

STEBEN COUNTY HUMAN SERVICES COMMITTEE

Wednesday, January 3, 2007

10:00 a.m.

Legislative Committee Conference Room

Steuben County Office Building

Bath, New York

****MINUTES****

COMMITTEE: David Stachnik, Chair Richard A. Argentieri, Vice Chair Francis L. Gehl
L. Ronald Nielsen Thomas C. Schwartz

STAFF: Mark R. Alger Gregory P. Heffner Linda Tetor
Kathryn Biehl Teresa Deninger Lise Reynolds
Gary Pruyne Frederick H. Ahrens, Jr. David English

LEGISLATORS: Philip J. Roche, Esq.

OTHERS: Mary Perham, *The Leader*

I. CALL TO ORDER

Mr. Stachnik called the meeting to order at 10:00 a.m. He asked Mrs. Deninger to lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE DECEMBER 6, 2006 MEETING MADE BY MR. GEHL. SECONDED BY MR. NIELSEN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

III. DEPARTMENTAL REPORTS/REQUESTS

A. OFA/RSVP

1. **Budget** – Mrs. Tetor informed the committee that she has submitted her plans to the State Office for the Aging regarding their budget.

2. **Dietician Services** – Mrs. Tetor informed the committee that there will be an issue in the next year regarding the Federal Government requiring us to have a minimum of eight hours per week from a Registered Dietician that oversees the nutrition program. To-date, they have allowed us to contract with Wilma Stewart, Registered Dietician for two hours per week and the Certified Dietary Nutritionist makes up the rest of the time. The State had said that arrangement was okay, but now they have decided that it is not correct and we need to find a Registered Dietician to work the eight hours per week. Mrs. Tetor stated if we advertise and prove that we have made an attempt to find a Registered Dietician, then they would waive that requirement. If we do find a Registered Dietician to work for eight hours it will be more expensive for us.

Mr. Argentieri commented that he finds it difficult to comprehend that the State would waive that requirement if you can't find that individual. It is either necessary or it is not. Mrs. Tetor stated we went through a very similar process about five or six years ago.

Mr. Alger explained you have to look for a Registered Dietician that can work eight hours per week. If we can't find a Registered Dietician who is willing to do that, then what you are currently doing will substitute. The Federal regulations require the State to require us to look. The concept would be that the Registered Dietician would supervise the Certified Dietary Nutritionist.

3. **Volunteer Dinner** – Mrs. Tetor stated they held the Volunteer Recognition Dinner on December 6, 2006. They had a large crowd. Phyllis Whittaker was named the Community Service Award winner. She has volunteered for 17 years as an ombudsman.

4. **Point of Entry** – Mrs. Tetor informed the committee that the Point of Entry contract has been signed and is going back to the State. They are working on getting things moving with regard to the Point of Entry Program, as it has to be open to the public in mid-June.

5. **Medicare Part D** – Mrs. Tetor announced they are doing open enrollment for Medicare Part D. They have had 200 more people than what they had anticipated.

6. **Training** – Mrs. Tetor stated that last month she had informed the committee that they were partnering with the SALT Council of TRIAD and they invited police agencies to a seminar entitled “Managing Dementia in the Line of Duty”. They have 30 individuals signed up from the Bath Village Police Department and the Sheriff’s Department. Mr. Gehl asked has this training been offered to other agencies? Mrs. Tetor replied yes, however, thus far they have only received calls from the Bath Village Police Department and the Sheriff’s Department.

7. **Flu Vaccine** – Mrs. Tetor informed the committee that they are participating in an inter-governmental agreement with Chemung County for the purchase of flu vaccine for 1,200 doses. Mrs. Tetor stated in 2002 they administered 2,238 shots, 1,963 in 2003, they cancelled the flu clinics in 2004, administered 460 shots in 2005 and 804 in 2006.

B. Department of Social Services

1. **Caseload Statistics** – Mrs. Biehl reviewed caseload statistics with the committee. She stated that they are starting to see an increase in Safety Net, however, there continues to be a decline in Family Assistance. They have been inundated with walk-ins, most of which are for housing issues.

Mr. Argentieri asked where are those individuals coming from? Mrs. Biehl replied they had three out-of-county and six out-of-state.

Mr. Argentieri asked do you have an explanation for what happened between 2001 and 2005 with regard to the Medicaid caseloads? Mrs. Biehl replied after September 11, 2001, we saw an increase in the number of Medicaid and welfare cases when the economy was down. Now the State has imposed more rules and regulations and Family Health Plus was included in that.

Mrs. Biehl reviewed the Zip Code Report and the Employment Unit.

2. **2007 Contracts** – Mrs. Biehl presented her 2007 contracts for renewal.

MOTION: APPROVING THE FOLLOWING 2007 CONTRACTS FOR THE DEPARTMENT OF SOCIAL SERVICES: MARYANN BRYANT – MANAGED CARE CONSULTANT, \$15,000; FIRE ALARM SERVICE TECHNOLOGY, \$955.00; TRISHA BROWN, \$20.00 PER PHYSICAL EXAM AND CICORA’S EXTERMINATING SERVICES, \$27.50 PER SERVICE VISIT MADE BY MR. SCHWARTZ. SECONDED BY MR. ARGENTIERI. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

3. **Insurance Waiver** – Mrs. Biehl requested the committee waive the insurance requirements for their Managed Care Consultant, Maryann Bryant as she doesn’t have contact with the clients. Mr. Castellana had waived this requirement in the past.

MOTION: WAIVING THE INSURANCE REQUIREMENTS FOR MARYANN BRYANT – MANAGED CARE CONSULTANT FOR THE DEPARTMENT OF SOCIAL SERVICES MADE BY MR. SCHWARTZ. SECONDED BY MR. GEHL. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

4. **Detention Center – Boiler Replacement** – Mrs. Biehl informed the committee that they had an urgent situation with the Detention Center as the boiler needed to be repaired, however, because it was more than 35 years old, it needed to be replaced. The cost to replace the boiler was \$10,000.00. She requested approval to transfer a total of \$8,100.00 from various accounts to her Major Equipment line item. The replacement of the boiler was declared an emergency. The replacement was done by B.C. Electric of Elmira.

MOTION: DECLARING THE REPLACEMENT OF THE BOILER AT THE DETENTION CENTER AN EMERGENCY AND AUTHORIZING THE TRANSFER OF \$8,100.00 FROM VARIOUS ACCOUNTS TO THE MAJOR EQUIPMENT LINE ITEM TO COVER THE COST OF THE REPLACEMENT MADE BY MR. ARGENTIERI. SECONDED BY MR. GEHL. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

5. **Detention Center – Sprinkler System** – Mrs. Biehl informed the committee that they have a capital project for a sprinkler system at Glovehouse. Mr. Gleason has secured a proposal from Hunt Engineers in the amount up to \$9,500.00 to do the design and put out the bids.

MOTION: AUTHORIZING THE DEPARTMENT OF SOCIAL SERVICES TO RETAIN HUNT ENGINEERS FOR UP TO \$9,500.00 TO DESIGN THE SPRINKLER SYSTEM FOR GLOVEHOUSE AND PUT OUT TO BID MADE BY MR. ARGENTIERI. SECONDED BY MR. SCHWARTZ. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Mrs. Biehl requested authorization to transfer \$20,000.00 in existing funds from the 2006 budget to the Detention Center Sprinkler Capital Project to secure funds to complete the project in 2007.

MOTION: AUTHORIZING THE DEPARTMENT OF SOCIAL SERVICES TO TRANSFER \$20,000.00 INTO THE DETENTION CENTER SPRINKLER CAPITAL PROJECT MADE BY MR. SCHWARTZ. SECONDED BY MR. NIELSEN. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS' LAW, ARTICLE 7§ 105.1.F. THE MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON OR CORPORATION, OR MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, PROMOTION, DEMOTION, DISCIPLINE, SUSPENSION, DISMISSAL OR REMOVAL OF A PARTICULAR PERSON OR CORPORATION MADE BY MR. ARGENTIERI. SECONDED BY MR. GEHL. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. NIELSEN. SECONDED BY MR. SCHWARTZ. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

6. **Lunch Meeting** – Mrs. Biehl requested authorization to spend \$50.00 on the quarterly staff meeting they have with the Law Department.

MOTION: AUTHORIZING THE DEPARTMENT OF SOCIAL SERVICES TO SPEND \$50.00 ON THE QUARTERLY STAFF MEETING THEY HOLD WITH THE LAW DEPARTMENT MADE BY MR. ARGENTIERI. SECONDED BY MR. SCHWARTZ. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

C. Youth Bureau

1. **2007 Contracts** – Mr. Pruyin requested approval of his 2007 contracts.

MOTION: APPROVING THE FOLLOWING 2007 CONTRACTS FOR THE YOUTH BUREAU UNDER YOUTH DEVELOPMENT AND DELINQUENCY PREVENTION: FAMILY SERVICE SOCIETY \$22,992.00; POLICE COUNSEL \$2,200.00; HORNELL CONCERN \$33,130.00; YOUTH IN GOVERNMENT \$16,804.00; ADDISON YOUTH CENTER \$12,952.00; LITERACY VOLUNTEERS \$6,316.00; CATHOLIC CHARITIES \$23,444.00; ADDISON YOUTH CENTER \$3,552.00; CENTER FOR DISPUTE SETTLEMENT \$2,076.00; APPROVING THE FOLLOWING CONTRACTS UNDER SPECIAL DELINQUENCY PREVENTION: CENTER FOR DISPUTE SETTLEMENT \$9,790.00; STEUBEN COUNTY DEPARTMENT OF SOCIAL SERVICES \$6,805.00; ADDISON YOUTH CENTER \$1,890.00; PRO-ACTION TASA \$7,106.00; CORNING AREA YOUTH CENTER \$6,300.00; CORNING AREA YOUTH CENTER \$10,344.00 AND ENTERING INTO THE FOLLOWING CONTRACTS UNDER DIRECT CONTRACT: CENTER FOR DISPUTE SETTLEMENT \$14,550.00 MADE BY MR. SCHWARTZ. SECONDED BY MR. ARGENTIERI. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

2. **Annual Youth Board Dinner Meeting**– Mr. Pruyin informed the committee that next Thursday is the Annual Youth Board Dinner. At the meeting he will show a new video provided to him by the Harvard

Project on Mentoring. He noted that January is National Mentoring Month. We will also be presenting the Youth Service Worker of the Year Award.

3. **Presentations** – Mr. Pruyn informed the committee that Albany has gotten wind of our interest and support of the mentoring program. They have requested that he attend the New York State National Mentoring Association meeting to talk about Steuben County's mentoring program.

MOTION: TO ADJOURN MADE BY MR. SCHWARTZ. SECONDED BY MR. ARGENTIERI. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Respectfully Submitted by:

Amanda L. Chapman
Senior Stenographer
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR
Wednesday, February 7, 2007
@ 10:00 a.m.**

**PLEASE SEND AGENDA ITEMS TO THE
CLERK OF THE LEGISLATURE'S OFFICE
NO LATER THAN NOON
Wednesday, January 31, 2007.**

STEBEN COUNTY HUMAN SERVICES COMMITTEE

Special Meeting

Monday, January 22, 2007

9:50 a.m.

Legislative Committee Conference Room

Steuben County Office Building

Bath, New York

****MINUTES****

COMMITTEE:	David Stachnik, Chair	L. Ronald Nielsen	Philip J. Roche, Esq.
STAFF:	Mark R. Alger	Kathryn Biehl	Carol Whitehead
LEGISLATORS:	Donald B. Creath Kenneth E. Isaman	Patrick F. Donnelly Robert V. Nichols	Dan C. Farrand John Walsh
ABSENT:	Richard A. Argentieri, Vice Chair	Francis L. Gehl	Thomas C. Schwartz

I. CALL TO ORDER

Mr. Stachnik called the meeting to order at 9:50 a.m.

II. DEPARTMENTAL REPORTS/REQUESTS

A. Department of Social Services

1. **Budget Transfer** – Mrs. Biehl requested authorization to close two Capital Projects entitled, Detention Center Expansion and Detention Center Repairs and transferring the balance of those projects into a new Capital Project entitled Detention Center Sprinkler System.

MOTION: AUTHORIZING THE DEPARTMENT OF SOCIAL SERVICES TO CLOSE TWO CAPITAL PROJECTS ENTITLED DETENTION CENTER EXPANSION AND DETENTION CENTER REPAIRS AND TRANSFERRING THE BALANCE OF THOSE PROJECTS TO A NEW CAPITAL PROJECT ENTITLED DETENTION CENTER SPRINKLER SYSTEM MADE BY MR. ROCHE. SECONDED BY MR. NIELSEN. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

MOTION: TO ADJOURN MADE BY MR. NIELSEN. SECONDED BY MR. ROCHE. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

Respectfully Submitted by:

Amanda L. Chapman
Senior Stenographer
Steuben County Legislature

STEBEN COUNTY HUMAN SERVICES COMMITTEE

Wednesday, February 7, 2007

10:00 a.m..

Legislative Committee Conference Room

Steuben County Office Building

Bath, New York

****MINUTES****

COMMITTEE: David Stachnik, Chair Richard A. Argentieri, Vice Chair L. Ronald Nielsen

STAFF: Mark R. Alger Linda Tetor Dan McRae

LEGISLATORS: Philip J. Roche, Esq. John Walsh

ABSENT: Francis L. Gehl Thomas C. Schwartz

OTHERS: Mary Perham, *The Leader*

I. CALL TO ORDER

Mr. Stachnik called the meeting to order. He asked Mr. Roche to lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE JANUARY 3, 2007 MEETING MADE BY MR. ARGENTIERI. SECONDED BY MR. NIELSEN. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

III. DEPARTMENTAL REPORTS/REQUESTS

A. OFA/RSVP

1. **Congregate Meal Program** – Mrs. Tetor informed the committee that they are trying to increase participation in the congregate meal program throughout the county. They are working with ProAction to develop a logic model. They would like to see a large increase, as they believe there are a lot of people who could benefit from the program. Mrs. Tetor stated they received a great report from New York City who recently did a study about what works and how to turn around sites and reach out to more people. They have a very successful program. We are setting up part of our budget that will allow us to employ someone to focus on increasing participation and outreach.

Mr. Stachnik asked where did this idea come from? Mrs. Tetor replied this is something that she has been thinking about. With the help of ProAction they will be able to define the program and what we expect the outcomes to be through the logic method. Mr. Stachnik commented your data model could spread to other counties. He thinks this is quite impressive.

2. **Governor's Budget Plans** – Mrs. Tetor commented Governor Spitzer has announced a budget that is favorable to the Office for the Aging and she is very pleased with that. There is \$1 million in additional funding for the nutrition supplement program. There will also be modest COLA's coming for EISEP, CSE and SNAP. They have also found that with the budget many more people will be eligible for Medicare Part D. They are going to require more people on Epic to join Medicare Part D. Mr. Stachnik asked is this going to be an automatic enrollment or optional? Mrs. Tetor replied they will go up the income scale and everyone is required to be looked at. People with a deductible may not need to join. She is assuming they will have more people coming in.

Mr. McRae asked how many veterans do you see for Medicare Part D? His understanding is that if they are getting their medications through the VA, then they do not need Medicare Part D. Mrs. Tetor replied that he would really need to speak to Mike Keene as he is the specialist with this program.

3. **State Director** – Mrs. Tetor informed the committee that she had an opportunity to meet the new State Director of Office for the Aging, Mike Burgess. He has a lot of good ideas about what is needed and wants to broaden the base of who the Offices for the Aging interact with.

4. **Tax Counseling Program** – Mrs. Tetor stated their annual tax counseling program has started. They have 18 trained tax counselors. They answer questions as well as complete tax returns and do electronic filing.

5. **Training** – Mrs. Tetor stated recently they held a training entitled “Managing Dementia in the Line of Duty” and she was very pleased with the turnout. They had a total of 38 police officers from the Sheriff’s Office, Bath Police Department, New York State Police, Corning Police Department and Painted Post Police Department. As a result of the discussions, we have developed a fax form to use with the Bath Police Department. If, during the line of duty they see someone without heat, or someone who seems confused, they fill out this form and we follow up on it. Mrs. Tetor informed the committee that she also received a letter from Chief Trentanelli of the Corning Police Department thanking her for the program and commending Pat Baroody for the work that she did.

6. **Contract** – Mrs. Tetor stated last year they had a contract with the Institute of Human Services and they went over it by \$254.03. She requested authorization to pay this amount.

MOTION: AUTHORIZING THE OFFICE FOR THE AGING TO PAY THE INSTITUTE OF HUMAN SERVICES \$254.03 REPRESENTING THE AMOUNT SPENT OVER THEIR CONTRACT DURING 2006 MADE BY MR. ARGENTIERI. SECONDED BY MR. NIELSEN. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

7. **Budget Transfer** – Mrs. Tetor requested authorization to transfer \$7,346.00 into the Title V contract for this year.

MOTION: AUTHORIZING THE OFFICE FOR THE AGING TO TRANSFER \$7,346.00 INTO THE TITLE V CONTRACT FOR 2007 MADE BY MR. ARGENTIERI. SECONDED BY MR. NIELSEN. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

B. Veterans’ Service Agency

1. **Monthly Report** – Mr. McRae reviewed monthly and year-end statistics with the committee. He commented they are getting more contacts and more new original contacts. As a result, we are seeing more federal money coming into Steuben County.

VI. **OTHER BUSINESS**

A. Meeting Time – Mr. Stachnik stated that he would like to move the time of the Human Services Committee back to 10:30 due to the Health Care Facility Project as he doesn’t believe that the Health & Education Committee can be held to under an hour. He would like this change to begin in March

MOTION: CHANGING THE TIME OF THE HUMAN SERVICES MEETING TO 10:30 A.M. ON THE FIRST WEDNESDAY OF THE MONTH EFFECTIVE WITH THE MARCH 7TH MEETING MADE BY MR. ARGENTIERI. SECONDED BY MR. NIELSEN. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

VII. **DEPARTMENTAL REPORTS/REQUESTS (Continued)**

C. Administrator

1. **DSS Budget Transfer** – Mr. Alger stated they were notified last year that the State rate for children placed in state facilities was retroactively adjusted. By doing that, they are requiring us to pay forward a certain amount and also retroactive to last year 2006 to 2001. The total amount is \$1 million that we are requesting to transfer out of the Medicaid Budget into an account to pay that retroactive amount.

Mr. Argentieri asked is the new Governor aware of this? Mr. Alger replied yes. We have advocated not to be held responsible for those five years and to be held harmless from that. The proposed budget spread the retroactive payment over a five-year look forward period. We don’t know if there is an option for us to pay it all

at once. At this point, in order to close the books, we need to take that step now and he would recommend the committee approve that transfer pending action by the State. If it is to our benefit to spread out the payments or pay all at once, we would have the option of doing either. We will set it aside as an accounts payable so that if we have to pay it, we will have it.

MOTION: AUTHORIZING THE DEPARTMENT OF SOCIAL SERVICES TO TRANSFER \$1 MILLION OUT OF THE MEDICAID BUDGET TO AN ACCOUNT TO PAY THE RETROACTIVE CHARGE FOR CHILDREN PLACED IN STATE FACILITIES PENDING ACTION BY THE STATE MADE BY MR. NIELSEN. SECONDED BY MR. ARGENTIERI. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

Mr. Alger commented that NYSAC is lobbying to have the State hold us harmless.

VIII. NEW BUSINESS

A. Medicaid Program – Mr. Stachnik informed the committee that today he returned from a pharmaceutical society meeting in Albany. They were discussing the budget with regard to services for people and the Medicaid program in New York. There are patients who are actually going without because they can't get the medications under the preferred drug list. Approximately 40 percent of all prescriptions are on a PDL (preferred drug list). Physicians have to call for prior approvals and the pharmacies also have to call for prior approvals to dispense these drugs. This saves money because it prevents physicians from considering those other drugs and the State gets the extra rebate. Generics are not appearing on the PDL and the physicians have to authorize the brand name. Vital cardiac medications are off this list and there are no replacements. Emergency room visits are running rampant for people missing their medications. With Medicare Part D, what isn't covered is supposed to be picked up by Medicaid, but that is not happening. They only do that under dire emergency. When Medicaid is the secondary or tertiary payor, prior approval has to be done for Medicaid. The pharmaceutical companies met with the Department of Health to inform them that this system isn't working and they were astounded to hear that. The advocate groups have yet to hear of this either. Mr. Stachnik commented with Medicaid picking up from Medicare Part D and the federal provisions, eventually we will be picking up that tab as well.

MOTION: TO ADJOURN MADE BY MR. ARGENTIERI. SECONDED BY MR. NIELSEN. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

Respectfully Submitted by:

Amanda L. Chapman
Senior Stenographer
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR
Wednesday, March 7, 2007**

****PLEASE NOTE CHANGE** @ 10:30 a.m. **PLEASE NOTE CHANGE****

**PLEASE SEND AGENDA ITEMS TO THE
CLERK OF THE LEGISLATURE'S OFFICE
NO LATER THAN NOON
Wednesday, February 28, 2007.**

STEBEN COUNTY HUMAN SERVICES COMMITTEE

Wednesday, March 7, 2007

10:30 a.m.

Legislative Committee Conference Room

Steuben County Office Building

Bath, New York

****MINUTES****

COMMITTEE: David Stachnik, Chair Richard A. Argentieri, Vice Chair Francis L. Gehl
Thomas C. Schwartz

STAFF: Mark R. Alger Linda Tetor Gary Pruyn
Kathryn Biehl Teresa Deninger Lise Reynolds
James Gleason David English Frederick H. Ahrens, Jr.

LEGISLATORS: Thomas J. McIntyre John Walsh

ABSENT: L. Ronald Nielsen

OTHERS: Mary Perham, *The Leader*

I. CALL TO ORDER

Mr. Stachnik called the meeting to order at 10:30 a.m. He asked Mrs. Tetor to lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE FEBRUARY 7, 2007 MEETING MADE BY MR. ARGENTIERI. SECONDED BY MR. GEHL. ALL BEING IN FAVOR. MOTION CARRIES 3-0. (MR. SCHWARTZ ABSENT FOR VOTE).

III. DEPARTMENTAL REPORTS/REQUESTS

A. OFA/RSVP

1. **HEAP** – Mrs. Tetor informed the committee that HEAP has been very busy and they have had a lot of emergencies. This may be revamped next year and they are looking at restructuring the application policies.
2. **Wayland Nutrition Site** – Mrs. Tetor informed the committee that they have found a new site for the dinner club. They will be moving from the Wayland Firehouse to the Wayland Little House. She requested authorization to enter into a contract with the Wayland Little House for \$1,200 per year.

MOTION: AUTHORIZING THE OFFICE FOR THE AGING TO ENTER INTO A CONTRACT WITH THE WAYLAND LITTLE HOUSE FOR USE BY THE WAYLAND DINNER CLUB AT A RATE OF \$1,200.00 PER YEAR MADE BY MR. SCHWARTZ. SECONDED BY MR. ARGENTIERI. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

3. **Corporation for National Services** – Mrs. Tetor announced that the Corporation for National Services which is the national sponsor for the RSVP Program, has notified us that they will be including Arlene Heffner, a volunteer at the Emergency Management Office, in their annual report. Mr. Argentieri asked what does this mean? Mrs. Tetor explained that Mrs. Heffner is one of two volunteers in the State that will be featured in the Corporation of National Services annual report. She is one of our RSVP volunteers. Mr. Argentieri requested that Mrs. Heffner be sent a letter of congratulations.

4. **Long-Term Care Insurance Program** – Mrs. Tetor informed the committee that they will be holding an event at Corning Community College entitled “Owning Your Future and Planning for Everything”. This event will be held in mid April and they are targeting the baby boomer population.

5. **Senior Prom** – Mrs. Tetor announced the Senior Prom will be held on May 5, 2007 at the Haverling High School Gymnasium.

6. **Training** – Mrs. Tetor announced there will be a Project Care training held on March 8, 2007 entitled “Making the Most of Your Senior Years”.

Mr. Gehl asked Mrs. Tetor to please print out her monthly report and distribute it at the committee meetings.

B. Youth Bureau

1. **Budget Transfer** – Mr. Pruyn requested authorization to transfer \$29,898.51 from the 2006 budget to the 2007 budget for the Reality Check Program. He commented the contract is mid-year to mid-year and they have to carry over these funds from the 2006 budget.

MOTION: AUTHORIZING THE TRANSFER OF \$29,898.51 FROM THE 2006 BUDGET TO THE 2007 BUDGET FOR THE REALITY CHECK PROGRAM MADE BY MR. SCHWARTZ. SECONDED BY MR. ARGENTIERI. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

2. **Eckerd Drug Quiz** – Mr. Pruyn announced the Annual Eckerd Drug Quiz will be held on March 13th and March 15th at the Hornell High School Cafeteria. They have ten teams from nine schools participating. There are 140 participants including volunteers. Mr. Pruyn requested authorization to pay \$725.00 for expenses for this event. Mr. Pruyn commented Susan Hooker is coordinating this event and is still looking for volunteers. Mr. Argentieri stated that when the event is over, he would like to see what some of the questions are.

MOTION: AUTHORIZING THE YOUTH BUREAU TO SPEND UP TO \$725.00 FOR THE ECKERD DRUG QUIZ MADE BY MR. SCHWARTZ. SECONDED BY MR. ARGENTIERI. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

3. **Jack Lisi Youth Award** – Mr. Pruyn commented nominations for the Jack Lisi Youth Award are due by March 21, 2007. Selections will be held on March 28, 2007. The banquet will be held on May 4, 2007.

C. Department of Social Services

1. **Caseload Statistics** – Mrs. Biehl reviewed caseload statistics with the committee. She commented numbers are up in TANF, but we are still below the numbers from this time last year **by approximately 75 cases.**

Mr. Argentieri commented you had 6,000 applications for HEAP and approved 900. Mrs. Biehl stated that is the total number of applications we have gotten this season. Mr. Argentieri asked what are the parameters for being eligible for HEAP? Mrs. Biehl replied it is all income based. Mr. Argentieri stated he is wondering why there are 6,000 applications. Mrs. Biehl explained at the beginning of the season, the State does a mass mailing to those individuals that qualified and applied the prior year. That’s approximately 2,500 to 3,000. Mr. Argentieri stated it appears that the recipients of those communications don’t understand what is necessary to qualify for HEAP and are submitting applications. Are they educated as to what the process is? Mr. Biehl replied we do a press release that has the income guidelines. We also send a letter to the towns and villages every year reminding them of the program and the guidelines. We also have offices in Corning and Hornell.

Mr. Schwartz commented that the guidelines for income, in his opinion, are a little high. Mrs. Biehl stated we typically have 10,000 to 11,000 applications per season. Mr. Alger stated the 900 is the number of applications that they received during the month of January. Of those, approximately 80 percent to 90 percent are eligible.

Mrs. Biehl reviewed the Mobile Work Program, Zip Code and Services Division reports. In the Services Division, they are status quo and are down to 121 children in care. **Of these, 14 are in pre-adoptive status, which means they are placed in homes where the families are preparing to adopt.** Again, preventive services are successful and they are doing a good job.

2. **Contract - ProAction** – Mrs. Biehl informed the committee that they have an opportunity to receive additional funding for preventive services using United Way dollars. In the budget this year we have

appropriated funds to help support the ProAction Family Resource Center. The first component is home visits. There are also parent resource centers located in Addison, Bath, Corning and Woodhull. These are facilities that the parents can utilize and can take their children to for an opportunity to play. The parents can attend support groups and education programs. We use these centers a lot. Often, when a case doesn't reach a level of indication, we use the resource centers. We have 65 – 35 funding through the State. We receive \$.65 on the dollar.

Mrs. Biehl requested authorization to enter into a contract with Proaction for case mangement services and to **accept** \$6,552.00 in United Way Funding. The total contract amount is \$30,698, we have budgeted \$4,192, the State contributes \$19,954 and the funding from United Way would be \$6,552.00.

MOTION: AUTHORIZING THE DEPARTMENT OF SOCIAL SERVICES TO ENTER INTO A CONTRACT WITH PROACTION TO PROVIDE CASE MANAGEMENT SERVICES TO THE FAMILY RESOURCE CENTER AT A COST OF \$30,698 AND ACCEPTING UNITED WAY FUND IN THE AMOUNT OF \$6,552.00 FOR THIS PURPOSE MADE BY MR. ARGENTIERI. SECONDED BY MR. SCHWARTZ. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Mrs. Biehl stated the second component of the contract with ProAction is \$36,305 and she would like to apply to United Way for \$6,000. If this is approved by United Way, then they will contract with ProAction and ProAction would be generating a 35 percent match and there would be no local dollars needed for that contract.

MOTION: AUTHORIZING THE DEPARTMENT OF SOCIAL SERVICES TO APPLY FOR ADDITIONAL UNITED WAY FUNDS MADE BY MR. GEHL. SECONDED BY MR. ARGENTIERI. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Mrs. Biehl commented this assists United Way on their end because they don't have to fund as much of the program as we are able to draw down additional State dollars.

3. **Contract – Dr. Deasis** – Mrs. Biehl requested authorization to enter into a contract with the Nurse Practitioner at Dr. Deasis' Office to do physicals for the Detention Center. Previously, the rate was \$20 per physical and it is now \$30 per physical.

MOTION: AUTHORIZING THE DEPARTMENT OF SOCIAL SERVICES TO ENTER INTO A CONTRACT WITH THE NURSE PRACTITIONER IN DR. DEASIS' OFFICE TO PERFORM PHYSICALS FOR THE DETENTION CENTER AT A RATE OF \$30.00 PER PHYSICAL MADE BY MR. GEHL. SECONDED BY MR. ARGENTIERI. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

4. **Contract – Psychological Exams** – Mrs. Biehl informed the committee that when they go through the process of terminating parental rights, they often have to get a psychological exam done for the parents. Historically, they have used the Carl Warner Clinic, however, they are no longer doing psychological exams. She requested authorization to contract with Dr. Morengello and Dr. DeMarco to provide that service.

MOTION: AUTHORIZING THE DEPARTMENT OF SOCIAL SERVICES TO ENTER INTO CONTRACTS WITH DR. MORENGELLO AND DR. DEMARCO TO PROVIDE PSYCHOLOGICAL EXAMS MADE BY MR. ARGENTIERI. SECONDED BY MR. GEHL. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICER'S LAW, ARTICLE 105.1.F. THE MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON OR CORPORATION, OR MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, PROMOTION, DEMOTION, DISCIPLINE, SUSPENSION, DISMISSAL OR REMOVAL OF A PARTICULAR PERSON OR CORPORATION MADE BY MR. ARGENTIERI. SECONDED BY MR. GEHL. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

MOTION: TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. SCHWARTZ. SECONDED BY MR. ARGENTIERI. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

MOTION: TO ADJOURN MADE BY MR. GEHL. SECONDED BY MR. SCHWARTZ. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Respectfully Submitted by:

Amanda L. Chapman
Senior Stenographer
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR
Wednesday, April 4, 2007.
@ 10:30 a.m.**

**PLEASE SEND AGENDA ITEMS TO THE
CLERK OF THE LEGISLATURE'S OFFICE
NO LATER THAN NOON
Wednesday, March 28, 2007.**

STEBEN COUNTY HUMAN SERVICES COMMITTEE

Wednesday, April 4, 2007

10:30 a.m.

Legislative Committee Conference Room

Steuben County Office Building

Bath, New York

****MINUTES****

COMMITTEE: David Stachnik, Chair
Thomas C. Schwartz

Francis L. Gehl

L. Ronald Nielsen

STAFF: Mark R. Alger
Teresa Deninger
Robert W. Anderson, Ph.D.

Linda Tetor
Lise Reynolds

Kathryn Biehl
Frederick H. Ahrens, Jr.

LEGISLATORS: Philip J. Roche, Esq.

John Walsh

ABSENT: Richard A. Argentieri, Vice Chair

OTHERS: Mary Perham, *The Leader*

I. CALL TO ORDER

Mr. Stachnik called the meeting to order at 10:30 a.m. He asked Mr. Nielsen to lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE MARCH 7, 2007 MEETING MADE BY MR. GEHL. SECONDED BY MR. NIELSEN. ALL BEING IN FAVOR. MOTION CARRIES 3-0. (MR. SCHWARTZ ABSENT FOR VOTE).

III. DEPARTMENTAL REPORTS/REQUESTS

A. OFA/RSVP

1. **Budget Transfer** – Mrs. Tetor informed the committee that they have received a cost of living increase for the SNAP Program of \$19,280. She requested authorization to accept those funds and appropriate toward the contract they have with ProAction.

MOTION: AUTHORIZING THE OFFICE FOR THE AGING TO ACCEPT \$19,280 IN COST OF LIVING INCREASE AND APPROPRIATING TO THEIR CONTRACT WITH PROACTION FOR THE SNAP PROGRAM MADE BY MR. NIELSEN. SECONDED BY MR. GEHL. ALL BEING IN FAVOR. MOTION CARRIES 3-0. (MR. SCHWARTZ ABSENT FOR VOTE).

2. **Subcontracts** – Mrs. Tetor presented her 2007 - 2008 subcontracts for review and approval.

MOTION: APPROVING THE FOLLOWING SUBCONTRACTS FOR THE OFFICE OF THE AGING FOR 2007 – 2008: HOME & HEALTH CARE (EISEP) \$45,592; INSTITUTE FOR HUMAN SERVICES (CAREGIVER) \$19,227, PROACTION (EISEP ASSISTANT) \$40,170 AND INSTITUTE FOR HUMAN SERVICES (LTCIEOP) \$41,622 MADE BY MR. GEHL. SECONDED BY MR. NIELSEN. ALL BEING IN FAVOR. MOTION CARRIES 3-0. (MR. SCHWARTZ ABSENT FOR VOTE).

B. Department of Social Services

1. **Monthly Report Proposal** – Mr. Stachnik stated that he has a proposal to offer with regard to the monthly report. He stated that Mrs. Biehl is doing a great job with the monthly report, but he feels that the full impact may not accurately be reflected when we get them every month. He feels that quarterly reports would

provide a more accurate depiction of what is going on. He would suggest a report in April, July, September and January. Mr. Gehl commented that he would go along with that.

Ms. Perham commented that she would like to see the reports every month as she feels it is important to the press as they report upon the County's activities. Mr. Stachnik stated that he would let the monthly reports go status quo for now.

2. **Caseload Statistics** – Mrs. Biehl reviewed statistical information with the committee. She commented that caseloads are down. In the Employment Unit, we are seeing individuals who are not interested in engaging in employment activities and that has led to a decrease in caseloads. HEAP will be closing for the season on May 15, 2007 and it does not look as though there will be any extensions.

Mrs. Biehl commented that with regard to Medicaid, she attended a meeting yesterday with the directors of an advocacy group for uninsured children. The State budget increased the eligibility for children to receive Healthy Choice insurance up to 400 percent of the poverty level. In Steuben County there are 2,321 uninsured children and 9,226 uninsured adults. Mr. Stachnik commented that's twelve-percent of the County's population. Mrs. Biehl stated that other changes include the removal of the residency requirements and income attestations which the State had just reinstated for Family Health Plus. We expect to see a surge in new cases and she will keep the committee informed of that. It is expected that these changes will go into effect in September.

Mrs. Biehl stated the other change is that an unborn baby is covered by Medicaid, then it is born and the parents for whatever reason, become ineligible for Medicaid but that baby will still be covered for a twelve month period. They will not do that for adults. An adult that was on Medicaid and becomes ineligible for whatever reason, will still be covered for a twelve-month period.

Mrs. Biehl reviewed the Employment Unit, Zip Code and Services reports. She commented that they have seen the biggest month for hotline calls during the month of March. They had 188 reports which is approximately 50 more than they usually get. Mr. Gehl asked do you know what the reason is behind that? Mrs. Deninger replied that she did not, however, they usually will get a surge in calls before the end of the school year. Mrs. Biehl informed the committee that they had four adoptions today.

Mrs. Biehl reviewed the financial report. She stated that typically this report is presented every quarter. They budgeted conservatively 65 – 35 revenue under line item 6010 and are anticipating more. That number is based on their expenditures. In line item 6119 we have more JD placements this year then we have had and again our revenue projections are conservative at this point. There may be more federal funding coming forward. We do have an increase in the safety net budget, but believe that is the result of an increase in burials.

MOTION: ACCEPTING THE DEPARTMENT SOCIAL SERVICES MONTHLY REPORT MADE BY MR. GEHL. SECONDED BY MR. NIELSEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

3. **Foster Parent Banquet** – Mrs. Biehl informed the committee that they will be holding the Foster Parent Banquet during May and she will come back to the committee next month with more details.

4. **Contract** – Mrs. Biehl stated last month we talked about receiving State funding for preventive services for children and the fact that the United Way provided funding to the Parent Resource Centers. The Hornell School District is interested in providing preventive services in the Hornell schools. We met with them to discuss putting 3 Social Workers in their schools. These positions would provide clinical services, preventive services and home visits. The total cost would be \$220,000 - \$230,000. The State provides 65 percent funding and the school district would provide 35 percent.

Mr. Alger stated what is important about this is that it allows us to put employees in the school so we are no longer seen as outsiders and become part of the community. We would already have a relationship and it builds a bridge that is needed to assist our preventive services and relationship between the schools and the County. This will be really beneficial to both parties in the future.

Mr. Gehl asked is this a duplication of the services that Family Service Society provides? Are they in the schools? Dr. Anderson replied they are in the schools and Hornell Concern for Youth is doing OASAS sponsored prevention. What we are proposing is gearing more toward keeping children in the home, out of danger and doing preventive things with the families. We are looking at being able to involve the families much more. This will not duplicate what the Hornell Concern for Youth does.

Mr. Schwartz stated we have a \$28 million Department of Social Services budget and he looks at this as an expendable program and eventually the County will pay for it. He is opposed to this as we will end up having to pick up a larger share. We have too many positions now.

Mr. Stachnik commented they are introducing a program with no local costs and it is filling a much needed niche. If we do not do this, we would be derelict in our service to the public. Mr. Nielsen stated we have an asterisk behind any program, that if the County can't afford it, then there no longer will be a program. Mr. Alger stated the schools are putting up the local share. If the funds are not available, then the program goes away.

Mr. Schwartz stated he is totally opposed to any new programs. Mr. Stachnik stated we need to look toward how we can help local entities to improve the quality of life and then look at these programs. He commented that he also doesn't want to be out of step with what New York State is trying to do.

MOTION: AUTHORIZING THE DEPARTMENT OF SOCIAL SERVICES TO PURSUE AN AGREEMENT WITH THE HORNELL SCHOOL DISTRICT FOR THE COUNTY TO PROVIDE THREE SOCIAL WORKER POSITIONS IN THE SCHOOLS MADE BY MR. NIELSEN. SECONDED BY MR. GEHL. MOTION CARRIES 3-1. (MR. SCHWARTZ OPPOSED).

Mrs. Biehl stated the Bath School District has also submitted a request to assist with the Bath Resource Officer. That is paid for by the school and the local police department. This program is also run through the 65-36 funding. The cost is \$29,069 with the school funding \$10,741 and the State funding the 65 percent. It's the same concept, but different type of service.

MOTION: AUTHORIZING THE DEPARTMENT OF SOCIAL SERVICES TO PURSUE AN AGREEMENT WITH THE BATH POLICE DEPARTMENT TO OFFER PREVENTIVE SERVICES IN THE BATH SCHOOL DISTRICT AND ACCEPTING AND APPROPRIATING DONATED FUNDS IN THE AMOUNT OF \$10,741 FROM THE BATH CENTRAL SCHOOL DISTRICT FOR THIS PURPOSE MADE BY MR. GEHL. SECONDED BY MR. NIELSEN. MOTION CARRIES 3-1. (MR. SCHWARTZ OPPOSED).

5. **State Budget** – Mrs. Biehl informed the committee the State budget included a Child Protective Services client to staff ratio to help identify how many cases to caseworkers there are. She commented that at this point she is not sure where we fall and what they will be mandating. Also in the budget, they carved daycare out of the flexible fund funding. She is not sure how this will impact us. They took more out of our flexible fund and put it into daycare. Now with the 65 – 35 funding, we have to have performance standards for all contracts and that means that they are performance based and we have to show outcomes.

MOTION: TO ADJOURN MADE BY MR. GEHL. SECONDED BY MR. NIELSEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Respectfully Submitted by: Amanda L. Chapman, Senior Stenographer, Steuben County Legislature

**NEXT MEETING SCHEDULED FOR
Wednesday, May 2, 2007
@ 10:30 a.m.**

**PLEASE SEND AGENDA ITEMS TO THE
CLERK OF THE LEGISLATURE'S OFFICE
NO LATER THAN NOON
Wednesday, April 25, 2007.**

STEBEN COUNTY HUMAN SERVICES COMMITTEE

Wednesday, May 2, 2007

10:30 a.m.

Legislative Committee Conference Room

Steuben County Office Building

Bath, New York

****MINUTES****

COMMITTEE: David Stachnik, Chair Francis L. Gehl L. Ronald Nielsen
Thomas C. Schwartz

STAFF: Mark R. Alger Linda Tetor Teresa Deninger
Lise Reynolds Dan McRae Frederick H. Ahrens, Jr.

LEGISLATORS: Thomas J. Ryan

ABSENT: Richard A. Argentieri, Vice Chair

OTHERS: Mary Perham, *The Leader*

I. CALL TO ORDER

Mr. Stachnik called the meeting to order at 10:30 a.m. He asked Mr. Ryan to lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE APRIL 4, 2007 MEETING MADE BY MR. NIELSEN, SECONDED BY MR. GEHL. ALL BEING IN FAVOR. MOTION CARRIES 3-0. (MR. SCHWARTZ ABSENT FOR VOTE).

III. DEPARTMENTAL REPORTS/REQUESTS

A. Office for the Aging

1. **Wayland Nutrition Site** – Mrs. Tetor informed the committee that the basement of the Wayland Little House has now been officially opened as the Little House Senior Café and is being very well received by the seniors in that area. While we are very thankful to the Village for the use of the fire hall for the past 22 years, the new space and décor there are a vast improvement.

2. **SNAP Program** – Mrs. Tetor stated that we do not yet have the final allocation figures for the Supplemental Nutrition Assistance Program (SNAP), but it looks as though we will be receiving a small increase. We anticipate that we will need to utilize some of those funds for the new outreach position at ProAction.

3. **Senior Prom** – Mrs. Tetor announced the 17th Annual Senior Prom will be held on Saturday, May 5th and the final arrangements are being completed. We are hoping for a good crowd for the evening as the students have spent a lot of time planning and preparing for this event.

4. **Senior Forum** – Mrs. Tetor announced planning is underway for our annual senior forum to be held in late September. Included will be our required public hearing along with six concurrent workshops that help to bring a large gathering in for our hearing.

5. **Steuben Coordinated Transportation** – Mrs. Tetor informed the committee that Steuben Coordinated Transportation is planning to hold a workshop luncheon for all transportation providers in the County as a training for their volunteers. She anticipates that this will be a good opportunity for more coordination between the various transportation providers in the County.

6. **Advisory Council** – Mrs. Tetor announced the following new members to the Advisory Council of the Office for the Aging: Jan Caputo of Bath, Josie Ciancaglini and Amy Rhude of Hornell, Simon St. Laurent of Corning, and Jack Smith of Lindley.

7. **Contract** – Mrs. Tetor requested authorization to enter into a joint contract with Public Health & Nursing Services for the Lifeline with St. James Hospital. Our portion is \$12,500 effective April 1, 2007.

MOTION: AUTHORIZING THE OFFICE FOR THE AGING TO ENTER INTO A CONTRACT ST. JAMES HOSPITAL FOR LIFELINE EMERGENCY RESPONSE SERVICES FOR \$12,500.00 EFFECTIVE APRIL 1, 2007 MADE BY MR. GEHL. SECONDED BY MR. SCHWARTZ. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Mr. Gehl stated that back in 1994 when he was active with the Corning Senior Center; they used to call seniors to find out how they were doing. Is that still going? Mrs. Tetor replied that is the Telephone Reassure Program and that is an ongoing countywide program. Mr. Gehl commented it is a very good program.

B. Department of Social Services

1. **Caseload Statistics** – Mrs. Deninger reported the over 60-month population in the Temporary Assistance Program has remained stable. The HEAP Program will be open through May 15, 2007 and they took in 600 applications during the month of April. The caseloads in Temporary Assistance and Family Assistance have decreased while the caseloads in Food Stamps have increased slightly. Our Medicaid caseloads are down 27 cases.

Mrs. Deninger reported that in the Employment Unit, they have a number of individuals not showing up for their mobile work crew assignments and of those, approximately half are being denied services. For those individuals participating in the mobile work crews, they have been very busy.

Mrs. Deninger stated that in the Services Unit, they had 12 children discharged from Foster Care and currently have 118 children in care. Four adoptions were finalized during the month of April and 7 children were freed up for adoption. She stated the Foster Parent Banquet will held on May 30, 2007 at the K of C in Hornell. She requested authorization to spend up to \$1,000 on the banquet.

MOTION: AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES TO SPEND NOT MORE THAN \$1,000.00 FOR THE FOSTER PARENT BANQUET TO BE HELD ON MAY 20, 2007 MADE BY MR. GEHL. SECONDED BY MR. SCHWARTZ. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

2. **Preventive Services Contract w/ Bath Police Department** – Ms. Reynolds commented last month we discussed a proposal to fund a Resource Officer in the Bath School District. We decided that we would like to fund the entire plan. We have a commitment from the Bath Police Department for 35 percent of the cost and we would like to go forward with this. Ms. Reynolds requested authorization to accept and appropriate \$18,921.00 in State funds for this purpose. She commented that the funding for 2008 will be included in next year's budget.

MOTION: AUTHORIZING THE DEPARTMENT OF SOCIAL SERVICES TO ACCEPT AND APPROPRIATE STATE FUNDS IN THE AMOUNT OF \$18,921.00 FOR PREVENTIVE SERVICES IN THE BATH SCHOOL DISTRICT MADE BY MR. NIELSEN. SECONDED BY MR. GEHL. MOTION CARRIES 3-1. (MR. SCHWARTZ OPPOSED).

C. Veteran's Service Agency

1. **Activities Update** – Mr. McRae reviewed monthly and year-to-date reports with the committee. He commented that they are getting more visits from Vietnam Veterans. Our original contacts continue to increase. Mr. McRae informed the committee that he is working with the Bath Veterans Administration and they would like to do more benefit outreach. The new Director of the VA will start on May 21, 2007 and he is looking forward to working with him.

D. Administrator

1. **Jack Lisi Youth Awards** – Mr. Alger informed the committee that the Jack Lisi Youth Awards Banquet will be held on Saturday, May 5, 2007.

MOTION: TO ADJOURN MADE BY MR. NIELSEN. SECONDED BY MR. GEHL. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Respectfully Submitted by:

Amanda L. Chapman
Senior Stenographer
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR
Wednesday, June 6, 2007 @ 10:30 a.m.**

**PLEASE SEND AGENDA ITEMS TO THE
CLERK OF THE LEGISLATURE'S OFFICE
NO LATER THAN NOON
Wednesday, May 30, 2007.**

STEBEN COUNTY HUMAN SERVICES COMMITTEE

Wednesday, June 6, 2007

10:30 a.m.

Legislative Committee Conference Room

Steuben County Office Building

Bath, New York

****MINUTES****

COMMITTEE: David Stachnik, Chair Richard A. Argentieri, Vice Chair Francis L. Gehl
L. Ronald Nielsen Thomas C. Schwartz

STAFF: Mark R. Alger Gregory P. Heffner Patricia Baroodly
Gary Pruy Kathryn Biehl Teresa Deninger
Lise Reynolds Robert W. Anderson, Ph.D. Ellen Stephens
Frederick H. Ahrens, Jr.

LEGISLATORS: John Walsh

OTHERS: Mary Perham, *The Leader*

I. CALL TO ORDER

Mr. Stachnik called the meeting to order at 10:30 a.m. He asked Dr. Anderson to lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE MAY 2, 2007 MEETING MADE BY MR. ARGENTIERI, SECONDED BY MR. GEHL. ALL BEING IN FAVOR. MOTION CARRIES 3-0. (MR. NIELSEN AND MR. SCHWARTZ ABSENT FOR VOTE)

III. DEPARTMENTAL REPORTS/REQUESTS

A. OFA/RSVP

1. **Senior Citizen's Prom** – Mrs. Baroodly informed the committee that they held the 17th annual Senior Citizen's Prom on Saturday, May 5, 2007. It was very successful and planning is already underway for the 18th annual event.

2. **Transportation Funds** – Mrs. Baroodly stated they have received an additional \$11,134.00 in transportation funds from the new State Budget. We anticipate allocating those funds to the Institute for Human Services to assist with the ever-increasing costs of volunteer mileage due to rising gasoline prices. Mrs. Teter will bring a budget transfer to the committee next month once they work out all of the details.

3. **SAMS System** – Mrs. Baroodly reported that their data management team has been working hard to improve the quality of data entered into the SAMS system and has been successful in many respects. One huge objective has been accomplished as they have stopped using the old data collection system and now all reporting is being accomplished through SAMS. This is cutting the time required for data entry in half.

4. **Ombudsman Program Evaluation** – Mrs. Baroodly informed the committee that the annual evaluation of the Ombudsman Program was completed during May and the results were very good. The program is currently recruiting additional volunteers for an anticipated training in the fall.

5. **Home & Health Care Subcontract** – Mrs. Baroodly informed the committee that their subcontract with Home & Health Care has been held up due to long-anticipated Medicaid rate changes. Since our rates are tied to Medicaid rates, we delayed renewal of the subcontract in order to include those rates, reduce the amount of confusion for clients who are cost sharing, etc. Unfortunately, the State will not have those new rates available for at least two months, so we have to come to a tentative agreement on rates and will review and make

necessary adjustment as needed in the future. The projected rate increase for Level II is 7 percent and for Level I is 17 percent. However, when we compared rates with those paid in other counties, we have been well below the average for many years and even with these increases, we will still be below the average.

6. **EISEP** – Mrs. Baroody informed the committee that our EISEP caseloads stand at approximately 170, more than triple what it was two and a half years ago when the State began to increase the resources available for this important program. This new funding has done much to help people to continue to live safely and independently in their own homes for as long as possible.

Mr. Argentieri asked what is the criteria for Level I and Level II? Mrs. Baroody replied Level I is helping clients with housekeeping. Level II the client is assisted with bathing, personal care and light housekeeping. Mr. Argentieri asked who pays the increase? Mrs. Baroody replied in the EISEP Program, we receive State funds and patient contributions. Mr. Alger commented the increase is tied to the State rate.

B. Department of Social Services

Mrs. Biehl introduced her daughter, Mackenzie, who is here observing the meeting as a requirement for her government studies.

1. **Caseload Statistics** – Mrs. Biehl reviewed caseload statistics with the committee. The numbers are down and we are seeing an increase in seasonal employment. Mr. Argentieri asked the closed cases were closed for what reasons? Mrs. Biehl replied the case may be closed because the client is employed, they may not have been compliant with requirements, their income changed, etc. Mr. Argentieri asked what would the exempt cases be? Mrs. Biehl replied the exempt cases are TANF cases which have timed out after five years. There are also the Safety Net adults that time out after two years. Currently we have 84 cases that are active that have timed out.

Mrs. Biehl reviewed the Mobile Work Crew report. She commented that they have added a fifth crew to the program. This crew consists of individuals that are receiving treatment from the Office of Community Services. These individuals historically were excluded from participating in work experience. Now they have to be engaged in employment activities as well as being engaged in mental health/substance abuse treatment. Dr. Anderson commented this is really the only county in the State where the Department of Social Services worked closely with the Office of Community Services so that we are not neglecting treatment or work. Mrs. Biehl is the one who came up with this idea.

Mrs. Biehl reviewed the Zip Code and Services reports. She commented that Child Protective reports are high. They have 117 children in custody. They had 3 adoptions this week.

Mr. Gehl commented that he would like to congratulate the Commissioner on the way her department takes care of the foster children. The department really does a good job and they are to be complimented. At the recognition dinner, there were two foster parents couples that have had over 100 children in their homes over the past 30 years. It is very rewarding to see that much love.

MOTION: ACCEPTING THE DEPARTMENT OF SOCIAL SERVICES' MONTHLY REPORT MADE BY MR. GEHL. SECONDED BY MR. ARGENTIERI. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

2. **Budget Appropriations** – Mrs. Biehl requested authorization to accept and appropriate \$47,005.00 in funds awarded by the NYS Office of Children & Family Services for improving staff ratios in Child Protective. The State is looking at the number of children per caseworker. This award gives us additional money that will be put into Overtime, Supplies and the purchase of nine laptop computers for the field.

MOTION: ACCEPTING AND APPROPRIATING FUNDS AWARDED BY THE NEW YORK STATE OFFICE OF CHILDREN & FAMILY SERVICES FOR IMPROVING STAFF RATIOS, 07-OCFS-LCM MADE BY MR. SCHWARTZ. SECONDED BY MR. NIELSEN. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

Mrs. Biehl commented the Bath Family Resource Center works with our children and the Child Protective system to provide parenting classes, support groups, etc. They are funded through the United Way, St. Thomas Episcopal Church as well as the Community Foundation and then State funds are leveraged against that. She requested authorization to accept and appropriate donated funds as well as State funds for this purpose.

MOTION: ACCEPTING AND APPROPRIATING DONATED FUNDS IN THE AMOUNT OF \$5,907.00 FROM THE UNITED WAY OF THE SOUTHERN TIER, \$2,000.00 FROM ST. THOMAS EPISCOPAL CHURCH AND \$4,800.00 FROM THE COMMUNITY FOUNDATION AND STATE FUNDS IN THE AMOUNT OF \$23,598.00 MADE BY MR. ARGENTIERI. SECONDED BY MR. GEHL. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

Mrs. Biehl requested authorization to accept and appropriate donated funds in the amount of \$47,853.00 from Hornell City School District. She stated we are providing school-based preventive services through the Office of Community Services. The Office of Community Services will provide three Staff Social Workers to provide the families with services and also may do home visits as required. There will also be an additional Staff Social Worker that will work with Workforce Development Board to work on employment issues with teens. Mr. Argentieri asked do the donated funds from the school come out of the general budget? Mrs. Biehl replied yes.

MOTION: ACCEPTING AND APPROPRIATING DONATED FUNDS IN THE AMOUNT OF \$47,853.00 FROM HORNELL CENTRAL SCHOOL DISTRICT MADE BY MR. ARGENTIERI. SECONDED BY MR. GEHL. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

3. **Governor's Executive Order** – Mrs. Biehl distributed copies of an Executive Order by Governor Spitzer regarding representation of child care providers. This is an authorization to allow child care providers to become unionized. Mrs. Biehl commented that she wanted to make the committee aware of this. The biggest thing is maintaining the qualifications of the day care providers and the funding that comes along with that. Unionizing could reduce money for day care services.

Mr. Nielsen commented he has had families that have resigned their positions at their jobs because it was costing them more to take care of their children.

Mr. Stachnik asked where are we in this proposal? Mr. Alger replied this is in effect. The Governor has directed staff to meet with individual groups who will provide representation for day care providers. Mr. Gehl asked what are the merits for doing this? Mr. Stachnik replied there are no merits.

Mr. Argentieri asked how does the Governor, with an Executive Order, bypass the Assembly and the Senate? Mr. Ahrens replied PERB is part of the Executive Department. He commented that his immediate take is that this will have a bigger impact in the city than in the counties. Mr. Alger stated that he thinks Mr. Ahrens may be exactly wrong. If they pay the rates as they do in the city that will drive our costs up higher. They do have rates regulated to some extent. It's a question of how they go about implementing it. We are talking about this being a statewide group. It could hurt the rural areas more than the urban areas. This legislation failed to move forward in the Legislature last year. It did not pass late last year prior to the previous administration going out, it was a very active bill. The new Governor issued the Executive Order.

Mr. Argentieri asked why did the Legislature just accept it? Mr. Alger replied that is a good question. I don't think I could answer that. Mr. Sschwartz asked was this a statewide vote? Mr. Alger replied it appears they will do this on a statewide basis. They may break it into regions.

Mr. Schwartz asked how many day care providers do we have in the County? Mrs. Biehl replied we have 80 – 85 providers and then in addition we have day care centers. Mr. Schwartz asked how would we negotiate with this group? Mr. Alger replied we wouldn't, the State will. Mr. Schwartz asked what is the average wage of a day care provider? Mrs. Biehl replied it depends upon the age of the child, how many children they are certified to have in the home, etc. Mr. Argentieri commented our State representatives have been quiet on this particular issue. Discussion followed.

C. Youth Bureau

1. **Jack Lisi Youth Award** – Mr. Pruyn informed the committee that the Jack Lisi Youth Award Banquet was held on May 4, 2007 in Hornell. There were 132 people in attendance. We still have donations coming in, which is great, as we are able to build up that trust fund. Mr. Gehl commented Chairman Roche did a very good job and gave a very moving speech.

2. **Compeer Update** – Mr. Pruyn introduced Ellen Stephens who currently is running the County Compeer Program. This program pairs up adults with individuals who have issues in their lives. There is a wonderful group of volunteers that work directly with our clients and who also serve on the Advisory Board.

Dr. Anderson commented Ms. Stephens has been doing this since the program started 10 years ago. During that time she has fulfilled her obligations as a Psychiatric Nurse and also has gone back to school full time and picked up her certification in psychiatry as a nurse practitioner. She has put in a lot of dedication working evenings and Saturdays. Her work with the Compeer Program has never suffered as a result. Her certification allows her to see a number of patients and work in tandem with the psychiatrists and be more effective and efficient in the delivery of services. He thanked Ms. Stephens for all of her work.

Mr. Pruyn informed the committee that they are in a transition period where the Youth Bureau will eventually be coordinating the program. Ms. Stephens is offering her expertise and talent to the new person that will coordinate the program. Mr. Pruyn extended an invitation for the committee and others to attend the Compeer Annual Picnic, which will be held on Saturday, June 9, 2007 at James Street Park in Hornell. Ms. Stephens explained one of the needs of our clients is that they lack socialization. We try to arrange for transportation. These events are so monumental in our patient's minds. They really look forward to it. Our program does make a difference and our volunteers are very dedicated.

3. **Tyrtle Beach** – Mr. Pruyn informed the committee that the Board met and allocated \$33,315 to 87 youth organizations.

4. **Summer Learning Experience** – Mr. Pruyn informed the committee that the Summer Learning Experience Program is a cooperative effort between the Youth Bureau, Department of Social Services and BOCES. This year we have received 315 referrals. The selections will be held on June 14, 2007. We have been able to increase the program by 40 additional slots. This year we will be able to enroll 240 children at 5 sites.

Mr. Creath commented that the Youth Bureau was honored at the Southern Tier Tobacco Awareness Coalition for their efforts in promoting teen awareness.

IV. **OTHER BUSINESS**

A. July Meeting Date – Mr. Stachnik suggested that the committee meet on Wednesday, July 11, 2007 due to the 4th of July holiday.

MOTION: CHANGING THE DATE OF THE JULY MEETING TO WEDNESDAY, JULY 11, 2007 AT 10:30 A.M. MADE BY MR. ARGENTIERI. SECONDED BY MR. GEHL. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: TO ADJOURN MADE BY MR. ARGENTIERI. SECONDED BY MR. NIELSEN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Respectfully Submitted by: Amanda L. Chapman, Senior Stenographer, Steuben County Legislature

NEXT MEETING SCHEDULED FOR

****PLEASE NOTE CHANGE** Wednesday, July 11, 2007 @ 10:30 a.m. **PLEASE NOTE CHANGE****

**PLEASE SEND AGENDA ITEMS TO THE
CLERK OF THE LEGISLATURE'S OFFICE
NO LATER THAN NOON
Wednesday, June 27, 2007.**

STEBEN COUNTY HUMAN SERVICES COMMITTEE

Wednesday, July 11, 2007

10:30 a.m.

Legislative Committee Conference Room

Steuben County Office Building

Bath, New York

****MINUTES****

COMMITTEE: David Stachnik, Chair Richard A. Argentieri, Vice Chair Francis L. Gehl
L. Ronald Nielsen

STAFF: Gregory P. Heffner Linda Tetor Teresa Deninger
Lisa Baker Carol Whitehead David English
Frederick H. Ahrens, Jr.

LEGISLATORS: John Walsh

ABSENT: Thomas C. Schwartz

OTHERS: Andrew Robie, Law Department Intern

I. CALL TO ORDER

Mr. Stachnik called the meeting to order at 10:30 a.m. He asked Mr. Gehl to lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE JUNE 6, 2007 MEETING MADE BY MR. ARGENTIERI. SECONDED BY MR. NIELSEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

III. DEPARTMENTAL REPORTS/REQUESTS

A. OFA/RSVP

1. **Symposium** – Mrs. Tetor informed the committee that she attended “Planning Today for Tomorrow” a statewide symposium on long-term care restructuring. This was especially helpful and it made her believe that we are going forward with Phase II of the Point of Entry program despite current funding concerns.

2. **RSVP** – Mrs. Tetor stated they had a large crowd of 275 RSVP volunteers attend the recent recognition event at Watson Homestead. The Louise Argentieri award for the most hours given during the past year was given to Joan Tichenor and Genevieve Tarentelli received the Spirit of Volunteerism Award as the outstanding volunteer of the year.

3. **Steuben Senior Services Fund** – Mrs. Tetor informed the committee that the Senior Services Fund has been growing well during the past two years with our balance now standing at nearly \$50,000.

4. **Needs Assessment** – Mrs. Tetor stated during the summer and early fall we will be working with our Advisory Council on the 2008 – 2012 needs assessment. Additionally, we are in the midst of planning our senior forum and public hearing for September 27, 2007.

5. **Farmer’s Market Coupons** – Mrs. Tetor informed the committee that they have received **520** farmer’s market coupons. This amount does not meet the needs for the number of people who qualify, but it certainly helps. The coupons will be distributed on a first come, first served basis.

6. **Steuben Coordinated Transportation** – Mrs. Tetor stated that they are working with the Institute of Human Services Steuben Coordinated Transportation to submit a proposal to the national center for

senior transportation. This proposal is for technical assistance to develop a “United We Ride” coalition to increase transportation services for senior citizens.

B. Department of Social Services

1. **Caseload Statistics** – Ms. Baker informed the committee that their caseloads for the month of June continue to go down and are 20 less than the previous month. This is the lowest the caseload has been since September 2002.

Mr. Argentieri asked what happened to make the caseloads increase so dramatically from 2001 through 2005? Ms. Baker replied that with the onset of Family Health Plus, that increased our caseload a few thousand cases.

Ms. Baker reviewed the employment unit report. She commented that they have five mobile work crews and they are doing well.

Ms. Deninger reviewed the services report. She stated that they have received 142 child protective reports. The number of children in foster care has dropped to 113. We **received** one JD placement and one PINS placement **in June**. For the year, we have had nine JD placements and the one PINS placement. Also last month we had a sibling group of three that were adopted. **Already for the month of July we have an additional adoption finalized for a teenager.**

Mr. Gehl asked what is the average age of children who go in to foster and what is the average age that they come out, if they do? Ms. Deninger replied she would have to guess that our average age would be 8 – 10 years. **Under Federal regulations, we are to review and initiate termination of parental rights proceedings in Family Court when a child has been in care 15 out of the most recent 22 months, unless there is an extension that can be justified.**

Ms. Deninger reviewed the zip code report.

MOTION: ACCEPTING THE DEPARTMENT OF SOCIAL SERVICES MONTHLY REPORT MADE BY MR. ARGENTIERI. SECONDED BY MR. NIELSEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

MOTION: TO ADJOURN MADE BY MR. GEHL. SECONDED BY MR. NIELSEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Respectfully Submitted by:

Amanda L. Chapman
Senior Stenographer
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR
Wednesday, August 1, 2007 @ 10:30 a.m.**

**PLEASE SEND AGENDA ITEMS TO THE
CLERK OF THE LEGISLATURE'S OFFICE
NO LATER THAN NOON
Wednesday, July 25, 2007.**

STEBEN COUNTY HUMAN SERVICES COMMITTEE

Wednesday, August 1, 2007

11:00 a.m.

Legislative Committee Conference Room

Steuben County Office Building

Bath, New York

****MINUTES****

COMMITTEE: David Stachnik, Chair Richard A. Argentieri, Vice Chair Francis L. Gehl
L. Ronald Nielsen Thomas C. Schwartz

STAFF: Mark R. Alger Linda Tetor Kathryn Biehl
Lise Reynolds Lisa Baker James Gleason
David English Carol Whitehead

LEGISLATORS: Philip J. Roche, Esq.

OTHERS: Andrew Roby, Law Intern

I. CALL TO ORDER

Mr. Stachnik called the meeting to order at 10:30 a.m. He asked Mr. Gleason to lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE JULY 11, 2007 MEETING MADE BY MR. ARGENTIERI. SECONDED BY MR. NIELSEN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

III. DEPARTMENTAL REPORTS/REQUESTS

A. OFA/RSVP

1. **Monthly Report** – Mrs. Tetor informed the committee that they recently took a large contingent of Ombudsmen volunteers to Cortland for a learning day at a highly recommended long-term-care facility there, the Cortland Care Center. They have instituted a number of major cultural changes there that are producing very positive outcomes for their residents, staff and administration alike. They are moving from a medical/industrial model to a social/holistic model. It was an excellent training for our staff and volunteers.

We are working closely with the Alzheimer’s Association of Rochester, whose service area includes Steuben County, and with Faith in Action, Steuben to improve the service to our residents with dementia and their families.

Mrs. Tetor informed the committee that they are moving forward with their congregate meal site outreach efforts with ProAction. A report analyzing current practices and making recommendations for future improvements has been completed and will be presented in early August.

Our annual Home Delivered Meal survey, using an updated form, has been completed and is currently being tabulated. It is one of many program-monitoring tools that we utilize on a regular basis to monitor the effectiveness of our service delivery.

Mrs. Tetor stated that they are in the midst of preparing for and gathering the required documentation for their annual evaluation by New York State Office for the Aging that will be conducted on August 9, 2007.

Mrs. Tetor informed the committee that all six workshop speakers, entertainment, location, and luncheon plans have been finalized for our annual senior forum being held on September 27, 2007.

B. Department of Social Services

1. **Furnace Bids** – Mr. Gleason reviewed the residential heating bids for HEAP with the committee. The bids were opened yesterday. He commented that Harris Supply and I.D. Booth have merged and submitted a bid. The other bid was submitted by Vine City Supply. Mr. Gleason recommended awarding the bid on a per item basis to the low bidder.

Mr. Gehl asked how many furnaces do we install each year? Mr. Gleason replied we contract with ProAction to do the actual installation. Ms. Baker replied we have 155 for this heating season.

MOTION: AWARDING THE BID FOR RESIDENTIAL HEATING SYSTEMS ON A LINE ITEM BASIS TO HARRIS SUPPLY/I.D. BOOTH AND VINE CITY SUPPLY MADE BY MR. GEHL. SECONDED BY MR. SCHWARTZ. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

2. **Caseload Statistics** – Mrs. Biehl reported that caseloads are down in Medicaid and Food Stamps. They have seen an increase in applications, but the caseload is going down.

Mr. Biehl reviewed the Employment Unit and Zip Code Reports. With regard to Services, they have 112 children in care and that number has remained fairly status quo. We are gearing up for school to start again.

MOTION: ACCEPTING THE CASELOAD STATISTICS AS PRESENTED MADE BY MR. GEHL. SECONDED BY MR. NIELSEN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

3. **Financial Report** – Mrs. Biehl reviewed the financial report with the committee. She stated that they are working within the budget in most areas. In the Safety Net category we have had a significant number of burials this year, approximately 55 – 60, and the State reimbursement on that is minimal, which is affecting our budget. We receive \$450.00 for every burial and the average cost for a burial is \$2,500 - \$3,000. We do have agreements with various funeral homes.

Mr. Schwartz asked is there any way that we can work with Senator Winner or Assemblyman Bacalles to get reimbursement from the State or Federal government? Mr. Alger replied there is no federal reimbursement. It's all State and county. Mr. Schwartz commented there should be an automatic increase every year like Medicaid. This is a mandated program without federal aid. We should ask for funding from our Congressman.

Mr. Alger stated he would recommend that you request they do something with the five-year limit because that is what is causing the roll-over into the Safety Net Program. It would seem that it would have become a bigger issue at the national level as many states do not have this program. That hasn't occurred yet. It may be time that we recommend looking at the five-year limits.

MOTION: MEMORIALIZING THE FEDERAL GOVERNMENT TO LOOK AT EXTENDING THE FIVE-YEAR LIMIT ON THE FEDERAL TANF PROGRAM MADE BY MR. SCHWARTZ. SECONDED BY MR. GEHL. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

Mr. Argentieri asked for line item 6070 Purchase of Services – Revenues, there will be a shortfall of \$820,000? Mrs. Biehl replied we will spend much less than we had budgeted. Mr. Argentieri commented the Medicaid Revenue is right on the money. Mr. Biehl commented that is because of the cap, which has made budgeting pretty much straightforward.

Mr. Schwartz asked with regard to line item 6109, TANF-ADC Revenue, we don't get any funding? Ms. Reynolds replied we do get some revenue, but there is no separate EAF, it is all TANF revenue. That is no longer broken out.

Mr. Argentieri commented the Medicaid local tax share is \$18 million plus. That is local money? Mrs. Biehl replied yes. Mr. Argentieri commented the \$18 million should be picked up by the State of New York. We need assistance and it's time they assisted the counties.

MEMORIALIZING GOVERNOR SPITZER AND THE NEW YORK STATE LEGISLATURE TO ASSIST THE COUNTIES BY PICKING UP THE LOCAL SHARE OF MEDICAID COSTS MADE BY MR. ARGENTIERI. SECONDED BY MR. GEHL. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

MOTION: ACCEPTING THE DEPARTMENT OF SOCIAL SERVICES' MONTHLY REPORT MADE BY MR. NIELSEN. SECONDED BY MR. GEHL. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

4. **Personnel** – Mrs. Biehl requested authorization to reclassify existing positions to new titles. She requested authorization to reclassify a Case Management Aide to a position to be determined by Personnel and an Account Clerk to an Account Clerk-Typist.

MOTION: AUTHORIZING THE RECLASSIFICATION OF THE FOLLOWING EXISTING POSITIONS IN THE DEPARTMENT OF SOCIAL SERVICES: CASE MANAGEMENT AIDE TO A POSITION TO BE DETERMINED BY PERSONNEL AND AN ACCOUNT CLERK, GRADE V TO AN ACCOUNT CLERK-TYPIST, GRADE VI MADE BY MR. ARGENTIERI. SECONDED BY MR. SCHWARTZ. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

C. **Personnel**

1. **16B Request – Department of Social Services** – Mrs. Smith stated the Department of Social Services has requested three positions; a Senior Caseworker, Grade XIV for the Child Protective Unit, a Case Supervisor, Grade XVI for the Foster Care/Adoptions Unit and an Accountant, Grade XIV for the Finance Office. The Accountant will be working with the Director of Finance and the Accounting Supervisor.

Mr. Argentieri asked in lieu of your caseloads going down, why do you need the additional personnel? Mrs. Biehl explained the Senior Caseworker will be working in the Child Protective Unit in Preventive Services. We have put our emphasis on increasing services to high-risk families. This position will continue to support the Preventive Services Unit. She explained if a child abuse report is indicated, we put preventive services in place with that family to get the child returned to the home. We have cases that come in and out of the system. By providing services in the home, we might keep cases from being reported repeatedly. Our numbers are showing this. Five years ago we had 195 children in care and today we have 112 children in care.

MOTION: APPROVING THE FOLLOWING 16B REQUESTS FOR THE DEPARTMENT OF SOCIAL SERVICES: ONE SENIOR CASEWORKER, GRADE XIV, ONE CASE SUPERVISOR, GRADE XVI AND ONE ACCOUNTANT, GRADE XIV AND FORWARDING TO THE ADMINISTRATION AND FINANCE COMMITTEES FOR THEIR REVIEW AND APPROVAL MADE BY MR. GEHL. SECONDED BY MR. ARGENTIERI. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS' LAW, ARTICLE 7§ 105.1.F. THE MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON OR CORPORATION, OR MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, PROMOTION, DEMOTION, DISCIPLINE, SUSPENSION, DISMISSAL OR REMOVAL OF A PARTICULAR PERSON OR CORPORATION MADE BY MR. ARGENTIERI. SECONDED BY MR. GEHL. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY NIELSEN. SECONDED BY MR. SCHWARTZ. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: TO ADJOURN MADE BY MR. SCHWARTZ. SECONDED BY MR. ARGENTIERI. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Respectfully Submitted by: Amanda L. Chapman, Senior Stenographer, Steuben County Legislature

**NEXT MEETING SCHEDULED FOR
Wednesday, September 5, 2007 @ 10:30 a.m.
PLEASE SEND AGENDA ITEMS TO THE
CLERK OF THE LEGISLATURE'S OFFICE
NO LATER THAN NOON
Wednesday, August 29, 2007.**

now are more seriously and persistently ill and require more care. We have a couple of children that are costing \$180,000 per year in placement because of their level of need.

Mrs. Biehl stated that in account 6140 they are showing an increase in revenue due to individuals that have applied for Social Security Disability and have had that awarded. The BUILT program works with Social Security Disability and we are seeing an increase in revenues from those individuals that have been awarded their SSD grant and reimburse the department for money spent out in the safety net category.

Mr. Roche commented the bottom line is expenses are \$26.6 million. Mr. Alger stated \$18 million of that is Medicaid.

Mr. Stachnik stated if you weren't real serious in your development of preventive programs as you have been, would you project that your caseload would be much more manageable? The prevention programs are doing good. Mrs. Biehl replied she really believes they are reflected in the reduction in the number of children in care. Mr. Stachnik commented we have the right workforce here that take this seriously and follows through and we have better results than other counties. Mrs. Biehl commented that she attributes that to the collaboration they have with other agencies.

Mr. Roche stated this is a win-win situation. This is financially rewarding and we are reaching children at an earlier stage. That's what prevention is supposed to do.

5. **Budget Appropriation – Child Advocacy Center** – Mrs. Biehl informed the committee that every other week CART (Child Abuse Review Team) holds meeting. CART consists of individuals from the Department of Social Services, Office of Community Services, Law Enforcement, and the District Attorney. We are looking for space in Bath to have a full child advocacy center. This would include an examination room, interview room, child friendly waiting room as well as a room for the CART Team to meet. The center would be a place in which we would be able to interview children who have been hotlined for abuse. We would also like to set up satellite centers in Corning and Hornell. Currently we have an interview room in Corning at Family Services and also a room in the Hornell City Courthouse.

Mrs. Biehl stated they have received \$30,700.00 from the New York State Office of Children & Family Services to be used for this. \$10,000 would go to personnel services and fringe benefits and the remainder would be used for equipment and supplies. Mrs. Biehl commented these centers will make it a safe and friendly environment for children who are hotlined and also will help to streamline CART.

MOTION: ACCEPTING AND APPROPRIATING FUNDS AWARDED BY THE NEW YORK STATE OFFICE OF CHILDREN & FAMILY SERVICES IN THE AMOUNT OF \$30,700.00 TO WORK TOWARDS THE DEVELOPMENT OF A CHILD ADVOCACY CENTER MADE BY MR. ROCHE. SECONDED BY MR. NIELSEN. ALL BEING IN FAVOR. MOTION CARRIES 3-0. Resolution Required

MOTION: TO ADJOURN MADE BY MR. ROCHE. SECONDED BY MR. NIELSEN. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

Respectfully Submitted by:

Amanda L. Chapman
Senior Stenographer
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR
Wednesday, October 3, 2007 @ 10:30 a.m.
PLEASE SEND AGENDA ITEMS TO THE
CLERK OF THE LEGISLATURE'S OFFICE
NO LATER THAN NOON
Wednesday, September 26, 2007.**

STEBEN COUNTY HUMAN SERVICES COMMITTEE

*Wednesday, October 3, 2007
10:30 a.m.
Legislative Conference Room
Steuben County Office Building
Bath, New York*

****MINUTES****

COMMITTEE: David Stachnik, Chair Richard Argentieri, Vice Chair Francis L. Gehl
Thomas C. Schwartz

STAFF: Mark R. Alger Gregory P. Heffner Linda Tetor
Gary Pruy Kathryn Biehl Teresa Deninger
Lise Reynolds Frederick H. Ahrens, Jr. David English
Lynne Ricotta

LEGISLATORS: Philip J. Roche, Esq. John Walsh

ABSENT: L. Ronald Nielsen

OTHERS: Mary Perham, *The Leader*

I. CALL TO ORDER

Mr. Stachnik called the meeting to order at 10:30 a.m. He asked Mr. Ahrens to lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE SEPTEMBER 5, 2007 MEETING MADE BY MR. ARGENTIERI. SECONDED BY MR. SCHWARTZ. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

III. DEPARTMENTAL REPORTS/REQUESTS

A. OFA/RSVP

1. **Flu Vaccine** – Mrs. Tetor informed the committee that they have received their flu vaccines. We will be setting up clinics to begin in late October.

2. **Senior Forum and Public Hearing** – Mrs. Tetor stated over 130 seniors attended the hearing and had much good input into the needs of the area’s older residents. One suggestion that came up was being able to split county taxes into two payments without penalty so that this large tax bill would not all come due right after the holidays. There was a lot of support for this suggestion. We asked each person attending the hearing to complete our five-minute needs survey. These results will be added to those collected from other sources and a final report will be compiled later this year.

3. **2007 Medicaid Personal Care Rates** – Mrs. Tetor informed the committee that the New York State Division of the Budget has approved the 2007 Medicaid Personal Care Rates. Our subcontractor, Home and Health Care, has asked that we amend our EISEP agreement with them to include those increases retroactive to April 1, 2007. Across the State, EISEP rates have traditionally been tied to the Medicaid Personal Care rates, however, in the past, Home and Health Care has not requested the Medicaid rate from us. Even with these increases, our rates are still well below the rates in neighboring counties. The new rates will be \$17.83 for Level I and \$17.99 for Level II. This retroactive payment will be absorbed by our current budget, with the impact that fewer clients will receive fewer hours of service.

MOTION: AUTHORIZING THE OFFICE FOR THE AGING TO AMEND THEIR CONTRACT WITH HOME AND HEALTH CARE TO REFLECT THE INCREASE IN RATES FOR LEVEL I TO \$17.83 AND LEVEL II TO \$17.99 RETROACTIVE TO APRIL 1, 2007 MADE BY MR. ARGENTIERI. SECONDED BY MR. GEHL. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

4. **NY Connects** – Mrs. Tetor informed the committee that NY Connects has started moving forward with Patty Baroody at the helm. Our Project Planning team meets Tuesday, October 2nd, and our Long Term Care Council will be reconvened in the near future. Vicki Grace has been hired as the Caregiver Assistant to Ms. Baroody and we will soon be advertising for a Project CARE Coordinator to replace Ms. Grace. Ms. Grace will continue as our Ombudsman Coordinator.

5. **Ombudsman** – Mrs. Tetor stated they have five new volunteer Ombudsmen being trained this week in a joint training with Chemung, Tioga and Yates County Offices for the Aging.

B. Department of Social Services

1. **Caseload Statistics** – Mrs. Biehl reviewed the monthly statistics with the committee. She commented that caseloads are down 32 overall. HEAP begins November 1, 2007 and we have received approximately half of the mail-in applications. We still have not received our allocation letter. Our numbers reflect the success we are having with our job development. We are still seeing seasonal employment.

Mrs. Biehl reviewed the Employment Unit and Zip Code reports. In the Services Division, they have remained status quo. Adoption Day is November 16, 2007. Year-to-date we have had ten adoptions. We will do four adoptions on Adoption Day.

MOTION: ACCEPTING THE DEPARTMENT OF SOCIAL SERVICES' MONTHLY REPORT MADE BY MR. ARGENTIERI. SECONDED BY MR. GEHL. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

C. Youth Bureau

1. **Assistant Youth Program Administrator** – Mr. Pruyn introduced his new Assistant Youth Program Administrator, Lynne Ricotta. Her main responsibilities will be the Compeer Program and the Mentoring Program.

2. **Fall Plans/Activities** – Mr. Pruyn informed the committee that they have kicked off the student recognition good citizen awards in conjunction with the Department of Social Services. They will be recognizing 191 students this year in grades 4 – 8 and in the spring will recognize students in grades 9 – 12.

Mr. Pruyn stated on October 13, 2007 the Hornell Intermediate School is hosting a “Family Fling” for grades K – 5 and their parents.

Mr. Pruyn informed the committee that on November 1, 2007 they will be holding the first annual Jack Lisi Fall Reception. This event is replacing our golf tournament. The event will be catered by the culinary students from the Coopers Plains BOCES. Mr. Pruyn explained the purposes of this reception is to be an ending point to raise money to cover our overhead costs including giving dinners to the students, the cost of the awards, etc. Our goal is \$4,000 and we received our first donation from the Steuben County Police Chief’s Association.

Mr. Pruyn informed the committee that on January 10, 2008 they will hold their annual Youth Board Dinner Meeting at the Bath Presbyterian Church.

3. **Program Enhancements Mini Grant** – Mr. Pruyn stated they have sent out an RFP to all contract agencies for mini grants to develop partnerships through the schools for the Rite Aid Drug Quiz. We have extended the deadline to October 12, 2007. There is \$2,500 available per agency and this can be used with the school staff to get kids to participate. This grant has been targeted to those schools that have not participated in the past. The drug quiz will be held in Bath this year.

IV. OTHER BUSINESS

Mr. Schwartz informed the committee that Louise Wood, a bell ringer for the Salvation Army in the Corning area for the past 50 years is being honored at a dinner that will be held on November 10, 2007 at the First Presbyterian Church in Painted Post, NY. He requested that the Legislature formally recognize her accomplishments and contributions at their monthly meeting in October.

MOTION: TO ADJOURN MADE BY MR. SCHWARTZ. SECONDED BY MR. ARGENTIERI. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Respectfully Submitted by:

Amanda L. Chapman
Senior Stenographer
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR
November 7, 2007 @ 10:30 a.m.**

**PLEASE SEND AGENDA ITEMS TO THE
CLERK OF THE LEGISLATURE'S OFFICE
NO LATER THAN NOON Wednesday, October 31, 2007.**

STEBEN COUNTY HUMAN SERVICES COMMITTEE

Wednesday, November 7, 2007

10:30 a.m.

*Legislative Conference Room
Steuben County Office Building
Bath, New York*

****MINUTES****

COMMITTEE: David Stachnik, Chair
Thomas C. Schwartz
Francis L. Gehl
L. Ronald Nielsen

STAFF: Mark R. Alger
Teresa Deninger
Carol Whitehead
Gary Pruyn
Lise Reynolds
Frederick H. Ahrens, Jr.
Kathryn Biehl
Daniel McRae

LEGISLATORS: Thomas J. Ryan
John Walsh

ABSENT: Richard A. Argentieri, Vice Chair

OTHERS: Mary Perham, *The Leader*

I. CALL TO ORDER

Mr. Stachnik called the meeting to order at 10:30 a.m. He asked Mr. Ryan to lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE OCTOBER 5, 2007 MEETING MADE BY MR. GEHL. SECONDED BY MR. NIELSEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

III. DEPARTMENTAL REPORTS/REQUESTS

A. OFA/RSVP

1. **Contract** – Mr. Alger stated that the Office for the Aging is requesting authorization to amend their agreement with dietician, Wilma Stewart, for \$5,520 per year. This contract increased by \$1,200 to comply with additional state and federal requirements for the program.

MOTION: AMENDING THE 2007 CONTRACT BETWEEN THE OFFICE FOR THE AGING AND WILMA STEWART TO REFLECT AN INCREASE OF \$1,200 TO COMPLY WITH ADDITIONAL STATE AND FEDERAL PROGRAM REQUIREMENTS, BRINGING THE CONTRACT TOTAL TO \$5,520 MADE BY MR. SCHWARTZ. SECONDED BY MR. NIELSEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Mr. Alger stated the Office for the Aging is requesting authorization to amend their contract with Corning Homemakers to reflect increases in state and federal funding.

MOTION: AMENDING THE CONTRACT WITH CORNING HOMEMAKERS TO REFLECT AN INCREASE IN STATE AND FEDERAL FUNDS OF \$70,000 FOR TITLE III E AND TITLE III B/CSE AND REFLECTING AN INCREASE IN STATE AND FEDERAL FUNDS OF \$43,325 FOR TITLE III E AND III B FUNDS MADE BY MR. GEHL. SECONDED BY MR. SCHWARTZ. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

B. Youth Bureau

1. **2007 Summer Learning Experience Report** – Mr. Pruyn informed the committee that this year they had a tremendous growth in numbers. They had 350 referrals to the program and they took 240. The children involved in the program ranged from ages 8 to 18 from 15 school districts. The group was made up of 31

percent females and there were 65 percent who were classified as academically challenged. The schools give us feedback and report that the performance for most of those students classified as academically challenged increases. This year also saw the opening of two new sites located in the Wayland-Cohocton School District and the Canisteo School District.

Mr. Stachnik asked how do your numbers compare to prior years? Mr. Pruyn replied we took 40 more children and our referrals were almost doubled. Our first year of the program we had 150 students and this year we had 240. We also went from a three day program to a four day program and from three sites to five sites. Mr. Stachnik asked how influential is grant money to this program? Mr. Pruyn replied last year he was asked what it would take to increase the program. More money came through because of the Legislature and the Commissioner of Social Services.

Mr. Gehl asked have any of the participants of this program also been recipients of the Jack Lisi Youth Award? Mr. Pruyn replied he would have to check, but he doesn't think so.

2. **Jack Lisi Youth Award Reception** – Mr. Pruyn stated they held a reception on November 2, 2007 to raise money for the Jack Lisi Youth Award Program. The money raised will be used to cover administrative costs as well as to pay for the cost of the dinner for the award recipients and their families. Our goal was to raise \$4,000 and we are over \$5,000.

3. **Compeer Harvest Dinner** – Mr. Pruyn informed the committee that they recently held the Compeer Harvest Dinner and served over 100 meals. This dinner was for individuals who have mental health diagnoses and are involved in the Compeer Program. This dinner was able to be provided through donations and was very successful.

4. **Stocking Stuffer Program** – Mr. Pruyn informed the committee that this is another program that is in partnership with the Department of Social Services along with many other agencies. We give away stockings in conjunction with the Knights of Columbus. The project is currently underway. Last year we distributed over 400 stockings.

C. Department of Social Services

1. **Caseload Statistics** – Mrs. Biehl reviewed the caseload statistics with the committee. She commented that the caseloads are up in the Safety Net program and down in TANF. We are seeing increases in the Safety Net program due to seasonal employment coming to a close. Mrs. Biehl informed the committee that their HEAP allocation was reduced this for both the program and administration. We have reduced the number of days that we will be taking applications. She commented that she is very concerned about the allocation reduction.

Mrs. Biehl reviewed the Employment Unit report with the committee. She explained that the non-traditional crew is individuals who are involved in some type of treatment program and the crew works non-traditional hours to accommodate appointments.

Mrs. Biehl reviewed the Services Division report. The number of children in care has increased to 119. This number also includes JD/PINS as well as abuse/neglect. Child abuse reports were up again for the month of October. She reminded the committee that Adoption Day is November 16, 2007 at 10:00 a.m.

2. **Equipment** – Mrs. Biehl informed the committee that they have been working in conjunction with the Office for the Aging on the Point of Entry Program. We are moving forward and an office has opened adjacent to the Office for the Aging and we need to purchase equipment. The money for the equipment has already been budgeted and she requested authorization to amend her Major Equipment list to include the addition of a computer and related software for \$5,000.

MOTION: AMENDING THE DEPARTMENT OF SOCIAL SERVICES MAJOR EQUIPMENT LIST TO INCLUDE A COMPUTER AND ASSOCIATED SOFTWARE FOR A COST OF \$5,000 MADE BY MR. GEHL. SECONDED BY MR. SCHWARTZ. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

3. **Informational** – Mrs. Biehl stated she received a directive from the state as a result of a class action law suit and this affects both temporary assistance and safety net. This will impact how we budget for individuals coming and applying for assistance and will be retroactive to 2004. Mrs. Biehl explained this involves individuals who applied for temporary assistance and had somebody in their household on social security disability. In the past with cases such as this, that disability income didn't count. Now, the person doesn't count. For example, if there were 3 people in the household and one of them received social security disability, they would be eligible for 2/3 of a 3-person household grant. Now they are eligible for the equivalent of a 2-person household grant, which actually means they would receive more money.

Mrs. Biehl stated we will have enough money out of this year's budget to cover the retroactive payments for the active cases currently processed. The State has identified 500 cases in our county to which this would apply and there are currently 170 active cases and we are paying the retroactive payments. Going forward this will impact our caseloads if in fact the individual is eligible. In the case of closed cases, the State sends the individuals a letter and they have 60 days to come back in and apply. If they do reapply and they are not currently eligible for services, they won't receive the retroactive payment until such time in the future they become eligible. If they are eligible, they will receive the retroactive payment from 2004 to the time they applied.

Mrs. Biehl commented it is very difficult to budget for this. There could be financial impacts as we go forward, but it is difficult to calculate what those will be. We will adjust the budget for 2008 for anticipated growth. We don't know who and when they will be eligible to receive this retroactive payment. The local share this year for TANF will be \$91,000 and for Safety Net will be \$84,000. The worst case scenario is if everyone is eligible, there could be another \$175,000 in local share.

Mr. Alger commented we don't have any choice as this is a court decision. We will adjust the budget accordingly.

D. Veteran's Service Agency

1. **Department Statistics** – Mr. McRae distributed and reviewed the department statistics with the committee.

MOTION: TO ADJOURN MADE BY MR. GEHL. SECONDED BY MR. NIELSEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Respectfully Submitted by:

Amanda L. Chapman
Senior Stenographer
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR
December 5, 2007 @ 10:30 a.m.**

**PLEASE SEND AGENDA ITEMS TO THE
CLERK OF THE LEGISLATURE'S OFFICE
NO LATER THAN NOON Wednesday, November 28, 2007.**

STEBEN COUNTY HUMAN SERVICES COMMITTEE

Wednesday, December 5, 2007

10:30 a.m.

*Legislative Conference Room
Steuben County Office Building
Bath, New York*

****MINUTES****

COMMITTEE: David Stachnik, Chair Richard A. Argentieri, Vice Chair Francis L. Gehl
 L. Ronald Nielsen

STAFF: Mark R. Alger Gregory P. Heffner Kathryn Biehl
 Gary Pruyn Linda Tetor Teresa Deninger
 Frederick H. Ahrens, Jr. David English

LEGISLATORS: John Walsh

ABSENT: Thomas C. Schwartz

I. CALL TO ORDER

Mr. Stachnik called the meeting to order at 9:30 a.m. He asked Mr. Gehl to lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE NOVEMBER 7, 2007 MEETING MADE BY MR. ARGENTIERI. SECONDED BY MR. GEHL. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

III. DEPARTMENTAL REPORTS/REQUESTS

A. OFA/RSVP

1. **Monthly Report** – Mrs. Tetor distributed and reviewed her monthly report with the committee.

2. **Flu Vaccine** – Mrs. Tetor stated their flu shot clinics have concluded and they gave 731 shots this year, which is well below the anticipated totals. With the committee’s permission, she would like to attempt to sell the vaccine they have left to local doctor’s offices. The remainder she would like to donate to the Health Ministry of the Southern Tier for use in Steuben clinics. She stated that they have 20 vials left which is about 200 shots.

MOTION: AUTHORIZING THE OFFICE FOR THE AGING TO SELL THEIR EXTRA FLU VACCINE TO LOCAL DOCTOR’S OFFICE AND TO DONATE THE REMAINDER TO THE HEALTH MINISTRY OF THE SOUTHERN TIER MADE BY MR. GEHL. SECONDED BY MR. NIELSEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

B. Department of Social Services

1. **Caseload Statistics** – Mrs. Biehl distributed and reviewed the caseload statistics with the committee. She commented that caseloads for November were down. They accepted 1,528 applications for HEAP during November and that brings the total number of applications to 3,082 so far. With regard to the Employment Unit, we are still struggling to get people to come in.

Mrs. Biehl stated in Services they have 114 children in custody. Adoption Day was very successful and they had six families attend. They have seen an increase in referrals for Adult Services.

2. **Budget Transfer** – Mrs. Biehl requested authorization to transfer \$100,000 from State Training/Assistance line item to the Juvenile Delinquents/Assistance line items due to the high cost of placements of OCFS children.

MOTION: AUTHORIZING THE DEPARTMENT OF SOCIAL SERVICES TO DECREASE THE REVENUE LINE ITEM STATE TRAINING LOCAL SHARE BY \$100,000 AND INCREASE THE REVENUE LINE ITEM FOR JUVENILE DELINQUENTS/LOCAL SHARE BY \$100,000 AND TRANSFERRING \$100,000 FROM ACCOUNT 612900.5.445100 AND APPROPRIATING TO ACCOUNT 612300.5.445100 MADE BY MR. ARGENTIERI. SECONDED BY MR. GEHL. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

C. Youth Bureau

1. **Youth Board Dinner** – Mr. Pruyn informed the committee that the Annual Youth Board Dinner will be held on January 10, 2008 at 6:30 p.m. at the Bath Presbyterian Church. He requested authorization to spend up to \$900.00 on this event.

MOTION: AUTHORIZING THE YOUTH BUREAU TO SPEND UP TO \$900.00 ON THE ANNUAL YOUTH BOARD DINNER MADE BY MR. ARGENTIERI. SECONDED BY MR. NIELSEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

MOTION: TO ADJOURN MADE BY MR. GEHL. SECONDED BY MR. NIELSEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Respectfully Submitted by:

Amanda L. Chapman
Senior Stenographer
Steuben County Legislature

NEXT MEETING SCHEDULED FOR

****PLEASE NOTE CHANGE** January 2, 2008 @ 9:00 a.m. **PLEASE NOTE CHANGE****

**PLEASE SEND AGENDA ITEMS TO THE
CLERK OF THE LEGISLATURE'S OFFICE
NO LATER THAN NOON Wednesday, December 26, 2007.**