directly impact us. Mr. Hill distributed a proposed resolution for the committee's consideration, as well as handouts explaining the various programs that are in jeopardy.

Mr. Hill explained the total funding available through this grant is \$700 million, which is distributed to 1,100 organizations. The proposal is to reduce that to the 2008 level of \$654 million. In addition, the grant will now become competitive. What concerns us is that whenever something is put into a competitive form nationally, as a minimum, 70 percent usually goes to the urban areas.

**MOTION: MEMORIALIZING THE PRESIDENT OF THE UNITED STATES AND THE FEDERAL GOVERNMENT TO ADOPT ADEQUATE FUNDING AND MAINTENANCE OF THE FORMULA-BASED RESOURCE DISTRIBUTION PROCESS FOR THE COMMUNITY SERVICES BLOCK GRANT MADE BY MS. LATTIMER. SECONDED BY MRS. FERRATELLA. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**  
*Resolution Required.*

2. **Youth In Government Contract** – Mr. Wheeler stated in January we approved various contracts for the Youth Bureau, but did not approve a contract for the Youth In Government Coordinator. He requested authorization to contract with Richard McCandless for \$13,000.00 annually.

**MOTION: AUTHORIZING THE YOUTH BUREAU TO CONTRACT WITH RICHARD McCANDLESS AS COORDINATOR FOR THE YOUTH-IN-GOVERNMENT PROGRAM FOR A COST OF \$13,000.00 ANNUALLY MADE BY MS. LATTIMER. SECONDED BY MRS. FERRATELLA. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

3. **Child Abuse Prevention Month** – Mr. Wheeler informed the committee that April is Child Abuse Prevention Month. The Youth Bureau, Public Health Nursing and the Department of Social Services will be doing numerous activities, one of which is a t-shirt contest for the 4<sup>th</sup> – 6<sup>th</sup> grades. The theme this year is "Strong Kids, Safe Kids." In addition, at the April Legislative Meeting, they will also present the Child Abuse Prevention Award.

4. **State Budget Impacts** – Mr. Wheeler stated that in the State Budget, youth funds have been cut from \$24 million to \$14 million statewide. We anticipate having \$80,000 this year to distribute to our youth agencies. We are in the process of putting the applications together for the youth agencies. We don't know how much funding they will be eligible for.

5. **Youth Bureau Director** – Mr. Wheeler stated due to the number of children in the County, we are required to have a full-time Youth Director and that requirement has remained the same. The cost to have a full-time Youth Director would be \$65,000.00, however, we only anticipate receiving youth funds in the amount of \$80,000.00. He stated that he has talked with Senator O'Mara and Assemblyman Palmesano to see if they can work with the Office of Children and Family Services to have that requirement changed. This will be a work in process. Mr. Wheeler commented that with us, we would have to have a full-time director due to the number of children in the County. Most of our neighboring counties have part-time directors. The only other County in our

region that has the same requirement as us is Monroe County. This is a huge program; 10,000 kids participated last year, and we want to continue to support our youth agencies.

6. **Tyrtle Beach** – Mr. Wheeler announced that he was selected to be this year’s jumper. The event will be held on April 29, 2011, and he is hoping to raise more than the \$30,000.00 raised last year.

7. **Youth Day Camps** – Mrs. Ferratella asked are there new requirements for day camps versus drop-in programs? Mr. Wheeler explained this is very complex. We are not sure how some municipalities are getting different classifications. If there is no expectation that the child is being supervised or that they can come and go as they please, then it is not considered a day camp. We are still trying to figure out which municipalities fall under the new regulations. Mrs. Ferratella stated that it is coming up to the time of year when those programs need to start hiring their directors. Mr. Wheeler stated they will need to work with the Department of Health. We have asked the agencies to contact us to let us know so we could try to help them work with the Department of Health.

**MOTION: TO ADJOURN MADE BY MS. LATTIMER. SECONDED BY MRS. FERRATELLA. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR  
Wednesday, May 4, 2011  
11:00 a.m.**

**Please send agenda items to the  
Clerk of the Legislature’s Office  
NO LATER THAN NOON  
Wednesday, April 27, 2011.**

**STEBEN COUNTY HUMAN SERVICES, HEALTH & EDUCATION COMMITTEE**

**Wednesday, May 4, 2011**

**11:00 a.m.**

**Legislative Committee Conference Room**

**Steuben County Office Building**

**Bath, New York**

**MINUTES**

Committee: Thomas J. Ryan, Chair Randy Weaver Carol Ferratella  
Robin Lattimer Christopher Quinlan

Legislators: Joseph J. Hauryski John Walsh Michael Hanna

Staff: Mark R. Alger Jack Wheeler Michael Keane Shawn Corey  
Victoria Fuerst David McCarroll Dan McRae

Other: Mary Perham, *Leader*

**I. CALL TO ORDER**

The meeting was called to order by Mr. Ryan at 11:00 a.m. Mr. Hauryski led the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

**MOTION APPROVING THE MINUTES OF THE APRIL 6, 2011, MEETING MADE BY MRS. FERRATELLA. SECONDED BY MR. QUINLAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**III. DEPARTMENT REPORTS/REQUESTS**

A. Office for the Aging

1. **Contracts** – Mr. Keane requested approval to contract with Home & Health Care for EISEP; to contract with the Institute for Human Services for Caregiver services; and to contract with ProAction for an EISEP Assistant. Discussion followed.

**MOTION: APPROVING THE CONTRACT WITH HOME & HEALTH CARE FOR EISEP IN THE AMOUNT OF \$225,280; THE CONTRACT WITH INSTITUTE FOR HUMAN SERVICES FOR CAREGIVER SERVICES IN THE AMOUNT OF \$21,230; AND THE CONTRACT WITH PROACTION FOR EISEP ASSISTANT IN THE AMOUNT OF \$46,510 MADE BY MR. QUINLAN. SECONDED BY MRS. FERRATELLA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

B. Health Care Facility

1. **Occupancy** – Mr. McCarroll stated our occupancy decreased to 91.08% for April. He noted they had a rush of 20 discharges in one month and they were only able to refill 10 of those. However, today they are at 99 percent and we have one potential admission. So, it's just one of those things that happen. Discussion followed.

2. **Contracts** – Mr. McCarroll stated we'd like to contract with an outfit that helps prepare us for the new New York Survey. They will interview 40 of our residents in-house to find out where our weaknesses are, and then work on solving those weaknesses before the State comes in to do their survey. The cost is \$1,750 and that will be paid for through a refund of our MDS credit. Discussion followed.

**MOTION: AUTHORIZING THE HEALTH CARE FACILITY TO CONTRACT WITH HEALTH CARE ACADEMY EDUCATIONAL SERVICES IN THE AMOUNT OF \$1,750 MADE BY MS. LATTIMER. SECONDED BY MR. QUINLAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0**

Mr. McCarroll requested authorization to renew the contract with Leigh Peacock for barber services.

**MOTION: RENEWING THE CONTRACT WITH LEIGH PEACOCK FOR BARBER SERVICES AT THE HEALTH CARE FACILITY MADE BY MRS. FERRATELLA. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Mr. McCarroll requested authorization to renew contracts with Corning Community College and Daemen College for physical therapy and LPN student interns at no cost to the County.

**MOTION: RENEWING THE CONTRACTS WITH CORNING COMMUNITY COLLEGE AND DAEMEN COLLEGE FOR PHYSICAL THERAPY AND LPN STUDENT INTERNS MADE BY MR. QUINLAN. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

3. **Petty Cash Fund** – Mr. McCarroll requested authorization to establish a \$50 petty cash fund for the outpatient rehab department at the Health Care Facility. Discussion followed.

**MOTION: AUTHORIZING THE CREATION OF A \$50 PETTY CASH FUND FOR OUTPATIENT REHAB AT THE HEALTH CARE FACILITY MADE BY MR. WEAVER. SECONDED BY MRS. FERRATELLA. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

C. Veterans Service Agency

1. **Activity Update** – Mr. McRae reviewed his reports for the first quarter of the year.

Mr. Weaver asked about the veteran population; is that the total throughout the county for all types? Mr. McRae stated yes, and it is just an estimate. He noted that he's heard the aid to localities for New York State will not decrease. Steuben is doing very well and my staff is excellent.

D. Public Health Nursing Services

1. **Contracts** – Mrs. Fuerst requested approval to contract with Carly Meacham, for OT Home Care, Early Intervention and Preschool Education. She also requested authorization to contract with Giles Churchman, PT Assistant. She stated they are trying something new by utilizing a PT Assistant. She noted that patients would have to be supervised by a Physical Therapist every 6 visits. It'll be a little cheaper so we're going to see how it works out.

**MOTION: APPROVING CONTRACTS WITH CARLY MEACHAM FOR OCCUPATIONAL THERAPY HOME CARE (\$65/VISIT; \$45/HR IN-SERVICES) EARLY INTERVENTION (\$63/VISIT) AND PRESCHOOL (\$65/VISIT); AND THE CONTRACT WITH GILES CHURCHMAN, PHYSICAL THERAPY ASSISTANT (\$45/VISIT; \$30/HR IN-SERVICES) MADE BY MR. QUINLAN. SECONDED BY MRS. FERRATELLA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

E. County Administrator

1. **K-Checks** – Mr. Wheeler stated last year we started a relationship with K-Checks, who checks all our employees, vendors, and providers against the unapproved list for Medicaid. This is part of the Medicaid Corporate Compliance Plan for the County as we are liable if we employ anybody on that list. This company does the checking for us. The cost is \$3,500 for the year and the money is in DSS budget.

**MOTION: RENEWING THE CONTRACT WITH K-CHECKS FOR \$3,500 FOR MEDICAID CORPORATE COMPLIANCE MADE BY MRS. FERRATELLA. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**MOTION TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS' LAW, ARTICLE 7§ 105.1.F. THE MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON OR CORPORATION, OR MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, PROMOTION, DEMOTION, DISCIPLINE, SUSPENSION, DISMISSAL OR REMOVAL OF A PARTICULAR PERSON OR CORPORATION MADE BY MR. WEAVER. SECONDED BY MRS. FERRATELLA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**MOTION TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. WEAVER. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**MOTION TO ADJOURN MADE BY MR. WEAVER. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully submitted by,

Brenda K. Mori  
Clerk of the Legislature

**NEXT MEETING SCHEDULED FOR  
Wednesday, June 1, 2011  
11:00 a.m.**

**Please send agenda items to the  
Clerk of the Legislature's Office**

**NO LATER THAN NOON  
Wednesday, May 25th**

**STEBEN COUNTY HUMAN SERVICES, HEALTH AND EDUCATION COMMITTEE**

*Wednesday, June 1, 2011*

*11:00 a.m.*

*Legislative Committee Conference Room*

*Steuben County Office Building*

*Bath, New York*

**\*\*MINUTES\*\***

**COMMITTEE:** Thomas J. Ryan, Chair Carol A. Ferratella Robin K. Lattimer  
Christopher G. Quinlan

**STAFF:** Mark R. Alger Jack Wheeler Vicki Fuerst  
Diane Kiff Jim Gleason Dave McCarroll  
Karen Monroe Shawn Corey Nancy Smith

**LEGISLATORS:** Joseph J. Hauryski John S. Walsh

**ABSENT:** Randolph J. Weaver

**I. CALL TO ORDER**

Mr. Ryan called the meeting to order at 11:00 a.m. He asked Mrs. Ferratella to lead the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE MAY 4, 2011, MEETING MADE BY MS. LATTIMER. SECONDED BY MRS. FERRATELLA. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**III. DEPARTMENTAL REPORTS/REQUESTS**

A. Public Health & Nursing Services

1. **Contracts** – Mrs. Fuerst requested authorization to enter into a contract with Cassie Abernatha to provide physical therapy home care. The rate is \$65.00 per visit and \$45.00 per hour in-service. Mrs. Ferratella stated that she will abstain from this vote as she is related to the contractor.

**MOTION: AUTHORIZING PUBLIC HEALTH & NURSING SERVICES TO CONTRACT WITH CASSIE ABERNATHA TO PROVIDE PHYSICAL THERAPY HOME CARE AT A RATE OF \$65.00 PER VISIT AND \$45.00 PER HOUR IN-SERVICE MADE BY MR. QUINLAN. SECONDED BY MRS. LATTIMER. MOTION CARRIES 3-0-1. (MRS. FERRATELLA ABSTAINED).**

B. Special Children's Services

1. **Preschool Contract Renewals** – Ms. Kiff presented the 2011 Preschool contract renewals for approval. She stated that the rates all remained the same.

**MOTION: AUTHORIZING SPECIAL CHILDREN'S SERVICES TO RENEW ALL CURRENT PRESCHOOL CONTRACTS FOR 2011 AT THE SAME RATES MADE BY MR. QUINLAN. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

2. **Contract** – Ms. Kiff requested authorization to enter into a new Preschool provider contract with Kristen Tersigni, Speech Language Pathologist.

**MOTION: AUTHORIZING SPECIAL CHILDREN'S SERVICES TO ENTER INTO A NEW PRESCHOOL CONTRACT WITH KRISTEN TERSIGNI, SPEECH LANGUAGE PATHOLOGIST MADE BY MR. QUINLAN. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

3. **Transportation Bids** – Mr. Gleason informed the committee that they bid for four programs, each with a 10-month and summer program. He recommended awarding the bid on a line item basis to the lowest bidder.

**MOTION: AWARDING THE BIDS FOR PRESCHOOL TRANSPORTATION AS FOLLOWS: CONTRACT A TO DURHAM FOR \$88.47 PER CHILD FOR 10-MONTH PROGRAM AND \$113.78 PER CHILD FOR SUMMER PROGRAM; CONTRACT B TO TERP'S FOR \$39.25 PER CHILD FOR 10-MONTH PROGRAM AND \$60.25 PER CHILD FOR SUMMER PROGRAM; CONTRACT C TO DURHAM FOR \$94.67 PER CHILD FOR 10-MONTH PROGRAM AND \$84.99 PER CHILD FOR SUMMER PROGRAM AND CONTRACT D TO DURHAM FOR \$114.67 PER CHILD FOR 10-MONTH PROGRAM AND \$123.31 PER CHILD FOR SUMMER PROGRAM MADE BY MR. QUINLAN. SECONDED BY MRS. FERRATELLA.**

Mr. Quinlan asked why did Terp's not bid on Contracts A, C and D? Mr. Gleason replied that each contract area represents a different geographical area.

**VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

C. Health Care Facility

1. **Occupancy** – Mr. McCarroll informed the committee that for the month of May their occupancy was at 94.19 percent, bringing the year-to-date occupancy to 93.96 percent.

2. **Contracts** – Mr. McCarroll requested authorization to renew their contract with Greater Southern Tier BOCES to provide physical therapy services to BOCES at a rate of \$65.00 per hour. He stated we only do this when we have extra therapy time available.

**MOTION: AUTHORIZING THE HEALTH CARE FACILITY TO RENEW THEIR CONTRACT WITH GREATER SOUTHERN TIER BOCES TO PROVIDE THEM WITH PHYSICAL THERAPY SERVICES AT A RATE OF \$65.00 PER HOUR MADE BY MS. LATTIMER. SECONDED BY MRS. FERRATELLA. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

3. **Budget Transfer** – Mr. McCarroll requested authorization to transfer \$2,723.18 from the Activities Aide line item to the Contracted Labor line item to pay Manpower for CNA services.

**MOTION: AUTHORIZING THE HEALTH CARE FACILITY TO TRANSFER \$2,723.18 FROM THE ACTIVITIES AIDE LINE ITEM TO THE CONTRACTED LABOR ITEM TO PAY MANPOWER FOR CNA SERVICES MADE BY MR. QUINLAN. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

4. **Informational** – Mr. McCarroll informed the committee that they have been undergoing an Office of Medicaid Inspector General (OMIG) audit since August. They were looking at our rates, bed reservations, etc., for a four-year period. The audit has now been completed and settled for \$5,550. This is a very small amount considering what other facilities have had to pay.

D. Office of Community Services

1. **Budget Transfer** – Ms. Monroe informed the committee that they received additional State aid in the amount of \$10,793.00 and she requested authorization to appropriate that to their contract line item for Arbor Development.

**MOTION: AUTHORIZING THE OFFICE OF COMMUNITY SERVICES TO ACCEPT ADDITIONAL STATE AID IN THE AMOUNT OF \$10,793.00 AND APPROPRIATING THAT AMOUNT TO THEIR CONTRACT LINE ITEM FOR ARBOR DEVELOPMENT MADE BY MRS. FERRATELLA. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**MOTION: TO ADJOURN MADE BY MR. QUINLAN. SECONDED BY MRS. FERRATELLA. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR  
Wednesday, July 6, 2011  
11:00 a.m.**

**Please send agenda items to the  
Clerk of the Legislature's Office  
NO LATER THAN NOON  
Wednesday, June 29, 2011.**

**STEUBEN COUNTY HUMAN SERVICES, HEALTH & EDUCATION COMMITTEE**

*Wednesday, July 6, 2011*

*11:00 a.m.*

*Legislative Committee Conference Room*

*Steuben County Office Building*

*Bath, New York*

**\*\*MINUTES\*\***

**COMMITTEE:** Thomas J. Ryan, Chair Randolph J. Weaver, Vice Chair Carol A. Ferratella  
Robin K. Lattimer

**STAFF:** Mark R. Alger Jack Wheeler David McCarroll  
Stacey Lee Diane Kiff Mike Keane  
Kathryn Muller Lise Reynolds Robert Anderson, Ph.D.  
Nancy Smith Shawn Corey

**LEGISLATORS:** Lawrence P. Crossett K. Michael Hanna

**ABSENT:** Christopher G. Quinlan

**OTHERS:** Ristiina Wigg, Southern Tier Library System  
Carol Berry, Dormann Library  
Karen Deutsch, Wayland Free Library  
Lorraine Nelson, Howard Free Library

**I. CALL TO ORDER**

Mr. Ryan called the meeting to order at 11:00 a.m. and led the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE JUNE 1, 2011, MEETING MADE BY MRS. FERRATELLA. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**III. PRESENTATION**

A. Southern Tier Library System

1. **2012 Funding Request** – Ms. Wigg thanked the committee for recognizing the libraries last year with funding in the amount of \$99,500, which represented a 9.5 percent reduction from 2010. For 2012, they are requesting \$101,500 which is a 2 percent increase. This funding helps our libraries meet the needs of people who need our libraries more than ever in these times of economic stress.

Carol Berry, Dormann Library, stated that people come into our library to fill out job applications and resumes. These are tough economic times and the libraries still meet the needs of the people. Karen Deutsch, Wayland Library, stated that several of the libraries receive grants from the State to teach children early literacy skills. Our staff are trained to teach children what they need know in order to get into kindergarten. We also are training parents and caregivers these skills. Lorraine Nelson, Howard Library, stated our library is open 24 hours per week. We have a summer reading program and help people to learn to use email and the internet. The library is very important to our community.

**IV. DEPARTMENT REPORTS/REQUESTS**

A. OFA/RSVP

1. **Contracts** – Mr. Keane informed the committee that we have been using Servetracker software on a trial basis, which allows two of our largest subcontractors; Corning Meals on Wheels and ProAction

Nutrition Program, to enter data on-line into our SAMS data collection system. Mr. Keane explained by contracting with Servetracker, this will save or contractors from having to purchase two separate licenses. United Way has donated \$10,000 to pay for the purchase of a license. Additionally, Corning Meals on Wheels paid \$1,740 and ProAction paid \$8,230. He requested authorization to continue their contract with Servetracker and to use the pass through money from the United Way to fund the purchase of the license.

**MOTION: EXTENDING THE CONTRACT WITH SERVETRACKER AND ACCEPTING FUNDS IN THE AMOUNT OF \$10,000 FROM THE UNITED WAY TO PAY FOR THE LICENSE MADE BY MRS. FERRATELLA. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Mr. Keane informed the committee that under their wellness contract with ProAction, a portion of funds were used to install ramps and grab bars for frail residents. ProAction is no longer able to construct the ramps. He requested authorization to take \$2,588 from the wellness contract with ProAction and put that into a separate fund to contract directly with three volunteer groups; Faith In Action, Joseph's Hammer and Centenary United Methodist Church, to purchase materials to construct ramps. He stated that all of the labor will be carried out by volunteers. NY Connects will be the entry point for ramps. After our department receives an estimate, we will use our funds to purchase the materials, until the fund is exhausted or new funds are found.

**MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE FOR THE AGING TO TRANSFER \$2,588.00 FROM THEIR WELLNESS CONTRACT WITH PROACTION AND PUT THAT INTO A SEPARATE LINE ITEM TO CONTRACT DIRECTLY WITH FAITH IN ACTION, JOSEPH'S HAMMER AND CENTENARY UNITED METHODIST CHURCH TO PURCHASE MATERIALS FOR THE CONSTRUCTION OF RAMPS MADE BY MRS. FERRATELLA. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Mr. Weaver asked is there any liability associated with these ramps? Mr. Corey replied that is something that they are working on. Mr. Keane stated that he will be meeting with the Law Department, Risk Manager and the volunteer groups to discuss this further.

B. Public Health & Nursing Services

1. **Contracts** – Ms. Kiff requested authorization to enter into a contract with Janet Green, Speech Therapy Home Care. The rate is \$75.00 per visit and \$50.00 per hour in-service.

**MOTION: AUTHORIZING PUBLIC HEALTH & NURSING SERVICES TO ENTER INTO A CONTRACT WITH JANET GREEN, SPEECH THERAPY HOME CARE AT A RATE OF \$75.00 PER VISIT AND \$50.00 PER HOUR IN-SERVICE MADE BY MS. LATTIMER. SECONDED BY MRS. FERRATELLA. ALL BEING IN FAVOR. MOTION CARRIES 3-0. (MR. RYAN ABSENT FOR VOTE)**

C. Special Children's Services

1. **Contract** – Ms. Kiff requested authorization to contract with Victoria Saia, Special Instructor for Early Intervention. The rate is \$65.00 per session.

**MOTION: AUTHORIZING SPECIAL CHILDREN'S SERVICES TO CONTRACT WITH VICTORIA SAIA, SPECIAL INSTRUCTOR FOR EARLY INTERVENTION AT A RATE OF \$65.00 PER SESSION MADE BY MS. LATTIMER. SECONDED BY MRS. FERRATELLA. ALL BEING IN FAVOR. MOTION CARRIES 3-0. (MR. RYAN ABSENT FOR VOTE)**

D. Health Care Facility

1. **Occupancy** – Mr. McCarroll distributed the occupancy report for review. Occupancy for the month of June was 92.22 percent bringing the year-to-date to 93.67 percent. Mr. Weaver asked how does that compare to the same period in the prior year? Mr. McCarroll replied it is probably similar.

2. **Contracts** – Mr. McCarroll requested authorization to renew their contract with CHE Psychology Services. There is no cost to the County.

**MOTION: AUTHORIZING THE HEALTH CARE FACILITY TO RENEW THEIR CONTRACT WITH CHE PSYCHOLOGY SERVICES AT NO COST TO THE COUNTY MADE BY MRS. FERRATELLA. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 3-0. (MR. RYAN ABSENT FOR VOTE)**

Mr. McCarroll requested authorization to renew their contract with Emergency Power System, LLC. They provide maintenance service to our two generators at an annual cost of \$975.00 per generator.

**MOTION: AUTHORIZING THE HEALTH CARE FACILITY TO RENEW THEIR CONTRACT WITH EMERGENCY POWER SYSTEM, LLC FOR AN ANNUAL RATE OF \$975.00 PER GENERATOR, FOR A TOTAL COST OF \$1,950.00 MADE BY MRS. FERRATELLA. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 3-0. (MR. RYAN ABSENT FOR VOTE)**

Mr. McCarroll informed the committee that they have been experiencing staff shortages with regard to CNA's and have been using Sibley's. Sibley's has been having more difficulty filling CNA positions. He requested authorization to contract with Stafkings and Elite Staffing Nursing, LLC. The per hour rate for Stafkings is \$26.00 and for Elite Staffing Nursing is \$23.00.

Mr. Weaver asked does this impact your contract with Sibley's? Mr. McCarroll replied no.

**MOTION: AUTHORIZING THE HEALTH CARE FACILITY TO ENTER INTO CONTRACTS WITH STAFKINGS TO PROVIDE CNA'S AT A RATE OF \$26.00 PER HOUR AND WITH ELITE STAFFING NURSING, LLC TO PROVIDE CNA'S AT A RATE OF \$23.00 PER HOUR MADE BY MRS. FERRATELLA. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 3-0. (MR. RYAN ABSENT)**

Mr. McCarroll requested authorization to contract with Angelica Textiles, through NYSID, for laundry services at a rate of \$.49 per pound. He commented this will be a three-year contract.

**MOTION: AUTHORIZING THE HEALTH CARE FACILITY TO CONTRACT WITH ANGELICA TEXTILES, THROUGH NYSID, FOR LAUNDRY SERVICES AT A RATE OF \$.49 PER POUND FOR A THREE-YEAR TERM MADE BY MRS. FERRATELLA. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

E. Department of Social Services

1. **Caseload Statistics** – Ms. Muller reviewed the April and May statistics with the committee.
2. **Budget** – Ms. Muller reviewed the year-end projections with the committee. She commented that with Foster Care they are well within budget. They are over budget on the JD/PINS population. Year to year this fluctuates and depends on how many kids are eligible for federal funding. With regard to the Safety Net, we are over budget due to the changes in the local share. The local share is now \$2.1 million as opposed to the \$1.5 million we had projected. We will lose \$350,000 as we are now being funded at 29 percent instead of the previous 50 percent.
3. **Contract** – Ms. Muller informed the committee that they contract with Hornell Concern for Youth for the mentoring program. The local county match is \$5,000.00 and now United Way will provide that directly to the County instead of Hornell Concern for Youth. She requested authorization to accept this funding.

**MOTION: AUTHORIZING THE DEPARTMENT OF SOCIAL SERVICES TO ACCEPT \$5,000.00 IN FUNDING FROM THE UNITED WAY AS THE COUNTY'S MATCH FOR THE CONTRACT WITH HORNELL CONCERN FOR YOUTH FOR THE MENTORING PROGRAM MADE BY MR. WEAVER. SECONDED BY MRS. FERRATELLA. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

F. Office of Community Services

1. **Personnel** – Dr. Anderson informed the committee that there have been changes in the department over the last month. The department runs the BILT program which is located in the Department of

Social Services. We have hired a new coordinator for that position and the individual taking the position was working for us in the Hammondsport School and now we need to fill the position at the school. He requested authorization to fund a zero-based Grade XV Staff Social Worker position. There are no County funds as the school pays a portion and the Department of Social Services receives funding from the State for the other portion.

Mr. Ryan asked what does this individual in the school do? Ms. Muller replied they see kids in and outside of the school, and work with the parents and family. We are able to draw down funding from the State. This individual also works very closely with the caseworkers.

**MOTION: AUTHORIZING THE OFFICE OF COMMUNITY SERVICES TO ACTIVATE A ZERO-BASED GRADE XV STAFF SOCIAL WORKER TO WORK IN THE HAMMONDSPORT SCHOOL MADE BY MR. WEAVER. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

2. **Audit** – Dr. Anderson informed the committee that recently in June we were visited by the OMH Certification Bureau and passed with flying colors. They commented on how this was the best review they had done since changing the way they do reviews. We had three of four categories that were exemplary. The additions unit went through their third recertification review. They review all three sites individually. We received the highest rating that OASAS gives. The next review will be in 3 ½ years. He stated that he is very proud of his staff, their efforts and work.

G. Administrator

1. **Youth Bureau Contracts** – Mr. Wheeler distributed the proposed 2011 contracts for the Youth Bureau for review and approval. The funding for the 2011 contracts was cut 25 percent.

**MOTION: APPROVING THE FOLLOWING 2011 CONTRACTS FOR THE YOUTH BUREAU: PROACTION – LITERACTY VOLUNTEERS \$3,450.00; BATH AREA HOPE FOR YOUTH \$11,020.00; HORNELL AREA CONCERN FOR YOUTH \$14,830.00; FAMILY SERVICE SOCIETY \$9,200.00; CENTER FOR DISPUTE SETTLEMENT – PINS \$876.00; ADDISON YOUTH CENTER – YOUTH SERVICE \$5,325.00; ADDISON YOUTH CENTER – YOUTH INITIATIVE \$1,810.00; BATH POLICE COUNSELING \$990.00; YOUTH IN GOVERNMENT \$4,800.00; CENTER FOR DISPUTE SETTLEMENT – YOUTH MEDIATION \$6,135.00; PROACTION – TASA \$5,773.00; ADDISON YOUTH CENTER \$1,185.00; CORNING AREA YOUTH CENTER (JUST US) \$5,045.00; AND CORNING AREA YOUTH CENTER (CRISIS) \$4,720.00 MADE BY MS. LATTIMER. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**MOTION: TO ADJOURN MADE BY MS. LATTIMER. SECONDED BY MRS. FERRATELLA. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR  
Wednesday, August 3, 2011  
11:00 a.m.**

**Please send agenda items to the  
Clerk of the Legislature's Office  
NO LATER THAN NOON  
Wednesday, July 27, 2011.**

**STEBEN COUNTY HUMAN SERVICES, HEALTH & EDUCATION COMMITTEE**

*Wednesday, August 3, 2011*

*11:00 a.m.*

*Legislative Committee Conference Room*

*Steuben County Office Building*

*Bath, New York*

**\*\*MINUTES\*\***

**COMMITTEE:** Thomas J. Ryan, Chair Carol A. Ferratella Robin K. Lattimer  
Christopher G. Quinlan

**STAFF:** Mark R. Alger Jack Wheeler Vicki Fuerst  
Chris Congdon Diane Kiff David McCarroll  
Stacey Lee Cindy Peterson Shawn Corey  
Kathryn Muller

**LEGISLATORS:** Joseph J. Hauryski K. Michael Hanna John S. Walsh

**ABSENT:** Randolph J. Weaver, Vice Chair

**OTHERS:** Gloria Brent, MDS Consultants

**I. CALL TO ORDER**

Mr. Ryan called the meeting to order at 11:00 a.m. and asked Mr. Quinlan to lead the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE JULY 6, 2011, MEETING MADE BY MS. LATTIMER. SECONDED BY MRS. FERRATELLA. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**III. DEPARTMENT REPORTS/REQUESTS**

A. Public Health & Nursing Services

1. **Contracts** – Mrs. Fuerst requested authorization to enter into a new contract with the Town of Cohocton for animal control officer services. We formerly had a contract with Marvin Rethmel, he declined the option to renew. Deb Matthews is willing to do this for us and will be on the town contract and will handle tough cases related to rabies. Mrs. Ferratella asked how many rabies cases? Mrs. Fuerst replied this is really for those people who don't return our calls and don't confine their animals. There aren't very many. This contract will pay \$1,000 per year. This individual will cover the entire county.

**MOTION: AUTHORIZING PUBLIC HEALTH & NURSING SERVICES TO ENTER INTO A CONTRACT WITH DEB MATTHEWS, THROUGH THE TOWN OF COHOCTON, TO PROVIDE ANIMAL CONTROL OFFICER SERVICES FOR THE COUNTY FOR A TOTAL YEARLY COST OF \$1,000.00 MADE BY MRS. FERRATELLA. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

2. **Skilled Nursing Rate Increase** – Ms. Congdon informed the committee that their skilled nursing rates are based on the 2010 costs. The costs are greater this year and she requested authorization to increase their skilled nursing rate to \$165.00 per hour.

**MOTION: AUTHORIZING PUBLIC HEALTH & NURSING SERVICES TO INCREASE THE RATE FOR SKILLED NURSING SERVICES TO \$165.00 PER HOUR EFFECTIVE SEPTEMBER 1, 2011, MADE BY MR. QUINLAN. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.**

B. Health Care Facility

1. **Occupancy Report** – Mr. McCarroll noted their occupancy in July was 96.25 percent, bringing year-to-date occupancy to 94.05 percent.

2. **Contracts** – Mr. McCarroll requested authorization to enter into a new contract with CGA Caregivers of America for temporary staffing for CNA's. The rate is \$20.50 per hour.

**MOTION: AUTHORIZING THE HEALTH CARE FACILITY TO ENTER INTO A NEW CONTRACT WITH CGA CAREGIVERS OF AMERICAN TO PROVIDE TEMPORARY STAFFING FOR CNA'S AT A RATE OF \$20.50 PER HOUR MADE BY MRS. FERRATELLA. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Mr. McCarroll requested authorization to renew their contract SUNY Alfred for field training experience for nursing students. There is no County cost.

**MOTION: AUTHORIZING THE HEALTH CARE FACILITY TO RENEW THEIR CONTRACT WITH SUNY ALFRED TO PROVIDE FIELD TRAINING EXPERIENCE FOR NURSING STUDENTS, AT NO COST TO THE COUNTY, MADE BY MR. QUINLAN. SECONDED BY MRS. FERRATELLA. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Mr. McCarroll requested authorization to renew their contract with Holly Davis for beautician services. The cost is paid by the residents based upon a fee schedule.

**MOTION: AUTHORIZING THE HEALTH CARE FACILITY TO RENEW THEIR CONTRACT WITH HOLLY DAVIS FOR BEAUTICIAN SERVICES MADE BY MRS. FERRATELLA. SECONDED BY MR. QUINLAN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Mr. McCarroll requested authorization to renew their contract with Gateway EDI for electronic outpatient billing services. The rate remains the same as last year.

**MOTION: AUTHORIZING THE HEALTH CARE FACILITY TO RENEW THEIR CONTRACT WITH GATEWAY EDI FOR ELECTRONIC OUTPATIENT BILLING SERVICE AT THE 2010 RATE MADE BY MRS. FERRATELLA. SECONDED BY MR. QUINLAN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Mr. McCarroll requested authorization to renew their contract with American Health Care for prosthetic supplies, Medicare Part B. This is paid for by third party insurance.

**MOTION: AUTHORIZING THE HEALTH CARE FACILITY TO RENEW THEIR CONTRACT WITH AMERICAN HEALTH CARE FOR THE PROVISION OF PROSTHETIC SUPPLIES FOR MEDICARE PART B, PAID FOR BY THIRD PARTY INSURANCE, MADE BY MR. QUINLAN. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

3. **MDS Consultants** – Mr. McCarroll introduced Gloria Brent who is here to give a brief presentation on the revenue changes since the introduction of MDS Consultants. Ms. Brent stated they looked at helping the facility generate revenue that they have had difficulty doing in the past. We looked at other things the facility can do to generate revenue. She stated that staff training was imperative to help bring them to a higher functional level which would impact revenue growth. We also relayed to the staff the importance of discussing each resident's status on a daily basis.

Ms. Brent stated that for Medicare Part A admissions, we encouraged therapy to put residents into higher therapy minute categories. Instead of starting out with Medium at 150 minutes, they should start at Ultra at 720 minutes and decrease it down if needed. We also encouraged therapy to take some extra time with the residents to ensure they reach their goals and have a smoother transition to home after discharge. The result of that training is a more intensive therapy program for individuals in the community which will result in a smoother transition to home.

That increased the daily Medicare A rate by \$50 - \$100 per day. Amortized that would equal approximately \$600,000 per year.

Ms. Brent stated Medicare Part B is utilized for those residents already on Medicaid or private pay. You want to get those residents back to a higher level of functioning or their baseline. When you do that, you are giving better care and that almost doubled your Medicare Part B. In April 2011 you had \$4,000 in revenue and in June you were above \$8,000. When you amortize that, your Medicare Part B revenue will equal approximately \$50,400 per year.

Ms. Brent stated with Medicaid, we trained staff on the calculations of the RUG III scores produced by MDS to ensure accurate completion of the form, resulting in the prevention of revenue loss. We also trained nursing staff to evaluate residents that are not in a Medicare Part A stay for declines in function and refer them to the Therapy Department for treatment to get them back to their baseline level of functioning. She stated that they also looked at the Case Mix Index (CMI). The CMI is used by the State to determine funding for the facilities by Medicaid reimbursement. The previous CMI was .87 and the current CMI is 1.02. Based on the current data, the increase in revenue would be \$1,572 per day or \$573,680 per year.

Ms. Brent stated when you look at all areas, the total increase in revenue is \$1,224,080 amortized over one year and is the result of education and training of the staff. Mrs. Ferratella asked how will this drastic change look in an audit? Mr. McCarroll replied there are risks both ways. The big thought is Medicaid is very intent on people maximizing their Medicare. We did very well with our recent audit with the Office of the Medicaid Inspector General (OMIG). The next audit they will look at how well we have maximized Medicare.

Ms. Brent stated we gave staff more knowledge on how to complete their forms more accurately. Mr. Quinlan commented you came in to find more revenue generating activities, but as a result, improved customer service. Ms. Brent replied this is a win-win for everyone. She stated that when you are expanding the amount of therapy given, 720 minutes per week, the work week increases as does the amount of staff required to do the work. The staffing is at a point where you no longer can expand to bring in more residents, but we need to expand the therapy department. A change in therapy staffing is imperative. Ms. Brent reviewed a chart showing what per diem coverage would be needed.

Mr. McCarroll stated that he is not here to ask for 16B's. We have hit a wall with the therapists and aides. The solution is to use per diem and agencies. Ms. Brent stated the overall costs associated with that will maximize the amount of revenue. The per diem and agency staffing will be based on resident needs. Mr. McCarroll stated that total cost would be \$134,780 for 2012 and this would be paid for by revenues.

Mr. Quinlan asked will the revenue meet that cost? Mr. McCarroll replied the revenue will exceed the costs. Ms. Brent stated that in order to maintain or increase reimbursement it will be necessary to increase the staffing in the therapy department. The cost of an increase in staffing will fluctuate based on the census and the number of resident participating. The maximum cost for therapy will be \$134,784 for the year 2012 and \$56,160 for the remainder of 2011. We are forecasting that reimbursement by Medicare, Medicaid and HMO's may be increased by \$1.2 million over the next year.

Mrs. Ferratella asked if the committee could continue to be shown graphs of the revenue? Mr. Ryan asked are we going to have a program in place? Mr. McCarroll replied there will be a learning curve. Mr. Quinlan stated you received training to improve the quality of care. Do you have the mechanics to maintain that? Mr. McCarroll replied that Cindy Peterson and he will continue to go to meetings and learn the new methodology. Ms. Lattimer asked how responsive are the residents? Mr. McCarroll replied not all are responsive. Some just don't cooperate with the therapy.

Mr. Alger commented that currently we are operating at a deficit this year of \$2.4 million. This would cut that deficit in half and at the same time improve the reputation of the facility. Discussion followed.

C. Special Children's Services

1. **Contracts** – Ms. Kiff requested approval to enter into contracts for Early Intervention and Preschool with Lindsay Kozinsky, Speech Language Pathologist; Julie Kinsman, Special Instruction; and Linn Aftuck, Occupational Therapy. The rate for both Preschool and Early Intervention services is \$65.00 per session.

**MOTION: AUTHORIZING SPECIAL CHILDREN'S SERVICES TO ENTER INTO CONTRACTS WITH THE FOLLOWING INDIVIDUALS: LINDSAY KOZINSKY – SPEECH LANGUAGE PATHOLOGIST – EARLY INTERVENTION AND PRESCHOOL; JULIE KINSMAN – SPECIAL INSTRUCTION – EARLY INTERVENTION AND LINN AFTUCK – OCCUPATIONAL THERAPY – EARLY INTERVENTION AND PRESCHOOL AT THE RATE OF \$65.00 PER SESSION FOR BOTH PRESCHOOL AND EARLY INTERVENTION MADE BY MR. QUINLAN. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

D. Department of Social Services

1. **Caseload Statistics** – Ms. Muller informed the committee that assistance cases are up from the same quarter of last year. Comparing 2<sup>nd</sup> quarter 2010 to 2<sup>nd</sup> quarter 2011, Food Stamp cases increased 382 and Medicaid cases increased 300. We had anticipated this growth. The last couple of months our caseloads have gone down, but when you compare the quarter year to year, it is more dramatic. Mr. Ryan asked are these increases impacting your budget? Ms. Muller replied with the change in State funding, Safety Net is now funded at 71 percent by the County instead of 50 percent. We will see that in the proposed budget for next year.

Ms. Muller reviewed the report for the Mobile Work Program. The number of jobs is down in comparison to last year. We also had been operating with fewer crews, although we are back up to three crews again.

Ms. Muller reviewed the reports for the Services Division. Our numbers are off the chart. Historically we have had 140 – 150 reports and now we are getting 160 – 180 reports. It has been very busy.

Ms. Muller stated that we had received a letter from the Office of Child & Family Services notifying us that there was an overpayment by the State in the 2<sup>nd</sup> quarter of 2008 and in the 3<sup>rd</sup> and 4<sup>th</sup> quarters of 2009. That equated to \$240,000. This was discovered by an audit. We have already responded and worked out a repayment process.

E. Administrator

1. **Guthrie-Corning Hospital Certificate of Need** – Mr. Alger informed the committee that the County has been requested by Corning Hospital to endorse the construction of a new facility in the Corning area. This will be a \$100 million project and will be the largest investment in a health care related facility that has occurred in the last twenty years. He stated that he has no hesitation recommending supporting this. From the County's standpoint, this is a positive thing and will help our health care system.

**MOTION: SUPPORTING THE EFFORTS OF THE BOARD OF DIRECTORS OF GUTHRIE-CORNING HOSPITAL AND THE CERTIFICATE OF NEED APPLICATION SUBMITTED TO THE NEW YORK DEPARTMENT OF HEALTH TO BUILD A NEW REPLACEMENT HOSPITAL IN STEUBEN COUNTY MADE BY MR. QUINLAN. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.**

**MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS' LAW, ARTICLE 7§ 105.1.F. THE MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON OR CORPORATION, OR MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, PROMOTION, DEMOTION, DISCIPLINE, SUSPENSION, DISMISSAL OR REMOVAL OF A PARTICULAR PERSON OR CORPORATION MADE BY MR. QUINLAN. SECONDED BY MRS. FERRATELLA. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**MOTION: INCREASING THE SALARY OF JOEL VANSLYKE, DIRECTOR OF REHABILITATION SERVICES AT THE HEALTH CARE FACILITY BY \$5,000.00 MADE BY MRS. FERRATELLA. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**MOTION: TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MS. LATTIMER. SECONDED BY MR. QUINLAN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**MOTION: TO ADJOURN MADE BY MRS. FERRATELLA. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR  
Wednesday, September 7, 2011  
11:00 a.m.**

**Please send agenda items to the  
Clerk of the Legislature's Office  
NO LATER THAN NOON  
Wednesday, August 31, 2011.**

**HUMAN SERVICES, HEALTH & EDUCATION COMMITTEE**

*Wednesday, September 7, 2011*

*11:00 a.m.*

*Legislative Committee Conference Room*

*Steuben County Office Building*

*Bath, New York*

**\*\*MINUTES\*\***

**COMMITTEE:** Thomas J. Ryan, Chair Carol A. Ferratella Robin K. Lattimer  
Christopher G. Quinlan

**STAFF:** Mark R. Alger Jack Wheeler David McCarroll  
Stacey Lee Kathryn Muller Lise Reynolds  
Nancy Smith

**LEGISLATORS:** John S. Walsh

**ABSENT:** Randolph J. Weaver, Vice Chair

**I. CALL TO ORDER**

Mr. Ryan called the meeting to order and led the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE AUGUST 3, 2011, MEETING MADE BY MS. LATTIMER. SECONDED BY MRS. FERRATELLA. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**III. DEPARTMENTAL REPORTS/REQUESTS**

A. Health Care Facility

1. **Occupancy** – Mr. McCarroll reported that the August occupancy was at 95.45 percent and year-to-date they are at 94.23 percent.

2. **Budget Transfer** – Mr. McCarroll informed the committee that they have continued to take on more intensive rehabilitation cases and have had a need to have per diem therapy staff. He requested authorization to transfer \$56,160.00 from Medicaid Revenue and appropriate \$18,720.00 to the Agency Staff line item for Physical Therapy and \$37,440.00 to the Agency Staff line item for Occupational Therapy.

**MOTION: AUTHORIZING THE HEALTH CARE FACILITY TO TRANSFER \$56,160.00 FROM THE MEDICAID REVENUE LINE ITEM AND APPROPRIATE \$18,720.00 TO THE AGENCY STAFF – PHYSICAL THERAPY LINE ITEM AND \$37,440.00 TO THE AGENCY STAFF – OCCUPATIONAL THERAPY LINE ITEM MADE BY MRS. FERRATELLA. SECONDED BY MR. QUINLAN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

3. **Annual Survey** – Mr. McCarroll informed the committee that the NYS Department of Health came in last week to conduct the annual survey of the facility. One area that was deficient was physician services were not totally completed on several charts and that will be an area that we will need to be a little more vigilant.

B. Department of Social Services

1. **Resolution Re: Medicaid Case Management** – Ms. Muller informed the committee that the New York State Department of Health decided to eliminate Medicaid reimbursement for three case management programs; two of which will impact costs in Steuben County. The two programs are TASA (Teen Pregnancy Prevention Program) and NBA (Neighborhood Based Alliance Program). The NBA Program is operated out of

the Institute for Human Services and one of their staff works in our office with the Child Protective Unit. That program targets individuals living in under-served and economically distressed areas and currently operates in the Addison School District. There are no other direct services available to replace these two programs. This was an arbitrary announcement and no notification was given to the Commissioners of Social Services or providers.

Mr. Quinlan asked they will be eliminating the reimbursement? Ms. Muller replied they will eliminate the reimbursement to the providers. We will see more and more of this. These programs have a very small cost per family.

Ms. Lattimer asked Ms. Muller to explain the proposal to roll TASA into the adolescent pregnancy prevention program. Ms. Muller stated they are proposing rolling TASA into the adolescent pregnancy prevention program that operates in our County, but they could not identify who operates it. Currently TASA is operated by ProAction. Ms. Lattimer commented Albany is saying that rolling this program over to the adolescent program will broaden the scope of case management. When you examine that locally, you are not seeing that. Ms. Muller stated they have not built in a mechanism to be able to bill for those services. Mr. Quinlan asked is the State claiming duplication of services? Ms. Lattimer replied yes. That is what she doesn't understand as they are two separate programs.

Ms. Muller commented there is not a comparable program for the NBA Program. Mrs. Ferratella asked how many people are served by the NBA Program? Ms. Muller replied we get 20 – 25 families per year in Addison.

Ms. Lattimer stated that the unique thing she discovered is that the Department of Social Services budget at the State level was not cut, but the budget for the Department of Health was. She stated that she finds it ironic because if the programs stayed where they were, TASA would not be rolled over. Mr. Alger commented this is the ratification of the authorization given to the Department of Health to manage/control/cut the Medicaid Program costs. Ms. Muller stated they are held to a cap on Medicaid expenditures and we were told that we would see cuts to services to save money. They are making cuts on the front end and we will see increases in expenses later.

**MOTION: MEMORIALIZING THE GOVERNOR AND THE NEW YORK STATE LEGISLATURE TO MAINTAIN MEDICAID REIMBURSEMENT FOR TEEN AGE SERVICES ACT (TASA) AND NEIGHBORHOOD BASED ALLIANCE (NBA) PROGRAMS MADE BY MR. QUINLAN. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

C. Special Children's Services

1. **Contract Approval – Preschool Transportation** – Mr. Alger requested approval of a contract with Kemp's Bus Service for Preschool Transportation at a rate of \$30.00 per child per day.

**MOTION: AUTHORIZING SPECIAL CHILDREN'S SERVICES TO ENTER INTO A CONTRACT WITH KEMP'S BUS SERVICE FOR PRESCHOOL TRANSPORTATION AT A RATE OF \$30.00 PER CHILD PER DAY MADE BY MRS. FERRATELLA. SECONDED BY MR. QUINLAN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**MOTION: TO ADJOURN MADE BY MR. QUINLAN. SECONDED BY MRS. FERRATELLA. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Respectfully Submitted by Amanda L. Chapman, Deputy Clerk, Steuben County Legislature

**NEXT MEETING SCHEDULED FOR**

**Wednesday, October 5, 2011**

**11:00 a.m.**

**Please send agenda items to the  
Clerk of the Legislature's Office**

**NO LATER THAN NOON**

**Wednesday, September 28, 2011.**

**STEBEN COUNTY HUMAN SERVICES, HEALTH & EDUCATION COMMITTEE**

*Wednesday, October 5, 2011  
11:00 a.m.  
Legislative Conference Room  
Steuben County Office Building  
Bath, New York*

**\*\*MINUTES\*\***

<b>COMMITTEE:</b>	Thomas J. Ryan, Chair Christopher G. Quinlan	Randolph J. Weaver, Vice Chair	Carol A. Ferratella
<b>STAFF:</b>	Mark R. Alger Mike Keane Kathryn Muller	Jack Wheeler David McCarroll Robert W. Anderson, Ph.D.	Vicki Fuerst Stacey Lee Shawn Corey
<b>LEGISLATORS:</b>	Joseph J. Hauryski	K. Michael Hanna	Gary D. Swackhamer
<b>ABSENT:</b>	Robin K. Lattimer		
<b>OTHERS:</b>	Andrea Haradon, SAY <sup>2</sup> Rural Health Network Mary Perham, <i>The Leader</i>		

**I. CALL TO ORDER**

Mr. Ryan called the meeting to order at 11:00 a.m. and asked Mr. Hanna to lead the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE SEPTEMBER 7, 2011, MEETING MADE BY MR. WEAVER. SECONDED BY MR. QUINLAN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**III. PRESENTATIONS**

A. SAY<sup>2</sup> Rural Health Network

1. **Sugar Sweetened Beverages Grant** – Ms. Haradon informed the committee they have received a Sugar Sweetened Beverages Grant from the State. The purpose of this grant is to help reduce the consumption of sugar sweetened beverages, particularly in County owned buildings. Obesity is a growing problem and approximately 35 percent of the national population is obese. The single largest cause is sugar sweetened beverages. In Steuben County approximately 66 percent of our residents are obese or overweight. Our obesity rate is almost two times the State rate. Obesity-related illness costs NYS residents nearly \$8 billion in medical costs each year which equates to an increase of \$770 to every household tax bill.

Ms. Haradon stated we would like to focus on reducing the consumption of sugar sweetened beverages. They are asking Steuben, Schuyler and Yates counties to consider a policy relating to vending sugar-sweetened beverages on County owned property. Some ideas include putting sugar-sweetened beverages at the bottom of the vending machines, adding water and lowering the price on beverages that are diet or have less sugar. Mrs. Fuerst stated that she has talked with Mr. Alger about this and he is in support of putting the sugar sweetened beverage at the bottom of the vending machines and adding water. We could also look at making the price lower for the diet or less sugar beverages.

Mrs. Ferratella stated that it would be good to visually have information posted near the machines that tells how many calories beverages have. Mr. Alger commented we used to have a vending machine that carried milk, however, it didn't sell well and we got rid of the machine.

Mr. Ryan asked who profits from the vending machines? Mr. Alger replied the County earns \$3,000 per year. Mr. Ryan stated that he doesn't like to see this kind of thing where government comes in and tells people what they can and cannot have. Mr. Weaver stated that the rearranging of the selections is a great first step. We are not taking away someone's choice and he also likes the idea of having the nutritional information posted. Mr. Ryan asked you have a grant to do this? Ms. Haradon replied we do have a grant and we are going to the municipalities and worksites. We are asking for permission to come back with a policy draft based on your input.

Mr. Quinlan asked how many other facilities in the County have vending machines? Mr. Alger replied the Health Care Facility and the Sheriff's Department have their own vending machines. Mr. Quinlan asked how much control do we have over vending? Mr. Alger replied periodically we do a bid. Education is a good approach as is rearranging the beverages in the vending machines and adding water. He stated that he also likes the idea of having visual information posted. With regard to the vending services, we can specify what is in the machines. We do this is as a convenience more than anything else. This keeps employees from having to leave the workplace to purchase a drink. He stated that he would not be in favor of an outright ban on sugar sweetened beverages.

Mrs. Fuerst commented the bigger issue is the cost to the County for the chronic illnesses that employees have that are related to obesity. Discussion followed.

**MOTION: AUTHORIZING ANDREA HARADON OF THE SAY<sup>2</sup> RURAL HEALTH NETWORK TO DRAFT A POLICY FOR STEUBEN COUNTY WHEREBY THE COUNTY WILL REARRANGE THE BEVERAGES IN ALL VENDING MACHINES, PUTTING THE LESS SUGAR-SWEETENED BEVERAGES AT THE TOP; INCLUDING WATER AS A CHOICE IN THE VENDING MACHINES AND HAVING VISUAL EDUCATION MATERIALS POSTED BY THE MACHINES MADE BY MR. WEAVER. SECONDED BY MRS. FERRATELLA. MOTION CARRIES 3-1. (MR. RYAN OPPOSED)**

#### **IV. DEPARTMENTAL REPORTS/REQUESTS**

##### **A. OFA/RSVP**

1. **Budget Transfer** – Mr. Keane requested authorization to accept \$18,610 in pass through dollars from USDA reimbursement and transferring to ProAction and Corning Meals on Wheels.

**MOTION: AUTHORIZING THE OFFICE FOR THE AGING TO ACCEPT \$18,610 IN PASS THROUGH DOLLARS FROM USDA REIMBURSEMENT AND TRANSFERRING TO PROACTION AND CORNING MEALS ON WHEELS LINE ITEMS MADE BY MR. QUINLAN. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

##### **B. Health Care Facility**

1. **Occupancy** – Mr. McCarroll distributed the occupancy report for review. Occupancy for the month of September was at 93.3 percent and year-to-date we are at 94.13 percent.

2. **Contracts** – Mr. McCarroll requested authorization to renew their contract with Rochelle Davis for beautician services on a fee schedule.

**MOTION: AUTHORIZING THE HEALTH CARE FACILITY TO RENEW THEIR CONTRACT WITH ROCHELLE DAVIS FOR BEAUTICIAN SERVICES ON A FEE SCHEDULE MADE BY MRS. FERRATELLA. SECONDED BY MR. WEAVER. MOTION CARRIES 3-0-1. (MR. QUINLAN ABSTAINED)**

Mr. McCarroll requested authorization to renew their contracts with SUNY Geneseo, Keuka College and Ithaca College for student field work experience.

**MOTION: AUTHORIZING THE HEALTH CARE FACILITY TO RENEW THEIR CONTRACTS WITH SUNY GENESEO, KEUKA COLLEGE AND ITHACA COLLEGE FOR STUDENT FIELD WORK EXPERIENCE MADE BY MR. WEAVER. SECONDED BY MRS. FERRATELLA. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Mr. McCarroll requested authorization to renew their contract with ADL Data Systems. They provide our software maintenance. The rate is \$830.24 per month. This is our electronic medical records and financial package. Mr. Quinlan asked how long have you had this software? Mr. McCarroll replied we have had it for five years. Mr. Gleason stated this was selected as a result of an RFP.

**MOTION: AUTHORIZING THE HEALTH CARE FACILITY TO RENEW THEIR CONTRACT WITH ADL DATA SYSTEMS FOR SOFTWARE MAINTENANCE AT \$830.24 PER MONTH MADE BY MR. QUINLAN. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

C. Department of Social Services

1. **United Way Proposal** – Ms. Muller stated the United Way has requested County support of the CASH (Creating Assets, Savings & Hope) Program. This is a collaborative effort with the Internal Revenue Service's VITA (Volunteer Income Tax Assistance) Program. The United Way is requesting funding from the County in the amount of \$12,500. They partner with agencies such as Catholic Charities, ProAction and Arbor Housing Development and have 100 volunteers throughout the County who help prepare income tax returns. Last year they did 4,000 tax returns and of those, 54 percent were for Steuben County residents. They brought in \$3.2 million in federal tax refunds and \$500,000 in State tax refunds.

Mr. Ryan asked how do you qualify for this program? Ms. Muller replied she doesn't believe there is any income eligibility attached to this. This program is offered in Chemung, Steuben and Schuyler Counties, as well as Northern Pennsylvania. Last year they processed 2,200 returns for Steuben County.

Mrs. Ferratella asked if the people who are doing the tax returns are volunteers, then what does the United Way need the funding for? Ms. Muller replied that she does not have a breakdown of their budget. Mr. Swackhamer commented they show a proposed budget of \$161,438 and he would like to investigate this a little more.

**MOTION: REFERRING THE UNITED WAY'S REQUEST FOR \$12,500 IN FUNDING FOR THE CASH (CREATING ASSETS, SAVINGS & HOPE) PROGRAM TO THE FINANCE COMMITTEE FOR THEIR REVIEW AND RECOMMENDATION MADE BY MRS. FERRATELLA. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

2. **Furnace Bids** – Mr. Gleason informed the committee that they do an annual furnace bid for the HEAP Program. We received three bids from Blevins, I.D. Booth and Vine City. He recommended awarding to the lowest bidders on a line item basis. We have a contract with ProAction to do the installations.

Ms. Muller stated last year we did 100 households. This year the HEAP Program will be closing in March. There have been changes to the program and the federal funding for HEAP is starting two weeks late; November 16<sup>th</sup> and will be closing two weeks early, in March. The emergency assistance benefit will not be available until January. Last year we did 900 emergency assistance benefits between November and December. Previously coal, wood and wood pellets were approved up to two tons and this year they only are approving one ton. They also have reduced the fuel oil grant to \$150. Ms. Muller stated they also took a big hit on HEAP Administration funding. Last year we had received \$700,000 and this year we expect to only receive \$300,000. We will feel the impact of these reductions as people will be coming in under the Temporary Assistance Program and we will see more volume and we will be paying more out because we still will have to support those individuals that need assistance to pay their bills.

Mr. Alger explained the expectation is you will see more and more passed down to us. We are receiving less Federal help than we have traditionally. At the same time, we are also seeing reductions at the State level. Ms. Muller stated they budgeted \$250,000 for HEAP benefits and \$300,000 for HEAP Administration.

Mrs. Ferratella asked are their other resources to help people when HEAP is closed? Ms. Muller replied outside of government, no. Mrs. Ferratella asked would it be possible to ask residents to contribute something toward the cost of the furnaces? Ms. Muller replied if someone requests a furnace repair and the program is closed, we can

help them, but we will take a lien against their property. The income and benefit guidelines are all regulated and we have no local flexibility with that.

**MOTION: AWARDING THE FURNACE BID FOR THE HEAP PROGRAM TO THE LOW BIDDER ON A LINE ITEM BASIS TO THE FOLLOWING VENDORS: BLEVINS, I.D. BOOTH AND VINE CITY MADE BY MR. WEAVER. SECONDED BY MRS. FERRATELLA. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

D. Office of Community Services

1. **Agency Update** – Dr. Anderson distributed a copy of their summary budget for 2011. This shows where we think we will end the year. Yesterday he sent an email to all of his staff indicating what had been discussed at the Health Services Review Committee. In his email, he indicated strongly that the Legislature is not picking on their department, but are trying to deal with the fiscal crisis they have and are doing as they have done with Public Health Nursing, are looking at alternatives.

Dr. Anderson stated that on page three of the handout is a summary. The revenue in the third column is what we are anticipating, but are 95 percent sure we will receive as that is coming from DSS and Medicaid. The fourth column shows what we would anticipate under clinic restructuring. We are only about 40 percent sure that we will receive that funding as we are still waiting for the Federal Government to approve New York State's amendment to the Medicaid plan. If we were to receive that funding, then we would be right on our projected County cost figures. If not, then we will fall \$300,000 short. Discussion followed.

E. Administrator

1. **Corporate Compliance** – Mr. Wheeler stated that in 2009 the Legislature passed a Regulatory Compliance Plan based on State and Federal requirements related to Medicare, Medicaid and HIPAA. We have made that plan a little more comprehensive. As part of that plan we have formed a Corporate Compliance Committee and have also developed a process for how employees can notify us of any issues they see. He requested approval to amend the plan.

**MOTION: AMENDING THE STEUBEN COUNTY CORPORATE COMPLIANCE PLAN AS PRESENTED MADE BY MR. WEAVER. SECONDED BY MRS. FERRATELLA. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.**

**MOTION: TO ADJOURN MADE BY MR. QUINLAN. SECONDED BY MRS. FERRATELLA. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR  
Wednesday, November 2, 2011  
11:00 a.m.**

**Please send agenda items to the  
Clerk of the Legislature's Office  
NO LATER THAN NOON  
Wednesday, October 26, 2011.**

**STEBEN COUNTY HUMAN SERVICES, HEALTH & EDUCATION COMMITTEE**

*Wednesday, November 2, 2011*

*11:00 a.m.*

*Legislative Committee Room  
Steuben County Office Building  
Bath, New York*

**\*\*MINUTES\*\***

**COMMITTEE:** Thomas J. Ryan, Chair Randolph J. Weaver, Vice Chair Carol A. Ferratella  
Robin K. Lattimer Christopher G. Quinlan

**STAFF:** Mark R. Alger Jack Wheeler Diane Kiff  
Robert Anderson, Ph.D. David McCarroll Stacy Lee  
Kathryn Muller Lise Reynolds Vicki Fuerst  
Nancy Smith Shawn Corey

**OTHERS:** Andrea Haradon, SAY<sup>2</sup> Rural Health Network

**I. CALL TO ORDER**

Mr. Ryan called the meeting to order at 11:00 a.m. and asked Mrs. Chapman to lead the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE OCTOBER 5, 2011, MEETING MADE BY MRS. FERRATELLA. SECONDED BY MR. QUINLAN. ALL BEING IN FAVOR. MOTION CARRIES 4-0. (MS. LATTIMER ABSENT FOR VOTE)**

**III. DEPARTMENT REPORTS/REQUESTS**

A. Special Children's Services

1. **Contracts** – Ms. Kiff presented her 2012 Early Intervention contract renewals for approval. The rates are set by the State at \$65.00 per session.

**MOTION: AUTHORIZING SPECIAL CHILDREN'S SERVICES TO RENEW THE FOLLOWING EARLY INTERVENTION PROVIDER CONTRACTS FOR 2012: ALL COUNTY EDUCATIONAL SERVICES, LINN AFTUCK, ANNA AMRHEIN, ARNOT OGDEN MEDICAL CENTER, ASSOCIATION FOR THE BLIND & VISUALLY IMPAIRED, HEATHER AUSTIN, KATHRYN BAILEY, SUSAN BLANCHARD, EMILY BOWERS, BUILDING BLOCKS, TAMMIE BURLEW, CEREBRAL PALSY OF CHEMUNG, RENEE CARL, KIMBERLY CRAMER, MARY FOX, GREAT EXPECTATIONS, BARBARA HISLOP, JANE HOLT, LINDSAY KOZINSKY, JODI MACHUGA, KEVIN MARK, DEANNA McMANNUS, MILLER ASSOCIATES, LEE MORAN, SANDRA MURPHY, LISA NICHOLSON, TARA OSBURN, SHEILA PALMITER, ROCHESTER HEARING & SPEECH, HEATHER SACKETT, JESSICA STALICA, STRONG CENTER FOR DISABILITIES, RONILYN SUNZERI, AMY THOMAS, DEBORAH ULBRIGHT, KELLY ANN WOJTKOWIAK, MARLO WOODHOUSE AND YATES COUNTY ARC – KEUKA LAKE SCHOOL MADE BY MR. QUINLAN. SECONDED BY MRS. FERRATELLA. ALL BEING IN FAVOR. MOTION CARRIES 4-0. (MS. LATTIMER ABSENT FOR VOTE)**

Ms. Kiff requested authorization to enter into a new Early Intervention contract with Mary Baumann, teacher of the visually impaired. Her rate is set by the State at \$65.00 per session.

**MOTION: AUTHORIZING SPECIAL CHILDREN'S SERVICES TO ENTER INTO A NEW CONTRACT FOR EARLY INTERVENTION SERVICES WITH MARY BAUMANN, TEACHER OF THE VISUALLY IMPAIRED MADE BY MR. WEAVER. SECONDED BY MRS. FERRATELLA. ALL BEING IN FAVOR. MOTION CARRIES 4-0. (MS. LATTIMER ABSENT FOR VOTE)**

B. Office of Community Services

1. **Budget Transfer** – Dr. Anderson requested authorization to transfer funds within various line items to pay for actual and anticipated bills. The total amount of the transfer is \$39,000.

**MOTION: AUTHORIZING THE OFFICE OF COMMUNITY SERVICES TO TRANSFER \$15,000 FROM ACCT. #425000.5.444.000 TO ACCT. #425700.5.444.000 AND TRANSFER \$24,000 FROM ACCT. #432000.5.444.000 AND TRANSFER \$20,000 INTO ACCT. #431000.5.444.000; \$1,000 INTO ACCT. #433300.5.471.112; \$1,500 TO ACCT. #433600.5.450.000 AND \$1,500 INTO ACCT. #433600.5.450.990 TO PAY ACTUAL AND ANTICIPATED BILLS MADE BY MR. QUINLAN. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 4-0. (MS. LATTIMER ABSENT FOR VOTE)**

C. Health Care Facility

1. **Occupancy Report** – Mr. McCarroll distributed the occupancy report for the committee's review. For the month of October, occupancy was at 95.76 percent and year-to-date is at 94.30 percent.

2. **Room Rate Increase** – Mr. McCarroll informed the committee that they typically increase the room rate for private pay patient by \$10.00 per year. In looking at the rates of facilities surrounding us, this year he is recommending raising the rate \$15.00. For a semi-private room, the rate would go from \$270.00 per day to \$285.00 per day and for a private room, the rate would go from \$280.00 per day to \$295.00 per day. This is in addition to the 7.2 percent New York State Assessment. This rate increase will affect ten residents.

Mr. McCarroll commented the State has a proposal to reduce the assessment by 0.4 percent in April and another 0.2 percent in October. If the committee is in agreement to proceed with the room rate increase, he requested that the resolution also include that we will charge the assessment at the rate indicated by the State.

**MOTION: INCREASING THE RATES FOR SEMI-PRIVATE AND PRIVATE ROOMS AT THE HEALTH CARE FACILITY FOR PRIVATE PAY PATIENTS BY \$15.00 INCLUDING THE 7.2 PERCENT NEW YORK STATE CASH RECEIPTS ASSESSMENT AND AUTHORIZING THE HEALTH CARE FACILITY TO REDUCE THE RATE IN ACCORDANCE WITH WHEN THE STATE REDUCES THE CASH RECEIPTS ASSESSMENT MADE BY MR. WEAVER. SECONDED BY MR. QUINLAN. ALL BEING IN FAVOR. MOTION CARRIES 4-0. (MS. LATTIMER ABSENT FOR VOTE) Resolution Required.**

3. **Budget Transfer** – Mr. McCarroll requested authorization to transfer \$50,000 from salaries and wages to contracts to pay for the CNA's that help at meal times. This should take us through the end of the year.

**MOTION: AUTHORIZING THE HEALTH CARE FACILITY TO TRANSFER \$50,000 FROM THE SALARIES AND WAGES LINE ITEM TO THE CONTRACTS LINE ITEM TO PAY FOR THE CNA'S THAT HELP AT MEAL TIMES MADE BY MR. QUINLAN. SECONDED BY MRS. FERRATELLA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

4. **Budget Transfer – Health Care Facility Fund Balance** – Mr. McCarroll stated we need to pay the State \$150,000 for the Cash Receipts Assessment to get us through the end of the year. He requested authorization to take that out of the Health Care Facility Fund Balance.

Ms. Lee explained with regard to the assessment, we collect on the Medicaid dollars and then we get paid a portion of that. Approximately 92 percent of the money we pay on is Medicaid only; the other 8 percent is private pay. Mr. Alger stated they need the \$150,000 to pay the assessment to the State for this year. It is not in the budget. He is suggesting that they take that money out of the Health Care Facility Fund Balance in order to make

the payment. Ms. Lee stated the assessment is basically a pass through to the State. We collect it from the patient and send it to the State.

Mr. Alger stated when they gave us the rate adjustment on the 2002 base year, we ended up with a significant payment of \$1.9 million which was not budgeted. The assessment also was not budgeted. Now we have received that payment and the State wants their assessment.

**MOTION: AUTHORIZING THE HEALTH CARE FACILITY TO TRANSFER \$150,000 FROM THE HEALTH CARE FACILITY FUND BALANCE TO PAY THE STATE CASH RECEIPTS ASSESSMENT MADE BY MR. QUINLAN. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

5. **Medicare Revenues** – Mr. McCarroll stated that a few months ago we had MDS Consultants come in and look at various ways that we could collect more Medicare revenue. We have now doubled our Medicare revenues since April. He distributed two graphs for review; the first shows traditional Medicare net revenue for 2011 and the second shows the Medicare Part A average daily rate by month. Our monthly budget for Medicare revenue is \$143,030. With a 25-bed unit, if we can increase the number of rehab patients, then we would be at our monthly income budget of \$143,030. We could adjust next year's budget down, but we like to keep the number up. Now we are at a point where we are starting to make that number. Ms. Lee stated the second chart shows the average daily rate. In 2010 we averaged \$339.00 per day and as of September 2011 our average is 446.85 per day for Medicare Part A. Mr. Alger commented that is a significant improvement.

The committee requested that Mr. McCarroll and Ms. Lee provide them with this type of information prior to the meetings; preferably electronically.

D. Department of Social Services

1. **Caseload Statistics** – Ms. Muller reviewed the caseload statistics with the committee. She commented that the State has made the counties responsible for welfare. Mr. Alger stated next year the local share for the Safety Net program will increase \$760,000. Mr. Ryan asked are there parts of this program that are discretionary? Ms. Muller replied no.

Mr. Muller stated another factor will be the reduction of the HEAP allocations. Mr. Alger stated that there will no longer be federal funds available for emergencies. That doesn't mean we won't be responsible for them. This will now become a local cost and will likely become a significant budgetary item.

Mr. Muller stated with regard to the Mobile Work Program, they have seen an increase in participation in the crews. Mr. Alger stated one of the projects the Mobile Work Crew did was the painting of the Young Hickory Church in Troupsburg. They did a very nice job.

2. **Adoption Day** – Ms. Muller informed the committee that Adoption Day will be Friday, November 18<sup>th</sup>. There are five scheduled adoptions for that day. Year-to-date five adoptions have already been finalized.

3. **Financial Reports** – Ms. Muller distributed the financial reports for review. She stated they applied for a STEHP (Solutions to End Homelessness Program) Grant. A couple of years ago this was consolidated with a grant for domestic violence, along with a couple of others. We received a letter indicating that we will receive funding in the amount of \$189,808.

Mr. Weaver asked can we mandate that for those communities that require a certificate of occupancy, that they have actually gotten a new certificate before we send checks to the landlords. Rental properties are deteriorating. In Hornell, they require an inspection between each tenant. Ms. Muller replied we could do that if we directly paid the landlords, but not if the benefit is going directly to the client. Mr. Quinlan asked do you have a list of approved renters? Ms. Muller replied we have a list of options.

Ms. Lattimer stated that she remembers there used to be a work group with the Code Enforcement Officers. Ms. Muller replied they did and that helped to open up communication. Mr. Alger commented this would work best if the resident/tenant asked for an inspection prior to moving in. Ms. Muller stated we have encouraged our clients to do that, but in doing so the landlords then find a reason not to rent to that individual.

Mr. Quinlan asked with regard to landlord compliance, could you ask them to attach a copy of their certificate of occupancy? Ms. Reynolds replied we only require that for the boarding houses. Mr. Quinlan asked how difficult would it be to do that with all the landlords? Mr. Alger replied it would take two or three people to do that. Ms. Reynolds commented that with the HUD funding we had received, we were required to have inspections done for every payment we made and we have done hundreds of those in the last two years. Ms. Muller commented the committee that we had previously did try to look at ways to do that. As a result of that committee, we do have a good relationship with the Code Enforcement Officers around the County.

4. **Budget Transfer** – Ms. Muller requested authorization to accept pass through Daycare funding in the amount of \$195,000 and appropriate to their line item for Daycare expenses.

**MOTION: AUTHORIZING THE DEPARTMENT OF SOCIAL SERVICES TO ACCEPT PASS THROUGH FUNDING FOR DAYCARE IN THE AMOUNT OF \$195,000 AND APPROPRIATE TO THEIR LINE ITEM FOR DAYCARE EXPENSES MADE BY MR. QUINLAN. SECONDED BY MRS. FERRATELLA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

E. **Public Health & Nursing Services**

1. **Contracts** – Mrs. Fuerst requested approval to enter into two new contracts for physical therapy services. The rate is \$65.00 per session and \$45.00 per hour in-services.

**MOTION: AUTHORIZING PUBLIC HEALTH & NURSING SERVICES TO ENTER INTO THE FOLLOWING CONTRACTS: NEW OUTLOOK PHYSICAL THERAPY, PLLC AND HOME CARE PHYSICAL THERAPY; BOTH TO BE PAID AT A RATE OF \$65.00 PER VISIT AND \$45.00 PER HOUR IN-SERVICES MADE BY MR. WEAVER. SECONDED BY MRS. FERRATELLA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

2. **Sugar-Sweetened Beverages Proposal** – Mrs. Fuerst stated that last month we came to the committee with a proposal regarding the sale of sugar-sweetened beverages in vending machines on county-owned property. The proposal is to sell low calorie beverages, including water, at a lower price than higher calorie beverages; encourage water consumption by ensuring that each vending machine contains two slots for water, or one slot for water and one slot for another unsweetened beverage such as unsweetened ice tea; to put healthy choices at eye level and to post education posters on or near the vending machines to help educate purchasers on making health beverage choices.

Mr. Ryan asked is it in our purview to raise the prices? Mr. Alger replied yes. Part of the bid for the vending machines originally was that we established a price by working with the vendor. Mrs. Fuerst stated as an example, you could set the price for sugar-free beverages at \$1.00 and the sugar-sweetened beverages could be set at \$1.25. There would not be a huge difference in price.

Mr. Weaver asked can the machines that we currently have be set up for different pricing? Mrs. Fuerst replied that is something that we would have to look into. Mrs. Ferratella commented if we get a lot of objection, then we could just adjust it. Mrs. Fuerst stated that we would just like to try it and see how it goes.

Mr. Quinlan commented that he would like to see what the employees would want first. He does like the idea of posting educational posters. However, he is not keen on government telling us what to put in the vending machines. He stated that he likes the idea, but not the idea of government telling me what I can and cannot drink. In the wording of the policy he would like to see encouragement, not requirement.

Mrs. Ferratella stated that she would recommend changing the wording in the second paragraph to say that we would like to encourage healthier choices. Mrs. Fuerst commented that in this proposal we are not removing their choice.

Mr. Ryan stated that he is all for the educational part of this. It is the making of policy that he has a problem with. He is not in favor of government getting involved in this type of thing.

**MOTION: REQUESTING THE COUNTY ADMINISTRATOR TO REVIEW THE PROPOSED STEUBEN COUNTY VENDING MACHINE POLICY; TAKING INTO CONSIDERATION THE COMMITTEE'S CONCERNS REGARDING WORDING MADE BY MRS. FERRATELLA. SECONDED BY MR. QUINLAN FOR DISCUSSION.**

Mr. Weaver asked do we already have a policy with the vendors? Mr. Alger replied we have a bid and have vendors who have been responsive to what we ask them to do. We don't have a formal policy to say what we want in our machines. Mr. Weaver stated that alternating the pricing schedule is a concern to him.

Ms. Lattimer commented that she does not object to the policy. Ultimately this ends up as a health care cost that taxpayers are paying for and obesity is a health issue. To have a policy to encourage more healthy choices is not mandating anything. Mrs. Ferratella stated we are still offering choices and nothing is being eliminated.

Mr. Weaver stated that rather than pawn this off on Mr. Alger, we need to make a decision.

**VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**MOTION: AUTHORIZING PUBLIC HEALTH & NURSING SERVICES IN CONJUNCTION WITH THE SAY<sup>2</sup> RURAL HEALTH NETWORK, TO PROMOTE EDUCATION REGARDING SUGAR-SWEETENED BEVERAGES AND TO PUT UP POSTERS ON ALL COUNTY-OWNED VENDING MACHINES MADE BY MR. QUINLAN. SECONDED BY MRS. FERRATELLA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS' LAW, ARTICLE 7§ 105.1.E. COLLECTIVE NEGOTIATIONS PURSUANT TO ARTICLE FOURTEEN OF THE CIVIL SERVICE LAW AND ARTICLE 7§ 105.1.F. THE MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON OR CORPORATION, OR MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, PROMOTION, DEMOTION, DISCIPLINE, SUSPENSION, DISMISSAL OR REMOVAL OF A PARTICULAR PERSON OR CORPORATION MADE BY MR. WEAVER. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**MOTION: TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. QUINLAN. SECONDED BY MRS. FERRATELLA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**MOTION: TO ADJOURN MADE BY MS. LATTIMER. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully Submitted by Amanda L. Chapman, Deputy Clerk, Steuben County Legislature

**NEXT MEETING SCHEDULED FOR  
Wednesday, December 7, 2011  
11:00 a.m.**

**Please send agenda items to the  
Clerk of the Legislature's Office  
NO LATER THAN NOON  
Wednesday, November 30, 2011.**

**STEBEN COUNTY HUMAN SERVICES, HEALTH & EDUCATION COMMITTEE**

*Wednesday, December 7, 2011*

*11:00 a.m.*

*Legislative Conference Room  
Steuben County Office Building  
Bath, New York*

**\*\*MINUTES\*\***

<b>COMMITTEE:</b>	Thomas J. Ryan, Chair Robin K. Lattimer	Randolph J. Weaver, Vice Chair Christopher G. Quinlan	Carol A. Ferratella
<b>STAFF:</b>	Mark R. Alger David McCarroll Nancy Smith	Vicki Fuerst Hank Chapman, Psy.D. Shawn Corey	Chris Congdon Stacey Lee
<b>LEGISLATORS:</b>	Joseph J. Hauryski	K. Michael Hanna	Gary B. Roush

**I. CALL TO ORDER**

Mr. Ryan called the meeting to order and lead the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES FROM THE NOVEMBER 2, 2011, MEETING MADE BY MRS. FERRATELLA. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**III. DEPARTMENTAL REPORTS/REQUESTS**

A. Office of Community Services

1. **2012 Contracts** – Dr. Chapman presented his 2012 contracts for approval. Mr. Ryan asked for an explanation on Dr. Khan and his annual contract of \$303,000. Dr. Chapman explained Dr. Khan has worked for us for years. He works full-time on contract. There has been no increase in his salary from last year. The hourly rate is \$134.46 and per the contract, he can work up to 45 hours per week.

Mrs. Ferratella asked for an explanation for the contracts for part-time employees. What do they do? Dr. Chapman replied our contract with Cornell Cooperative Extension provides us with one part-time employee who runs our after-hours social club, which is an extension of our CDT Program. The contract with Catholic Charities provides us with a total of four part-time employees. Two of those employees work part-time in both our Adult Clinic and CDT program and provide treatment services to individuals, group counseling and crisis intervention. The third individual provides 20 hours per month secretarial support for our Community Services Board and the fourth individual helps with administrative functions for our utilization review and Drug and Alcohol Program.

Mr. Quinlan asked how much was Dr. Khan paid in 2010 and to-date? Dr. Chapman replied that he didn't have those figures with him, but would provide that information. His rate has stayed the same. Mr. Hanna asked who decides his hours? Dr. Chapman replied that is his responsibility, along with the clinic director. It is based on need and the number of referrals. Our referral rates are consistent year to year. Ms. Lattimer asked do we reimburse insurance costs on this? Dr. Chapman replied yes.

Mr. Alger commented if you didn't have a psychiatrist, you would not have a clinic. Mr. Quinlan asked have we looked to see if there is anything more affordable? Mr. Weaver commented this is driven by supply and demand. Psychiatrists are hard to come by. Mr. Alger stated we have a limited future window with Dr. Khan as he is indicating he wants to retire over the next several years, so we will be looking for a new psychiatrist.

Mr. Weaver asked what about Dr. Nobilski? Dr. Chapman replied she is an employee. We have two psychiatrists at the present time.

Mr. Quinlan stated that he would like to look to see if we can find someone else and would also like to know why the rate is so high. He also would like to determine if the rates are competitive.

**MOTION: APPROVING THE FOLLOWING 2012 CONTRACTS FOR THE OFFICE OF COMMUNITY SERVICES: ARBOR DEVELOPMENT – OMH - \$179,258; CATHOLIC CHARITIES – OMH - \$14,256; FINGER LAKE PARENTS NETWORK – OMH - \$476,070; STEUBEN ARC – OMH - \$148,776; CATHOLIC CHARITIES – OASAS - \$237,759; FAMILY SERVICE SOCIETY – OASAS - \$74,012; HORNELL CONCERN FOR YOUTH – OASAS - \$109,420; KINSHIP FAMILY & YOUTH SERVICES – OASAS - \$304,176; STEUBEN ARC – SHELTERED WORKSHOP - \$121,976; ARBOR DEVELOPMENT – HUD - \$423,168; MICHAEL DAMIANO – FISCAL REPORTING - \$1,500 ANNUALLY PLUS MILEAGE; MACHUGA’S CONTRACTING – SNOW REMOVAL BATH OFFICE - \$150 PER PLOW; DAVID PARKS – SNOW REMOVAL HORNELL OFFICE - \$75 PER PLOW; THOMAS LANDSCAPING – SNOW REMOVAL CORNING OFFICE - \$40 PER PLOW; GLOBAL INDUSTRIES – CLEANING OFFICE LOCATIONS - \$1,990 PER MONTH; FIRE ALARM SERVICE TECHNOLOGY – FIRE ALARM MAINTENANCE - \$2,801 ANNUALLY; CATHOLIC CHARITIES – PART-TIME EMPLOYEES - \$88,000 ANNUALLY; CORNELL COOPERATIVE EXTENSION – PART-TIME EMPLOYEES - \$20,000 ANNUALLY; MEDLAB, INC. – DRUG SCREENS - \$15/6-PANEL SCREEN; INSTITUTE FOR HUMAN SERVICES – CASE MANAGER - \$46,000 ANNUALLY; FAMILY SERVICES – TWO PART-TIME SOCIAL WORKERS - \$73,000 ANNUALLY; ELMIRA FAMILY MEDICINE – DR. ALVES - \$77,000 ANNUALLY; PROACTION – SUMMER HELP - \$20,000 ANNUALLY; CRAIG L. CHRISTENSON, LLC – PSYCHOLOGIST - \$54,000 ANNUALLY; YOUTH BUREAU – RENTAL CONTRACT - \$6,700 ANNUALLY; SIGN LANGUAGE SOLUTIONS – SIGN LANGUAGE SUPPORT - \$50 PER SERVICE AND SCHINDLER ELEVATOR – \$195.96 PER MONTH; AND HOLDING APPROVAL OF THE CONTRACT FOR DR. KHAN – PSYCHIATRIST - \$303,000 ANNUALLY, PENDING FURTHER REVIEW MADE BY MR. QUINLAN. SECONDED BY MS. LATTIMER FOR DISCUSSION.**

Mrs. Ferratella stated that the rate sounds competitive. Mr. Weaver stated that he thinks doing this is a waste of time. Mrs. Ferratella stated that she would agree. She would suggest that we look at this next year. It seems to be a little late in the game to be questioning it. Mr. Ryan commented that he could use a little more information.

Mr. Alger stated if you don’t do this, you will be closing the doors in January.

**VOTE ON PREVIOUS MOTION: MOTION CARRIES 3-2. (MRS. FERRATELLA AND MR. WEAVER OPPOSED.**

B. Health Care Facility

1. **Occupancy Report** – Mr. McCarroll stated year-to-date occupancy is at 94.13 percent.

2. **2012 Contracts** – Mr. McCarroll presented his 2012 contracts for approval. Mr. Weaver asked with regard to your contract for Companion Radio, wouldn’t it be cheaper to have XM satellite radio? Mr. McCarroll replied they can do a comparison.

**MOTION: APPROVING THE FOLLOWING 2012 CONTRACT RENEWALS FOR THE HEALTH CARE FACILITY: REV HOWARD ARMSTRONG, BATH AMBULANCE, CARE2LEARN, DR. BRUCE BAXTER, FREED MAXICK & BATTAGLIA, HEALTH TRAC, OMNICARE, RURAL METRO, SIBLEY NURSING PERSONNEL SERVICE, SODEXO, SOUTHERN TIER FIRE EXTINGUISHER, SOUTHERN TIER HOSPICE & PALLIATIVE CARE, TIME WARNER CABLE, DEPARTMENT OF VETERANS AFFAIRS AND WEST FIRE SYSTEMS; AND HOLDING APPROVAL OF THE CONTRACT FOR COMPANION RADIO PENDING FURTHER REVIEW MADE BY MS. LATTIMER. SECONDED BY MR. QUINLAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Secretary's Note: A special HSH&E Committee has been scheduled for Monday, December 19, 2011, at 9:30 a.m. to discuss contract renewals for the Office of Community Services and the Health Care Facility.

C. Public Health & Nursing Services

1. **Grant** – Ms. Congdon informed the committee that last week they found out that they will be receiving additional funding from the ARRA Grant for their immunization program in the amount of \$4,238.46. The State is pushing us to bill for our immunization clinics and we will use this funding to purchase three laptops and three scanners to be used at the clinics for this purpose. She commented that they have to order the equipment before the end of the month.

**MOTION: AUTHORIZING PUBLIC HEALTH & NURSING SERVICES TO ACCEPT ADDITIONAL ARRA FUNDING IN THE AMOUNT OF \$4,238.46 FOR THEIR IMMUNIZATION PROGRAM MADE BY MS. LATTIMER. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

2. **2012 Contracts** – Ms. Fuerst presented their 2012 contract renewals for approval. She stated that there were a few changes and she reviewed those changes. There was a 4 percent increase in therapy services through Ira Davenport Hospital. Home & Health Care also has a 3 percent increase. There was a \$500 increase in our contract with the SAY<sup>2</sup> Rural Health Network. Ms. Fuerst informed the committee that their contract with ProAction for Meals on Wheels increased 7 percent. Ms. Congdon explained the increase is in the cost for the delivery of meals. We have to provide meals through our long-term care program and there are no other providers for the Bath area. We have six individuals in the program. Ms. Fuerst stated there also was a 3 percent increase in computer equipment and a 5 percent increase in software. Therapy services through St. James also increased 8 percent; however, they have not asked for any increases in four years.

**MOTION: APPROVING THE 2012 CONTRACT RENEWALS FOR PUBLIC HEALTH & NURSING SERVICES AS PRESENTED MADE BY MR. WEAVER. SECONDED BY MRS. FERRATELLA. MOTION CARRIES 4-0-1. (MR. QUINLAN ABSTAINED AS HE HAS AN ETHICAL CONFLICT WITH ONE OF THE CONTRACTORS)**

**MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS' LAW, ARTICLE 10.5.E. COLLECTIVE NEGOTIATIONS PURSUANT TO ARTICLE FOURTEEN OF THE CIVIL SERVICE LAW AND ARTICLE 105.1.F. THE MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON OR CORPORATION, OR MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, PROMOTION, DEMOTION, DISCIPLINE, SUSPENSION, DISMISSAL OR REMOVAL OF A PARTICULAR PERSON OR CORPORATION MADE BY MR. WEAVER. SECONDED BY MRS. FERRATELLA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**MOTION: RECOMMENDING THE SALE OF THE CERTIFIED HOME HEALTH AGENCY TO VISITING NURSING ASSOCIATION OF WNY, INC. MADE BY MR. QUINLAN. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

**MOTION: TO ADJOURN MADE BY MR. QUINLAN. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**STEBEN COUNTY HUMAN SERVICES, HEALTH & EDUCATION COMMITTEE**

**Special Meeting**

*Monday, December 19, 2011*

*9:30 a.m.*

*Legislative Committee Conference Room*

*Steuben County Office Building*

*Bath, New York*

**\*\*MINUTES\*\***

<b>COMMITTEE:</b>	Thomas J. Ryan, Chair Christopher G. Quinlan	Carol A. Ferratella	Robin K. Lattimer
<b>STAFF:</b>	Mark R. Alger David McCarroll	Jack Wheeler Alan Reed	Hank Chapman, Psy.D. Shawn Corey
<b>LEGISLATORS:</b>	Joseph J. Hauryski K. Michael Hanna Gary D. Swackhamer	Donald B. Creath Robert V. Nichols Scott J. Van Etten	Dan C. Farrand Gary B. Roush John S. Walsh
<b>ABSENT:</b>	Randolph J. Weaver, Vice Chair		

**I. CALL TO ORDER**

Mr. Ryan called the meeting to order at 9:30 a.m.

**II. DEPARTMENT REQUESTS**

A. Office of Community Services

1. **Contract Renewal** – Dr. Chapman stated that he has gathered additional information, as requested, regarding the renewal of the contract with psychiatrist, Dr. Khan. A New York State Office of Mental Hygiene survey dated January 2010, looked at what psychiatrists around the state are paid on a contractual basis. The salary ranges from \$115.00 per hour to \$175.00 per hour. The average is \$143.80 per hour. Livingston County pays \$154.00 per hour, Chemung County, through Family Services, pays \$125.00 per hour, Cattaraugus County pays between \$130.00 - \$175.00 per hour and St. James Hospital in Hornell pays \$125.00 per hour. Our salary for Dr. Khan falls in the mid point. Dr. Khan has worked for our agency for over 20 years and has been in the field for 40 years. We are fortunate to have him on staff and he would recommend renewing his contract at a rate of \$134.46 per hour. This represents a 3 percent increase from last year, which was \$130.05.

Mr. Quinlan asked is he a full-time employee or a contractor? Dr. Chapman replied he is a contractor and is incorporated. Mr. Quinlan asked what do we provide to him? Dr. Chapman replied he is responsible for his own malpractice insurance, as he is required to have it. Some agencies may include that, but we do not. For the hours that he works for us, we provide him with support services. He currently is being paid \$130.05 per hour and for 2012 the request is to increase that to \$134.46 per hour.

Mr. Ryan asked the rate you gave for St. James, is that for an employee or a contractor? Dr. Chapman replied that figure is for a contractor. There was information available for staff, and those individuals, on average, are paid less per hour, but also have benefits. We have another psychiatrist on staff who is an employee, and she is paid \$110.00 per hour.

Mr. Quinlan stated Dr. Khan is not paying for clerical staff or rental. He has little or no expenses. Maybe we are overpaying him. Dr. Chapman stated that he understands Mr. Quinlan's concerns, but he doesn't agree. With psychiatrists in other counties, the contract agreements are similar, if not the same as ours. The other way to look at this is if we didn't provide these things, the dollar amount would be that much more.

Mrs. Ferratella asked what rate did you put in the budget for the contract? Mr. Alger replied we put in the higher rate of \$134.46 per hour. Mr. Ryan asked this is an increase from last year? Dr. Chapman replied yes. Mrs. Ferratella commented that no other employees are getting increases and she is concerned that we are giving contractors increases. Dr. Chapman replied your point is well taken, however, at the same time, what we pay Dr. Khan is not only for him to provide services, but with the agreement that we still have to have a psychiatrist in order to bill for any of our other services. The psychiatrists have to review and approve the treatment plans, otherwise we don't get reimbursement. They are crucial for us being able to provide services. He stated that he is recommending approval of the contract because, with the increase, we are not paying him outside the range that is across the State.

Mr. Quinlan asked what is the Medicaid rate for his services? Dr. Chapman replied typically, for a 30-minute, individual evaluation, Medicaid will reimburse \$180.00. Mr. Alger stated Medicaid is billing \$360.00 per hour.

**MOTION: AUTHORIZING THE OFFICE OF COMMUNITY SERVICES TO RENEW THEIR CONTRACT WITH DR. KHAN, PSYCHIATRIST, FOR 2012 AT A RATE OF \$134.46 PER HOUR MADE BY MRS. FERRATELLA. SECONDED BY MS. LATTIMER. MOTION CARRIES 3-1. (MR. QUINLAN OPPOSED)**

B. Health Care Facility

1. **Contract Renewal** – Mr. McCarroll stated the committee had requested more information about Sirius Satellite Radio services. He stated that Sirius has developed their hotel service, but have no equivalent product to Companion Radio. We use Companion Radio as an activity therapy tool. Ms. Lattimer commented that there is a substantial investment for the Sirius installation. Mr. McCarroll stated that they would charge \$12.00 per station and we have 105 beds. That would equate to \$12,000 for installation.

**MOTION: AUTHORIZING THE HEALTH CARE FACILITY TO RENEW THEIR CONTRACT WITH COMPANION RADIO FOR AN EQUIPMENT RENTAL FEE OF \$150.00 PER MONTH, PER BED AND A SERVICE FEE OF \$131.25 PER MONTH, PER BED MADE BY MR. QUINLAN. SECONDED BY MRS. FERRATELLA. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**MOTION: TO ADJOURN MADE BY MR. QUINLAN. SECONDED BY MS. LATTIMER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature