

**STEBEN COUNTY FINANCE COMMITTEE**

**Tuesday, January 8, 2008**

**11:00 a.m.**

**Legislative Committee Conference Room**

**Steuben County Office Building**

**Bath, New York**

**MINUTES**

Committee: Patrick F. Donnelly, Vice Chair                      John Walsh                      Donald B. Creath  
Robert V. Nichols

Legislators: Thomas J. Ryan                                      Lawrence P. Crossett                      Francis L. Gehl  
Philip J. Roche

Staff: Mark R. Alger                                      Frederick H. Ahrens                      Kathryn Muller  
Helen Brutsman                                      Roberta Fisher                      Tammy Hurd-Harvey  
Timothy Wixom                                      Richard Tweddell                      David English

Other: Mary Perham, *Leader*

**I. CALL TO ORDER**

The meeting was called to order at 11:00 a.m.

**II. APPROVAL OF MINUTES**

**MOTION: ACCEPTING THE MINUTES OF THE DECEMBER 11 AND DECEMBER 17, 2007, MEETINGS MADE BY MR. WALSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**III. DEPARTMENTAL REPORTS/REQUESTS**

A. Department of Social Services  
1. **2008 Grant Funding** – Ms. Muller requested authorization to accept \$20,000 in Legislative Member Item funding for the purchase of two vans for the mobile work program.

**MOTION: ACCEPTING \$20,000 IN STATE FUNDING TO PURCHASE TWO VANS FOR THE COUNTY MOBILE WORK PROGRAM MADE BY MR. NICHOLS. SECONDED BY MR. CREATH. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.**

B. Special Children’s Services  
1. **2007 Budget Transfer** – Mrs. Brutsman stated due to a retroactive rate increase, there isn’t enough money available in the Preschool Education budget for 2007. She requested authorization to transfer \$550,000 from the Contingency Fund and \$20,000 from the EI Service line item to appropriate to various Preschool Education line items in order to cover expenses through the end of the 2007 budget year. She noted the rates were increased retroactive to the 1999/2000 school year. Considerable discussion followed.

Mr. Alger stated the original budget would have covered the program costs for 2007, but there just isn’t enough funding to cover the increases for all of those previous years. The fact that the State Education Department is able to increase the rates 7 years back is ridiculous. This is a statewide increase that affects all of the counties. Our cost is not nearly as high as some of the more heavily populated counties. Those counties will probably have to pay ten times what we’re paying. Considerable discussion followed.

Mr. Alger noted that we pay for the programs and the State reimburses the County. The State is about 2 years behind on reimbursing us for the expenses we have already paid. So, not only do they adjust our rates that far back, but we pay that money out to the providers and then the State pays us back whenever they get around to it.

**MOTION: AUTHORIZING THE TRANSFER OF \$550,000 FROM THE CONTINGENT FUND AND \$20,000 FROM THE EI SERVICE LINE ITEM AND APPROPRIATING IT TO VARIOUS LINE ITEMS WITHIN THE 2007 PRESCHOOL SPECIAL EDUCATION PROGRAM BUDGET MADE BY MR. CREATH. SECONDED BY MR. WALSH. ALL BEING IN FAVOR. MOTION CARRIES 4-0.** Resolution Required.

Mr. Alger stated the Governor's Task Force on Special Education has recommended a cap for the County's share of this program and from then on the cost would be distributed in some other fashion. Whether or not the cap is approved by the State Legislature and the Governor is another issue. He noted that for the second year in a row, the Preschool Education Program is NYSAC's top priority.

C. Enhanced 911 Department

1. **Budget Adjustment** – Mr. Wixom stated last month they received a grant that was shown as revenue in 2008 and he would like to remove those revenues and the corresponding expenditures from the 2008 budget. He also requested authorization to accept a new grant for \$58,530 to be used to increase our ability to answer phase II wireless calls. Discussion followed.

**MOTION: AUTHORIZING THE REDUCTION IN REVENUE AND CORRESPONDING EXPENDITURES IN THE 911 ENHANCED DEPARTMENT'S 2008 BUDGET BY \$58,807; ACCEPTING AN ADDITIONAL \$58,530 IN STATE WIRELESS GRANT FUNDING AND APPROPRIATING IT TO THE 911 ENHANCED DEPARTMENT'S 2008 MAJOR EQUIPMENT LINE ITEM MADE BY MR. CREATH. SECONDED BY MR. WALSH. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

D. Office of Community Services

1. **Budget Adjustment** – Ms. Fisher requested authorization to accept and appropriate \$59,409 in funding from the State Office of Mental Health to SCAP for the sheltered housing program.

**MOTION: AUTHORIZING THE OFFICE OF COMMUNITY SERVICES TO ACCEPT \$59,409 FROM THE STATE OFFICE OF MENTAL HEALTH AND APPROPRIATING IT TO THE SHELTERED HOUSING PROGRAM CONTRACT THROUGH STEUBEN CHURCHPEOPLE AGAINST POVERTY MADE BY MR. CREATH. SECONDED BY MR. WALSH. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

E. Sheriff's Department

1. **Grant** – Sheriff Tweddell stated he applied for a grant in January 2007 and it was approved in March 2007. It was a \$24,800 grant from the State Homeland Security Office for the Law Enforcement Terrorism Prevention Program. The Public Safety and Corrections Committee authorized the acceptance of this funding but apparently it was never brought before the Finance Committee for approval. He requested authorization to accept this funding.

**MOTION: AUTHORIZING THE ACCEPTANCE OF \$24,800 IN LAW ENFORCEMENT TERRORISM PREVENTION PROGRAM GRANT FUNDING FROM THE STATE HOMELAND SECURITY OFFICE MADE BY MR. CREATH. SECONDED BY MR. WALSH. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

2. **Budget Transfer** – Sheriff Tweddell requested authorization to transfer \$19,500 from various personal services line items to the vehicle fuel chargebacks line items to cover 2007 expenses.

**MOTION: AUTHORIZING THE TRANSFER OF \$5,000 FROM 31100.5.1800320 (TEMPORARY HIRE – DEPUTIES), \$3,500 FROM 31100.5.1800321 (TEMPORARY HIRE – DISPATCH), AND \$11,000 FROM 31100.5.1100000 (SALARIES & WAGES) AND APPROPRIATING \$19,500 TO 31100.5.450990 (VEHICLE FUEL CHARGEBACKS) FOR THE 2007 BUDGET YEAR MADE BY MR. NICHOLS. SECONDED BY MR. WALSH. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

3. **Traffic Safety Grant** – Sheriff Tweddell stated he received the 2008 Traffic Safety Grant and it was more than he budgeted for 2008. He requested authorization to increase the Traffic Safety Grant revenue line item by \$16,000 and the Buckle Up New York revenue line item by \$4,000 and increase the appropriations in the

overtime line item by \$15,000, the overtime seat belt line item by \$4,000 and the children safety programs line item by \$1,000 for the 2008 budget year. He noted this grant does not require matching County funds.

**MOTION: ACCEPTING AN ADDITIONAL \$16,000 INTO 331100.4.4589300 (TRAFFIC SAFETY GRANT REVENUE) AND AN ADDITIONAL \$4,000 INTO 331100.4.3589100 (BUCKLE UP NY GRANT REVENUE), AND APPROPRIATING \$15,000 TO 331100.5.190000 (OVERTIME), \$4,000 TO 331100.5.1900330 (OVERTIME SEATBELT) AND \$1,000 TO 331100.5.437330 (CHILDREN SAFETY PROGRAMS) FOR THE 2008 BUDGET YEAR MADE BY MR. CREATH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

F. Emergency Management Office

1. **Budget Transfer** – Mr. Alger stated there is a total shortage of \$790 in the Coroners' 2007 budget for the personal services line item and the vehicle fuel chargebacks line item. They are proposing a transfer of \$350 from the Emergency Management Office's other equipment line item and \$440 from the Emergency Management Office's Insurance line item to cover these shortages.

**MOTION: AUTHORIZING THE TRANSFER OF \$350 FROM THE OTHER EQUIPMENT LINE ITEM AND \$440 FROM THE EMERGENCY MANAGEMENT OFFICE'S INSURANCE LINE ITEM AND APPROPRIATING A TOTAL \$790 TO THE CORONERS' 2007 BUDGET TO BE DISBURSED BETWEEN THE PERSONAL SERVICES LINE ITEM AND THE VEHICLE FUEL CHARGEBACKS LINE ITEM MADE BY MR. CREATH. SECONDED BY MR. WALSH. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

G. County Administrator

1. **Mortgage Tax Extension** – Mr. Alger reported that the Administration Committee approved an extension of the additional mortgage tax and that will be presented to the Legislature for approval this month.

H. County Treasurer

1. **Reports** – Mrs. Hurd-Harvey distributed for the Committee's review the Small Equipment and Budget Transfers Reports for the month of December. She also distributed copies of the report from NYSAC regarding the 2008 Proposed County Budget Highlights. Discussion followed.

2. **Budget Transfer** – Mrs. Hurd-Harvey requested authorization to transfer \$25,494.22 from the unexpended balance of the Tax Acquired Property 2007 budget and appropriate \$4,146.39 to the Airport Road property purchase project and \$21,347.83 to the Nichol Inn remediation project.

**MOTION: AUTHORIZING THE TRANSFER OF A TOTAL OF \$25,494.22 FROM THE UNEXPENDED BALANCE OF THE TAX ACQUIRED PROPERTY BUDGET (136400) AND APPROPRIATING \$4,146.39 TO THE AIRPORT ROAD PROPERTY PURCHASE PROJECT (HB500) AND \$21,347.83 TO THE NICHOL INN REMEDIATION PROJECT (1364H1) MADE BY MR. NICHOLS. SECONDED BY MR. CREATH. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.**

**MOTION TO ADJOURN MADE BY MR. WALSH. SECONDED BY MR. CREATH. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Respectfully submitted by,  
Brenda K. Mori, Deputy Clerk  
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR  
Tuesday, February 12, 2008  
11:00 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office  
NO LATER THAN NOON  
Wednesday, February 6, 2008**

**STEBEN COUNTY FINANCE COMMITTEE**

**Special Meeting**

*Tuesday, January 22, 2008*

*9:50 a.m.*

*Legislative Committee Room  
Steuben County Office Building  
Bath, New York*

**\*\*MINUTES\*\***

<b>COMMITTEE:</b>	Patrick F. Donnelly, Chair Lawrence P. Crossett	Robert V. Nichols, Vice Chair Scott J. VanEtten	Donald B. Creath
<b>STAFF:</b>	Mark R. Alger Frederick H. Ahrens, Jr.	William J. Partridge David English	Carole Whitehead
<b>LEGISLATORS:</b>	Philip J. Roche, Esq. Joseph J. Hauryski	Dan C. Farrand Thomas J. Ryan	Francis L. Gehl John S. Walsh
<b>OTHERS:</b>	Mary Perham, <i>The Leader</i>		

**I. CALL TO ORDER**

Mr. Donnelly called the meeting to order at 9:50 a.m.

**II. DEPARTMENTAL REPORTS/REQUESTS**

A. Buildings & Grounds

1. **Closing of Capital Projects** – Mr. Partridge requested authorization to close three capital projects in the 2007 budget and return the balance of those projects to the Repairs and Renovations Reserve. The total amount being returned is \$7,300.

**MOTION: AUTHORIZING BUILDINGS & GROUNDS TO CLOSE THREE CAPITAL PROJECTS IN THE 2007 BUDGET AND RETURN THE BALANCE OF THOSE PROJECTS, ESTIMATED AT \$7,300.00, TO THE REPAIRS AND RENOVATIONS RESERVE MADE BY MR. CREATH. SECONDED BY MR. VANETTEN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

B. Treasurer

1. **Year-End Budget Adjustments** – Mrs. Whitehead requested authorization to do a year-end budget adjustment for the salaries line item, excluding overtime and temporary hires to cover the deficits incurred by three departments. She also requested authorization to move money in the machinery rentals line item back into the county roads.

**MOTION: AUTHORIZING THE COUNTY TREASURER TO MAKE THE NECESSARY YEAR-END BUDGET ADJUSTMENTS AS RECOMMENDED MADE BY MR. CROSSETT. SECONDED BY MR. CREATH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**MOTION: TO ADJOURN MADE BY MR. NICHOLS. SECONDED BY MR. CREATH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully Submitted by:

Amanda L. Chapman  
Senior Stenographer  
Steuben County Legislature

**STEUBEN COUNTY FINANCE COMMITTEE**

**Tuesday, February 12, 2008**

**11:00 a.m.**

**Steuben County Office Building  
3 East Pulteney Square  
Bath, New York**

**MINUTES**

Committee: Patrick F. Donnelly, Chair      Robert V. Nichols, Vice Chair      Lawrence P. Crossett  
Scott J. VanEtten

Legislators: Patrick F. McAllister      Thomas J. Ryan      John Walsh  
Joseph J. Hauryski      Philip J. Roche

Staff: Mark R. Alger      Carol Whitehead      Tammy Hurd-Harvey      Frederick H. Ahrens  
James Gleason      Doreen Ames      Steve Orcutt      Vincent Spagnoletti  
Roberta Fisher      Kathryn Muller

Other: Mary Perham, *Leader*

**I. CALL TO ORDER**

The meeting was called to order by Mr. Donnelly at 11:09 a.m.

**II. APPROVAL OF MINUTES**

**MOTION APPROVING THE MINUTES OF THE JANUARY 8 AND JANUARY 22, 2008, MEETINGS MADE BY MR. NICHOLS. SECONDED BY MR. VANETTEN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**III. SPECIAL JOINT MEETING**

Mr. Alger stated we need to convene a Joint Public Works and Finance Committee Meeting to approve the SEQR for the landfill gas to power project.

Mr. Nichols called the Public Works Committee to order at 11:10 a.m. The following Public Works Committee members were present: Mr. Nichols, Mr. McAllister, Mr. Ryan and Mr. Hauryski.

Mr. Alger recommended the Committee approve declaring Steuben County as the lead agency for the SEQR review of the Landfill gas to power project. Discussion followed.

**MOTION: DECLARING STEUBEN COUNTY AS THE LEAD AGENCY FOR THE SEQR REVIEW OF THE LANDFILL GAS TO POWER PROJECT MADE BY MR. MCALLISTER. SECONDED BY MR. CROSSETT. ALL BEING IN FAVOR. MOTION CARRIES UNANIMOUSLY. FINANCE MEMBERS 4-0. PUBLIC WORKS MEMBERS 4-0. Resolution Required.**

Mr. Nichols declared the Public Works Committee meeting adjourned.

**IV. DEPARTMENTAL REPORTS/REQUESTS**

A. Youth Bureau

1. **Reality Check Budget Transfer** – Mr. Pruyne requested authorization to transfer \$39,388 from the 2007 Reality Check budget to the 2008 budget. He stated the contract with the NYS Department of Health runs mid-year to mid-year.

**MOTION: AUTHORIZING THE TRANSFER OF \$39,388 FROM THE 2007 REALITY CHECK BUDGET TO THE 2008 REALITY CHECK BUDGET MADE BY MR. CROSSETT. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

2. **Youth Prevention Budget Transfer** – Mr. Pruyn stated there is money in the DSS budget for youth prevention that needs to be transferred to the Youth Bureau budget. He noted it is for a program at the Corning Area Youth Center and for Teen Night. The amount is \$35,012.

**MOTION: AUTHORIZING THE TRANSFER OF \$35,012 FROM THE DSS BUDGET TO THE YOUTH BUREAU'S YOUTH PREVENTION FUND MADE BY MR. NICHOLS. SECONDED BY MR. CROSSETT. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.**

B. Office of Community Services

1. **Budget Transfer** – Ms. Fisher stated they received \$350,820 in additional 2007 OASAS funding for the detox center at the Bath VA. This center is administered by DePaul Addiction Services. She requested authorization to accept the funding and increase the 2007 contract with DePaul Addiction Services by \$350,820.

**MOTION: ACCEPTING AN ADDITIONAL \$350,820 IN 2007 OASAS FUNDING AND INCREASING THE 2007 CONTRACT WITH DEPAUL ADDICTION SERVICES BY THE SAME FOR THE DETOX CENTER AT THE BATH VA MADE BY MR. VANETTEN. SECONDED BY MR. CROSSETT. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

C. Public Works Department

1. **Budget Transfer** – Mr. Spagnoletti requested authorization to transfer \$59,483.57 into the 2007 diesel fuel account. He stated fuel has increased almost three times the cost since last year. We also did more construction projects.

**MOTION: AUTHORIZING THE TRANSFER OF \$44,975.13 from 513000.5.110000 WAGES; \$1,345.75 FROM 513000.5.180000 TEMPORARY HIRE; \$3,980.76 FROM 513000.5.190000 OVERTIME AND \$9,181.93 FROM 513000.5.290000 MAJOR EQUIPMENT, A TOTAL OF \$59,483.57, TO THE 2007 DIESEL FUEL ACCOUNT #513000.5.450330 MADE BY MR. CROSSETT. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

2. **2008 Road Project Schedule** – Mr. Spagnoletti provided the committee with the listing of projects he plans to have completed this year with the additional road construction funding they received. He displayed a map showing where the projects would be and explained each one.

D. County Treasurer

1. **Budget Transfer – 2007** – Mrs. Whitehead stated they need to appropriate revenues that exceeded the budget to cover expenditures in the 2007 MS Workers' Compensation Fund. She requested authorization to transfer \$100,000 from 172006.5.410300 and \$75,000 from 172006.5.410310, and appropriate \$140,000 to 172006.4.2701000 and \$35,000 to 172006.4.2401000.

**MOTION: AUTHORIZING THE TRANSFER OF \$100,000 FROM 172006.5.410300 AND \$75,000 FROM 172006.5.410310 AND APPROPRIATING \$140,000 TO 172006.4.2701000 AND \$35,000 TO 172006.4.2401000 TO COVER 2007 EXPENSES MADE BY MR. CROSSETT. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

2. **Maintenance in Lieu of Rent Budget Transfers** – Mrs. Whitehead stated the maintenance in lieu of rent (MILO) line items for Public Works and the Landfill had insufficient funds. The MILO line items are what support the Buildings and Grounds Department's budget. She requested authorization to make the necessary transfers within the MILO line items and revenue within the Buildings and Grounds Department's 2007 budget to cover the chargebacks.

**MOTION: AUTHORIZING THE NECESSARY TRANSFERS WITHIN THE PUBLIC WORKS AND LANDFILL MAINTENANCE IN LIEU OF RENT LINE ITEMS AND THE BUILDINGS AND GROUNDS DEPARTMENT'S 2007 REVENUE LINE ITEMS TO COVER THE DEPARTMENTAL CHARGEBACKS MADE BY MR. CROSSETT. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

3. **Assigned Counsel Budget Transfer** – Mrs. Whitehead requested approval to make an allocation of \$31,185 from the Public Defender's Salaries, Fringes and State Aid line items to the assigned counsel line item for 2007.

**MOTION: AUTHORIZING THE ALLOCATION OF \$31,185 FROM THE PUBLIC DEFENDER'S SALARIES, FRINGES AND STATE AID LINE ITEMS TO THE ASSIGNED COUNSEL LINE ITEM FOR 2007 MADE BY MR. CROSSETT. SECONDED BY MR. VANETTEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

4. **Grants Accounting** – Mrs. Whitehead stated they need to transfer funds for all of the grants and contracts accounts that they set up in 2007 into the 2008 budget.

**MOTION: AUTHORIZING THE TRANSFER OF THE 2007 GRANTS AND CONTRACTS ACCOUNTS INTO THE 2008 BUDGET MADE BY MR. CROSSETT. SECONDED BY MR. VANETTEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

5. **Reports** – Mrs. Whitehead provided the Committee with her 2007 Annual Report, and the Budget Transfers and Small Equipment Purchases Report for the month of January.

**MOTION TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS' LAW, ARTICLE 7§ 105.1.H. THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OR EXCHANGE OF SECURITIES HELD BY SUCH PUBLIC BODY, BUT ONLY WHEN PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF MADE BY MR. CROSSETT. SECONDED BY MR. VANETTEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**MOTION TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. CROSSETT. SECONDED BY MR. VANETTEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**MOTION TO ADJOURN MADE BY MR. NICHOLS. SECONDED BY MR. CROSSETT. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Respectfully submitted by,

Brenda K. Mori  
Deputy Clerk  
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR  
Tuesday, March 11, 2008  
11:00 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office  
NO LATER THAN NOON  
Wednesday, March 5, 2008**

**STEBEN COUNTY FINANCE COMMITTEE**

**Special Meeting**

*Monday, February 25, 2008*

*9:30 a.m.*

*Legislative Committee Conference Room*

*Steuben County Office Building*

*Bath, New York*

**\*\*MINUTES\*\***

<b>COMMITTEE:</b>	Patrick F. Donnelly, Chair Lawrence P. Crossett	Robert V. Nichols, Vice Chair Scott J. VanEtten	Donald B. Creath
<b>STAFF:</b>	Mark R. Alger David English Tammy Hurd-Harvey	Gregory P. Heffner Carol Whitehead	Frederick H. Ahrens, Jr. Donna Hatch
<b>LEGISLATORS:</b>	Philip J. Roche, Esq. Patrick F. McAllister, Esq. Randolph J. Weaver	Dan C. Farrand Thomas J. Ryan	Joseph J. Hauryski John S. Walsh
<b>OTHERS:</b>	Mary Perham, <i>The Leader</i>		

**I. CALL TO ORDER**

Mr. Donnelly called the meeting to order at 9:35 a.m.

**II. GENERAL BUSINESS**

1. **Gunlocke PILOT Agreement** – Mr. Alger informed the committee that they have a proposal to extend the current PILOT agreement with Gunlocke for an additional 15 years. This PILOT will be a transition as the first two years payment would be \$190,000 and then over the balance of the remaining years it would go up approximately 3.85 percent per year until they reached their assessed value. The current PILOT agreement expires this year.

Mr. Roche commented the Town of Wayland has approved this. Mr. Alger stated that he is recommending approval of the extension of the PILOT agreement. Manufacturing jobs are very important to our local economy and Gunlocke products are very high-quality.

**MOTION: APPROVING A 15-YEAR EXTENSION ON THE PILOT AGREEMENT WITH GUNLOCKE, LOCATED IN THE TOWN OF WAYLAND MADE BY MR. VANETTEN. SECONDED BY MR. CREATH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

2. **Memorialization** – Mr. Alger requested the Legislature pass a resolution memorializing the Governor and the New York State Legislature to resolve the unique problems faced by county nursing homes due to the upper payment limit cap.

**MOTION: MEMORIALIZING THE GOVERNOR AND NEW YORK STATE LEGISLATURE TO RESOLVE THE UNIQUE PROBLEMS FACED BY COUNTY OPERATED NURSING HOMES DUE TO THE UPPER PAYMENT LIMIT CAP MADE BY MR. CREATH. SECONDED BY MR. CROSSETT. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**MOTION: TO ADJOURN MADE BY MR. CROSSETT. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully Submitted by:

Amanda L. Chapman  
Senior Stenographer  
Steuben County Legislature



B. Office of Community Services

1. **Budget Transfer** – Mr. Alger requested authorization to accept \$5,084 in State funding and appropriate it to the 2008 Kinship and Youth Services contract.

**MOTION: ACCEPTING \$5,084 IN STATE FUNDING APPROPRIATING IT TO THE 2008 KINSHIP AND YOUTH SERVICES CONTRACT MADE BY MR. NICHOLS. SECONDED BY MR. CROSSETT. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

C. Public Works Department

1. **Gas to Energy Project**

a. **Local Law** – Mr. Ahrens requested approval of a local law subject to permissive referendum authorizing a 25 year lease on a portion of the property at the Bath Landfill. Discussion followed.

**MOTION: APPROVING A LOCAL LAW AUTHORIZING A 25 YEAR LEASE ON A PORTION OF THE PROPERTY AT THE BATH LANDFILL MADE BY MR. VANETTEN. SECONDED BY MR. CROSSETT. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.**

b. **Contract Negotiation** – Mr. Spagnoletti requested authorization to negotiate with SREC for the gas to energy project. They narrowed it down to two vendors. They interviewed both vendors and have decided to recommend Steuben Rural Electric Cooperative, Inc., as they would work in partnership with the County and provide the best overall package financially.

**MOTION: AUTHORIZING THE NEGOTIATING TEAM TO NEGOTIATE WITH THE STEUBEN RURAL ELECTRIC COOPERATIVE, INC., ON THE GAS TO ENERGY PROJECT MADE BY MR. CROSSETT. SECONDED BY MR. VANETTEN. IN FAVOR: CROSSETT, VANETTEN, DONNELLY. ABSTAINED: NICHOLS. MOTION CARRIES 3-0-1.**

2. **Major Equipment** – Mr. Spagnoletti requested authorization to add a compressor for \$8,247 to the landfill major equipment list.

**MOTION: ADDING A COMPRESSOR FOR \$8,247 TO THE LANDFILL MAJOR EQUIPMENT LIST MADE BY MR. NICHOLS. SECONDED BY MR. VANETTEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

3. **Cell 2 at Bath Landfill** – Mr. Spagnoletti stated they received bids on the construction of Cell 2. Mr. Ahrens stated this would require a bond inducement resolution in the amount of \$6,400,000.

Mr. Alger stated he is anticipating it will actually be less but would like authorization up to that amount. They will come back to the Committee with final approval before they actually go to bond. Considerable discussion followed.

**MOTION: AUTHORIZING THE CONSTRUCTION OF CELL NO. 2 AT THE STEUBEN COUNTY LANDFILL AT THE MAXIMUM ESTIMATED COST OF \$6.4 MILLION AND AUTHORIZING THE ISSUANCE OF \$6.4 MILLION BONDS OF SAID COUNTY TO PAY THE COST THEREOF MADE BY MR. CROSSETT. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.**

Mr. VanEtten requested that in the future they have the numbers on paper for the Committee members. Mr. Alger stated they would provide that information in the future. Discussion followed.

4. **Truck Replacement** – Mr. Spagnoletti stated one of our trucks was involved in an accident and our truck was totaled. Mr. Foster stated we will receive \$23,369.20 in insurance money from the insurance company of the individual who caused the accident. He requested authorization to appropriate the money to the machinery revenue account, and then transfer it to major equipment. He stated the Town of Woodhull has a used 10-wheel dump truck for sale for \$15,000. They also have a used roller for sale that he'd like to purchase for

\$14,000. He requested authorization to amend the major equipment list to include these two items and approval to purchase said items. Discussion followed.

**MOTION: ACCEPTING \$23,369.20 IN INSURANCE REVENUE INTO THE MACHINERY REVENUE LINE ITEM AND APPROPRIATING THE SAME TO THE HIGHWAY DIVISION'S MAJOR EQUIPMENT ACCOUNT; AMENDING THE HIGHWAY DIVISION'S MAJOR EQUIPMENT LIST TO INCLUDE A USED 10-WHEEL DUMP TRUCK FOR \$15,000 AND A USED ROLLER FOR \$14,000; AND AUTHORIZING THE PURCHASE OF SAID EQUIPMENT FROM THE TOWN OF WOODHULL MADE BY MR. VANETTEN. SECONDED BY MR. CROSSETT. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

D. County Treasurer

1. **Actuarial Consulting Services** – Mrs. Whitehead withdrew this item as it was tabled by Administration Committee.

2. **Nichol Inn** – Mrs. Whitehead requested authorization to revise the contract and funding for the Nichol Inn Remediation Project. She stated DEC is expanding the contract to include remediation, which requires additional funding. They need to increase the funding in the capital project by \$76,049.12, of which the State is funding \$62,258.00. She stated because they lacked the full County share to fund the total cost, they'll need to transfer \$8,522.34 from the tax acquired property line item and then the balance from the 1364 budget's current year appropriations

**MOTION: REVISING THE CONTRACT WITH NYS DEC AND INCREASING THE FUNDING FOR THE NICHOL INN REMEDIATION PROJECT BY \$76,049.12 MADE BY MR. MR. NICHOLS. SECONDED BY MR. MR. VANETTEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.**

3. **Delinquent Tax Auction Contract** – Mrs. Whitehead requested authorization to renew the contract with Pirrung Auctioneers to handle the delinquent tax auction. She stated the tentative date is set for Wednesday, July 16, 2008 and the alternate date is Wednesday, July 23, 2008.

**MOTION: RENEWING THE CONTRACT WITH PIRRUNG AUCTIONEERS FOR THE PURPOSE OF PROVIDING AUCTIONEER SERVICES FOR THE COUNTY'S DELINQUENT TAX AUCTION MADE BY MR. CROSSETT. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

4. **Sales Tax Analysis** – Mrs. Whitehead distributed a summary of data provided by the State regarding the number of vendors in Steuben County who collect sales tax and what percentage of the sales tax is collected from these vendors. She noted that vendors who remit more than \$1 million in sales tax account for 15% of the total sales tax receipts for the county. Of the vendors who remit more than \$200,000 in sales tax, 32.3 percent are retail businesses. Mr. Alger stated he was surprised the retail was that high. Considerable discussion followed.

E. County Administrator

1. **Opposition Resolution** – Mr. Alger stated a bill has been introduced in the State Legislature that prohibits public employers from reducing health insurance benefits or contributions made by public employers for the payment of health insurance benefits, for public sector retirees. NYSAC is opposing this proposed legislation because it will prohibit public employers from implementing cost savings alternatives to existing insurance coverage, even in cases where the benefits would be largely the same for public employment retirees at a cheaper cost to taxpayers. He doesn't believe this is a good piece of legislation for the county and would like to submit a resolution in opposition to this legislation.

**MOTION: MEMORIALIZING THE NEW YORK STATE LEGISLATURE IN OPPOSITION TO S.6649/A.9894, AN ACT IN RELATION TO AFFECTING THE HEALTH INSURANCE BENEFITS AND CONTRIBUTIONS OF CERTAIN RETIRED PUBLIC EMPLOYEES MADE BY MR. NICHOLS. SECONDED BY MR. CROSSETT. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.**

2. **Sales Tax** – Mr. Alger stated the Governor has included in his proposed budget a provision to combine the taxes on gasoline into an excise tax. A change like this appears to be simpler for the vendors selling gas, but it appears that it would also increase the State’s revenue by \$35 million. Our concern is making sure the County’s share of the sales tax is consistent throughout. He recommended they oppose that change. Discussion followed.

**MOTION: OPPOSING THE PROPOSED CHANGE TO THE COLLECTION OF SALES TAX ON GASOLINE AS PROPOSED IN THE GOVERNOR’S 2008 BUDGET MADE BY MR. NICHOLS. SECONDED BY MR. VANETTEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

3. **Budget Transfer** – Mr. Alger requested the Committee approve a budget transfer of \$162,273 from the 2007 insurance proceeds to the 2007 Workers’ Compensation Budget to cover assessments from the 4<sup>th</sup> quarter of 2007.

**MOTION: APPROPRIATING 2007 INSURANCE PROCEEDS TO THE 2007 WORKERS’ COMPENSATION BUDGET TO PAY THE 4<sup>TH</sup> QUARTER WORKERS’ COMPENSATION APPORTIONMENT BILLING OF \$162,273 MADE BY MR. CROSSETT. SECONDED BY MR. VANETTEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**MOTION TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS’ LAW, ARTICLE 7§ 105.1.F. THE MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON OR CORPORATION, OR MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, PROMOTION, DEMOTION, DISCIPLINE, SUSPENSION, DISMISSAL OR REMOVAL OF A PARTICULAR PERSON OR CORPORATION AND 105.1.H. THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OR EXCHANGE OF SECURITIES HELD BY SUCH PUBLIC BODY, BUT ONLY WHEN PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF MADE BY MR. VANETTEN. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**MOTION: REMOVING PARCEL #330.00-01-040.000-260 FROM THE FORECLOSURE PROCEEDINGS PROCESS MADE BY MR. CROSSETT. SECONDED BY MR. VANETTEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**MOTION: GRANTING A ONE YEAR EXTENSION ON THE PAYMENT OF TAXES TO THE OWNERS OF PARCEL #299.75-02-030.000 AND WAIVING THE 25% PENALTY MADE BY MR. NICHOLS. SECONDED BY MR. VANETTEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**MOTION: GRANTING A ONE YEAR EXTENSION ON THE PAYMENT OF TAXES TO THE OWNERS OF PARCEL #049.00-01-016.000 AND WAIVING THE 25% PENALTY MADE BY MR. NICHOLS. SECONDED BY MR. CROSSETT. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**MOTION: GRANTING A ONE YEAR EXTENSION ON THE PAYMENT OF TAXES TO THE OWNERS OF PARCEL #371.00-03-059.000 AND WAIVING THE 25% PENALTY MADE BY MR. NICHOLS. SECONDED BY MR. CROSSETT. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**MOTION: GRANTING A ONE YEAR EXTENSION ON THE PAYMENT OF TAXES TO THE OWNERS OF PARCEL #242.00-01-054.000 AND WAIVING THE 25% PENALTY; AND DENYING THE HARDSHIP REQUEST FROM THE SAME OWNER REGARDING PARCEL #242.00-01-044.200 MADE BY MR. NICHOLS. SECONDED BY MR. CROSSETT. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**MOTION: DENYING THE HARDSHIP REQUEST FROM THE OWNERS OF PARCEL #318.13-01-022.000 MADE BY MR. NICHOLS. SECONDED BY MR. CROSSETT. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**MOTION: DENYING THE HARDSHIP REQUEST FROM THE OWNER OF PARCELS #109.13-01-048.000; #136.18-01-048.000; #136.18-02-006.000; #136.18-02-013.000; AND #151.06-01-031.000; AND GRANTING A ONE YEAR EXTENSION ON THE PAYMENT OF TAXES FROM THE SAME OWNER REGARDING PARCEL #151.06-01-005.00, TOGETHER WITH A WAIVER ON THE 25% PENALTY MADE BY MR. CROSSETT. SECONDED BY MR. VANETTEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**MOTION: GRANTING A ONE YEAR EXTENSION ON THE PAYMENT OF TAXES TO THE OWNER OF PARCEL #118.06-02-060.000 AND WAIVING THE 25% PENALTY MADE BY MR. CROSSETT. SECONDED BY MR. VANETTEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**MOTION TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. CROSSETT. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**MOTION TO ADJOURN MADE BY MR. CROSSETT. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Respectfully submitted by,

Brenda K. Mori  
Deputy Clerk  
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR  
Tuesday, April 8, 2008  
11:00 a.m.**

**Please send agenda items to the  
Clerk of the Legislature's Office  
NO LATER THAN NOON  
Wednesday, April 2, 2008**

STEUBEN COUNTY FINANCE COMMITTEE

Tuesday, April 8, 2008

11:00 a.m.

Legislative Committee Conference Room

Steuben County Office Building

Bath, New York

MINUTES

Committee: Patrick F. Donnelly, Chair      Robert V. Nichols, Vice Chair      Lawrence P. Crossett  
Donald B. Creath

Legislators: Philip J. Roche      Joseph J. Hauryski      John Walsh

Staff: Mark R. Alger      William Partridge      Frederick H. Ahrens  
David English      Mike Stone      Vincent Spagnoletti  
Steve Orcutt      Carol Whitehead      Tammy Hurd-Harvey  
James Gleason

Absent: Scott J. VanEtten

**I. CALL TO ORDER**

The meeting was called to order by Mr. Donnelly at 11:00 a.m.

**II. APPROVAL OF MINUTES**

**MOTION APPROVING THE MINUTES OF THE MARCH 11 AND MARCH 24, 2008, MEETINGS MADE BY MR. CREATH. SECONDED BY MR. CROSSETT. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**III. DEPARTMENTAL REPORTS/REQUESTS**

A. Buildings and Grounds

1. **Capital Project** – Mr. Partridge requested authorization to transfer \$10,500 from Building Repair and Renovations Reserve to a capital project for the Exterior Painting of the Bath Courthouse.

**MOTION: AUTHORIZING THE TRANSFER OF \$10,500 FROM THE BUILDING REPAIR AND RENOVATIONS RESERVE TO A CAPITAL PROJECT FOR THE EXTERIOR PAINTING OF THE BATH COURTHOUSE MADE BY MR. CROSSETT. SECONDED BY MR. CREATH. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.**

B. County Treasurer

1. **Bond** – Mrs. Whitehead stated she has compiled the data from bond counsel regarding bonding for the construction of Cell No. 2 at the Bath Landfill. She recommended they go with an equal annual payment over a five year term. Discussion followed.

**MOTION: APPROVING THE COUNTY TREASURER'S RECOMMENDATION TO BOND \$5.8 MILLION IN EQUAL ANNUAL PAYMENTS OVER A TERM OF FIVE YEARS FOR THE CONSTRUCTION OF CELL NO. 2 AT THE BATH LANDFILL MADE BY MR. CROSSETT. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

2. **TIPRA** – Mrs. Whitehead stated the Tax Increase Prevention and Reconciliation Act (TIPRA) was passed by Congress in 2006. This Act mandates that governments that spend more than \$100 million year must withhold 3 percent of the payments made to vendors and contractors, and remit that 3 percent to the federal government. This is scheduled to go into effect on January 1, 2011. She requested they submit a resolution to Congress requesting they repeal this act.

**MOTION: MEMORIALIZING THE UNITED STATES CONGRESS TO REPEAL THE TAX INCREASE PREVENTION AND RECONCILIATION ACT MADE BY MR. NICHOLS. SECONDED BY MR. CREATH. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.**

3. **Tax Enforcement and Disposal of Real Property** – Mrs. Whitehead provided the committee with a breakdown of the changes she is recommending on the rules for tax enforcement and disposal of real property in Steuben County. She noted the changes were made following discussion with the Law Department. Discussion followed.

**MOTION: APPROVING THE REVISED RULES FOR TAX ENFORCEMENT AND DISPOSAL OF REAL PROPERTY AS RECOMMENDED MADE BY MR. CREATH. SECONDED BY MR. CROSSETT. ALL BEING IN FAVOR. MOTION CARRIES 4-0. A copy of the rules are on file in the Clerk of the Legislature's Office.**

4. **Nichol Inn Property** – Mrs. Whitehead stated last month the Legislature approved the revisions to the Nichol Inn contract to include additional monies for the project. The State has informed her that the initial November 2005 resolution approving the contract authorizes former County Treasurer, Larry Crossett, to sign the contract. Therefore, they are requesting the Legislature approve a revised resolution naming the County Treasurer as the signatory, not a specific individual.

**MOTION: RECOMMENDING THE LEGISLATURE AMEND RESOLUTION NO. 175-05 TO CHANGE THE SIGNATORY ON THE STATE ASSISTANCE ENVIRONMENTAL RESTORATION PROGRAM APPLICATION TO THE COUNTY TREASURER INSTEAD OF NAMING A SPECIFIC INDIVIDUAL MADE BY MR. CROSSETT. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.**

**MOTION TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS' LAW, ARTICLE 7§ 105.1.H. THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OR EXCHANGE OF SECURITIES HELD BY SUCH PUBLIC BODY, BUT ONLY WHEN PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF MADE BY MR. NICHOLS. SECONDED BY MR. CREATH. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**MOTION: APPROVING THE HARDSHIP REQUEST REGARDING THE FOLLOWING PARCELS: TM 109.13-01-048.000; TM 136.18-01-048.000; TM 136.18-02-006.000; TM 136.18-02-013.000 AND TM 151.06-01-031.000, OWNER: LEVINSON, MADE BY MR. CROSSETT. SECONDED BY MR. CREATH. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**MOTION TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. NICHOLS. SECONDED BY MR. CREATH. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**MOTION TO ADJOURN MADE BY MR. NICHOLS. SECONDED BY MR. CREATH. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Respectfully submitted by,

Brenda K. Mori  
Deputy Clerk  
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR  
Tuesday, May 13, 2008  
11:00 a.m.**

**STEUBEN COUNTY FINANCE COMMITTEE**

**Tuesday, May 13, 2008**

**11:00 a.m.**

**Legislative Committee Conference Room  
Steuben County Office Building  
Bath, New York**

**MINUTES**

<u>Committee:</u>	Patrick F. Donnelly, Chair Scott VanEtten	Robert V. Nichols, Vice Chair Donald B. Creath	Lawrence P. Crossett
<u>Legislators:</u>	Philip J. Roche	John Walsh	Francis L. Gehl
<u>Staff:</u>	Mark R. Alger Vincent Spagnoletti	Gregory P. Heffner Michael Sprague	Tammy Hurd-Harvey David English

**I. CALL TO ORDER**

The meeting was called to order by Mr. Donnelly at 11:00 a.m.

**II. APPROVAL OF MINUTES**

**MOTION APPROVING THE MINUTES OF THE APRIL 8, 2008, MEETING MADE BY MR. NICHOLS. SECONDED BY MR. VANETTEN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**III. DEPARTMENTAL REPORTS/REQUESTS**

A. Department of Public Works

1. **State Assistance Contract** – Mr. Spagnoletti stated when the County capped the Lindley Landfill, the State agreed to pay half the cost of the capping, which equates to approximately \$606,000. He requested approval of a State Assistance Contract in order to receive that funding from the State.

**MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO SIGN A STATE ASSISTANCE CONTRACT IN THE AMOUNT OF \$606,000 FOR THE CAPPING OF THE LINDLEY LANDFILL MADE BY MR. NICHOLS. SECONDED BY MR. VANETTEN. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

2. **CHIPS Funding** – Mr. Spagnoletti stated the State Legislature approved an increase in CHIPS funding, which results in Steuben County receiving an additional \$529,872.48. He requested authorization to accept and appropriate the additional funding into the capital road improvement projects line item.

Mr. Crossett stated it appears that you've already spent half of your diesel fuel budget. Are you going to have enough money to cover that expense at the end of the year? Mr. Spagnoletti stated they should have enough money available in the snow and ice removal line item to cover the additional expense. Considerable discussion followed.

**MOTION: ACCEPTING AN ADDITIONAL \$529,872.48 IN CHIPS FUNDING AND APPROPRIATING IT TO THE CAPITAL ROAD IMPROVEMENT PROJECTS LINE ITEM MADE BY MR. NICHOLS. SECONDED BY MR. VANETTEN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

B. Office of Community Services

1. **Contract Approval** – Mr. Alger stated the Office of Community Services is requesting authorization to accept \$206,412 in State funding and appropriating it to Arbor Development (formerly Steuben Churchpeople Against Poverty) for the Shelter Care Plus Contract.

**MOTION: ACCEPTING \$206,412 IN STATE FUNDING AND APPROPRIATING IT TO ARBOR DEVELOPMENT (FORMERLY STEUBEN CHURCHPEOPLE AGAINST POVERTY) FOR THE SHELTER CARE PLUS CONTRACT MADE BY MR. VANETTEN. SECONDED BY MR. CROSSETT. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

C. Emergency Management Office

1. **Legislative Grant Initiative Funding** – Mr. Sprague stated he applied for and was awarded \$60,000 for the purchase of thermal imaging camera units and to pave the parking lot at the fire training facility. He requested authorization to accept this funding.

**MOTION: AUTHORIZING THE OFFICE OF EMERGENCY MANAGEMENT TO ACCEPT \$60,000 IN LEGISLATIVE GRANT INITIATIVE FUNDING FROM SENATOR WINNER AND ASSEMBLYMAN BACALLES TO BE USED FOR THE PURCHASE OF THERMAL IMAGING CAMERA UNITS AND TO PAVE THE PARKING LOT AT THE STEUBEN COUNTY FIRE TRAINING FACILITY MADE BY MR. CREATH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

D. Treasurer's Office

1. **Monthly Report** – Mrs. Hurd-Harvey distributed copies of the Moody's Rating Report for the Committee's review.

2. **Tax Auction** – Mrs. Hurd-Harvey requested approval of a resolution establishing the dates for the real property delinquent tax auction and the last date for repurchase.

**MOTION: ESTABLISHING THE DATE OF THE REAL PROPERTY DELINQUENT TAX AUCTION AS WEDNESDAY, JULY 16, 2008, AT 10:00 A.M. AND SETTING THE LAST DATE FOR REPURCHASE AS FRIDAY, JULY 11, 2008 MADE BY MR. CROSSETT. SECONDED BY MR. VANETTEN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

E. County Administrator

1. **Judgment and Claims Chargeback Procedure** – Mr. Alger distributed copies of the proposed procedure to chargeback the portion of the self-insured retention where it is determined to be preventable claims. We'll be implementing that over the next year and have those losses reflected in the departments' budgets where the claims occur. He wanted to make sure the Committee is aware of this and noted that the Administration Committee approved its' incorporation into the Administrative Code. Discussion followed.

2. **Mortgage Tax** – Mr. Alger requested the Committee forward a resolution to the full Legislature endorsing the passage of the Mortgage Tax Bills.

**MOTION: REQUESTING THE ADOPTION OF SENATE BILL NO. S.6919 AND ASSEMBLY BILL NO. A.9979 FOR THE IMPOSITION OF ADDITIONAL MORTGAGE TAX MADE BY MR. CROSSETT. SECONDED BY MR. CREATH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**MOTION TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS' LAW, ARTICLE 7§ 105.1.E. COLLECTIVE NEGOTIATIONS PURSUANT TO ARTICLE FOURTEEN OF THE CIVIL SERVICE LAW MADE BY MR. NICHOLS. SECONDED BY MR. VANETTEN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**MOTION TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. CROSSETT. SECONDED BY MR. VANETTEN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**MOTION TO ADJOURN MADE BY MR. NICHOLS. SECONDED BY MR. CREATH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully submitted by,  
Brenda K. Mori  
Deputy Clerk  
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR**

**Tuesday, June 10, 2008**

**11:00 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office**

**NO LATER THAN NOON, Wednesday, June 4, 2008**

STEUBEN COUNTY FINANCE COMMITTEE

Tuesday, June 10, 2008

11:00 a.m.

Legislative Committee Conference Room

Steuben County Office Building

Bath, New York

MINUTES

Committee: Robert V. Nichols, Vice Chair                      Lawrence P. Crossett                      Scott Van Etten

Legislators: Philip J. Roche    John Walsh

Staff: Mark R. Alger                      Gregory P. Heffner                      Linda Tetor                      Vincent Spagnoletti  
Carol Whitehead                      Steve Orcutt                      David English                      Frederick Ahrens  
Richard Tweddell                      James Gleason                      Tammy Hurd-Harvey

Other: Mary Perham, *Leader*

Absent: Patrick F. Donnelly, Chair                      Donald B. Creath

**I. CALL TO ORDER**

The meeting was called to order by Mr. Nichols at 11:05 a.m. Mr. Crossett led the group in the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

**MOTION APPROVING THE MINUTES OF THE MAY 13, 2008, MEETING MADE BY MR. VAN ETTEN. SECONDED BY MR. CROSSETT. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

**III. DEPARTMENTAL REPORTS/REQUESTS**

A. Office for the Aging  
1. **Budget Adjustment** – Mrs. Tetor stated they received a cost of living adjustment for EISEP in the amount of \$16,000 and she would like to appropriate it to the contract with Corning Homemakers.

**MOTION: ACCEPTING AN ADDITIONAL \$16,000 IN EISEP FUNDING AND APPROPRIATING IT TO THE CONTRACT WITH CORNING HOMEMAKERS MADE BY MR. VAN ETTEN. SECONDED BY MR. CROSSETT. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

B. Sheriff's Department  
1. **Grant** – Sheriff Tweddell requested authorization to accept \$12,500 in Byrne Grant funds for drug enforcement and \$9,600 in Traffic Safety Grant funds for speed enforcement.

**MOTION: ACCEPTING \$12,500 IN BYRNE GRANT FUNDS FOR DRUG ENFORCEMENT AND \$9,600 IN TRAFFIC SAFETY GRANT FUNDS FOR SPEED ENFORCEMENT MADE BY MR. VAN ETTEN. SECONDED BY MR. CROSSETT. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

C. Treasurer's Office  
1. **Status of Tax Collection Grant Study** – Mrs. Whitehead stated we are in the preliminary stages of the tax collection grant study. We're gathering data and we may possibly put a focus group together of tax collectors to determine the issues. Discussion followed.

Mr. Alger stated the initial thought with this study was that there are things we could do to improve the system for everyone. That doesn't mean we are looking at removing the town tax collectors. We just need to look at the entire system and that includes the tax collectors. Discussion followed.

Mr. Van Etten asked how is the new remote deposit system working? Mrs. Whitehead stated they are tweaking a few things but it is working well.

D. County Administrator

1. **Informational** – Mr. Alger stated he would like to reiterate that the State, in the process of adopting their budget, approved a 2 percent reduction in assistance. The breadth of the impact is still being determined. The non-subsidy social service programs are being affected the most. The danger and challenge we have is to identify how we can pass those changes along. One option might be to pay the agency contracts only what we are reimbursed. All indications are that this is the new, latest and greatest means by which the State reduces the budget. Between now and November, the Governor has indicated additional steps to further reduce the budget. After the elections in November, I believe we will see substantial reductions in local assistance.

Mr. Crossett asked how does the proposed 4% tax cap affect the County? Mr. Alger stated the cap is a hard cap for school taxes, which can only be exceeded with an extraordinary majority of the electorate. His concern is that if the cap is approved, it could include other taxing jurisdictions. Quite frankly, I don't think anybody in Albany understands what counties do. When they make these cuts, they are cutting reimbursements to their required programs and the property tax cap won't work. The first thing they should do is remove the mandates of their programs and then institute the cap. We currently have Medicaid going up a percent and a half a year, same as the special children's programs. We'll have a difficult time staying under the cap. Absent relief and changes in mandated programs, we won't be able to stay under the cap. Discussion followed.

**MOTION TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS' LAW, ARTICLE 7§ 105.1.H. THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OR EXCHANGE OF SECURITIES HELD BY SUCH PUBLIC BODY, BUT ONLY WHEN PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF MADE BY MR. CROSSETT. SECONDED BY MR. VAN ETTEN. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

**MOTION: REMOVING SALE #46 FROM THE COUNTY TAX AUCTION MADE BY MR. VAN ETTEN. SECONDED BY MR. CROSSETT. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

**MOTION: ALLOWING FIRST WIND (UPC WIND PARTNERS, LLC) TO DRAW WATER FROM THE POLLIO PROPERTY (COHOCTON) WELL CONTINGENT UPON AN APPROVED CONTRACT THAT HOLDS THE COUNTY HARMLESS MADE BY MR. VAN ETTEN. SECONDED BY MR. CROSSETT. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

**MOTION TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. CROSSETT. SECONDED BY MR. VAN ETTEN. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

**MOTION TO ADJOURN MADE BY MR. CROSSETT. SECONDED BY MR. VAN ETTEN. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

Respectfully submitted by,

Brenda K. Mori  
Deputy Clerk  
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR  
Tuesday, July 8, 2008  
11:00 a.m.  
Please send agenda items to the  
Clerk of the Legislature's Office  
NO LATER THAN NOON  
Wednesday, July 2, 2008**

**STEBEN COUNTY ADMINISTRATION COMMITTEE  
STEBEN COUNTY FINANCE COMMITTEE**

**Special Joint Meeting**

*Monday, June 23, 2008*

*9:30 a.m.*

*Steuben County Office Building*

*3 East Pulteney Square*

*Bath, New York*

**\*\*MINUTES\*\***

<b>COMMITTEE:</b>	Patrick F. McAllister, Chair Francis L. Gehl	Patrick F. Donnelly, Vice Chair Scott J. Van Etten	Lawrence P. Crossett
	Patrick F. Donnelly, Chair Lawrence P. Crossett	Robert V. Nichols, Vice Chair Scott J. Van Etten	Donald B. Creath
<b>STAFF:</b>	Mark R. Alger Nancy Smith	Tammy Hurd-Harvey Frederick H. Ahrens, Jr.	Robert F. Biehl David English
<b>LEGISLATORS:</b>	Philip J. Roche Thomas C. Schwartz Randolph J. Weaver	Joseph J. Hauryski David R. Stachnik	Thomas J. Ryan John S. Walsh

**I. CALL TO ORDER**

Mr. Donnelly called the meeting to order at 9:30 a.m.

**II. GENERAL BUSINESS**

1. **Taxation Exemption for Historic Real Property** – Mr. Alger informed the committee that this was requested by the City of Corning. They have a project waiting to go and the project is not eligible for the tax exemption if the law is not passed prior to the commencement of the project. This local law will be presented this month and adopted next month.

**MOTION: AUTHORIZING THE PRESENTATION OF A LOCAL LAW GRANTING AN EXEMPTION FROM TAXATION TO HISTORIC REAL PROPERTY ALTERED OR REHABILITATED MADE BY MR. GEHL. SECONDED BY MR. CROSSETT.**

Mr. Alger commented that Mr. Crossett's question last month is that we want to make sure that we did this in conjunction with what the city has done.

Mr. Nichols asked will the exemption be on the increased value? Mr. Alger replied the exemption would be on the increase in the value attributable to any new alteration or renovation.

Mr. Ryan asked who will be monitoring the progress of these restorations? Mr. Alger replied the City of Corning is going through the process of creating a commission which will monitor these projects. The city would be responsible for enforcement through the City Code Enforcement Officer.

Mr. Creath commented that he sees this as a win-win situation. This will encourage projects and improve the value of properties in the City. The risk is if you don't renovate those properties they may become derelict. Mr. Alger stated the other thing is you will begin to see happening is that both the cities are in the process of trying to promote the use or reuse of the second stories over their main street properties. To some degree, due to the increase in fuel, you will see individuals begin to move back toward the city or village centers.

**VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 10-0.**

**MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS' LAW, ARTICLE 7§ 105.1.E. COLLECTIVE NEGOTIATIONS PURSUANT TO ARTICLE FOURTEEN OF THE CIVIL SERVICE LAW MADE BY MR. NICHOLS. SECONDED BY MR. GEHL. ALL BEING IN FAVOR. MOTION CARRIES 10-0.**

**MOTION: TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. CROSSETT. SECONDED BY MR. DONNELLY. ALL BEING IN FAVOR. MOTION CARRIES 10-0.**

**MOTION: TO ADJOURN MADE BY MR. VAN ETTEN. SECONDED BY MR. GEHL. ALL BEING IN FAVOR. MOTION CARRIES 10-0.**

Respectfully Submitted by:

Amanda L. Chapman  
Senior Stenographer  
Steuben County Legislature

**STEUBEN COUNTY FINANCE COMMITTEE**

**Tuesday, July 8, 2008**

**11:00 a.m.**

**Legislative Committee Conference Room  
Steuben County Office Building  
Bath, New York**

**MINUTES**

**Committee:** Patrick F. Donnelly, Chair      Robert V. Nichols, Vice Chair      Donald B. Creath  
Lawrence P. Crossett      Scott J. Van Etten

**Legislators:** John Walsh      Francis L. Gehl

**Staff:** Mark R. Alger      Gregory P. Heffner      Vincent Spagnoletti  
David English      Robert Anderson      Mike Stone  
Tammy Hurd-Harvey      Carol Whitehead      Frederick Ahrens  
David McCarroll

**Other:** Mary Perham, *Leader*

**I. CALL TO ORDER**

The meeting was called to order by Mr. Donnelly at 11:15 a.m. He asked Mr. Nichols to lead the group in the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

**MOTION APPROVING THE MINUTES OF THE JUNE 10 AND JUNE 23, 2008, MEETINGS MADE BY MR. NICHOLS. SECONDED BY MR. CREATH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**III. DEPARTMENTAL REPORTS/REQUESTS**

A. Office of Community Services  
1. **Budget Transfers** – Dr. Anderson requested authorization to transfer \$22,704 in COLA funding from OASAS to various contract agencies.

**MOTION: ACCEPTING \$22,704 IN ADDITIONAL NYS OASAS COLA FUNDING AND APPROPRIATING AS FOLLOWS: \$2,887 TO HORNELL CONCERN FOR YOUTH, \$1,841 TO FAMILY SERVICE SOCIETY, \$6,790 TO CATHOLIC CHARITIES, \$8,731 TO KINSHIP AND \$2,455 TO DEPAUL DETOX MADE BY MR. NICHOLS. SECONDED BY MR. CROSSETT. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Dr. Anderson requested authorization to transfer \$7,110 in COLA funding from OMH to various agencies.

**MOTION: ACCEPTING \$7,110 IN ADDITIONAL NYS COLA FUNDING AND APPROPRIATING AS FOLLOWS: \$769 TO SCAP HOSPITAL DIV, \$2,790 TO SCAP FORENSIC HOUSING, \$346 TO CATHOLIC CHARITIES, \$489 TO PATHWAYS, \$2,532 TO STEUBEN ARC, AND \$184 TO FINGER LAKES PARENT NETWORK MADE BY MR. CREATH. SECONDED BY MR. CROSSETT. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

B. Health Care Facility  
1. **Reclassifications** – Mr. McCarroll presented a proposal to include outpatient rehabilitation services at the Health Care Facility. This will involve the reclassifying and transferring of two positions from other departments to the Health Care Facility.

**MOTION: AUTHORIZING THE TRANSFER OF TWO VACANT POSITIONS, ONE FROM VETERANS' SERVICE AGENCY AND ANOTHER TO BE IDENTIFIED, AND RECLASSIFYING ONE POSITION TO AN OCCUPATIONAL THERAPY ASSISTANT AND THE OTHER POSITION TO A PHYSICAL THERAPIST POSITION FOR THE HEALTH CARE FACILITY'S OUTPATIENT REHABILITATION SERVICE MADE BY MR. NICHOLS. SECONDED BY MR. VAN ETTEN. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

C. Public Works

1. **Major Equipment** – Mr. Spagnoletti requested authorization to amend the major equipment list for the highway department to include a Freon vacuum for \$4,165 with no additional funding. Discussion followed.

**MOTION: AMENDING THE HIGHWAY DEPARTMENT'S 2008 MAJOR EQUIPMENT LIST TO INCLUDE A FREON VACUUM FOR \$4,165 MADE BY MR. VAN ETTEN. SECONDED BY MR. CROSSETT. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

2. **Grant Funding** – Mr. Spagnoletti requested authorization to accept \$100,000 in shared services grant funding from NYSDOT. He noted this is grant funding they received from Senator Winner and Assemblyman Bacalles to purchase a truck tractor. He noted they also need to amend the major equipment list to include the truck tractor for \$125,000 with no additional funding. He stated they have enough funding in the budget to cover the additional cost of the tractor.

**MOTION: ACCEPTING \$100,000 FROM THE NYS DEPARTMENT OF TRANSPORTATION AND APPROPRIATING IT TO THE HIGHWAY DEPARTMENT'S 2008 MAJOR EQUIPMENT LIST; AND AMENDING THE MAJOR EQUIPMENT LIST TO INCLUDE A TRUCK TRACTOR FOR \$125,000 MADE BY MR. CROSSETT. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

3. **Agreement Amendment** – Mr. Spagnoletti requested authorization to increase the agreement with NYSDOT for the CR39 project by \$28,242.26.

**MOTION: AMENDING THE CR39 PROJECT CONTRACT WITH THE NYS DEPARTMENT OF TRANSPORTATION TO INCLUDE AN INCREASE OF \$28,242.26 AND APPROPRIATING THE ADDITIONAL FUNDING TO THE CR39 CAPITAL PROJECT MADE BY MR. CREATH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

D. County Treasurer

1. **Sale of Property** – Mrs. Whitehead stated she has items for executive session.

Mr. Van Etten asked is there any update on the installment payment of taxes? Mrs. Whitehead stated she has worked that into the study grant they received from ORPS. She noted they are still working on the study.

E. County Administrator

1. **Reuse of Health Care Facility** – Mr. Alger distributed copies of the two options for the reuse of the old health care facility. The first proposal is for assisted living and the second proposal is for office space. He reviewed the assisted living option. He stated basically it was determined by the Agriculture, Industry and Planning Committee that this is something that would be more appropriate for private industry rather than government. No other government operates this type of facility. Discussion followed.

Mr. Creath stated the location doesn't lend itself to this type of housing. He doesn't think it would be marketable. The advantage would be that the assisted living could be a feeder for the health care facility. However, the cost of \$17 million is prohibitive. Discussion followed.

Mr. Alger stated the second option is for county office space. Under this option we are focusing activity on the second story. This space would be occupied by Cooperative Extension, Public Health Nursing, Office for Aging and the Board of Elections. Discussion followed.

Mr. Alger stated the facility already has a new roof. One of the challenges is that it was built in the 1960's and it has little or no insulation in the walls. We would need to insulate and install new windows. One of the things we would be looking to do is replace the boiler with a heat pump system to reduce costs. All of the systems in the facility would be changed, i.e. HVAC, fire, electric, etc. This would give us a usable building and provide the space we need to alleviate the congestion we have in this building. The cost of this proposal is \$9 million.

Mr. Alger stated we have about \$3 million remaining in the jail project that we could transfer to this project. That leaves us \$6 million short. He distributed copies of the estimated debt service schedules for the Committee's review.

**MOTION: AUTHORIZING A PROJECT FOR \$9 MILLION TO UPGRADE THE OLD HEALTH CARE FACILITY FOR COUNTY OFFICE SPACE AND TRANSFERRING \$3 MILLION FROM THE JAIL PROJECT TO THIS PROJECT MADE BY MR. CREATH. SECONDED BY MR. CROSSETT FOR DISCUSSION.**

Mr. Van Etten asked would there be a second wave of expenses in the County Office Building once they have moved those offices to the other building? Also, I'm concerned that once departments have more space, they'll think they can hire more employees as the physical limitation would be gone.

Mr. Alger stated there would be minimal expense to move people around in this building. Most of it would be borne by the Buildings and Grounds Department, as far as their time. The second half of that is an obvious concern. The Legislature controls the establishment of new positions. The second half of this project is to do a plan for the open space here and determine how we make the best use of that open space. He and Mr. Heffner have been working on that and they will have that approved by the Legislature in the future. Discussion followed.

Mr. Donnelly asked are they going to need to update the services in this building? Mr. Alger stated the one positive thing we have going in this building is a good maintenance program. The boilers have already been replaced. We will look into whether or not other things will need to be done.

Mr. Donnelly stated with the electric company going through their upgrade, I'm wondering if we should upgrade along with them. Mr. Alger stated at this point it isn't an option. The utility company is reviewing their options and what they are going to do. The other buildings are already on the higher voltage transformers. If they tell us we can't use the lower voltage transformers at this building, they'll have to give us notice because we'll have to buy them and it takes 6 or 8 months to get them. Considerable discussion followed.

Mr. Van Etten stated he would like to see the plan for the vacated space before he votes on spending \$9 million. He stated he doesn't feel comfortable approving this when he just received the information today. Mr. Van Etten stated he's not against this project, he just wants to get more information first.

**PREVIOUS MOTION AND SECOND WITHDRAWN.**

Mr. Alger will bring the space proposal for the County Office Building to the next meeting, including the costs associated with those changes.

Mr. Gehl asked how many people per square foot currently occupy this building? Mr. Donnelly asked how many people total are in this building? Mr. Alger stated he will also bring that information with him to the next meeting.

**MOTION TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS' LAW, ARTICLE 7§ 105.1.H. THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OR EXCHANGE OF SECURITIES HELD BY SUCH PUBLIC BODY, BUT ONLY WHEN PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF MADE BY MR. NICHOLS. SECONDED BY MR. VAN ETTEN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**MOTION: AUTHORIZING THE CITY OF HORNEILL TO PURCHASE PARCELS LISTED UNDER SALE #72, #75 & #76 OF THE COUNTY TAX AUCTION IF THE PARCELS ARE NOT REPURCHASED BY THE PREVIOUS OWNER AND ONLY IF THE COUNTY RECEIVES WRITTEN CONFIRMATION OF THE CITY OF HORNEILL'S REQUEST BEFORE THE SALE, INCLUDING A DEADLINE TO PAY BY JULY 18<sup>TH</sup>; AND WAIVING THE REPURCHASE FEE ON THE PARCEL UNDER SALE #76 MADE BY MR. VAN ETTEN. SECONDED BY MR. NICHOLS ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**MOTION: AUTHORIZING THE VILLAGE OF CANISTEO TO PURCHASE THE PARCEL LISTED UNDER SALE #27 OF THE COUNTY TAX AUCTION IF THE PARCEL IS NOT REPURCHASED BY THE PREVIOUS OWNER, PRICE FOR SAID PURCHASE WILL BE THE AMOUNT OF BACK TAXES DUE AND WAIVING THE REPURCHASE FEE MADE BY MR. CREATH. SECONDED BY MR. CROSSETT. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**MOTION: PLACING THE STANBURY PROPERTY BACK INTO THE COUNTY TAX AUCTION MADE BY MR. VAN ETTEN. SECONDED BY MR. CREATH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**MOTION TO ADJOURN MADE BY MR. CROSSETT. SECONDED BY MR. VAN ETTEN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully submitted by,

Brenda K. Mori  
Deputy Clerk  
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR  
Tuesday, August 12, 2008  
11:00 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office  
NO LATER THAN NOON  
Wednesday, August 6, 2008**

**STEUBEN COUNTY ADMINISTRATION COMMITTEE**  
**and**  
**STEUBEN COUNTY FINANCE COMMITTEE**  
**Special Joint Meeting**  
**Monday, July 28, 2008**  
**9:15 a.m.**  
**Legislative Committee Conference Room**  
**Steuben County Office Building**  
**Bath, New York**

**MINUTES**

Administration Committee:      Patrick F. McAllister, Chair      Patrick F. Donnelly, Vice Chair  
Lawrence P. Crossett      Francis L. Gehl  
Scott J. Van Etten

Finance Committee:      Patrick F. Donnelly, Chair      Robert V. Nichols, Vice Chair  
Donald B. Creath      Lawrence P. Crossett  
Scott J. Van Etten

Legislators:      John Walsh      Randy Weaver  
Joseph Hauryski      Dan C. Farrand  
Thomas J. Ryan

Staff:      Mark R. Alger      Gregory P. Heffner  
Lewis Eason      David English

**I.      CALL TO ORDER**

The meeting was called to order by Mr. Donnelly at 9:15 a.m.

**II.     2009 BUDGET - WORKERS' COMPENSATION PLAN**

Mr. Eason presented the proposed 2009 budget for the Workers' Compensation Plan. He noted it is essentially the same as last year. Mr. Alger stated they are leaving the appropriations budget the same. The distribution of that will be different because of the way we determine the apportionment.

**MOTION: ACCEPTING AND FOWARDING THE PROPOSED 2009 BUDGET FOR THE WORKERS' COMPENSATION PLAN TO THE FULL LEGISLATURE MADE BY MR. GEHL, SECONDED BY MR. CROSSETT AND DULY CARRIED.**

**MOTION TO ADJOURN MADE BY MR. NICHOLS, SECONDED BY MR. CREATH AND DULY CARRIED.**

Respectfully submitted by,

Brenda K. Mori  
Deputy Clerk  
Steuben County Legislature

**STEBEN COUNTY FINANCE COMMITTEE**  
**Special Meeting**  
**Monday, July 28, 2008**  
**9:20 a.m.**  
**Legislative Committee Conference Room**  
**Steuben County Office Building**  
**Bath, New York**

**MINUTES**

<u>Finance Committee:</u>	Patrick F. Donnelly, Chair Donald B. Creath Scott J. Van Etten	Robert V. Nichols, Vice Chair Lawrence P. Crossett
<u>Legislators:</u>	Philip J. Roche Joseph Hauryski Thomas J. Ryan Francis L. Gehl	Randy Weaver Dan C. Farrand Patrick F. McAllister John Walsh
<u>Staff:</u>	Mark R. Alger Lewis Eason	Gregory P. Heffner David English

**I. CALL TO ORDER**

The meeting was called to order by Mr. Donnelly at 9:20 a.m.

**II. HAVA GRANT FUNDING**

Mr. Alger stated the Board of Elections is requesting authorization to accept \$47,275.97 in HAVA grant funding.

**MOTION: ACCEPTING \$47,275.97 HAVA GRANT FUNDING FOR POLL WORKER TRAINING AND VOTER OUTREACH MADE BY MR. VAN ETTEN. SECONDED BY MR. CROSSETT. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**MOTION TO ADJOURN MADE BY MR. CREATH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully submitted by,

Brenda K. Mori  
Deputy Clerk  
Steuben County Legislature

**STEUBEN COUNTY AGRICULTURE, INDUSTRY AND PLANNING COMMITTEE**  
**and**  
**STEUBEN COUNTY FINANCE COMMITTEE**  
**Special Joint Meeting**  
**Monday, July 28, 2008**  
**9:30 a.m.**  
**Legislative Committee Conference Room**  
**Steuben County Office Building**  
**Bath, New York**

**MINUTES**

<u>AIP Committee:</u>	Donald B. Creath, Chair Dan C. Farrand Randy Weaver	Thomas J. Ryan Joseph J. Hauryski
<u>Finance Committee:</u>	Patrick F. Donnelly, Chair Donald B. Creath Scott J. Van Etten	Robert V. Nichols, Vice Chair Lawrence P. Crossett
<u>Legislators:</u>	Philip J. Roche Patrick F. McAllister	John Walsh Francis L. Gehl
<u>Staff:</u>	Mark R. Alger Lewis Eason Frederick H. Ahrens	Gregory P. Heffner David English

**I. CALL TO ORDER**

The meeting was called to order by Mr. Donnelly at 9:30 a.m.

**MOTION TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS' LAW, ARTICLE 7§ 105.1.D. DISCUSSIONS REGARDING PROPOSED, PENDING OR CURRENT LITIGATION MADE BY MR. VAN ETTEN, SECONDED BY MR. FARRAND, AND DULY CARRIED.**

**MOTION TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. FARRAND, SECONDED BY MR. WEAVER AND DULY CARRIED.**

**MOTION TO ADJOURN MADE BY MR. WEAVER, SECONDED BY MR. RYAN AND DULY CARRIED.**

Respectfully submitted by,

Brenda K. Mori  
Deputy Clerk  
Steuben County Legislature

STEUBEN COUNTY FINANCE COMMITTEE

Tuesday, August 12, 2008

11:00 a.m.

Legislative Committee Conference Room  
Steuben County Office Building  
Bath, New York

MINUTES

<u>Committee:</u>	Patrick F. Donnelly, Chair Lawrence P. Crossett	Robert V. Nichols, Vice Chair Donald B. Creath	Scott J. Van Etten
<u>Legislators:</u>	Philip J. Roche	Francis L. Gehl	
<u>Staff:</u>	Mark R. Alger Frederick H. Ahrens Gregory P. Heffner Karen Monroe	Carol Whitehead David English Vincent Spagnoletti Lise Reynolds	Tammy Hurd-Harvey Kenneth Peaslee Kathryn Muller

**I. CALL TO ORDER**

The meeting was called to order by Mr. Donnelly at 11:55 a.m.

**II. APPROVAL OF MINUTES**

**MOTION APPROVING THE MINUTES OF THE JULY 8, 2008, MEETING MADE BY MR. VAN ETTEN. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**III. DEPARTMENTAL REPORTS/REQUESTS**

A. Public Health Nursing

1. **Budget Transfer** – Mr. Peaslee requested authorization to transfer \$4,668.90 from the Bioterrorism grant to fund the purchase of a new server for a backup system for County email. Discussion followed.

**MOTION: AUTHORIZING THE TRANSFER OF \$4,668.90 FROM THE BIOTERRORISM GRANT TO FUND THE PURCHASE OF A NEW SERVER MADE BY MR. NICHOLS. SECONDED BY MR. CROSSETT. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

B. Public Works Department

1. **Budget Transfer** – Mr. Spagnoletti stated fuel costs have increased considerably. He requested authorization to transfer \$95,000 from the bridge beams line to the diesel fuel line and \$33,000 from the culverts line to the unleaded gas line. He noted this should cover expenses through the middle of September. Discussion followed.

**MOTION: AUTHORIZING THE TRANSFER OF \$95,000 FROM #5120.5.455301 BRIDGE BEAMS TO 5130.5.450330 DIESEL FUEL AND THE TRANSFER OF \$33,000 FROM #5120.5.455520 CULVERTS 5'-20' TO 5130.5.450320 UNLEADED GAS MADE BY MR. NICHOLS. SECONDED BY MR. CROSSETT. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Mr. Alger noted that other departments will be making adjustments in their budgets to cover the increased cost in gas as well. Most will probably be able to cover the extra cost.

C. Department of Social Services

1. **Equipment List Amendment** – Ms. Muller requested authorization to add a fire alarm system panel and wiring to the major equipment list for the detention center.

**MOTION: AMENDING THE 2008 DEPARTMENT OF SOCIAL SERVICES MAJOR EQUIPMENT LIST FOR THE DETENTION CENTER TO INCLUDE A FIRE ALARM SYSTEM PANEL AND WIRING MADE BY MR. CROSSETT. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

2. **Budget Transfer** – Ms. Muller stated they need a new server for the Daycare/Kindertrak computers. She requested authorization to add this to the major equipment list and appropriate \$10,000 in Federal funding to purchase the server.

**MOTION: AUTHORIZING THE DEPARTMENT OF SOCIAL SERVICES TO TRANSFER \$10,000.00 FROM LINE ITEM 605500.5.4445100 DAYCARE ASSISTANCE TO LINE ITEM 1680H1.5.250026 COMPUTER DSS TO PURCHASE A NEW SERVER FOR THE DAYCARE/KINDERTRACK PROGRAM AND AMENDING THE MAJOR EQUIPMENT LIST TO REFLECT THE SAME MADE BY MR. NICHOLS. SECONDED BY MR. CROSSETT. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

D. Office of Community Services

1. **Budget Amendment** – Ms. Monroe stated they received \$26,312 in additional 2007 OASAS funding for the DePaul Detox contract. She requested authorization to accept and appropriate.

**MOTION: ACCEPTING \$26,312 IN ADDITIONAL 2007 OASAS FUNDING AND APPROPRIATING IT TO THE CONTRACT FOR DEPAUL DETOX MADE BY MR. CROSSETT. SECONDED BY MR. CREATH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

2. **Budget Transfer** – Ms. Monroe requested authorization accept \$37,865 from the Department of Social Services and appropriate the funds to various line items within the Office of Community Services budget to cover expenses to provide expanded children and youth clinic services to the Hammondspport and Haverling School Districts. Discussion followed.

**MOTION: AUTHORIZING THE TRANSFER OF \$37,865 FROM THE DEPARTMENT OF SOCIAL SERVICES INTO #433800.4.2860444 INTERDEPT REVENUE/DSS AND APPROPRIATE AS FOLLOWS: \$30,000 TO 433800.5.1100000 SALARIES; \$5,200 TO #433800.5.295020 COMPUTER EQUIPMENT; \$65 TO #433800.5.402240 CELL PHONE CHARGES; \$800 TO #433800.5.408200 SOFTWARE; \$200 TO #433800.5.408210 WIRELESS CARD MONTHLY FEE; AND \$1,600 TO #433800.5.471000 MILEAGE REIMBURSEMENTS; AND AMENDING THE EQUIPMENT LIST TO INCLUDE 2 LAPTOP COMPUTERS, SOFTWARE FOR ANAZAZI, WIRELESS CARD AND CELLPHONE FOR \$6,000 MADE BY MR. VAN ETTEN. SECONDED BY MR. CREATH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

E. Board of Elections

1. **Budget Transfer** – Mr. Alger stated the Board of Elections is requesting a transfer of \$10,000 from the contingent fund to cover the expense of transporting the voting machines for the primary and general elections.

**MOTION: AUTHORIZING THE TRANSFER OF \$10,000 FROM THE CONTINGENT FUND TO THE BOARD OF ELECTIONS TO COVER THE EXPENSE OF TRANSPORTING THE VOTING MACHINES FOR THE PRIMARY AND GENERAL ELECTIONS MADE BY MR. CREATH. SECONDED BY MR. CROSSETT. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

F. County Treasurer

1. **Budget Appropriation** – Mrs. Whitehead stated the Upper Five Mile Creek watershed district needs to purchase a new power unit for a pump. They are requesting an appropriation of \$19,200 from their fund balance for the purchase.

**MOTION: AUTHORIZING AN APPROPRIATION OF \$19,200 FROM THE UPPER FIVE MILE CREEK WATERSHED DISTRICT FUND BALANCE FOR THE PURCHASE OF A NEW PUMP POWER UNIT MADE BY MR. VAN ETTEN. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

*Resolution Required.*

G. County Administrator

1. **HCF Reuse Project** – Mr. Alger stated he received the proposal for additional services relative to the reuse of the old Health Care Facility. The proposal is for \$3,000 with LP Ciminelli/LaBella.

**MOTION: ACCEPTING THE PROPOSAL FROM LP CIMINELLI/LABELLA FOR ADDITIONAL SERVICES RELATIVE TO THE REUSE OF THE OLD HEALTH CARE FACILITY IN THE AMOUNT OF \$3,000 MADE BY MR. VAN ETTEN. SECONDED BY MR. CROSSETT. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

#### **IV. OTHER BUSINESS**

A. Room Tax Funds – Mr. Creath stated in today's *Star Gazette* there is a report on actions by the Chemung County Legislature. They received a \$173,880 grant through the shared municipal services grant program to study firefighting costs. He stated he was curious as to whether that was something we should be looking into. Also, the article mentioned their room tax receipts. They allocate 2/3 of their room tax money to attractions. Mr. Creath asked Mr. Alger to have the Agriculture, Industry and Planning Committee study the cost effectiveness of attractions, such as Finger Lakes Wine Country, and our allocation to our attractions.

Mr. Alger asked are you suggesting we not fund the Conference and Visitor's Bureau and fund the attractions instead? Mr. Creath stated no, I'm just looking for the cost effectiveness of our Conference and Visitor's Bureau and the Finger Lakes Wine Country. We may want to look long term as far as taking over the state welcome center or provide them with more responsibility for tourism on a countywide basis, similar to what the chambers of commerce are currently doing.

Mr. Alger stated there is no question that the Conference and Visitor's Bureau tries to provide us with information on how effectively they have used the funds we've allocated to them. Certainly, Finger Lakes Wine Country tries to sell us as well. However, the bulk of the funding does go to the Conference and Visitor's Bureau.

Mr. Creath stated one concern I have is that the Finger Lakes Wine Country money we are providing was only supposed to be a 3 year commitment.

Mr. Roche stated Finger Lakes Wine Country is a partnering program and funds are matched by a private company. Some would say that Steuben County benefits disproportionately to the other participating counties because we have more hotel rooms and the Corning Glass Center.

Mr. Creath stated I'm not disagreeing with you, but we need to be able defend that. Mr. Alger stated they will look into it.

B. NYSAC – Mr. Alger stated the Governor announced that he is proposing that local assistance cut of 2 percent be increased by another 6 percent. I find it interesting that the State Senate is adopting a property tax cap on one day and the next day the Governor is cutting local municipalities by 6 percent and telling us not to raise our taxes. NYSAC has a perspective impact report on the 6 percent reduction that he'll be reviewing. Once he has reviewed it, he'll have a better idea as to what has been affected. Discussion followed.

**MOTION TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS' LAW, ARTICLE 7§ 105.1.H. THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OR EXCHANGE OF SECURITIES HELD BY SUCH PUBLIC BODY, BUT ONLY WHEN PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF MADE BY MR. VAN ETTEN. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**MOTION TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. NICHOLS. SECONDED BY MR. CREATH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**MOTION TO ADJOURN MADE BY MR. NICHOLS. SECONDED BY MR. VAN ETTEN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully submitted by,

Brenda K. Mori  
Deputy Clerk  
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR  
Tuesday, September 9, 2008  
11:00 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office  
NO LATER THAN NOON  
Wednesday, September 3, 2008**

**STEUBEN COUNTY FINANCE COMMITTEE**

**Tuesday, September 9, 2008**

**11:00 a.m.**

**Legislative Committee Conference Room  
Steuben County Office Building  
Bath, New York**

**MINUTES**

<u>Committee:</u>	Patrick F. Donnelly, Chair Donald B. Creath	Robert V. Nichols, Vice Chair Scott J. Van Etten	Lawrence P. Crossett
<u>Legislators:</u>	Philip J. Roche	John Walsh	Francis L. Gehl
<u>Staff:</u>	Mark R. Alger Carol Whitehead Vincent Spagnoletti Tammy Hurd Harvey	Gregory P. Heffner James Gleason Steve Orcutt Frederick Ahrens	Jack Wheeler William Partridge David English
<u>Other:</u>	Ristiina Wigg Carol Berry	Lorraine Nelson Jenny Peer	Alice Taychert

**I. CALL TO ORDER**

The meeting was called to order by Mr. Donnelly at 11:00 a.m.

**II. APPROVAL OF MINUTES**

**MOTION APPROVING THE MINUTES OF THE AUGUST 12, 2008, MEETING MADE BY MR. NICHOLS. SECONDED BY MR. VAN ETEN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**III. PRESENTATIONS**

A. Southern Tier Library System – Ms. Wigg stated thank you for giving us time on our agenda. She distributed information about the library system and services they provide. She stated we are there for everybody, no matter what their age or economic status. We appreciate the \$110,000 we received this year and hope you consider increasing the appropriation to \$125,000 in 2009.

Lorraine Nelson, Howard Library, stated we are an isolated community with a population of 1,430. With your support, we have computers and access to the internet. This is key to us being in touch with the rest of the world. We have a fax machine that people can use and, of course, there are always books.

Jenny Peer, Savona Library, stated we serve 900 people during the year. We have seen an increase in circulation that is 300% higher than July of 2007. Computer use is up 60% over last year as well. I think what's unique about our library is that we are becoming a social service agency of last resort. We're turning into advocates to help people deal with various agencies. We provide free back to school supplies for the community and we are working to get a mobile food program back into Savona. Our annual budget is \$16,500 and without what you provide we couldn't do what we have been doing. Thank you for your past support.

Alice Taychert, Hornell Library, stated one of our biggest services is encouraging literacy in our communities. Probably the most important service is our summer reading program. We had over 2,000 people visit for programming just in July and August. The increase from last year to this year was 150 children. We offered new programming to attract preteens and teenagers. I think the most important thing we can do is improve the literacy of the community and thereby fulfill the desires of local companies.

Carol Berry, Dormann Library, stated we were able to create two large print collections for use at the Health Care Facility and Ira Davenport. She read a testimonial from an individual overseas. She cannot tell you how important our library is to our community.

Mr. Creath asked how are your expenses inflating? Ms. Berry stated cost of books is increasing, internet expenses are going up as well as utilities. We're affected just as everyone else is. Ms. Peer stated salaries need to be taken into consideration too. Our small library has two part-time employees and they are paid minimum wage. With the cost of living increasing, we need to consider increasing their pay in order to retain them. Discussion followed.

Mr. Van Etten stated you are requesting a 16% increase in funding. Do you purposely shoot high and hope we'll give you something? Ms. Wigg stated our funding this year increased from \$90,000. At one point the funding was \$125,000. *The Committee thanked the libraries for their comments.*

#### **IV. DEPARTMENTAL REPORTS/REQUESTS**

##### **A. Public Works Department**

1. **Budget Transfer for Cell 2** – Mr. Spagnoletti requested authorization to transfer \$160,000 from the landfill cap capital account to the landfill gas system upgrade capital account for the Cell 2 construction to match what the contractor bid on each part of the project. Discussion followed.

**MOTION: AUTHORIZING THE TRANSFER OF \$160,000 FROM THE LANDFILL CAP CAPITAL ACCOUNT TO THE LANDFILL GAS SYSTEM UPGRADE CAPITAL ACCOUNT WITHIN THE CELL 2 CONSTRUCTION PROJECT AT THE BATH LANDFILL MADE BY MR. NICHOLS. SECONDED BY MR. VAN ETTEN. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

2. **Budget Transfer for Fuel** – Mr. Spagnoletti requested authorization to transfer \$346,000 from road capital projects to diesel fuel/unleaded gas. He noted that he believes this will get them through the end of the year. Discussion followed.

**MOTION: AUTHORIZING THE TRANSFER OF A TOTAL OF \$346,000 FROM THE ROAD CAPITAL PROJECT TO THE DIESEL FUEL/UNLEADED GAS LINE ITEMS MADE BY MR. NICHOLS. SECONDED BY MR. VAN ETTEN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

##### **B. Emergency Management Office**

1. **Budget Adjustment** – Mr. Alger stated the Emergency Management Office is looking to replace \$12,000 within their line items to cover fuel and maintenance costs on vehicles. He recommended they approve adjusting their revenue and appropriations accordingly.

**MOTION: APPROPRIATING \$12,000 IN ADDITIONAL LOCAL EMERGENCY MANAGEMENT PLANNING GRANT FUNDING INTO THE TELEPHONE, VEHICLE MAINTENANCE, VEHICLE FUEL CHARGEBACK AND FIRE/EMS TRAINING LINE ITEMS MADE BY MR. CREATH. SECONDED BY MR. CROSSETT. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

##### **C. County Treasurer**

1. **RFP for Auditing Services** – Mrs. Whitehead requested authorization to solicit RFP's for auditing services.

**MOTION: AUTHORIZING THE SOLICITATION OF REQUESTS FOR PROPOSALS FOR AUDITING SERVICES FOR THE COUNTY MADE BY MR. VAN ETTEN. SECONDED BY MR. CROSSETT. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

2. **Other** – Mrs. Whitehead distributed copies of their newly developed user-friendly taxpayer guide.

D. Planning Department

1. **Community Development Block Grant** – Mr. Heffner requested authorization to accept \$398,780 in Community Development Block Grant funding to continue the housing rehabilitation and septic system replacement programs. He noted this will require the Legislative Chair’s signature on the agreement.

**MOTION: ACCEPTING \$398,780 IN COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING TO CONTINUE THE HOUSING REHABILITATION AND SEPTIC SYSTEM REPLACEMENT PROGRAMS AND AUTHORIZING THE CHAIR OF THE LEGISLATURE TO SIGN AN AGREEMENT FOR THIS PURPOSE MADE BY MR. CROSSETT. SECONDED BY MR. CREATH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

E. County Administrator

1. **Budget Transfer – Information Technology** – Mr. Alger requested authorization to adjust the 2008 adopted budget to reflect state and federal aid for DSS computer equipment and adjust the appropriations within the fund. Mrs. Whitehead stated the line item for DSS items in Information Technology’s budget never received an appropriation or funding for any of the equipment on the list, but the money was in the project. She stated they need to remove the funding from the existing line and transfer it to the DSS line, and then increase the revenues to offset it. Discussion followed.

**MOTION: ADJUSTING THE 2008 ADOPTED BUDGET FOR THE INFORMATION TECHNOLOGY DEPARTMENT – DSS COMPUTER EQUIPMENT – BY A TOTAL APPROPRIATION OF \$52,810.72 TO RECOGNIZE STATE AND FEDERAL AID AND ADJUSTING APPROPRIATIONS WITHIN THE FUND TO REFLECT SAID FUNDING MADE BY MR. VAN ETEN. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

2. **Intergovernmental Transfer** – Mr. Alger stated the intergovernmental transfer (IGT) has been reinstated. NYSAC is going to hold a meeting next week to provide information on how the payment process for this is going to work. They are saying the County would put up 50 percent of the money and the State will give us back 50 percent. Every public nursing home is subsidized by counties. What they will do is use a portion of that subsidy to generate additional state revenue. There reportedly is \$450 million in total funding available, which will provide \$150 million for each of 3 state fiscal years going back to 2006. At this point, we don’t know what our calculated percentage is. We’ll attend the meeting next week in Albany to get the details. He noted this will help the Health Care Facility’s bottom line. Discussion followed.

3. **Other** – Mr. Alger stated the NYS Retirement System suggested that the rates were going to decrease next year. The rate varies by tier and which retirement plan you have. It is a good thing, but at this point we don’t know the impact for the County.

4. **Budget Sessions** – Mr. Alger stated it is time to begin scheduling budget sessions for the Finance Committee. *The Committee agreed to hold the first Budget Workshop following the regular Finance meeting on October 14<sup>th</sup>, with additional workshops being scheduled for Wednesday, October 15<sup>th</sup> and Thursday, October 16<sup>th</sup>, beginning at 10:00 a.m.*

5. **Health Care Facility Update** – Mr. Alger stated as directed, the architect/engineer provided estimates for the construction of a new building and the price came in around \$15 million for 58,000sf. He noted that if they were going to build a new building, he wouldn’t put the same agencies in it as he would put in the existing building. He would be more inclined to put social services in the new building. To do this type of project, they would probably want to establish a local development corporation and have DSS lease the building from the corporation. You could probably do the same thing at the health care facility, but he doesn’t think it is big enough for them. The problem is the layout of the building. Discussion followed.

Mr. Van Etten stated it is less expensive up front to renovate the current facility but over 25 years of using it, there are additional soft costs.

Mr. Alger stated he doesn't see much difference in soft costs between a new building and the current building because everything would be redone in the current facility except the exterior. Therefore, they should depreciate the same. If we don't renovate the existing building, the question becomes what are we going to do with it? He stated he doesn't know if we're ready to make a decision. Ultimately, if we are going to keep the building, we need to renovate it because we can't use it the way it is. Discussion followed.

Mr. Van Etten stated if we could spend \$15 million and have a building that is designed for use, I think the additional upfront cost is justified. The \$400,000 we previously spent on the roof was maintenance and had to be done.

Mr. Roche stated he'd like a comprehensive analysis of all of this information. Five years ago it was going to cost \$1 million to tear down the old building. What is that cost going to be now? Another issue is security. If DSS were in a separate building, there would be an additional cost for security. There are many factors they need to take into account before they make a decision.

Mr. Alger stated in all honesty, he's not sure if 58,000 square feet would be enough for DSS. They could probably use at least 60,000. Then you would need to include the records center. *Mr. Alger stated he will bring the architect and engineer back in to discuss this further.*

**MOTION TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS' LAW, ARTICLE 7§ 105.1.H. THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OR EXCHANGE OF SECURITIES HELD BY SUCH PUBLIC BODY, BUT ONLY WHEN PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF MADE BY MR. VAN ETTEN. SECONDED BY MR. CROSSETT. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**MOTION TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. VAN ETTEN. SECONDED BY MR. CROSSETT. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**MOTION TO ADJOURN MADE BY MR. CROSSETT. SECONDED BY MR. CREATH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully submitted by,

Brenda K. Mori  
Deputy Clerk  
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR  
Tuesday, October 14, 2008  
11:00 a.m.**

**BUDGET WORKSHOPS SCHEDULED FOR  
Tuesday, October 14, 2008  
11:30 a.m.  
Wednesday, October 15, 2008  
10:00 a.m.  
Thursday, October 16, 2008  
10:00 a.m.**

**STEUBEN COUNTY FINANCE COMMITTEE**

**Special Meeting**

*Tuesday, September 22, 2008*

*11:00 a.m.*

*Legislative Committee Conference Room*

*Steuben County Office Building*

*Bath, New York*

**\*\*MINUTES\*\***

<b>COMMITTEE:</b>	Patrick F. Donnelly, Chair Lawrence P. Crossett	Robert V. Nichols, Vice Chair Scott J. Van Etten	Donald B. Creath
<b>STAFF:</b>	Mark R. Alger	Tammy Hurd-Harvey	Frederick H. Ahrens, Jr.
<b>LEGISLATORS:</b>	Philip J. Roche Joseph J. Hauryski John S. Walsh	Dan C. Farrand Thomas J. Ryan Randolph J. Weaver	Francis L. Gehl David R. Stachnik

**I. CALL TO ORDER**

Mr. Donnelly called the meeting to order at 9:15 a.m.

**II. DEPARTMENTAL REQUESTS**

A. Treasurer's Office

1. **Budget Transfer** – Mr. Alger stated the Treasurer's Office is request a budget transfer balancing chargebacks for insurance to various accounts within the budget. This will result in a net effect of zero.

**MOTION: APPROVING THE BUDGET TRANSFER FOR THE TREASURER'S OFFICE BALANCING CHARGEBACKS FOR INSURANCE TO VARIOUS ACCOUNTS WITHIN THE BUDGET MADE BY MR. VAN ETTEN. SECONDED BY MR. CROSSETT. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**MOTION: TO ADJOURN MADE BY MR. VAN ETTEN. SECONDED BY MR. CREATH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully Submitted by:

Amanda L. Chapman  
Senior Stenographer  
Steuben County Legislature

**STEBEN COUNTY FINANCE COMMITTEE  
STEBEN COUNTY PUBLIC WORKS COMMITTEE**

**Special Joint Meeting**

*Monday, September 22, 2008*

*9:30 a.m.*

*Legislative Committee Conference Room*

*Steuben County Office Building*

*Bath, New York*

**\*\*MINUTES\*\***

<b>COMMITTEE:</b>	Patrick F. Donnelly, Chair Lawrence P. Crossett	Robert V. Nichols, Vice Chair Scott J. Van Etten	Donald B. Creath
	Robert V. Nichols, Chair Thomas J. Ryan	Patrick F. McAllister, Vice Chair Thomas C. Schwartz	Joseph J. Hauryski
<b>STAFF:</b>	Mark R. Alger Frederick H. Ahrens, Jr.	Vincent Spagnoletti	Doreen Ames
<b>LEGISLATORS:</b>	Philip J. Roche David R. Stachnik	Dan C. Farrand John S. Walsh	Francis L. Gehl
<b>OTHERS:</b>	Mary Perham, <i>The Leader</i>		

**I. CALL TO ORDER**

Mr. Donnelly called the meeting to order at 9:30 a.m.

Mr. Nichols and Mr. Hauryski both stated they will be abstaining from the vote as they have conflicts of interest.

**II. GENERAL BUSINESS**

1. **Landfill Gas to Energy Project** – Mr. Spagnoletti commented three years ago we produced enough gas from garbage to power an engine. The required amount was 400 – 450 cubic feet of gas per minute. Next year we will be producing 800 cubic feet of gas per minute and expect that to continue growing. We will produce enough electricity from garbage in the future for 2,000 homes.

Mr. Spagnoletti has recommended that the developer of this project be Steuben Rural Electric Cooperative (SREC). They in turn will subcontract with Casella Corporation for the operation and maintenance of the engines. Casella has indicated that they will cap inflation at the CPI or 3 percent. Assuming that there is an inflation rate of 3.24 percent, the community (Steuben County and Steuben Rural Electric Cooperative) will make \$78 million.

Mr. Spagnoletti explained in year one, they will have two engines that SREC will own and Casella will do the operation and maintenance at \$.024/kWh and will cap inflation at the CPI or 3 percent. In year three, we will get a third engine which Casella will own and they will reduce their operation and maintenance on engines 1 and 2 to \$.019/kWh with a cap on inflation at CPI or 3 percent. In year 11, we will get a fourth engine that SREC may share ownership with Bath Electric Gas and Water; Casella will do the operation and maintenance at \$.019/kWh and again cap the inflation at CPI or 3 percent.

Mr. Spagnoletti commented we compared this to a model of three counties and one of the big differences is that model had no cap on inflation. Zeliff's proposal for the three county model made their community \$46 million. His proposal for Steuben County was not as good as the proposal for the three counties.

Mr. Donnelly asked what happens in the future should SREC file for bankruptcy? Mr. Ahrens replied once you are in bankruptcy, anything can happen. Mr. Spagnoletti stated our contract is with SREC. We do not have a contract with Casella.

Mr. Weaver asked if Casella changes their mind and does not do this, do we have any control over who the subcontractor would be? Mr. Ahrens, replied we would have to approve the assignment. That would be SREC's concern. Our agreement does not reference Casella. We only have a contract with one partner; SREC. Our mission was not to be hands on because of our lack of experience. This agreement was finalized on Friday morning.

Mr. Creath asked if we were to sell the landfill, how would this project affect that? Mr. Ahrens replied it would make it very attractive. Discussion followed.

**MOTION: APPROVING THE LANDFILL GAS TO ENERGY AGREEMENT IN PRINCIPLE AND DESIGNATING STEUBEN RURAL ELECTRIC COOPERATIVE AS THE PREFERRED DEVELOPER PURSUANT TO LOCAL LAW NO. FOUR FOR THE YEAR 2008 AND FORWARDING TO THE FULL LEGISLATURE FOR APPROVAL MADE BY MR. CREATH. SECONDED BY MR. McALLISTER. FINANCE VOTE: 4-0-1 (MR. NICHOLS ABSTAINED). PUBLIC WORKS VOTE: 3-0-2 (MR. HAURYSKI AND MR. NICHOLS ABSTAINED).**

**MOTION: TO ADJOURN MADE BY MR. CROSSETT. SECONDED BY MR. McALLISTER. ALL BEING IN FAVOR AND DULY CARRIED.**

Respectfully Submitted by:

Amanda L. Chapman  
Senior Stenographer  
Steuben County Legislature

STEUBEN COUNTY FINANCE COMMITTEE

Tuesday, October 14, 2008

11:00 a.m.

Legislative Committee Conference Room  
Steuben County Office Building  
Bath, New York

MINUTES

Committee: Patrick F. Donnelly, Chair      Lawrence P. Crossett      Scott J. Van Etten  
Donald B. Creath

Legislators: Philip J. Roche      Joseph J. Hauryski

Staff: Mark R. Alger      Carol Whitehead      Kathryn Muller  
Lise Reynolds      Karen Monroe      James Gleason  
Mike Stone      David English      Tina Goodwin  
Steve Orcutt      Vincent Spagnoletti      Tammy Hurd-Harvey  
Nancy Smith      Frederick Ahrens

Other: Mary Perham, *Leader*      Dave Shoen, WENY

Absent: Robert V. Nichols, Vice Chair

**I. CALL TO ORDER**

The meeting was called to order by Mr. Donnelly at 11:25 a.m.

**II. APPROVAL OF MINUTES**

**MOTION APPROVING THE MINUTES OF THE SEPTEMBER 9 AND SEPTEMBER 22, 2008, MEETINGS MADE BY MR. CROSSETT. SECONDED BY MR. VAN ETTEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**III. DEPARTMENTAL REPORTS/REQUESTS**

A. Community Services

1. **Budget Transfer** – Ms. Monroe stated they have expanded services for the Haverling and Addison school districts. She requested authorization to accept and appropriate \$18,935 to various line items to provide these expanded services.

**MOTION: ACCEPTING \$18,935 INTO ACCOUNT #433800.4.2860444 AND APPROPRIATING \$15,000 TO #433800.5.110000 SALARIES, \$2,600 TO #433800.5.295020 COMPUTER EQUIPMENT, \$35 TO #433800.5.402240 CELL PHONE CHARGES, \$400 TO #433800.5.408200 WIRELESS CARD MONTHLY FEE AND \$800 TO #433800.5.471000 MILEAGE FOR EXPANDED SERVICES IN THE HAVERLING AND ADDISON SCHOOL DISTRICTS MADE BY MR. CREATH. SECONDED BY MR. CROSSETT. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

B. Department of Social Services

1. **Budget Transfers** – Ms. Muller requested authorization to adjust and appropriate funds for payments of the Medicaid Intergovernmental transfer (IGT) as directed by New York State. She stated even though there was no IGT last year, they continued to budget for it so they did have funding in that line item to help pay for this expenditure. In addition, earlier this year the State made a ruling regarding a pocket of people who didn't receive services but should have. We had to budget according to the numbers the State gave us as to

what the potential expense would be. As it turned out, there were several less individuals who qualified than predicted. Therefore, they have those funds available as well to help offset the cost of the Intergovernmental Transfer. Mr. Alger complimented the Commissioner for continuing to budget for the IGT. Ms. Muller stated they really should be thanking Lise Reynolds, her Finance Director.

**MOTION: TRANSFERRING \$748,000 FROM ACCOUNT #610900.4.2701000 REFUND PRIOR YEAR EXPENDITURES AND \$127,000 FROM ACCOUNT #614000.4.2701000 REFUND PRIOR YEAR EXPENDITURES FOR A TOTAL APPROPRIATION OF \$875,000 TO ACCOUNT #610000.5.445400 LOCAL SHARE MMIS MADE BY MR. VAN ETTEN. SECONDED BY MR. CROSSETT. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.**

Ms. Muller requested authorization to accept and appropriate settlement funds from the average wholesale price litigation with Bristol Meyers. These funds will also go towards paying the IGT.

**MOTION: ACCEPTING \$53,445.43 INTO REVENUE ACCOUNT #6100000.4.1801000 LOCAL ADMINSTRATIVE FUNDS AND APPROPRIATING IT TO ACCOUNT #6100000.5.445400 LOCAL SHARE MMIS MADE BY MR. VAN ETTEN. SECONDED BY MR. CROSSETT. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.**

C. Enhanced 911 Department

1. **Budget Transfer** – Ms. Goodwin requested authorization to accept \$53,624 in State wireless grant funding. This is funding to be used towards obtaining the ability to accept Phase 2 wireless phone calls. This is a grant we've received every year. Discussion followed.

**MOTION: ACCEPTING \$53,624 IN WIRELESS GRANT FUNDING FROM NEW YORK STATE MADE BY MR. VAN ETTEN. SECONDED BY MR. CREATH. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

D. Public Works

1. **Budget Transfer** – Mr. Spagnoletti requested authorization to accept \$34,395.10 from New York State and appropriate it to the town snow and ice line item. This funding resulted from the inflation provision included in the snow and ice agreements. Discussion followed.

**MOTION: ACCEPTING \$34,395.10 IN STATE SNOW AND ICE FUNDING AND APPROPRIATING IT TO THE TOWN SNOW AND ICE LINE ITEM MADE BY MR. VAN ETTEN. SECONDED BY MR. CROSSETT. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

2. **Major Equipment** – Mr. Spagnoletti requested authorization to add a continuous methane analyzer to the landfill major equipment list. The cost will be between \$30,000 and \$50,000 but no additional funding is required.

**MOTION: AMENDING THE LANDFILL DIVISION'S MAJOR EQUIPMENT LIST TO INCLUDE A CONTINUOUS METHANE ANALYZER FOR \$30,000 TO \$50,000 MADE BY MR. CREATH. SECONDED BY MR. VAN ETTEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

E. County Treasurer

1. **Nichol Inn** – Mr. Orcutt stated they encountered asbestos in the Nichol Inn building so they let a contract for asbestos removal. Our engineering firm has reviewed the bids and is recommending we award the bid to the lowest bidder, Two Brothers Contracting, Inc., for \$24,300. Discussion followed.

Mr. Alger noted that the Town of Pulteney continues to call about this property and they are very interested in it. However, he's not sure they want to pay what we have invested in it for cleanup. Once we complete this project we should invite the town in to talk about it.

**MOTION: AWARDING THE BID FOR ASBESTOS REMOVAL AT THE FORMER NICHOL INN ERP SITE#E851029 TO TWO BROTHERS CONTRACTING, INC., OF WHITESBORO, NY, FOR \$24,300 MADE BY MR. VAN ETTEN. SECONDED BY MR. CREATH. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

- F. County Administrator  
1. November Meeting Date

**MOTION: SETTING THE DATE OF THE NOVEMBER FINANCE COMMITTEE MEETING FOR FRIDAY, NOVEMBER 7<sup>TH</sup> AT 11:00 A.M. MADE BY MR. CROSSETT. SECONDED BY MR. VAN ETTEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**IV. OTHER BUSINESS**

Mr. Creath asked for an update on the study of the old health care facility. Mr. Alger stated we are to a point where we are going to be making decisions on extending the contract with the architect. I haven't called to bring them in because I haven't received a clear idea as to how you want to proceed.

Mr. Alger stated we are pursuing with asbestos removal through the Department of Correctional Services. Also the power authority will be conducting an energy audit of the facility. There's potential to receive funding for the changes. Discussion followed.

Mr. Van Etten stated 3 weeks ago he met with Rick Weakland who is in charge of all of the Corning, Inc., buildings just to get an idea on different things. He will provide that information to Mr. Alger.

Mr. Ahrens stated he spoke with Tom Meyers who is familiar with forming LDC's. He's worked on one of these upstate so he'll be getting information back to us.

Mr. Creath stated Schuyler County is consolidating hard copy storage at the county level and charging the towns rent. If we have space where we could do that, it would be an option. Mr. Alger stated it might be an option if you decide not to tear down the old building. However, they'd have to look at the ratings to see how much weight the floors could sustain.

**MOTION TO ADJOURN MADE BY MR. CREATH. SECONDED BY MR. VAN ETTEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Respectfully submitted by,

Brenda K. Mori  
Deputy Clerk  
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR  
Friday, November 7, 2008  
11:00 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office  
NO LATER THAN NOON  
Friday, October 31, 2008**

STEBEN COUNTY FINANCE COMMITTEE

Budget Workshop

Tuesday, October 14, 2008

12:30 p.m.

Legislative Committee Conference Room

Steuben County Office Building

Bath, New York

MINUTES

Committee: Patrick F. Donnelly, Chair      Lawrence P. Crossett      Scott J. Van Etten  
Donald B. Creath

Legislators: Joseph J. Hauryski

Staff: Mark R. Alger      Carol Whitehead      Gregory P. Heffner  
Tammy Hurd-Harvey      Jack Wheeler      Mike Stone

Other: Mary Perham, *Leader*

**I. CALL TO ORDER**

The meeting was called to order by Mr. Donnelly at 12:30 p.m.

**II. BUDGET WORKSHOP**

Personnel

**Employee Training** – Mr. Alger stated there is required annual employee training that right now we rely on the departments to do. They are going to be receiving some additional revenues this year that he would like to allocate for use towards this training.

143000.5.      New line item – Employee Training      +\$25,000 (contractual expense)

**MOTION: INCREASING THE PERSONNEL DEPARTMENT’S 2009 BUDGET BY \$25,000 FOR EMPLOYEE TRAINING MADE BY MR. CROSSETT. SECONDED BY MR. VAN ETTEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Probation Office

**Revenues** – Mr. Crossett suggested allocating an additional \$25,000 in Stop DWI revenues to the Probation Revenue line item.

314000.4.2615000      Stop DWI Fines      +\$25,000 (revenue)

**MOTION: ALLOCATING AN ADDITIONAL \$25,000 IN STOP DWI REVENUES TO THE PROBATION DEPARTMENT’S REVENUE LINE ITEM MADE BY MR. CROSSETT. SECONDED BY MR. VAN ETTEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

314000.4.1515300      Supervision Fees      +\$3,000 (revenue)

**MOTION: INCREASING SUPERVISION FEES REVENUE IN THE PROBATION DEPARTMENT’S 2009 BUDGET BY \$3,000 MADE BY MR. CROSSETT. SECONDED BY MR. CREATH. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

County Clerk

**Motor Vehicles Revenues**

141100.4.125560	Bath Motor Vehicle Fees	+\$50,000 (revenue)
141100.4.125570	Corning Motor Vehicle Fees	+\$50,000 (revenue)

**MOTION: INCREASING THE BATH AND CORNING MOTOR VEHICLE FEES REVENUE LINE ITEMS BY A TOTAL AMOUNT OF \$100,000 MADE BY MR. CROSSETT. SECONDED BY MR. CREATH. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Law Department

142000.4.126500	Attorney Fees	+\$8,000 (revenue)
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**MOTION: INCREASING ATTORNEY FEES REVENUES FOR THE LAW DEPARTMENT BY \$8,000 MADE BY MR. CROSSETT. SECONDED BY MR. CREATH. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

142000.4.277000	Other unclassified revenues	-\$1,900 (revenue)
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**MOTION: DECREASING OTHER UNCLASSIFIED REVENUES FOR THE LAW DEPARTMENT BY \$1,900 MADE BY MR. CROSSETT. SECONDED BY MR. CREATH. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Mrs. Whitehead stated she still has not received the Law Department's list of items to be purchased under minor equipment.

142000.5.298000	Minor Equipment	-\$1,800 (contractual expense)
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**MOTION: DECREASING THE LAW DEPARTMENT'S MINOR EQUIPMENT LINE ITEM BY \$1,800 MADE BY MR. CROSSETT. SECONDED BY MR. VAN ETTEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Mrs. Whitehead stated the amount allowed in the *Administrative Code* for miscellaneous equipment is \$350 and the Law Department has \$450 in that line item.

142000.5.298090	Miscellaneous Equipment	-\$100 (equipment)
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**MOTION: DECREASING THE LAW DEPARTMENT'S MISCELLANEOUS EQUIPMENT LINE ITEM BY \$100 MADE BY MR. CREATH. SECONDED BY MR. CROSSETT. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Board of Elections

**Personal Services** – Mr. Alger stated they need to adjust the temporary hire line item to reflect the action taken by the Administration Committee this morning.

145000.5.190000	Overtime	-\$8,000 (personal services)
145000.5.180000	Temporary Hire	+\$9,000 (personal services)

**MOTION: DECREASING THE BOARD OF ELECTIONS' OVERTIME LINE ITEM BY \$8,000 AND INCREASING THEIR TEMPORARY HIRE LINE ITEM BY \$9,000 MADE BY MR. VAN ETTEN. SECONDED BY MR. CROSSETT. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

The Board of Elections also has more than the allowed amount in the miscellaneous equipment line item.

145000.5.298090	Miscellaneous Equipment	-\$650 (equipment)
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It was noted that the amount on Elections' major equipment request isn't included in the budget. Mr. Wheeler stated they originally requested \$160,000 but they won't need to purchase as many voting machines. Therefore, they can change the amount to \$75,000. Mr. Alger stated they should also increase the election services revenue line item. Discussion followed.

145000.5.290000	Major Equipment	+\$75,000 (equipment)
145000.4.221500	Election Services	+\$55,000 (revenue)

**MOTION: DECREASING THE BOARD OF ELECTIONS' MISCELLANEOUS EQUIPMENT LINE ITEM BY \$650 TO REFLECT THE LIMIT ALLOWED IN THE ADMINISTRATIVE CODE, INCREASING THE MAJOR EQUIPMENT LINE ITEM TO \$75,000 TO REFLECT THE AMOUNT LISTED IN THE MAJOR EQUIPMENT LIST, AND INCREASING ELECTION SERVICES REVENUE LINE ITEM BY \$55,000 MADE BY MR. CROSSETT. SECONDED BY MR. VAN ETEN. ALL BEING IN FAVOR. MOTION CARRIES 3-0. Mr.**

*Donnelly not present for the vote.*

Records Management

**Equipment** – Mr. Alger stated Mr. Sherer is requesting to purchase additional shelving for the Records Center. He suggested they hold off on this until they make a final decision on the old Health Care Facility.

146000.5.290000	Major Equipment	-\$75,000 (equipment)
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**MOTION: REDUCING THE RECORDS CENTER'S MAJOR EQUIPMENT BUDGET BY \$75,000 MADE BY MR. CROSSETT. SECONDED BY MR. VAN ETEN. ALL BEING IN FAVOR. MOTION CARRIES 3-0. Mr.**

*Donnelly not present for the vote.*

Central Motor Pool

**Unleaded Gasoline** – Mr. Van Eten questioned the \$13,000 expense for unleaded gasoline. Mr. Alger stated the gasoline expense is charged back to the departments so he's not sure why this is in the budget. ***Check on \$13,000 expense for unleaded gasoline in the Central Motor Pool budget.***

Central Communications

***How much of the switch upgrades do we have to use and how much of that is for the Health Care Facility. Also check on the central telephone chargeback (less budgeted than received in 2007) and the Equipment Maintenance/Repair line item (\$50,000 more budgeted than expended in 2007 and \$45,000 more than currently expended in 2008).***

Central Copying

Mr. Alger stated they need to increase the equipment maintenance line item to \$50,000 and offset the difference to central copying chargebacks.

167100.5.427100	Equipment Maintenance	+\$43,300 (contractual expense)
167100.4.127690	Central Copying Chargeback	+\$43,300 (revenue)

**MOTION: INCREASING THE EQUIPMENT MAINTENANCE LINE ITEM BY \$43,300 AND OFFSETTING THE DIFFERENCE IN THE CENTRAL COPYING CHARGEBACKS MADE BY MR. CREATH. SECONDED BY MR. CROSSETT. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

E911 Public Safety Communications

302000.4.338960	State Aid-Wireless 911	+\$30,000 (revenue)
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**MOTION; INCREASING THE STATE AID-WIRELESS 911 REVENUE LINE ITEM BY \$30,000 MADE BY MR. CROSSETT. SECONDED BY MR. VAN ETEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

302000.5.450990 Vehicle Fuel Chargebacks -\$4,000 (contractual expense)

**MOTION: REDUCING THE E911 VEHICLE FUEL CHARGEBACKS LINE ITEM BY \$4,000 MADE BY MR. VAN ETTEN. SECONDED BY MR. CREATH. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

302000.5.473000 Uniforms/Clothing -\$1,000 (contractual expense)

**MOTION: REDUCING THE E911 UNIFORMS/CLOTHING LINE ITEM BY \$1,000 MADE BY MR. CROSSETT. SECONDED BY MR. VAN ETTEN ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Sheriff

311000.5.473326 Exp of Deputies (Cleaning) -\$1,500 (contractual expense)  
311000.5.473000 Uniforms/Clothing -\$3,000 (contractual expense)

**MOTION: REDUCING THE EXPENSES OF DEPUTIES (CLEANING) LINE ITEM BY \$1,500 AND REDUCING THE SHERIFF'S UNIFORMS/CLOTHING LINE ITEM BY \$3,000 MADE BY MR. CROSSETT. SECONDED BY MR. CREATH. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**MOTION: REDUCING THE SHERIFF'S PERSONAL SERVICES LINE ITEM BY \$58,292, THE AMOUNT EQUAL TO TWO FUNDED VACANT DISPATCHER POSITIONS, AND REDUCING THE RELATED FRINGE BENEFITS LINE ITEMS ACCORDINGLY MADE BY MR. VAN ETTEN. SECONDED BY MR. CROSSETT. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Jail

315000.4.230050 Transportation – Fed Govt. +\$40,000 (revenue)

**MOTION: INCREASING THE TRANSPORTATION – FED GOVT REVENUE LINE ITEM FOR THE JAIL BY \$40,000 MADE BY MR. VAN ETTEN. SECONDED BY MR. CREATH. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

315000.4.226440 Lodging federal prisoners +\$360,000 (revenue)

**MOTION: INCREASING THE LODGING OF FEDERAL PRISONERS REVENUE LINE ITEM FOR THE JAIL BY \$360,000 MADE BY MR. CROSSETT. SECONDED BY MR. VAN ETTEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

315000.5.444100 Laundry Services -\$4,000 (contractual expense)

**MOTION: REDUCING THE LAUNDRY SERVICES LINE ITEM FOR THE JAIL BY \$4,000 MADE BY MR. VAN ETTEN. SECONDED BY MR. CROSSETT. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

315000.5.420040 Medical Services – MH -\$75,000 (contractual expense)  
315000.5.417300 Food +\$40,000 (contractual expense)  
315000.5.420000 Medical Services +\$35,000 (contractual expense)

**MOTION: REDUCING THE MEDICAL SERVICES – MH LINE ITEM FOR THE JAIL BY \$75,000; INCREASING THE FOOD LINE ITEM FOR THE JAIL BY \$40,000 AND INCREASING THE MEDICAL SERVICES LINE ITEM FOR THE JAIL BY \$35,000 MADE BY MR. VAN ETTEN. SECONDED BY MR. CROSSETT. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

315000.4.245010 Telephone commissions +\$10,000 (revenue)

**MOTION: INCREASING THE TELEPHONE COMMISSIONS REVENUE LINE ITEM FOR THE JAIL BY \$10,000 MADE BY MR. CROSSETT. SECONDED BY MR. VAN ETTEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Emergency Management

The Committee noted that the Group Medical Insurance line item for the Emergency Management Office budget is overfunded by approximately \$30,000.

*Mrs. Whitehead will check to see if there is a reason behind the additional expense.*

*The Committee will further review this budget after checking on the medical insurance line item.*

Emergency Communication

The Committee noted that the Communication System Maintenance line item is funded for twice the amount expended in 2007 and in the current year.

*Mr. Alger will ask Mr. Sprague if there is a reason behind it being funded at that level.*

Public Health Nurses

The Committee questioned some of the salary and fringe benefit line items within the budget.

*Mr. Alger will ask Chris Congdon for information on salary and fringe benefit adjustments in the budget.*

Early Intervention

*Ask Chris Congdon to work with the staff to find out where their billings are.*

*Remind department heads to get their billings done by November 15<sup>th</sup>.*

**MOTION TO ADJOURN MADE BY MR. VAN ETTEN. SECONDED BY MR. CREATH. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Respectfully submitted by,

Brenda K. Mori  
Deputy Clerk  
Steuben County Legislature

**STEUBEN COUNTY FINANCE COMMITTEE**

**Budget Workshop**

**Wednesday, October 15, 2008**

**10:00 a.m.**

**Steuben County Office Building**

**Bath, New York**

**MINUTES**

Committee: Patrick F. Donnelly, Chair      Robert V. Nichols, Vice Chair      Lawrence P. Crossett  
Scott J. Van Etten      Donald C. Creath

Legislators: Philip J. Roche      Joseph J. Hauryski      Dan C. Farrand

Staff: Mark R. Alger      Gregory P. Heffner      Tammy Hurd-Harvey  
Jack Wheeler      Robert Anderson, Ph.D.      Karen Monroe

Other: Mary Perham, *Leader*

**I. CALL TO ORDER**

The meeting was called to order by Mr. Donnelly at 10:05 a.m.

**II. BUDGET WORKSHOP**

Mr. Alger provided the committee with an overview of the current proposed budget status. Considerable discussion followed.

**Temporary Hire/Overtime Hire** – Mr. Alger stated he has Mr. Wheeler reviewing the overtime and temporary hire numbers to see where they are at. The problem with reducing these figures is it isn't an even trade as some of that is reimbursable by the State. Discussion followed.

Department of Social Services

**DSS - Administration**

601000.5.402240	Cellular Phone	-\$8,000
601000.5.403130	Paper Costs	-\$10,000
601000.5.403800	Copying	-\$10,000
601000.5.403850	Toner	-\$8,000
601000.5.405100	Postage	-\$10,000
601000.5.406000	Office Supplies	-\$5,000
601000.5.427200	Office Equip Maintenance	-\$4,000

**DSS – Client Related**

***Question from Committee: the following items don't have high expenses for this year yet the amount budgeted is the same. Why?***

601100.5.430600	PA Electronic Fees	
601100.5.445500	HCBS Waiver	
601100.5.445220	Adoption Non-recurring	
601100.5.447120	Legal Advocate Chargeback (adjusted upward by the state?)	

**Mobile Work Program**

601300.5.180000	Temporary Hire	-\$5,000 (personal services)
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**Child Care/Safety Net**

*Mr. Alger will ask about reducing these programs somewhat.*

*Mr. Alger will ask about HEAP – is it being billed directly?*

**Vehicles**

Mr. Wheeler stated currently there are 15 people in DSS who use the vehicles 75 percent of the time. He’s working with Lise Reynolds to see if it would be worthwhile to purchase a vehicle. The vehicle price would be about \$4,000 with reimbursement. Mr. Creath stated the downside of that is some caseworkers go from their home to their first case of the day. How would this impact the caseworkers? Mr. Alger stated if we put the vehicles in the motor pool and assign them to DSS, they could sign them out like they currently do. It’s a good investment. Discussion followed.

**DSS – Major Equipment**

Vehicle (2)                   +\$30,000 (offset with associated revenue)

Office of Community Services

The Committee invited Dr. Anderson and Ms. Monroe in to discuss the revenues budgeted versus the revenues received resulting in the County cost being approximately \$1 million more than budgeted this year. Dr. Anderson stated according to his figures, they are right on line so he’s not sure what figures aren’t included in the Treasurer’s amounts. Considerable discussion followed.

Dr. Anderson stated we’ve reduced revenues every year for the past two or three years. Mr. Donnelly asked if they could develop a separate budget to show the revenues collected in prior years to make it more noticeable as to where the revenue shortfalls are. We’d also like an action plan as to how we are going to correct these revenue projections. Dr. Anderson stated he’s been working on trying to get the figures closer to where they should be.

433100.4.1620400                   Patient Fees                   -\$25,000 (revenues) \* entered twice

Ms. Monroe stated she can create a chart that shows what is budgeted, what came in on an accrual basis and the difference between the two for the past three years. Mr. Donnelly stated we’d like a report on what revenues are coming up short from what was budgeted. Ms. Monroe stated she can get that information to the committee. Dr. Anderson will work on a contingency plan for next year.

Tourism & Publicity

641000.5.449720                   Dairy Festival                   +\$250

Veterans Services

Micrographic expense increased by \$1,600 – *Committee wants to know why.*

651000.5.407200                   Training & Conferences                   -\$1,250 (contractual expense)

Weights & Measures

661000.5.450990                   Vehicle Fuel Chargebacks                   -\$1,500 (contractual expense)

Mr. Creath brought up the issue of charging vendors for certifications. Mr. Alger stated in order to charge the vendors, they would have to hire an individual to handle the billing. The money generated from the fees would have to be used to pay for the additional position so they wouldn’t really be gaining any revenue. He believes the fees are set by statutory law.

Mr. Alger stated we asked the State to change the law to see if we can share this service with another County. We helped out Schuyler when they didn't have a person for 6 months and I expect we'll do the same for Yates who has a person scheduled to retire in the next year. If that is approved, maybe we could possibly offset the cost of an additional person and then incorporate the fees. Discussion followed.

*Group medical insurance line item increased by \$14,000 – Check into this.*

RSVP

677200.5.471000	Employee Mileage	-\$1,090 (Contractual Expense)
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Nutrition Program

*Question: The ProAction SNAP Contract appropriation increased \$30,000 but the revenue only went up \$17,000.*

Parks

*Question: How many rentals are there at the Kanakadea Park and how many people use it daily?*

711000.4.2001000	Park Charges	+\$5,000 (revenue)
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*Move the Kanakadea Electric Service appropriation of \$30,000 to a capital project.*

711000.5.850000	Unemployment Insurance	-\$6,200 (employee benefits)
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*Diesel fuel line item in Parks: \$100 budgeted for 2008 with no expenditures, \$2,000 budgeted for 2009. Why?*

*Equipment maintenance and repairs – what is it for? Budget for 2009 is double the amount expended in 2007 and 2008.*

Youth Programs

731000.5.403800	Copying	-\$1,000 (contractual expenses)
731000.5.405100	Postage	-\$600 (contractual expenses)

*Training & Conferences: \$7,500 budgeted for 2009 but only \$1,000 total spent over the past two years. Why?*

731000.5.412300	Rent Building & Property	+\$6,400 (contractual expenses)
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Libraries

*How do they divide the county contribution between the libraries - what's the formula they use for this?*

Soil and Water Conservation

871000.5.440260	Soil & Water Conservation	+\$1,000 (contractual expenses)
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Forestry

*Ask Mr. Gleason and/or Mr. Spagnoletti about what happened with the most recent sale of timber.*

**MOTION: APPROVING ALL THE CHANGES MADE TODAY CREATH, VAN ETTEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**MOTION TO ADJOURN MADE BY MR. CREATH. SECONDED BY MR. VAN ETEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Respectfully submitted by,

Brenda K. Mori  
Deputy Clerk  
Steuben County Legislature

**STEBEN COUNTY FINANCE COMMITTEE MEETING**

**Budget Workshop**

**Thursday, October 16, 2008**

**9:00 a.m.**

**Legislative Committee Conference Room**

**Steuben County Office Building**

**Bath, New York**

**MINUTES**

Committee: Patrick F. Donnelly, Chair      Robert V. Nichols, Vice Chair      Lawrence P. Crossett  
Scott J. Van Etten

Legislators: Joseph J. Hauryski      Dan C. Farrand      Randy Weaver

Staff: Mark R. Alger      Gregory P. Heffner      Jack Wheeler  
Carol Whitehead      Tammy Hurd-Harvey

Other: Mary Perham, *Leader*

Absent: Donald B. Creath

**I. CALL TO ORDER**

The meeting was called to order by Mr. Donnelly at 9:05 a.m.

**II. BUDGET WORKSHOP**

Public Works Department

Mr. Alger suggested that we approach the Public Works budget differently. The bulk of additional funding that they need is in the obvious areas of personal services, fringe benefits, fuel and road projects. Just those items total a \$1.5 million increase over last year. Discussion followed.

**Snow Removal – County**

514200.5.19000      Overtime      -\$100,000 (personal services)

**Machinery Highway**

513000.5.450330      Diesel Fuel      -\$120,000 (contractual services)

Mr. Alger suggested that except for construction, personal services, fringe benefits, and fuel, all line items would be reduced to last year's budget level. This would bring the Public Works Department's total budget **increase** to about \$1.5 million. He stated Mr. Spagnoletti's construction request was for \$5.3 million, which is 803,000 more than he received for 2008. This money is spread over the permanent improvements, stone, and crack seal line items. He suggested they reduce the general repairs line items to last year's levels and put the additional funding in the permanent improvements line item.

**Permanent Improvements**

511200.5.250000      Capital Projects      +\$803,000  
*(and reduce the general repairs line items to 2008 funding level)*

Mr. Alger stated we are to the point where the projects are something they are going to have to plan and show to the County Legislature while formulating the budget. The general repairs should be where they pay for those unexpected problems that come up after the winter months. This will put \$4.6 million into capital projects and the balance is spread among the other lines. *This also suggests to Mr. Spagnoletti that we focus more on the capital side and inform him that we want a plan for this \$4.6 million.* Discussion followed.

*The Committee agreed to fund the capital projects at the level requested, provide the funding for the additional personal services and fringe benefits costs and provide the additional \$480,000 requested for fuel over last year's budget and put the remainder of the line items to last year's level.*

## **Equipment**

The Committee decided that they would like Mr. Spagnoletti to revise the equipment list to make it more accurately reflect what will be purchased. *The Committee requests Mr. Spagnoletti to make a prioritized equipment list for the \$1.2 million in major equipment funding he has been allocated.*

## **Landfill Division**

*Remove all the funding in the computer equipment line items in the landfill budget – those amounts are included in the computer capital project.*

## Temporary Hire/Overtime by Department

Mr. Wheeler provided a line item analysis of the temporary hire and overtime line items by department. *The Committee approved the following reductions:*

315000.5.190000	Jail Overtime	-\$25,000 (personal services)
302000.5.190000	E911 Overtime	-\$20,000 (personal services)
141100.5.180000	DMV Temporary Hire	-\$3,000 (personal services)
142000.5.180000	Law Temporary Hire	-\$2,500 (personal services)
311400.5.180000	Sheriff – Navigation	-\$5,000 (personal services)
314200.5.180000	Alternative/Incarceration	-\$1,000 (personal services)
601300.5.180000	Mobile Work Program	-\$5,000 (personal services)
511000.5.180000	General Repairs	-\$10,000 (personal services)

## Health Care Facility

*The Committee would like to know why there is such a large increase (over 10%) in the Aides and Assistants line item of the Skilled Nursing Care budget (EF453003).*

EF 453003.5.473000	Uniforms/Clothing	-\$6,000 (contractual expense)
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*Mrs. Whitehead will check on the increase in the laborers line item of the EF453061 budget (dietary services).*

*Mr. Alger will determine if the contract with Kropski is being accounted twice in the Health Care Facility budget (consultants-professionals line item in the EF453073 budget [administration] and fiscal auditors/advisors line item in the EF453071 budget [fiscal services]).*

Capital Projects

*Parks: Moved smaller items into the small equipment list.*

Mrs. Whitehead noted there is \$312,000 in interest earnings in the 911 capital project. Mr. Alger suggested using that to offset the entire IT cost of \$190,000.

**MOTION: ALLOCATING \$190,000 IN INTEREST EARNINGS FROM THE 911 CAPITAL PROJECT TOWARDS THE INFORMATION TECHNOLOGY AND TELEPHONIC COMMUNICATIONS DEPARTMENTS TO OFFSET THE COUNTY COST FOR THE COMPUTER PROJECT (\$100,000) AND THE PHONE SWITCHES UPGRADE PROJECT (\$90,000) MADE BY MR. CROSSETT. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Mrs. Whitehead stated there is \$82,500 in interest earnings in bridge funding projects that could be used to offset the Route 15/Cowanisque bridge capital project. Mr. Nichols stated he was under the impression that because the County agreed to take the bridge over early, the cost for the bridge would be 100 percent funded. *Mr. Alger will check into this.*

Major Equipment - Changes

- Change Board of Elections voting machines to 10 and change total to \$75,000.
- Remove \$7,500 from County Clerk's major equipment line item and fund it out of the Imaging Capital Project.

*Mr. Alger will ask the District Attorney if he can pay for their gas out of the forfeiture money.*

*Mr. Alger will ask Emergency Management if they can purchase their pickup truck with Homeland Security funding.*

- Information Technology's video projector should be removed from the Major Equipment list as it can be purchased out of the Computer Capital Project.
- Landfill – delete the 35' Genie Man Lift \$65,000
- Erwin Transfer – delete one refuse trailer \$80,000

*Mr. Alger will obtain an inventory of the Sheriff's patrol cars for the Committee to review.*

- DSS – remove HEPA air purifier from major equipment and add it to small equipment.

Emergency Outreach

The Committee raised concerns regarding the emergency outreach budget, specifically personnel. Mr. Alger will discuss this with Dr. Anderson.

**MOTION: APPROVING ALL THE CHANGES TO THE PROPOSED 2009 BUDGET AS DISCUSSED BY THE COMMITTEE MADE BY MR. VAN ETEN. SECONDED BY MR. CROSSETT. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**MOTION TO ADJOURN MADE BY MR. NICHOLS. SECONDED BY MR. CROSSETT. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Respectfully submitted by,

Brenda K. Mori  
Deputy Clerk  
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR  
Friday, November 7<sup>th</sup>  
Immediately following the regular Finance Committee meeting**

STEUBEN COUNTY FINANCE COMMITTEE

Friday, November 7, 2008

11:00 a.m.

Legislative Committee Conference Room

Steuben County Office Building

Bath, New York

MINUTES

<u>Committee:</u>	Patrick F. Donnelly, Chair Lawrence P. Crossett	Robert V. Nichols, Vice Chair Scott J. Van Etten	Donald B. Creath
<u>Legislators:</u>	Francis L. Gehl	Joseph J. Hauryski	John Walsh
<u>Staff:</u>	Mark R. Alger Tammy Hurd-Harvey David English	Gregory P. Heffner James Gleason Frederick H. Ahrens	Carol Whitehead Michael Sprague Michael Stone

**I. CALL TO ORDER**

The meeting was called to order by Mr. Donnelly at 11:20 a.m.

**II. APPROVAL OF MINUTES**

**MOTION APPROVING THE MINUTES OF THE OCTOBER 14<sup>TH</sup>, 15<sup>TH</sup> AND 16<sup>TH</sup>, 2008, MEETINGS MADE BY MR. CREATH. SECONDED BY MR. CROSSETT. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Mr. Nichols not present for the vote.**

**III. DEPARTMENTAL REPORTS/REQUESTS**

A. Emergency Management Office

1. **Budget Transfer** – Mr. Sprague requested authorization to transfer a total of \$9,439 from various line items to the minor equipment line of the 2005 homeland security grant to cover the purchase of portable radios. Discussion followed.

**MOTION: AUTHORIZING THE TRANSFER OF \$129 FROM #364200.5.5298045–PROJECT #G10HLS07; \$150 FROM #364200.5.5407200–PROJECT #G10HLS07; \$160 FROM #364200.5.5416100–PROJECT #G10HLS07 AND \$9,000 FROM #364200.5.5444150–PROJECT #G10HLS07; A TOTAL OF \$9,439 TO #364200.5.5298500–PROJECT #G10HLS07 TO PURCHASE PORTABLE RADIOS MADE BY MR. CREATH. SECONDED BY MR. CROSSETT. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Mr. Nichols not present for the vote.**

B. County Treasurer

1. **RFP for Audit Services** – Mrs. Whitehead stated they solicited proposals for audit services for the County and the Health Care Facility audits and received five responses. They are looking for a five year contract for this purpose. After interviews and conducting a cost comparison for the five years of the contract, they are recommending awarding the contract to Bonadio. They are the lowest bid of the two most qualified auditors. The cost would be \$370,505 for a five-year contract. Discussion followed.

**MOTION: AWARDING THE CONTRACT FOR AUDITING SERVICES FOR THE COUNTY INCLUDING THE HEALTH CARE FACILITY TO BONADIO FOR \$370,505 FOR A FIVE-YEAR AGREEMENT MADE BY MR. VAN ETTEN. SECONDED BY MR. CROSSETT. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**MOTION TO ADJOURN MADE BY MR. CROSSETT. SECONDED BY MR. CREATH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully submitted by Brenda K. Mori, Deputy Clerk of the Legislature

**NEXT MEETING SCHEDULED FOR: Tuesday, December 9, 2008 @ 11:00 a.m.**

**STEBEN COUNTY FINANCE COMMITTEE**

**Budget Workshop**

**Friday, November 7, 2008**

**11:30 a.m.**

**Legislative Committee Conference Room**

**Steuben County Office Building**

**Bath, New York**

**MINUTES**

Committee: Patrick F. Donnelly, Chair      Robert V. Nichols, Vice Chair      Donald B. Creath  
Lawrence P. Crossett      Scott J. Van Etten

Legislators: Francis L. Gehl      Joseph J. Hauryski

Staff: Mark R. Alger      Gregory P. Heffner      Carol Whitehead  
Tammy Hurd-Harvey      Jack Wheeler      Michael Stone

Other: Mary Perham, *Leader*

**BUDGET WORKSHOP**

A.      Mental Health Revenues

Mr. Alger stated we spoke with Mental Health about the concerns regarding their revenues. The conclusion is we don't have much confidence in the revenue figures that are in the proposed budget. As a result, through the course of next year they are to reduce the \$700,000 in question by half and come up with \$350,000 in savings. In addition, they will need to develop a way to close the gap for 2010. Considerable discussion followed.

Mr. Van Etten suggested they ask for a quarterly financial update from the department. Mr. Alger will pass that along to Dr. Anderson.

B.      Budget Adjustments

Mr. Alger reviewed the adjustments they have made since the last meeting, including appropriating sales tax revenue, fund balance and re-evaluating/adjusting the health insurance. Also, Social Services reviewed their revenues to accommodate the cuts we made, which resulted in an increase in the net.

Mr. Alger stated we are at a 3.8% increase in taxes, which translates into a 4.8% decrease in the tax rate.

C.      Departmental Responses to Budget Workshop Questions

The Committee reviewed the responses from Department Heads to the questions they asked at the previous Budget Workshops. Action was taken on the following items: (*Secretary's Note: For those departments not listed, there was no action taken*)

1.      **Emergency Management**

**MOTION: REDUCING EMERGENCY MANAGEMENT'S MAJOR EQUIPMENT LINE ITEM FOR THE 2009 BUDGET BY \$9,000 MADE BY MR. CROSSETT. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

2.      **District Attorney**

**MOTION: INCLUDING \$5,000 IN FORFEITURE REVENUE IN THE DISTRICT ATTORNEY'S BUDGET TO OFFSET THE VEHICLE FUEL CHARGEBACKS LINE ITEM MADE BY MR. CROSSETT. SECONDED BY MR. VAN ETTEN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

3. **Central Communications**

**MOTION: REDUCING THE EQUIPMENT MAINTENANCE/REPAIR LINE ITEM FOR THE 2009 BUDGET BY \$10,000 MADE BY MR. VAN ETEN. SECONDED BY MR. CREATH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

4. **Landfill**

**MOTION: AMENDING THE PROPOSED 2009 MAJOR EQUIPMENT LIST FOR THE LANDFILL TO INCLUDE A 35' GENIE MAN LIFT FOR \$65,000 MADE BY MR. NICHOLS. Motion fails due to the lack of a second.**

5. **Public Works**

The Public Works Department provided the Committee with a prioritized Major Equipment List for 2009.

**MOTION: ACCEPTING THE PUBLIC WORKS DEPARTMENT'S PROPOSED 2009 HIGHWAY MAJOR EQUIPMENT LIST AS PRESENTED MADE BY MR. CREATH. SECONDED BY MR. CROSSETT. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

6. **Office of Community Services**

Mr. Alger stated he spoke with Dr. Anderson about the Emergency Outreach program. They have decided that they will ask the Sheriff to assign a Corrections Officer working at the jail in the evenings to be available for call out. This would be funded by the Office of Community Services. Discussion followed. *The Committee agreed with this proposal.*

D. Waneta/Lamoka Watershed District

Mrs. Whitehead stated they need to adjust the tax rates for the Waneta/Lamoka Watershed District. She noted this affects only those property owners in that district.

**MOTION: ADJUSTING THE TAX RATES FOR THE WANETA/LAMOKA WATERSHED DISTRICT MADE BY MR. NICHOLS. SECONDED BY MR. CROSSETT. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

E. Request from Public Works

Mr. Nichols stated Mr. Spagnoletti is requesting they reduce the road construction project line items by \$300,000 and increase the general repairs line items by \$300,000. Discussion followed.

**MOTION: REDUCING THE PUBLIC WORKS DEPARTMENT'S ROAD CONSTRUCTION PROJECT LINE ITEM FOR THE PROPOSED 2009 BUDGET BY \$300,000 AND INCREASING THE GENERAL REPAIRS LINE ITEMS FOR THE PROPOSED 2009 BUDGET BY \$300,000 MADE BY MR. NICHOLS. SECONDED BY MR. CROSSETT. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

F. 16B Requests

Mr. Alger stated there is one 16B request that survived the Committee process. The request is for a Transportation Coordinator for the Department of Social Services.

**MOTION: APPROVING THE 16B REQUEST FROM THE DEPARTMENT OF SOCIAL SERVICES FOR A TRANSPORTATION COORDINATOR MADE BY MR. VAN ETEN. SECONDED BY MR. CREATH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

G. Room Tax Revenues

**MOTION: APPROVING THE INCREASE IN ROOM TAX APPROPRIATION FOR THE STEUBEN COUNTY CONFERENCE AND VISITOR'S BUREAU, BRINGING THEIR 2009 APPROPRIATION TO \$612,180 MADE BY MR. CREATH. SECONDED BY MR. CROSSETT. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**MOTION: FORWARDING THE 2009 TENTATIVE BUDGET TO THE FULL LEGISLATURE MADE BY MR. CROSSETT. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**MOTION TO ADJOURN MADE BY MR. CROSSETT. SECONDED BY MR. CREATH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully submitted by,

Brenda K. Mori  
Deputy Clerk  
Steuben County Legislature

**STEBEN COUNTY AGRICULTURE, INDUSTRY AND PLANNING COMMITTEE**  
**STEBEN COUNTY FINANCE COMMITTEE**  
**JOINT SPECIAL MEETING**

*Monday, November 24, 2008*  
*2:15 p.m.*  
*Legislative Committee Conference Room*  
*Steuben County Office Building*  
*Bath, New York*

**\*\*MINUTES\*\***

**COMMITTEE:** Donald B. Creath, Chair Dan C. Farrand Joseph J. Hauryski  
Randolph J. Weaver

Patrick F. Donnelly, Chair Robert V. Nichols, Vice Chair Donald B. Creath  
Lawrence P. Crossett Scott J. Van Etten

**STAFF:** Mark R. Alger William J. Partridge Frederick H. Ahrens, Jr.  
James Gleason

**LEGISLATORS:** Patrick F. McAllister

**ABSENT:** Thomas J. Ryan, Vice Chair

**I. CALL TO ORDER**

Mr. Donnelly called the meeting to order at 2:15 p.m.

**II. DEPARTMENTAL REPORTS/REQUESTS**

A. Buildings & Grounds

1. **Balcom House Renovation Bid** – Mr. Alger informed the committee that they have been working on the bid for the renovations of the Balcom House for the past two years. They rebid the project and bid the project as a general contract with one contractor under the new provisions of the WIC Law which has a \$500,000.00 threshold.

We received one bid from Frank J. Marianacci, Inc. in the amount of \$481,500.00. After deducting \$114,000.00 from the Court Facility Fund and \$220,500.00 which is the 60 percent AD share, that leaves a balance of \$147,000.00. We have \$86,806.00 appropriated now that will come out of the Repairs and Renovations Reserve. That still leaves \$60,194.00. From a practical standpoint, we could do this at the Budget Workshop and add that amount to the 2009 budget for Buildings & Grounds for this project. The other option would be to do a resolution transferring funds from the historic renovations fund to this project and that would take two months.

Mr. Alger informed the committee that the Office of Court Administration has said this is our best deal. If we don't do it now, it won't be done. He commented that his opinion is that it is a lot of money, however, what we are getting out of it is a roof, windows on the wing where the judge is as well as above the porch and the portion of the building that is gutted would be finished for three offices, plus we would have handicapped accessible restrooms. In addition, the building would be piped for air conditioning and heating from the main system. To do all that work ourselves, we would probably spend \$140,000. We are not going to be doing anything that would change the outside aesthetics of the building.

Mr. Alger recommended transferring \$78,694.00 from the 2008 Repairs & Renovations Reserve fund and appropriating it to the 2009 budget for the Balcom House Renovations Project.

**MOTION: AMENDING THE 2009 TENTATIVE BUDGET BY APPROPRIATING \$78,694.00 FROM THE REPAIRS AND RENOVATIONS RESERVE TO THE BALCOM HOUSE RENOVATION CAPITAL PROJECT MADE BY MR. CREATH. SECONDED BY MR. CROSSETT. ALL BEING IN FAVOR. MOTION CARRIES 4-0 (AIP) AND 5-0 (FINANCE).**

**MOTION: AWARDED THE BID FOR THE BALCOM HOUSE RENOVATION PROJECT TO FRANK J. MARRIANACCI, INC. IN THE AMOUNT OF \$481,500.00 MADE BY MR. FARRAND. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 4-0 (AIP AND 5-0 (FINANCE)**

**MOTION: TO ADJOURN MADE BY MR. CREATH. SECONDED BY MR. DONNELLY. ALL BEING IN FAVOR. MOTION CARRIES 4-0 (AIP) AND 5-0 (FINANCE).**

Respectfully Submitted by:

Amanda L. Chapman  
Senior Stenographer  
Steuben County Legislature

**STEUBEN COUNTY FINANCE COMMITTEE**

**Tuesday, December 9, 2008**

**11:00 a.m.**

**Legislative Committee Conference Room  
Steuben County Office Building  
Bath, New York**

**MINUTES**

Committee: Patrick F. Donnelly, Chair      Robert V. Nichols      Lawrence P. Crossett  
                  Scott J. Van Etten

Legislators: Philip J. Roche                      Joseph J. Hauryski      John Walsh  
                  Francis L. Gehl

Staff: Mark R. Alger                              Gregory P. Heffner      Jack Wheeler  
                  Carol Whitehead                              Tammy Hurd-Harvey      Kathryn Muller  
                  Lise Reynolds                                      Vincent Spagnoletti      Mike Stone

Other: Mary Perham, *Leader*

**I. CALL TO ORDER**

The meeting was called to order by Mr. Donnelly at 11:30 a.m.

**II. APPROVAL OF MINUTES**

**MOTION APPROVING THE MINUTES OF THE NOVEMBER 7 AND NOVEMBER 24, 2008, MEETINGS MADE BY MR. VAN ETTEN. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**III. DEPARTMENTAL REPORTS/REQUESTS**

A. Sheriff's Department

1. **Budget Transfer** – Mr. Alger stated the Sheriff is requesting a transfer of \$32,000 from the wages line item to fuel to cover excess fuel expenses.

**MOTION: AUTHORIZING THE TRANSFER OF \$32,000 FROM WAGES TO FUEL WITHIN THE SHERIFF'S 2008 BUDGET MADE BY MR. CROSSETT. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

B. Department of Social Services

1. **Budget Transfer** – Ms. Muller requested authorization to transfer funds to clean up the foster care accounts for the end of the year.

**MOTION: AUTHORIZING THE TRANSFER OF FUNDS FROM THE FOSTER CARE AND STATE TRAINING ACCOUNTS TO THE JUVENILE DELINQUENTS CW FOSTERCARE ACCOUNTS TO COVER END OF YEAR EXPENSES MADE BY MR. VAN ETTEN. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

C. Public Works Department

1. **Carbon Credits** – Mr. Spagnoletti stated he has received the first check from Google, Inc., in the amount of \$568,934.20 for the 2006/2007 carbon credits. He requested an account be established for carbon

credits revenue as well as one for carbon credits expense in order to pay \$85,340.14 in commission to Environmental Capital, LLC. He also requested to amend the 2009 Major Equipment list for the landfill to include a continuous methane analyzer for \$50,000. The analyzer is required by Google and will increase the amount of revenue we receive from them.

Mr. Crossett asked is the funding for this equipment in the 2009 budget? Mr. Spagnoletti stated it would be paid out of the money they receive from Google. Mr. Crossett noted that they are accepting the money from Google into the 2008 budget. Discussion followed.

Mr. Spagnoletti stated the methane analyzer is on the 2008 major equipment list but the bid process won't be completed by the end of the year. Mrs. Whitehead stated she could do a manual purchase order and encumber the funding for the methane analyzer. Discussion followed.

**MOTION: CREATING A NEW REVENUE LINE ITEM #816099.4.2655800 (SALE OF CARBON CREDITS) TO ACCEPT PAYMENT FROM GOOGLE, INC., FOR CARBON CREDITS FROM 2006/2007 IN THE AMOUNT OF \$568,934.20; CREATING A NEW EXPENSE LINE ITEM #816062.5.421200 (COST OF CARBON CREDITS) AND ALLOCATING \$85,340.14 IN CARBON CREDIT REVENUE TO SAID LINE ITEM FOR PAYMENT OF COMMISSION TO ENVIRONMENTAL CAPITAL, LLC, FOR THE SALE OF CARBON CREDITS; AND DIRECTING THE COUNTY TREASURER TO PRODUCE A MANUAL PURCHASE ORDER AND ENCUMBER \$50,000 IN CARBON CREDIT REVENUE FOR THE PURCHASE OF A METHANE ANALYZER FROM THE 2008 LANDFILL BUDGET MADE BY MR. CROSSETT. SECONDED BY MR. VAN ETTEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

D. County Treasurer

1. **Budget Transfers, Equipment Purchases Reports** – Mrs. Whitehead presented the budget transfers and equipment purchases reports for the month of November.

**MOTION: ACCEPTING AND APPROVING THE BUDGET TRANSFERS AND EQUIPMENT PURCHASES REPORTS FOR THE MONTH OF NOVEMBER MADE BY MR. VAN ETTEN. SECONDED BY MR. CROSSETT. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Mrs. Whitehead announced that the 2009 budget is printed and has been posted on the County web page.

E. County Administrator

1. **Budget Transfer** – Mr. Alger stated they have received quotes for the asbestos tile removal at the old Health Care Facility. Mr. Wheeler stated he has been working with Charlie Ross, of Groveland Correctional Facility, for Corcraft to determine how much it will cost to remove the asbestos tile from the building. There is 48,000 square feet of asbestos tile in the building. He noted the tile is acceptable at our landfill. The doors we choose to remove cannot be accepted at the landfill. They would have to take them and dispose of them. The only other item is a countertop that contains asbestos. They would use a crew of 8 plus Corrections Officers from Groveland. They are proposing it would take 12 weeks in a staged process. They have quoted that it will cost \$179,374. Discussion followed.

Mr. Alger stated for comparison purposes, we estimated the cost would be \$500,000 so it is significantly cheaper utilizing Corcraft. We would need to transfer money from the Jail Construction Capital Project to the HCF Renovations Capital Project to pay for the work. Mr. Wheeler noted that the air quality monitoring would be a separate expense of approximately \$18,000. Mr. Alger stated we will work on getting quotes for that part of the project. Discussion followed.

**MOTION: AUTHORIZING THE TRANSFER OF \$210,000 FROM THE JAIL CONSTRUCTION CAPITAL PROJECT TO THE HEALTH CARE FACILITY RENOVATIONS CAPITAL PROJECT TO COVER THE COST OF ASBESTOS REMOVAL MADE BY MR. CROSSETT. SECONDED BY MR. VAN ETTEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**MOTION TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS' LAW, ARTICLE 7§ 105.1.H. THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OR EXCHANGE OF SECURITIES HELD BY SUCH PUBLIC BODY, BUT ONLY WHEN PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF MADE BY MR. NICHOLS. SECONDED BY MR. CROSSETT. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**MOTION: AUTHORIZING THE COUNTY TO PAY \$10,528 FOR THE DEMOLITION OF PROPERTY LOCATED IN THE VILLAGE OF BATH (PARCEL #158.12-03-024) WITH THE STIPULATION THAT THE OWNER PAYS THE COSTS FOR THE WATER AND SEWER MADE BY MR. CROSSETT. SECONDED BY MR. VAN ETTEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**MOTION: MAKING THE CITY OF CORNING WHOLE FOR BACK TAXES ON PARCEL #299.11-02-011.000 AND DENYING THE REQUEST TO MAKE THE CITY OF CORNING WHOLE FOR BACK TAXES ON PARCEL #317.43-01-022.000 AS THE COUNTY DID NOT REALIZE A GAIN MADE BY MR. CROSSETT. SECONDED BY MR. VAN ETTEN. ALL BEING IN FAVOR. MOTION CARRIES.**

**MOTION TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. CROSSETT. SECONDED BY MR. VAN ETTEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**MOTION TO ADJOURN MADE BY MR. CROSSETT. SECONDED BY MR. VAN ETTEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Respectfully submitted by,

Brenda K. Mori  
Deputy Clerk  
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR  
Tuesday, January 13, 2009  
11:00 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office  
NO LATER THAN NOON  
Wednesday, January 7, 2009**