

**STEBEN COUNTY AGRICULTURE, INDUSTRY AND PLANNING COMMITTEE**

*Monday, January 7, 2008*

*11:00 a.m.*

*Legislative Committee Conference Room*

*Steuben County Office Building*

*Bath, New York*

**\*\*MINUTES\*\***

**COMMITTEE:** Donald B. Creath, Chair Dan C. Farrand Thomas J. Ryan  
**STAFF:** Mark R. Alger Gregory P. Heffner William J. Partridge  
Frederick H. Ahrens, Jr. David English Twila O'Dell  
**LEGISLATORS:** Philip J. Roche, Esq. Joseph J. Hauryski John S. Walsh  
**OTHERS:** Mary Perham, *The Leader*

**I. CALL TO ORDER**

Mr. Creath called the meeting to order at 11:00 a.m.

**II. OPPORTUNITY FOR PUBLIC COMMENT**

Mr. Creath opened the floor to comments by members of the public. There being none, he declared the opportunity for public comment closed.

**III. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE DECEMBER 17, 2007 MEETING MADE BY MR. FARRAND. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

**IV. DEPARTMENTAL REPORTS/REQUESTS**

A. Buildings & Grounds

1. **2007 Capital Projects** – Mr. Partridge requested authorization to close the 2007 capital projects and return the remaining balances to the Repair & Renovation Reserve.

**MOTION: AUTHORIZING THE FOLLOWING 2007 CAPITAL PROJECTS TO BE CLOSED AND THEIR BALANCES RETURNED TO THE REPAIR & RENOVATIONS RESERVE: HB0802 PARKING LOT – 18 EAST MORRIS (\$1,311.65 PLUS INTEREST); HB1003 ROOF REPLACEMENT – 117 EAST STEUBEN STREET (\$1,255.77 PLUS INTEREST) AND HB1006 SEAL & STRIPE PARKING LOT – 117 EAST STEUBEN STREET (\$4,728.84 PLUS INTEREST) MADE BY MR. FARRAND. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 3-0. Resolution Required**

2. **2008 Capital Projects** – Mr. Partridge requested authorization to proceed with his 2008 Capital Projects. He commented that they will be continuing renovations to the building in Hornell located on Seneca Road. Public Health Nursing will be moving in on January 29, 2008 and on Wednesday they will be installing the fire alarm system and then they will professionally clean the carpets. Mr. Farrand asked is the other side going to be occupied by Probation? Mr. Partridge replied yes, we are anticipating that they will be able to move in April.

**MOTION: AUTHORIZING BUILDINGS & GROUNDS TO PROCEED WITH THE FOLLOWING 2008 CAPITAL PROJECTS: RENOVATIONS TO HORNELL BUILDING AT 7604 SENECA ROAD NORTH; CONSTRUCTION OF DRIVEWAY AND PARKING LOT FOR BUILDING AT 7604 SENECA ROAD NORTH; EXTERIOR PAINTING OF BATH COURTHOUSE AND SEAL AND STRIPE PARKING LOTS AT CORNING COURTHOUSE, CIVIL DEFENSE, WILSON AVENUE ANNEX AND 911 BUILDING MADE BY MR. FARRAND. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 3-0. Resolution Required**

Mr. Alger commented with the air conditioning/heating we were able to get a 10-year warranty on all parts and labor.

B. County Historian

1. **Hall of Fame** – Ms. O’Dell requested \$1,000 for the Hall of Fame luncheon. She stated that last year she requested \$900 and they ended up being \$82.00 over budget. She commented that they give out complimentary tickets to honorees. Also food costs have increased.

**MOTION: AUTHORIZING THE COUNTY HISTORIAN TO SPEND UP TO \$1,000.00 ON THE HALL OF FAME LUNCHEON MADE BY MR. FARRAND. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

Mr. Farrand asked what did you find out about the fencing? Ms. O’Dell replied the cost for the fencing was high. The original price was \$35,000 for the vinyl fencing. Mr. Partridge commented that was the price from a local supplier. He checked Home Depot and Lowes and can get the same fencing for half the cost. He stated that he did not get a cost for installation and he was checking to see if they could utilize the Mobile Work Crew. The fencing will be very difficult to install at the big cemetery.

Mr. Alger commented we will look at the cost and figure out what we want to do.

Mr. Creath commented that with regard to the Hall of Fame, the Hall of Fame Committee will be meeting on January 22, 2008 at 1:00 p.m. to choose the nominees, then those names will be presented to the AIP Committee at the February meeting and then also forwarded to the Legislature at their February meeting.

Mr. Ryan asked with regard to the outside agency reports, are those courtesy reports? Mr. Alger replied yes. We fund Soil & Water and Cornell Cooperative Extension. Typically they come in when they have something to present. Mr. Ryan stated that he would be interested in hearing from Cooperative Extension with regard to how the outdoor show went. Mr. Alger stated we will invite Cornell Cooperative Extension to next month’s meeting to provide an update.

C. Planning

1. **2008 Planning Department Work Program** – Mr. Heffner distributed and reviewed with the committee his 2008 Department Work Program.

Mr. Heffner commented that the study of the reuse of the Health Care Facility is underway. Labella has interviewed all of the departments that could end up out there. They are also looking at options for Assisted Living. We hope to have some preliminary results in early 2008.

Mr. Heffner explained that they do provide local planning assistance. There are very few professional planners in the County. The Southern Tier Central Regional Planning & Development Board (STC) has one, as does the City of Corning, City of Hornell and the County. He explained, many years ago, a council of government was formed which included the towns of Campbell, Erwin, Lindley, Caton, Hornby, Corning, the villages in those towns as well as the City of Corning. They paid their dues and one of the things they got was local planning assistance from Three Rivers Development. Over the years, with the formation of the Three Rivers Development Corporation and economic development focus in the Corning area, they in some ways got out of local assistance and contracted with STC and now STC does the local planning assistance for that group. The County Planning

Department does the local assistance for the remainder of the towns and villages in the County. This agreement works very well as we have a small staff.

Mr. Farrand stated the Town of Rathbone has established a Planning Board. Is training provided through your office? Mr. Heffner replied it can be. They are required to have four hours of training each year. They can go to conferences or take on-line courses to meet that requirement. We generally sponsor some of these training programs, however, for some communities, getting four hours of training can be difficult. To help address this, last year we developed a self-study course. We purchase books through the New York Planning Federation. The book is an overall introduction to planning and zoning in New York State. They also get worksheets from our department. Each sheet equates to one hour of training. The book costs \$16.00. He commented that he certifies the worksheets upon completion and participants also receive a certificate of completion.

D. Administrator

1. **2008 Contract** – Mr. Alger requested authorization to renew their contract with the City of Hornell for the Empire Zone. Mr. Ryan asked for an explanation of this. Mr. Alger explained the Empire Zone is sponsored by the City of Hornell. The Empire Zone provides benefits to the City of Hornell as well as Corning and other areas of the County. We agreed to participate with the City and Three Rivers and Corning Incorporated also make contributions. The benefit to the County is that it allows us to attract business into areas of the County, specifically Hornell and Corning with a few parcels located in Bath. They have been pretty successful and are the top-rated zone in the State.

**MOTION: AUTHORIZING THE COUNTY ADMINISTRATOR TO RENEW THE CONTRACT WITH THE CITY OF HORNELL FOR THE EMPIRE ZONE MADE BY MR. FARRAND. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

**MOTION: TO ADJOURN MADE BY MR. RYAN. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

Respectfully Submitted by:

Amanda L. Chapman  
Senior Stenographer  
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR  
Monday, February 4, 2008  
@ 11:00 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office  
NO LATER THAN NOON  
Monday, January 28, 2008.**

**STEBEN COUNTY AGRICULTURE, INDUSTRY AND PLANNING COMMITTEE**

*Monday, February 4, 2008*

*11:00 a.m.*

*Legislative Committee Conference Room*

*Steuben County Office Building*

*Bath, New York*

**\*\*MINUTES\*\***

**COMMITTEE:** Donald B. Creath, Chair                      Thomas J. Ryan, Vice Chair                      Dan C. Farrand  
Joseph J. Hauryski

**STAFF:** Mark R. Alger                                      Gregory P. Heffner                                      Amy Dlugos  
Tom Sears    Twila O'Dell    Michael Sprague

**LEGISLATORS:** Lawrence P. Crossett                      John Walsh

**ABSENT:** Randolph J. Weaver

**OTHERS:** Tom Tomsa, Cornell Cooperative Extension  
Austin Fisher, Fountains Spatial, Inc.

**I. CALL TO ORDER**

Mr. Creath called the meeting to order at 11:15 a.m.

**II. OPPORTUNITY FOR PUBLIC COMMENT**

Mr. Creath opened the floor for public comment. There being none, he declared the opportunity for public comment closed.

**III. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE JANUARY 7, 2008 MEETING MADE BY MR. FARRAND. SECONDED BY MR. HAURYSKI. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**IV. OUTSIDE AGENCY REPORTS**

A. Cornell Cooperative Extension

1. **Southern Tier Outdoor Recreation Expo** – Mr. Tomsa informed the committee that this event is a community partnership collaboration conceived to meet some specific and broad education goals of the extension office as well as economic development goals. This is a large, regional outdoor activity and the expo is a way to attract people to the area and get out critical information to the public about invasive species, environmental protection, natural resource management, etc. Our major partners included WETM, Penbrook Pines Media Groups and Guthrie Medical.

Mr. Tomsa explained the first year they hoped to break even and use the event as a springboard to develop and learn from. We had attendance of 3,000 and our commercial partners did share revenue of \$25,000. Some of that revenue has come back as charitable contributions to Cornell Cooperative Extension. We had 65 vendors and the event was successful enough that over one-third of the vendors have signed up for the 2008 event. Our goal this year is to have 100 exhibitors at the event.

Mr. Tomsa informed the committee that they did receive an award from the Bath Chamber of Commerce for the Agri-Business of the Year. We also received a citation from Assemblyman Bacalles related to these efforts.

Mr. Ryan commented you did a great job and he would like to see you expand on that. In New York State in one year, revenue generated by outdoor recreation is \$1.8 billion. We need to bring some of that money into the County and work with our tourism entity and put something together. You have a lot of potential. Mr. Tomsa commented that \$1.8 billion in revenue generated from outdoor recreation in New York State, is after a ten-year decline in outdoor sports. Mr. Creath commented this is a great program, keep up the good work.

**V. DEPARTMENTAL REPORTS/REQUESTS**

A. Administrator

1. **Balcolm House** – Mr. Alger informed the committee that in the near future, you will need to appropriate money into the renovation fund for the Balcolm House. We have received final approvals from the State for that renovation. The plan is that the County will see that the work is completed and up front the cost, and then we will be reimbursed 100 percent by the State. We need to determine what we want to put into the building. Mr. Alger stated we are not ready to do this yet, but he wanted to bring the committee up to date on where we are. The State share is \$178,000 and is in the process of being finalized.

B. Planning

1. **Transportation System** – Mr. Heffner requested authorization to accept 5311 Federal funding for the bus system.

**MOTION: AUTHORIZING THE PLANNING DEPARTMENT TO ACCEPT SECTION 5311 FEDERAL FUNDING FOR THE STEUBEN COUNTY TRANSPORTATION SYSTEM MADE BY MR. FARRAND. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 4-0. (Resolution Required)**

2. **Route 15 Upgrade** – Mr. Heffner reported that Pennsylvania is rapidly coming to a close with the I99 improvements on Route 15. The bridge over the Cowanesque River will soon be completed. The five miles from Watson Road to Presho is currently under design. The project will be let to bid in April 2009. Approximately half of that funding is currently available. It is still a major priority to fully fund the last five miles of this project.

3. **Agricultural Districts** – Mrs. Dlugos informed the committee that January 15<sup>th</sup> – February 15<sup>th</sup> is the annual window for individuals to join an agricultural district if they currently are not in one. Several individuals have applied. She requested authorization to hold a Public Hearing for land submitted for inclusion in agricultural districts during this thirty-day period. Mr. Ryan asked are there any advantages to being in an agricultural district? Mrs. Dlugos replied if affords you Right-To-Farm protection as well as protection from unreasonable local laws.

**MOTION: AUTHORIZING A PUBLIC HEARING ON LAND SUBMITTED FOR INCLUSION IN CERTIFIED AGRICULTURAL DISTRICTS DURING THE 2008 ANNUAL THIRTY-DAY PERIOD MADE BY MR. HAURYSKI. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

4. **GIS Needs Assessment** – Mr. Sears introduced Austin Fisher from Fountains Spatial, Inc. to give a brief presentation of the findings.

Mr. Austin informed the committee the purpose of the needs assessment was to look at how GIS is currently being used in the County. This was essentially a study. He reviewed the key findings and priorities with the committee. The recommendations are 1) that the County pursue an internet-based mapping application; 2) the County should establish a GIS Service Bureau; 3) expand the database of GIS data sets. As part of the implementation plan, the County should set up an implementation team, develop a plan for funding as well as apply for a SARA grant. The amount for hardware and technical services would be between \$38,000 - \$56,000. Mr. Austin stated the next step is to apply for the SARA grant. Then the County will receive notification of grant award in June and implementation would be during July through November. From November on would be the ongoing operation of the program.

Mr. Fisher explained the grant application for now will give you the ability to jump start the plan, purchase the web server and build a web-based mapping application. The ongoing costs will be a few thousand a year for software.

Mr. Sears commented he has copies of the report for anyone that wants one. He commented we already have a lot of this. The whole idea of GIS is access to data you can use. The grant will improve access for different departments and will enable us to put that information on the web so it can be used by municipalities. Mr. Alger commented you will have information stored on the server and it is not necessarily a server for the County generally. We have the ability to shape the costs going forward. Discussion followed.

**MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS' LAW, ARTICLE 7§ 105.1.F. THE MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON OR CORPORATION, OR MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, PROMOTION, DEMOTION, DISCIPLINE, SUSPENSION, DISMISSAL OR REMOVAL OF A PARTICULAR PERSON OR CORPORATION MADE BY MR. RYAN. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**MOTION: FORWARDING THE LIST OF HALL OF FAME NOMINEES TO THE LEGISLATURE FOR CONSIDERATION IN EXECUTIVE SESSION MADE BY MR. FARRAND. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 4-0. (Resolution Required)**

**MOTION: TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. RYAN. SECONDED BY MR. HAURYSKI. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**MOTION: TO ADJOURN MADE BY MR. HAURYSKI. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Respectfully Submitted by:

Amanda L. Chapman  
Senior Stenographer  
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR  
Monday, March 3, 2008  
@ 11:00 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office  
NO LATER THAN NOON  
Monday, February 25, 2008.**

**STEBEN COUNTY AGRICULTURE, INDUSTRY AND PLANNING COMMITTEE**

**Special Meeting**

*Monday, February 25, 2008*

*9:50 a.m.*

*Legislative Committee Conference Room*

*Steuben County Office Building*

*Bath, New York*

**\*\*MINUTES\*\***

<b>COMMITTEE:</b>	Donald B. Creath, Chair Joseph J. Hauryski	Thomas J. Ryan, Vice Chair Randolph J. Weaver	Dan C. Farrand
<b>STAFF:</b>	Mark R. Alger David English	Gregory P. Heffner Carol Whitehead	Frederick H. Ahrens, Jr. Tammy Hurd-Harvey
<b>LEGISLATORS:</b>	Philip J. Roche, Esq. Patrick F. McAllister, Esq. John S. Walsh	Lawrence P. Crossett Robert V. Nichols	Patrick F. Donnelly Scott J. VanEtten
<b>OTHERS:</b>	Mary Perham, <i>The Leader</i>		

**I. CALL TO ORDER**

Mr. Creath called the meeting to order at 9:50 a.m.

**II. GENERAL BUSINESS**

1. **Health Care Facility Renovations** – Mr. Alger commented that previously we had talked to the consultant about the renovations to the old Health Care Facility and they had suggested a more detailed asbestos survey to determine what material issues there may be. We have money in the renovation project for this and anticipate the cost of the study to be \$7,500.

Mr. Heffner commented they are proposing to sample everything but the roof. This was not part of the initial authorization for the study of the reuse of the facility.

Mr. Weaver asked did you have this money initially for this? Mr. Alger replied no, we did not anticipate this.

Mr. Farrand commented if asbestos removal is needed, we may want to contact the Groveland Correctional Facility as they have a prisoner asbestos abatement team.

**MOTION: APPROVING AN ASBESTOS SURVEY OF THE OLD HEALTH CARE FACILITY FOR AN APPROXIMATE COST OF \$7,500 MADE BY MR. RYAN. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

2. **Hall of Fame Committee** – Mr. Creath stated today the Legislature will be reviewing and voting on the nominees to the Hall of Fame. He commented that the Hall of Fame Committee is an ad-hoc committee and they are having problems with staffing and retention. He would like to look at how to convert them to a special committee with appointments with terms.

**MOTION: TO ADJOURN MADE BY MR. RYAN. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully Submitted by: Amanda L. Chapman, Senior Stenographer, Steuben County Legislature

**STEBEN COUNTY AGRICULTURE, INDUSTRY AND PLANNING COMMITTEE**

*Monday, March 3, 2008*

*11:00 a.m.*

*Legislative Committee Conference Room*

*Steuben County Office Building*

*Bath, New York*

**\*\*MINUTES\*\***

**COMMITTEE:** Donald B. Creath, Chair                      Thomas J. Ryan, Vice Chair                      Dan C. Farrand  
Joseph J. Hauryski                                      Randolph J. Weaver

**STAFF:** Mark R. Alger                                      Gregory P. Heffner                                      Amy Dlugos  
William J. Partridge                                      Frederick H. Ahrens, Jr.                                      David English  
Carol Whitehead

**LEGISLATORS:** John S. Walsh

**OTHERS:** Mary Perham, *The Leader*

**I. CALL TO ORDER**

Mr. Creath called the meeting to order at 11:00 a.m.

**II. OPPORTUNITY FOR PUBLIC COMMENT**

Mr. Creath opened the floor for opportunity for public comment. Being none, he declared the opportunity for public comment closed.

**III. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE FEBRUARY 4, 2008 MEETING MADE BY MR. FARRAND. SECONDED BY MR. HAURYSKI. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**IV. OUTSIDE AGENCY REPORTS**

A. Soil & Water Conservation

1. **Appointments to Marsh Ditch Watershed District** – Mr. Parker requested approval of the appointments to the Marsh Ditch Watershed District

**MOTION: APPROVING THE FOLLOWING APPOINTMENTS TO THE MARSH DITCH WATERSHED DISTRICT; ROBERT MAHANY AND ANDREW MERRY FOR TERMS COMMENCING 01/01/07 AND ENDING 12/31/10 AND GARY MAHANY, ANDREW SPENCER AND JOHN AUCKLAND FOR TERMS COMMENCING 01/01/08 AND ENDING 12/31/11 MADE BY MR. FARRAND. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 5-0. *Resolution Required.***

2. **Activities Report** – Mr. Parker distributed and reviewed his activities report with the committee.

3. **RC&D Council** – Mr. Parker informed the committee that the Resource Conservation and Development Council is funded through federal appropriations and is not tied to the farm bill. President Bush has cut all funding to all RC&D's in the country and this equates to a cut of \$56 billion. Mr. Parker stated that he, at the district level, has written letters to Congressman Kuhl to reinstate that funding. This is a very important funding issue. Our RC&D Council was started in 1972 and has brought in \$4.5 million into the six-county council.

**MOTION: MEMORIALIZING THE PRESIDENT AND CONGRESS TO REINSTATE THE \$56 BILLION IN FUNDING FOR RC&D COUNCIL'S MADE BY MR. FARRAND. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

**V. DEPARTMENTAL REPORTS/REQUESTS**

**A. Planning**

1. **Addition of Agricultural Lands to Certified Agricultural Districts** – Mrs. Dlugos informed the committee that during January and February, they held their annual 30-day window to add parcels to existing agricultural districts. The additions of parcels are to Agricultural District #17 which is Avoca and Agricultural District #7 which is Hornell, Howard, Dansville and Fremont.

Mr. Ryan asked what is the benefit to being in an agricultural district? Ms. Dlugos replied they have right-to-farm protection through Agriculture and Markets. Also, any type of project that is publicly sponsored or funded is subject to extra review to make sure that the land is put back into agricultural use as much as possible. Landowners in agricultural districts are also afforded protection from unreasonable local laws. In addition, landowners may also be in the agricultural assessment program, although they do not have to be in an agricultural district. The agricultural assessment is applied for annually.

Mr. Farrand asked if you take property out of the agricultural assessment program, how many years does it go back? Mrs. Dlugos replied eight years. Discussion followed.

**MOTION: APPROVING THE ADDITION OF AGRICULTURAL LANDS TO CERTIFIED AGRICULTURAL DISTRICTS MADE BY MR. HAURYSKI. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

Mr. Heffner commented in the past if you had land in an agricultural district and you applied for the agricultural exemption and then later on divided off part of your land for development, you only had to pay the penalty of taxes you didn't pay on the part you sold off. If you applied for the exemption and your land was not in a certified district and you sold off acreage you had to pay back taxes on your entire acreage, not just the piece you sold off. Now it no longer matters if you are or are not in an agricultural district.

Mrs. Dlugos commented landowners can lease their property and still get the agricultural assessment if they meet the requirements of having a minimum of \$10,000 in agricultural sales.

2. **Transportation Grant** – Mr. Heffner commented last month the Legislature passed a resolution authorizing submission of 5311 operating assistance funding for the bus system. This month he is requesting the Legislature accept a grant for capital money to purchase three new buses, five shelters, signs and related equipment. The total amount of the grant is \$329,600. The federal government pays 80 percent which equates to \$263,680. Of the remaining \$65,920, the state pays half and the remaining \$32,960 is the local share which is paid by First Transit. There is no cost to the County.

**MOTION: ACCEPTING A GRANT FOR CAPITAL MONEY FROM THE 5311 OPERATING ASSISTANCE FUND IN THE AMOUNT OF \$329,600.00 WITH A LOCAL SHARE OF \$32,960.00 TO BE PAID BY FIRST TRANSIT MADE BY MR. FARRAND. SECONDED BY MR. WALSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

Mr. Heffner explained currently there is a bus route from Bath to Corning from 6:40 a.m. to 11:00 a.m. and another run from 2:00 p.m. to 6:30 p.m. There is also a bus run around the Village of Bath and from Bath to Hammondsport. The Hornell Area Transportation System (HATS) operates between Bath and Hornell and that is just about hourly. We are looking at a proposal for the ARC buses to be open to the public. That will help to expand the current runs we have. The ARC bus has one run in the morning and one run in the afternoon. Discussion followed.

Mr. Creath asked do you have a status report on the study of the old Health Care Facility? Mr. Alger replied we will come back to the committee in April for a presentation of the study findings.

Mr. Creath stated that he would like to look at using the space in the Corning and Hornell courthouses. The courtroom in the Corning Courthouse will never be used as a courtroom again. Mr. Alger replied we can certainly look at that. The issue with the courthouses is accessibility and parking. Neither of the courthouses has adequate parking facilities. In Hornell and Corning there is public parking that is not too far away.

B. Buildings & Grounds

1. **Court Facilities Aid** – Mr. Partridge informed the committee that he has received the reimbursements for projects done in 2006 and that amount is \$19,764.00. He requested authorization to appropriate that amount to the Office Renovation Capital Project.

**MOTION: ACCEPTING \$19,746.00 IN COURT FACILITIES AID AND APPROPRIATING THAT AMOUNT TO THE OFFICE RENOVATIONS CAPITAL PROJECT MADE BY MR. WEAVER. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

2. **Justice Scudder's Chambers Renovation Project** – Mr. Partridge requested authorization to appropriate the funding for this project. Mr. Alger explained we don't have the final figures at this time, but we are assuming we will have them before the March Board meeting and we would like to do the resolution this month. This resolution is to fund the county's portion as well as the State's work.

Mr. Alger commented the work we are looking to do is basic. The State is looking to replace the roof and do exterior painting. One of the things we want to do is install piping for the air conditioning. There is not an extensive amount of work using county funds. The Judge's share is much more extensive and much of it is cosmetic such as papering, painting, ceilings, carpeting and a little structural work. Mr. Partridge commented the work will be contracted out.

Mr. Alger stated once we get the specifics, we will ask the committee to authorize the project and go to bid. Mr. Ryan asked can we limit the bid to only contractors in the County? Mr. Alger replied we publish the bid and let the local contractors know about the project. Many smaller local contractors have trouble getting the bid bond. We cannot restrict the bid.

Mr. Partridge stated the cost he has for the State's portion is \$188,194.00 for construction and incidental costs. This money would be coming out of the Repair and Renovations Reserve and we would need to hold a public hearing. Mr. Alger commented this amount will be reimbursed to us by the State.

**MOTION: AUTHORIZING AN APPROPRIATION OF \$188,194.00 OUT OF THE REPAIR AND RENOVATIONS RESERVE AND TRANSFERRING TO THE CAPITAL PROJECT ENTITLED BALCOM HOUSE CHAMBER RENOVATION MADE BY MR. FARRAND. SECONDED BY MR. HAURYSKI. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

3. **Contract** – Mr. Partridge requested authorization to enter into a contract with Davis-Ulmer for the monitoring, testing and annual inspection of the fire and security system at the new Hornell office building. The cost is \$288.00 per year for monitoring and \$325.00 per year for the testing and annual inspection.

**MOTION: AUTHORIZING BUILDINGS AND GROUNDS TO ENTER INTO A CONTRACT WITH DAVIS-ULMER FOR THE MONITORING, TESTING AND ANNUAL INSPECTION OF FIRE AND SECURITY SYSTEMS AT THE NEW HORNELL OFFICE BUILDING AT A RATE OF \$288.00 PER YEAR FOR MONITORING AND \$325.00 PER YEAR FOR TESTING AND ANNUAL INSPECTION MADE BY MR. FARRAND. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

C. Administrator

1. **REDEC** – Mr. Alger informed the committee that he has received a request for funding in the amount of \$10,000 from the Regional Economic Development and Energy Corporation (REDEC). He commented that he wrote them back and requested they send further information. At this point, no action is needed by the committee and he will bring the information he receives from REDEC to the committee to review. Their request is basically operating expenses money.

**VI. OTHER BUSINESS**

A. **Rifle Bill** – Mr. Creath stated he and Mr. Ryan serve on the Steuben County Conference & Visitors' Bureau Board and they were recently discussing tourism in the County and the direct impact of rifle hunting. We have had more inquiries from Pennsylvania with hunters who want to come up for hunting expeditions. Rifle hunting is bringing more interest of hunters wanting to come to the County.

Mr. Farrand commented the rifle bill is only good for one year. Mr. Ryan requested that we memorialize the extension of the rifle bill. Mr. Farrand suggested waiting until more information becomes available.

**MOTION: TO ADJOURN MADE BY MR. FARRAND. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully Submitted by:

Amanda L. Chapman  
Senior Stenographer  
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR  
Monday, April 7, 2008  
@ 11:00 a.m.**

*Please send agenda items to the Clerk of the Legislature's Office  
NO LATER THAN NOON  
Monday, March 31, 2008.*

**STEBEN COUNTY AGRICULTURE, INDUSTRY AND PLANNING COMMITTEE**

**Special Meeting**

*Monday, March 24, 2008*

*9:30 a.m.*

*Legislative Committee Conference Room*

*Steuben County Office Building*

*Bath, New York*

**\*\*MINUTES\*\***

<b>COMMITTEE:</b>	Donald B. Creath, Chair Joseph J. Hauryski	Thomas J. Ryan, Vice Chair Randolph J. Weaver	Dan C. Farrand
<b>STAFF:</b>	Mark R. Alger Carol Whitehead	William J. Partridge Frederick H. Ahrens, Jr.	James Gleason David English
<b>LEGISLATORS:</b>	Lawrence J. Crossett John S. Walsh	Francis L. Gehl	Scott J. VanEtten

**I. CALL TO ORDER**

Mr. Creath called the meeting to order at 9:30 a.m.

**II. OPPORTUNITY FOR PUBLIC COMMENT**

Mr. Creath opened the floor for comment by members of the public. There being none, he declared the opportunity for public comment closed.

**III. GENERAL BUSINESS**

A. Building & Grounds

1. **Balcom House Renovations** – Mr. Partridge stated last month the committee authorized the State's portion of the Balcom House project and at that time he did not have the figures for the County's portion. The Finance Committee has approved a transfer of \$86,806.00 from the Repairs and Renovations Reserve for this project. He requested approval of this amount.

Mr. Alger explained the County's share of this project will be spent on our side of the building upgrading the cooling system, finishing the interior, electrical, data and telephone lines as well as a new roof and paint. The balance of the building is being paid for by the State. We have to front the money, but we will get the State's portion back.

**MOTION: AUTHORIZING THE APPROPRIATION OF \$86,806.00 FROM THE REPAIRS AND RENOVATIONS RESERVE FOR THE COUNTY'S SHARE OF THE BALCOM HOUSE RENOVATION PROJECT MADE BY MR. FARRAND. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**MOTION: TO ADJOURN MADE BY MR. WEAVER. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully Submitted by:

Amanda L. Chapman  
Senior Stenographer  
Steuben County Legislature

**STEBEN COUNTY AGRICULTURE, INDUSTRY AND PLANNING COMMITTEE**

*Monday, April 7, 2008*

*11:00 a.m.*

*Legislative Committee Conference Room*

*Steuben County Office Building*

*Bath, New York*

**\*\*MINUTES\*\***

**COMMITTEE:** Donald B. Creath, Chair  
Randolph J. Weaver  
Dan C. Farrand  
Joseph J. Hauryski

**STAFF:** Mark R. Alger  
James Gleason  
Gregory P. Heffner  
Frederick H. Ahrens, Jr.  
William J. Partridge

**LEGISLATORS:** Philip J. Roche  
John S. Walsh

**ABSENT:** Thomas J. Ryan, Vice Chair

**OTHERS:** Dennis Fagan, Lamoka/Waneta Lakes Rehabilitation District  
Mary Perham, *The Leader*

**I. CALL TO ORDER**

Mr. Creath called the meeting to order at 11:00 a.m.

**II. OPPORTUNITY FOR PUBLIC COMMENT**

Mr. Creath opened the floor to comments by members of the public. There being none, he declared the opportunity for public comment closed.

**III. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE MARCH 3, 2008 AND MARCH 24, 2008 MEETINGS MADE BY MR. FARRAND. SECONDED BY MR. HAURYSKI. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**IV. DEPARTMENTAL REPORTS/REQUESTS**

A. Buildings & Grounds

1. **Bid for Exterior Painting of Bath Courthouse** – Mr. Partridge informed the committee they received two bids for the exterior painting of the Bath Courthouse. He recommended awarding the bid to Carone Research, Inc. for \$27,499.00.

Mr. Partridge stated that they also will need an additional \$10,500.00 for this project and he requested authorization to transfer that amount from the Repair and Renovations Reserve to a capital project entitled Exterior Painting of Bath Courthouse.

**MOTION: AWARDING THE BID FOR THE EXTERIOR PAINTING OF BATH COURTHOUSE TO CARONE RESEARCH, INC. FOR \$27,499.00 AND AUTHORIZING THE TRANSFER OF \$10,500.00 FROM THE REPAIR AND RENOVATIONS RESERVE TO A CAPITAL PROJECT ENTITLED EXTERIOR PAINTING OF BATH COURTHOUSE MADE BY MR. WEAVER. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.**

2. **Bid for Sealing and Striping Parking Lots** – Mr. Partridge informed the committee they received two bids for the sealing and striping of the Wilson Avenue Annex parking lot, the parking lot at the Civil

Defense Center, Corning Courthouse and the 911 Center. He recommended awarding the bid to Nelson Streeter, d/b/a Airport Striping for \$8,100.00.

**MOTION: AWARDING THE BID FOR SEALING AND STRIPING OF PARKING LOTS TO NELSON STREETER, D/B/A AIRPORT STRIPING FOR \$8,100.00 MADE BY MR. FARRAND. SECONDED BY MR. HAURYSKI. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

B. Administrator

1. **Lamoka/Waneta Lake Rehabilitation District** – Mr. Alger introduced Dennis Fagan who is here to talk about the Lamoka/Waneta Lake Rehabilitation District.

Mr. Fagan informed the committee that in 2002 they formed two districts; Steuben County for the northwest portion of Waneta Lake and the Bradford Dam on Lamoka Lake and Schuyler County for the remaining parts of both lakes. In 2003 we received approval from the New York State Department of Environmental Conservation (DEC) for treatment of the invasive species Milfoil with Sonar. This is a systemic herbicide that will kill the milfoil and takes a minimum of 60 days to be effective. We anticipated the chemical would remain in Waneta Lake for 150 – 180 days. The chemical stayed in the lake for over a year and the milfoil was eradicated. The Sonar application did hurt the native plants and the DEC did not approve it for use in Lamoka Lake.

Mr. Fagan stated our application for chemical treatment of the lakes was denied in 2004, 2005 and 2006. The native plants did come back. Prior to the application of the chemical, there were 17 species of native plants and now there are 15. During 2005 the milfoil started coming back in the Northern end of Waneta Lake. By 2006 the milfoil was dense and in 2007 it was very dense. We realized that we were never going to get Sonar applications approved in the future.

Mr. Fagan stated a new chemical is now on the market that has been approved by the Environmental Protection Agency (EPA) as well as 50 states. This new chemical is known as Renovate. This is a systemic herbicide that takes less than two days to be active and we can also use it to do spot treatments. In 2008 we would like to do spot treatments at the northern and southern ends of the lakes as well as along the shoreline. The DEC did approve the application for treatment of the northern and southern ends with the understanding that if it goes according to our projections, they will then allow treatment of the shoreline in 2009.

Mr. Fagan commented that they submitted an application through the Invasive Species Eradication Program for both Lamoka and Waneta Lakes. We submitted the two applications through Schuyler County and we will receive \$100,000 for each. There was a total statewide allocation of \$1.4 million and we got approximately 15 percent of the statewide allocation. The DEC wants to see how this new chemical works and this will be for the first large scale treatment in the State with this chemical.

Mr. Fagan stated there will be \$250,000 in expenses this year. Schuyler County's fund balance is \$187,000; Steuben County's fund balance is \$9,900 and that includes the additional \$16,000 the county has paid per year since 1983. We are anticipating revenue of \$380,000 this year for this project. We don't know if we will have enough money for next year as we won't know the extent of the proposed treatment for next year. The projected total cost for next year including this project will be \$600,000.

Mr. Fagan stated for the future they are looking at monitoring, plant studies and will propose plant monitoring to make sure the milfoil doesn't reappear, but it will. We will also look at spot treatments as necessary to prevent invasion into the lakes. A public informational meeting will be held Wednesday, April 9<sup>th</sup> from 6:00 p.m. – 9:00 p.m. at the Tyrone Fire Hall. He has already received 350 signatures on a petition requesting the DEC approve the permit.

Mr. Hauryski asked after the application of the chemical, what is the timeframe until the milfoil comes back? Mr. Fagan replied we will treat the areas that could be impacted by cross-polluting so it is hard to say how effective the treatment will be.

Mr. Roche asked the herbicide kills all plants? Mr. Fagan replied no, this is a selective herbicide to eradicate the milfoil only. It will, however, harm lilies.

Mr. Creath asked will the chemical affect drinking water? Mr. Fagan replied there are six residents that use the water for that purpose and we will notify them of the application and offer them bottled water through the duration of the project. We will monitor the lake at six different locations until it goes back to the proper level for drinking. Mr. Fagan commented that with regard to fish studies, other than yellow perch, there was no impact at all. The yellow perch came back the following year.

2. **Funding Request for REDEC/RRC** – Mr. Alger distributed information sent by REDEC in response to his request for further information. He commented the next step will be to request additional information with regard to who else is providing them with funding. Mr. Alger explained REDEC is an off-shoot of STC and they have a revolving loan fund for economic development, in particular energy development. He stated that he would be interested to see what the other counties are doing with this request. They have requested \$10,000 and that would have to come out of the Contingent Fund as their request came in after the budget was completed. Their funding request is really for administrative costs. Mr. Alger stated he will report back to the committee next month.

3. **Health Care Facility Study** – Mr. Creath asked when the study will be coming to the committee? Mr. Alger replied we should have the results of the study within the next couple of months.

**MOTION: TO ADJOURN MADE BY MR. WEAVER. SECONDED BY MR. HAURYSKI. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Respectfully Submitted by:

Amanda L. Chapman  
Senior Stenographer  
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR  
Monday, May 5, 2008  
@ 11:00 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office  
NO LATER THAN NOON  
Monday, April 28, 2008.**

**STEUBEN COUNTY AGRICULTURE, INDUSTRY AND PLANNING COMMITTEE**

*Monday, May 5, 2008*

*11:00 a.m.*

*Legislative Committee Conference Room*

*Steuben County Office Building*

*Bath, New York*

**\*\*Meeting Cancelled\*\***

**STEBEN COUNTY AGRICULTURE, INDUSTRY AND PLANNING COMMITTEE**

*Monday, June 2, 2008*

*11:00 a.m.*

*Legislative Committee Conference Room*

*Steuben County Office Building*

*Bath, New York*

**\*\*MINUTES\*\***

**COMMITTEE:** Thomas J. Ryan, Vice Chair Dan C. Farrand Joseph J. Hauryski  
Randolph J. Weaver

**STAFF:** Mark R. Alger Gregory P. Heffner Amy Dlugos  
Carol Whitehead Frederick H. Ahrens David English

**LEGISLATORS:** John Walsh

**ABSENT:** Donald B. Creath, Chair

**OTHERS:** Peggy Coleman, Steuben County Conference & Visitors' Bureau  
Jeff Parker, Steuben County Soil & Water Conservation District  
James Stewart, Steuben County Farm Bureau  
Mary Perham, *The Leader*

**I. CALL TO ORDER**

Mr. Ryan called the meeting to order and led the Pledge of Allegiance.

**II. OPPORTUNITY FOR PUBLIC COMMENT**

Mr. Ryan opened the floor for comments by members of the public. There being none, he declared the opportunity for public comment closed.

**III. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE MAY 5, 2008 MEETING MADE BY MR. FARRAND. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**IV. OUTSIDE AGENCY REPORTS**

A. Steuben County Conference & Visitors' Bureau

1. **Mid-Year Program Report** – Ms. Coleman distributed and reviewed her mid-year report. She commented that this year they had produced 100,000 new travel guides and have already distributed 60,000. In conjunction with Cayuga and Ontario counties they have established the Teacups and Treasures Trail. This is a trail comprised of 41 arts and cultural destinations located in the Finger Lakes Counties of Steuben, Ontario and Cayuga. Approximately 20 of these destinations are located in Steuben County. Ms. Coleman stated that individuals who sign up for this receive a bracelet with one bead along with a membership card. When they visit the participating destinations and show their membership card they receive a bead to go on their bracelet. We have given out 500 bracelets through mid-April.

Mr. Farrand asked have the addition of new hotels in the County increased room availability? Ms. Coleman replied yes and no. We are thrilled to see the new properties developed. Everyone is building in the surrounding counties and unless our partners invest in themselves, they are leaving money on the table.

Ms. Coleman informed the committee that they have applied for two grants. The first grant, in conjunction with Chemung is being used for a project entitled "Sojourn". The goal of this project is to have geo cache sites in Steuben County. We received \$3,000 from the State and this is a matching grant and both Chemung and Steuben counties have paid \$1,500. The second grant involves history in high tech in partnership with Monroe County.

Ms. Coleman stated they also have implemented the "Getaway Godmother" which is a live concierge service. She thanked the committee for the investment and faith they have in the Steuben County Conference & Visitors' Bureau.

Mr. Farrand asked have you seen an increase in room rate revenue? Ms. Coleman replied the second quarter report is not due until June 21, 2008. As of the first quarter, we definitely did see an increase. Mrs. Whitehead stated that she will bring a summary next month of what we have actually collected.

2. Soil & Water Conservation District

1. **Monthly Report** – Mr. Parker distributed and reviewed his monthly report. He commented they will be constructing wetlands in water shed settings such as Meads Creek. These wetlands will be going in on private property. He stated that BOCES has constructed 14 wetlands on their property.

Mr. Parker informed the committee that they will be holding a training program for local code enforcement officers and town planners on June 5, 2008 at the Bath Fire Hall. There will be two sessions; the first will be 9:00 a.m. – 1:00 p.m. and the second will be from 5:00 p.m. – 9:00 p.m.

Mr. Hauryski stated that he has appreciation for the Soil & Water Conservation District and what they do. He can see how Mr. Parker has been saving the County money and he works very hard. Mr. Hauryski read a copy of a letter he received from the Town of Wayne. In the letter they thank Mr. Parker for working with the town on a continuing basis. They are grateful for his assistance and rely upon his experience and advice and are grateful for the opportunities he provides to the town. Mr. Hauryski commented this letter speaks volumes for Jeff Parker and his program.

2. **Board Appointments** – Mr. Parker requested the committee reappointment of Walter Freeman for a term of three years. This has been approved by their Board.

**MOTION: REAPPOINTING WALTER FREEMAN TO THE SOIL & WATER CONSERVATION DISTRICT BOARD FOR A THREE-YEAR TERM MADE BY MR. FARRAND. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.**

V. DEPARTMENTAL REPORTS/REQUESTS

A. Planning

1. **Agricultural Districts** – Mrs. Dlugos requested authorization to commence the 8-year review period for Agricultural Districts No. 2, No. 12 and No. 14. These districts are located in Bath, Wayne, Bradford, Campbell, Thurston and Cameron. Mrs. Dlugos stated her intention is to combine these three districts into one large district. Hopefully at the conclusion of this review it will be one district.

**MOTION: COMMENCING THE REVIEW OF AGRICULTURAL DISTRICTS NO. 2, NO. 12 AND NO. 14 MADE BY MR. FARRAND. SECONDED BY MR. HAURYSKI. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.**

2. **Farm-City Day** – Mrs. Dlugos announced Farm-City Day will be held on Saturday, September 20, 2008 at the Lent Hill Dairy Farm from 10:00 a.m. to 2:00 p.m. As an added attraction, First Wind will be offering tours of the wind towers.

B. Administrator

1. **Balcom House** – Mr. Alger stated that Buildings and Grounds is in the process of getting the final drawings for the Judge's Chambers in the Balcom House. They are anticipating construction through the summer and into the fall.

**VI. OTHER BUSINESS**

A. **Burning Ban** – Mr. Weaver stated that the Department of Environmental Conservation is proposing a burning ban and we need to do something at the County level to oppose this as it will have a negative impact on farmers as well as individuals who have bonfires. Mr. Ryan commented that he is afraid that if this ban goes through, we will be finding more litter on the roads. He stated that this ban does allow for trash clearing for farmers, depending on the size of the operation. He stated that he is opposed to the ban.

Mr. Heffner commented this is really a ban for trash burning. Mr. Hauryski asked where is the DEC in this process? Mr. Farrand replied they will be holding public hearings throughout the State.

**MOTION: OPPOSING THE DEPARTMENT OF ENVIRONMENTAL CONSERVATIONS' PROPOSED BURNING BAN MADE BY MR. WEAVER. SECONDED BY MR. HAURYSKI. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.**

Mr. Stewart stated that the Farm Bureau representatives plan on attending the public hearings to oppose the burning ban for farms of any size.

B. **Gas Leases** – Mr. Farrand informed the committee that there will be a meeting on Thursday, June 5, 2008 at 7:00 p.m. at the Campbell-Savona School to discuss setting up an organization of landowners to deal with gas leases. A group of landowners in Delaware County got together and were able to negotiate with the gas companies to get \$2,000 for a gas lease. In Steuben County, the average landowner is only received \$50 - \$100 for a gas lease.

**MOTION: TO ADJOURN MADE BY MR. FARRAND. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Respectfully Submitted by:

Amanda L. Chapman  
Senior Stenographer  
Steuben County Legislature

**STEBEN COUNTY AGRICULTURE, INDUSTRY AND PLANNING COMMITTEE**

*Monday, July 7, 2008*

*11:00 a.m.*

*Legislative Committee Conference Room*

*Steuben County Office Building*

*Bath, New York*

**\*\*MINUTES\*\***

<b>COMMITTEE:</b>	Donald B. Creath, Chair Joseph J. Hauryski	Thomas J. Ryan, Vice Chair Randolph J. Weaver	Dan C. Farrand
<b>STAFF:</b>	Mark R. Alger	Gregory P. Heffner	Amy Dlugos
<b>LEGISLATORS:</b>	Philip J. Roche	Patrick F. Donnelly	John S. Walsh
<b>OTHERS:</b>	Mark Kukuvka, Labella Kyle Tuttle, LP Ciminelli Mary Perham, <i>The Leader</i>		

**I. CALL TO ORDER**

Mr. Creath called the meeting to order at 11:00 a.m.

**II. OPPORTUNITY FOR PUBLIC COMMENT**

Mr. Creath opened the floor for comments by members of the public. There being none, he declared the opportunity for public comment closed.

**III. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE JUNE 2, 2008 MEETING MADE BY MR. WEAVER. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**IV. DEPARTMENTAL REPORTS/REQUESTS**

A. Planning

1. **Agricultural District No. 7** – Mrs. Dlugos informed the committee they have completed their review of Agricultural District No. 7 and there are very few changes. She requested authorization to hold a public hearing.

**MOTION: AUTHORIZING THE PUBLIC HEARING ON AGRICULTURAL DISTRICT NO. 7 MADE BY MR. HAURYSKI. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

2. **Bus System** – Mr. Heffner informed the committee that ARC is opening their bus routes to the public and that will begin Monday. He has schedules available for anyone who is interested. ARC will serve their clients first and foremost. However, opening their routes to the public expands the opportunity for public transit. The cost to ride on the ARC bus is \$1.50 per trip, \$.75 for senior citizens or disabled individuals and there is a monthly pass available for \$25.00. Hopefully as they go forward they will be able to expand their times. There is no duplication of the current bus route.

B. Administrator

1. **Health Care Facility Reuse Presentation** – Mr. Alger informed the committee we had asked Labella Associates and LP Ciminelli to conduct a study for the reuse of the Health Care Facility and to look at

two options. The first option is to convert it to assisted living and the second option is to use it for additional office space.

Mr. Kukulka presented the assisted living proposal. He commented that this would be a combination of double and single room suites. In this proposal we tried to fit it into the building and salvage what we could without having to gut and redo more than necessary. There would be 31 double bed suites and 8 single bed suites which would give you 70 beds to be sold. Mr. Creath stated that he manages senior housing and in his experience with residential housing, 90 – 92 percent are single tenants and the remaining 8 – 10 percent are couples. It seems that if those people move from a residential setting to assisted living, 90 percent are used to living by themselves and you would be asking them to move into a double room. He sees that as a problem. In the nursing homes, you don't have a choice. Mr. Creath commented that when you do your marketing, he doesn't see double occupancy being an attractive option. The economics of this will drive the decision more than anything.

Mr. Tuttle distributed a cost analysis for the assisted living proposal. The total cost would be \$16.9 million. For that, you would get 39 units in the layout and you would have to sell those units for a substantial amount of money to generate the revenue to pay for the construction. The real vision is how to figure out how much to charge to cover costs now and in the future. Mr. Tuttle commented that he doesn't know if there is a county in the assisted living business.

Mr. Creath asked is there federal or state assistance available? Mr. Tuttle replied not that he is aware of. They are all funded with private investments. Mr. Creath commented with regard to selling units, the facility in Ithaca sells their units as condos and you pay a monthly maintenance fee. If you convert that to 40 apartments and reduce the total cost of construction to \$12 million that is \$300,000 capital cost per unit at 5 percent per year equates to \$15,000 per year. We probably have to bond this. If you sell the units, the capital cost will go down, but that is still \$1,500 - \$2,000 that people would have to pay per month. Mr. Creath commented in his experience, you are better off paying for housing and getting visiting nurse services.

Mr. Donnelly commented he doubts that we could staff it 24 hours per day. Mr. Alger stated assisted living is difficult for a county to do itself. If you are interested in pursuing this option we could put out an RFP and put it in the hands of a private developer as it is not something we would want to get into. This is a high-end activity and there is a small percentage of the population in the income bracket that you would target this activity toward. We don't have that many residents that would be able to do that. If they did, the next question is would they go here? He commented that he is not sure that this is an activity that he would recommend the county pursue itself. Mr. Tuttle commented this is a very challenging, risky business. Discussion followed.

Mr. Kukulka presented the office space proposal. The building would house the Office for the Aging, Cooperative Extension, Public Health & Nursing Services, Records and the Board of Elections. Not a lot of work would need to be done on the lower level. The offices would be located on the upper level and in general the departments involved seemed pleased with the proposed layout. Mr. Tuttle distributed a cost analysis for the office space proposal. The total construction cost would be \$9 million.

Mr. Alger stated the County currently does not have a large conference room space, therefore we are hoping to keep the community room/dining area open for that purpose.

Mr. Ryan asked were the department heads involved with this? Mr. Kukulka replied yes. Mr. Weaver asked with Public Health & Nursing Services, are we just housing the staff that are currently located in the main building? Mr. Alger replied yes. We are only moving staff from this building to the Health Care Facility. He commented one of the charges we have is to maximize the reuse of the space with minimal demolition and we are compromising with the departments.

Mr. Tuttle commented the cost breaks down to approximately \$100.00 per square foot. This building has 85,000 – 88,000 square feet.

Mr. Ryan asked are there any plans to rent out space to outside agencies? Mr. Alger replied we never looked at renting out space. Most of the time when we have been asked if there is space, they haven't wanted to pay rent. With Cooperative Extension, we provide space to them and we credit them with a fee for the rent. We pay them and they use the space to maximize their grants. The other departments are able to do the same. The only area that is currently not being housed in the building is the Senior Nutrition Program kitchen area, which currently is at Lakeview Apartments and they pay rent to them for the use of the kitchen. Now we could bring that operation to the Health Care Facility.

Mr. Weaver asked are you going to keep the rooms on the lower level? Mr. Alger replied they labeled what used to be the administrative offices as conference rooms. He expects that the senior nutrition program will want some of those offices.

Mr. Donnelly asked is there a need for a new boiler with this proposal? Mr. Kuvka replied you still will have a piping system running chilled water and you will not have air handlers. The heat pump will provide the heating and cooling. There will be a central boiler and a central chiller with stand alone heat pumps. This will give you better zone control and eliminate the extra duct work.

Mr. Alger stated a question that had been asked previously was if we need to use this space for our purposes. Mr. Heffner had done an office space analysis which we did not present to you today. When we did the study, we looked at the current space in the building and identified that we really need additional space. The department with the most demand for space is the Department of Social Services. We are moving Public Health & Nursing Services to free space for the Department of Social Services to help make things a little more reasonable. By moving the other departments to the Health Care Facility, that will allow us to move people around in this building. The Cooperative Extension area is large as is the Office for the Aging. Currently the Probation Department is split and we are looking at trying to put them in one location. We are also looking at the District Attorney's Office.

Mr. Weaver asked what would be the cost of demolishing and rebuilding? Mr. Tuttle replied it would be substantially more. Mr. Alger commented that is always a debate when you look at a building this old. If money was not an object we would tear down and rebuild. This will not be a perfect fit, but we will be able to do what is needed.

Mr. Ryan asked have you considered self-help projects using local educational programs to retrofit some of this space? Mr. Creath replied that is always something to look at. Mr. Alger replied he doesn't know how to answer that. We do have the ability with demolition to do that kind of thing and it is something we could look at. We also are aware that the State Commission of Corrections has an asbestos abatement team. We could ask them to provide us with a quote to do that piece of the work.

Mr. Farrand commented in the next two years the Soil & Water Conservation District will be charged \$23,000 to rent their offices and we need to think about moving them back to this building or out to the Health Care Facility. Mr. Alger stated that is something that we can take into consideration. Mr. Farrand asked why is the Veteran's Service Agency not included? Mr. Alger replied Mr. McRae has indicated that the veterans like his current setup and he would prefer to stay where they are.

Mr. Weaver commented it looks like we are regressing as we built this building to consolidate the departments into one area. Mr. Alger replied one of the considerations we put into this was to look at operations that were the most freestanding. The Office for the Aging is projecting a significant increase in staffing and we continually are struggling to meet their space demands.

Mr. Creath summarized, one alternative is to do nothing and that is not a real viable option. The other would be to sell the building. It is not worth much, so he doesn't see that as being a viable option. We have already decided that we wanted to keep the building. Assisted living is uneconomical, unreasonable and market unwise. He also doesn't see a private developer having any interest in the building. It comes down to the best option may be upgrading to county office space.

Mr. Alger informed the committee that what the Finance Committee will need to do is designate the remaining \$3 million from the Jail Fund to build part of this. We will need to come up with \$6 million. In looking at the cost to borrow, it will probably be \$500,000 - \$600,000 depending on the term and that is not really too bad a buy. Mr. Alger recommended the committee pursue the office space option. This is the most realistic reuse of the facility. We will have to ask the Finance Committee to authorize a project and then discuss how to fund it.

**MOTION: RECOMMENDING THE LEGISLATURE PURSUE REUSING THE OLD HEALTH CARE FACILITY AS ADDITIONAL OFFICE SPACE AND FORWARDING THIS RECOMMENDATION TO THE FINANCE COMMITTEE FOR THEIR REVIEW AND RECOMMENDATION MADE BY MR. FARRAND. SECONDED BY MR. HAURYSKI. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

**V. OTHER BUSINESS**

A. **Appointment** – Mr. Ryan informed the committee that he has been attending the Southern Tier Extension Railroad Authority meetings. He asked that the committee consider appointing him to that position.

**MOTION: RECOMMENDING THOMAS J. RYAN AS LEGISLATIVE REPRESENTATIVE TO THE SOUTHERN TIER EXTENSION RAILROAD AUTHORITY MADE BY MR. FARRAND. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

**MOTION: TO ADJOURN MADE BY MR. WALSH. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully Submitted by:

Amanda L. Chapman  
Senior Stenographer  
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR  
Monday, August 4, 2008  
@ 11:00 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office  
NO LATER THAN NOON  
Monday, July 28, 2008**

**STEBEN COUNTY AGRICULTURE, INDUSTRY AND PLANNING COMMITTEE**  
**and**  
**STEBEN COUNTY FINANCE COMMITTEE**  
**Special Joint Meeting**  
**Monday, July 28, 2008**  
**9:30 a.m.**  
**Legislative Committee Conference Room**  
**Steuben County Office Building**  
**Bath, New York**

**MINUTES**

<u>AIP Committee:</u>	Donald B. Creath, Chair Dan C. Farrand Randy Weaver	Thomas J. Ryan Joseph J. Hauryski
<u>Finance Committee:</u>	Patrick F. Donnelly, Chair Donald B. Creath Scott J. Van Etten	Robert V. Nichols, Vice Chair Lawrence P. Crossett
<u>Legislators:</u>	Philip J. Roche Patrick F. McAllister	John Walsh Francis L. Gehl
<u>Staff:</u>	Mark R. Alger Lewis Eason Frederick H. Ahrens	Gregory P. Heffner David English

**I. CALL TO ORDER**

The meeting was called to order by Mr. Donnelly at 9:30 a.m.

**MOTION TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS' LAW, ARTICLE 7§ 105.1.D. DISCUSSIONS REGARDING PROPOSED, PENDING OR CURRENT LITIGATION MADE BY MR. VAN ETTEN, SECONDED BY MR. FARRAND, AND DULY CARRIED.**

**MOTION TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. FARRAND, SECONDED BY MR. WEAVER AND DULY CARRIED.**

**MOTION TO ADJOURN MADE BY MR. WEAVER, SECONDED BY MR. RYAN AND DULY CARRIED.**

Respectfully submitted by,

Brenda K. Mori  
Deputy Clerk  
Steuben County Legislature

**STEBEN COUNTY AGRICULTURE, INDUSTRY AND PLANNING COMMITTEE**

*Monday, August 4, 2008*

*11:00 a.m.*

*Legislative Committee Conference Room*

*Steuben County Office Building*

*Bath, New York*

**\*\*MINUTES\*\***

**COMMITTEE:** Donald B. Creath, Chair                      Thomas J. Ryan, Vice Chair                      Dan C. Farrand  
Joseph J. Hauryski                      Randolph J. Weaver

**STAFF:** Mark R. Alger                      Gregory P. Heffner                      James Gleason  
William J. Partridge                      Frederick H. Ahrens, Jr.                      Nancy Smith  
David English

**LEGISLATORS:** John S. Walsh

**OTHERS:** James Stewart  
Mary Perham, *The Leader*

**I. CALL TO ORDER**

Mr. Creath called the meeting to order at 11:00 a.m.

**II. OPPORTUNITY FOR PUBLIC COMMENT**

Mr. Creath opened the floor for comments by members of the public. There being none, he declared the opportunity for public comment closed.

**III. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE JULY 7, 2008 MEETING MADE BY MR. FARRAND. SECONDED BY MR. HAURYSKI. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**IV. DEPARTMENTAL REPORTS/REQUESTS**

A. Planning

1. **Agricultural District No. 7** – Mr. Heffner requested a resolution to adopt Agricultural District No. 7 as a result of the 8-year review.

**MOTION: MODIFYING AND ADOPTING AGRICULTURAL DISTRICT NO. 7 AS A RESULT OF THE EIGHT-YEAR REVIEW MADE BY MR. WEAVER. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0. *Resolution Required.***

B. Buildings & Grounds

1. **Balcom House Renovation Bids** – Mr. Partridge informed the committee that they put out the bids, however, they did not receive everything back that they were looking to receive. We have a meeting scheduled with Judge Scudder and the Office for Court Administration and after that meeting we will bring the bids back to committee.

Mr. Alger explained the bids are high. We did not receive a bid for electrical work and received two bids for general contracting and HVAC. In all likelihood we will ask you to reject the bids as they are higher than what

we had anticipated. The bulk of the money for this project is Office for Court Administration, however, our portion was more than what we had anticipated. We need to talk with the courts and discuss the next step.

Mr. Hauryski asked if Mr. Alger could provide a brief overview of the work to be done? Mr. Alger replied it is the intent to update Justice Scudder's chambers. Structurally there is not a lot of work, however, they will do the roof, windows in the front as well as extend the cooling system and add a fresh air return. The rest of the work is interior which includes ceilings, walls, floors, etc. The Office of Court Administration had authorized the bid to go forward.

Mr. Ryan asked is there a possibility the State will not be putting forth their share? Mr. Alger replied it may be they do their share and we may not. Before we move forward we would assure that they have the funding to do this. We will do everything we can to protect ourselves. Mr. Alger commented that he is expecting it to be another six months before we deal with the actual project just because of the problems we have encountered.

Mr. Farrand asked with regard to the old Health Care Facility, can we get a bid out or contact the Groveland Correctional Facility to remove the asbestos tiles? Mr. Alger replied that is up to the committee. We can pursue whatever the Board wants to do. It is a matter of getting direction of the Legislature of what the next step is. He is not sure there is a general consensus on what the next step should be. Mr. Alger commented that he is in the process of getting numbers for a similar space that would be new construction as opposed to reusing the current facility. With regard to getting the asbestos tiles out, there is no better time. Mr. Farrand commented if we decided to sell the building, it will increase the value. Mr. Alger replied we can get a quote and that doesn't cost us anything. It may be less expensive to have the Groveland Correctional Facility do it.

**MOTION: TO SOLICIT A QUOTE FROM THE GROVELAND CORRECTIONAL FACILITY FOR ASBESTOS REMOVAL AT THE OLD HEALTH CARE FACILITY MADE BY MR. WEAVER. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

C. Historian

1. **Informational** – Mr. Heffner informed the committee that the Deputy County Historian has resigned. The office is now opened three days a week instead of five. The Historian is in the process of looking for a new Deputy County Historian.

D. Weights & Measures

1. **Shared Services** – Mr. Ryan asked has there been any further discussion regarding shared services? Mr. Alger replied he doesn't know if the bill that would have allowed that has passed, but he will check into it. Mr. Heffner commented the requirement is that every county have a Sealer of Weights and Measures. To share that responsibility would require a change in the law. Mr. Alger stated currently Sealers are required to be residents of the county. We have talked to both Schuyler and Yates counties. Schuyler County has now filled their position part-time. Yates County's Sealer is considering retiring.

E. Administrator

1. **Health Care Facility Reuse** – Mr. Alger informed the committee that he has requested a proposal to do a new space comparison. He should have that in a week or so and then we can look at that. The quote is for an estimate to essentially construct a new space compared to what the repairs in the old Health Care Facility would cost. We can also get estimates for the demolition of the facility. Part of the decision of what to do with the facility is if you choose not to use it.

F. Personnel

1. **16B Request – Buildings & Grounds** – Mrs. Smith presented the 16B requests for Buildings & Grounds. They are requesting two Cleaners, Grade V, one Laborer, Grade V and one Building Maintenance Mechanic, Grade IX to maintain the Health Care Facility should it be opened and used as office space. If everything is approved, they could use two of these positions by the end of 2009. We are looking at 2010 before these costs come into the budget. Mrs. Smith clarified that a zero-based position is one that is in the budget but that is not funded. Mr. Alger explained if you need the positions, you can act on them, but there is no obligation to provide funding.

**MOTION: APPROVING THE 16B REQUEST FOR THE BUILDINGS AND GROUNDS DEPARTMENT FOR THE FOLLOWING ZERO-BASED POSITIONS: TWO CLEANERS, GRADE V, ONE LABORER, GRADE V AND ONE BUILDING MAINTENANCE MECHANIC, GRADE IX AND FORWARDING TO THE ADMINISTRATION AND FINANCE COMMITTEES FOR REVIEW MADE BY MR. HAURYSKI. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**V. OTHER BUSINESS**

A. **Lowe's** – Mr. Heffner informed the committee that he and Mr. Weaver attended the ribbon cutting ceremony for the commencement of the Lowe's building project in Hornell.

B. **September Meeting** – Mr. Creath informed the committee that due to the Labor Day Holiday, the September meeting will be held on Monday, September 8, 2008 at 11:00 a.m.

**MOTION: TO ADJOURN MADE BY MR. WEAVER. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully Submitted by:

Amanda L. Chapman  
Senior Stenographer  
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR**

**\*\*PLEASE NOTE CHANGE\*\* Monday, September 8, 2008 \*\*PLEASE NOTE CHANGE\*\*  
@ 11:00 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office  
NO LATER THAN NOON  
Monday, August 25, 2008**

**STEBEN COUNTY AGRICULTURE, INDUSTRY AND PLANNING COMMITTEE**

**Special Meeting**

*Tuesday, August 26, 2008*

*9:30 a.m.*

*Legislative Committee Conference Room*

*Steuben County Office Building*

*Bath, New York*

**\*\*MINUTES\*\***

<b>COMMITTEE:</b>	Donald B. Creath, Chair Joseph J. Hauryski	Thomas J. Ryan, Vice Chair Randolph J. Weaver	Dan C. Farrand
<b>STAFF:</b>	Mark R. Alger James Gleason	Gregory P. Heffner David English	William J. Partridge
<b>LEGISLATORS:</b>	Philip J. Roche, Esq. David R. Stachnik	Patrick F. Donnelly John S. Walsh	Robert V. Nichols

**I. CALL TO ORDER**

Mr. Creath called the meeting to order at 9:30 a.m.

**II. DEPARTMENTAL REPORTS/REQUESTS**

A. Buildings & Grounds

1. **Balcom House Renovation Bids** – Mr. Partridge informed the committee they received the bids back and they were higher than they had anticipated. He recommended the committee reject all bids and rebid.

Mr. Alger commented the timing for this bid was bad, but we also got a revised estimate which shows the numbers a little higher than were originally projected. Mr. Partridge is working to see what we can do with the numbers from our perspective and also to see if we can generate additional revenue from the Office of Court Administration.

Mr. Alger stated this is a staged project as we will be renovating the Chambers side first and then Judge Scudder's Office area. We have submitted a cost of \$124,000 to the Office of Court Administration which reflects the amount it will cost to renovate the Judge's Chambers. We think we still have enough County dollars to do this project and anticipate the revenue from the Office of Court Administration for the renovations of our portion of the building. That is good news.

Mr. Alger explained these numbers come close to the threshold for WICKS Law; anything below \$500,000 does not have to be bid as multiple contracts. We may want to bid the renovation project as one contract bid with a general contractor doing all the work.

Mr. Weaver asked is there a time limit for the completion of this project? Mr. Alger replied we are working with the Judge and he does have a time limit. We anticipate getting the rebid out in the next month and awarding the bid at the November AIP Committee meeting. When we rebid, we will do it as one bid proposal.

**MOTION: REJECTING THE BIDS FOR THE BALCOM HOUSE RENOVATIONS AND AUTHORIZING THE PURCHASING DIRECTOR TO REBID AS ONE BID PROPOSAL MADE BY MR. RYAN. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**MOTION: TO ADJOURN MADE BY MR. FARRAND. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully Submitted by:

Amanda L. Chapman, Senior Stenographer, Steuben County Legislature

**STEBEN COUNTY AGRICULTURE, INDUSTRY AND PLANNING COMMITTEE**

*Monday, September 8, 2008*

*11:00 a.m.*

*Legislative Committee Conference Room*

*Steuben County Office Building*

*Bath, New York*

**\*\*MINUTES\*\***

**COMMITTEE:** Donald B. Creath, Chair                      Thomas J. Ryan, Vice Chair                      Dan C. Farrand  
Joseph J. Hauryski                      Randolph J. Weaver

**STAFF:** Mark R. Alger                      Gregory P. Heffner                      Jack Wheeler  
William J. Partridge                      Frederick H. Ahrens, Jr.                      David English

**LEGISLATORS:** Patrick F. Donnelly                      John S. Walsh

**OTHERS:** Tom Tomas, Cornell Cooperative Extension  
Jeffrey Parker, Soil & Water Conservation District  
James Sherron, Executive Director, Steuben County Industrial Development Agency  
Ginnie Lupi, Executive Director, ARTS of the Southern Finger Lakes  
Cathy Volanakis, Vice President, ARTS of the Southern Finger Lakes  
Randy Lehman, Finger Lakes Association d/b/a Finger Lakes Tourism Alliance  
Morgen McLaughlin, President, Finger Lakes Wine Country  
Peggy Coleman, Director, Steuben County Conference & Visitors' Bureau  
Mary Perham, *The Leader*

**I. CALL TO ORDER**

Mr. Ryan called the meeting to order at 11:05 a.m. and led the group in the Pledge of Allegiance.

**II. OPPORTUNITY FOR PUBLIC COMMENT**

Mr. Ryan opened the floor for comments by members of the public. There being none, he declared the opportunity for public comment closed.

**III. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE AUGUST 4, 2008 AND AUGUST 26, 2008 MEETINGS MADE BY MR. FARRAND. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 4-0. (MR. CREATH ABSENT FOR VOTE)**

**IV. OUTSIDE AGENCY REPORTS**

A. Soil & Water Conservation District

1. **2009 Budget Presentation** – Mr. Parker distributed his proposed 2009 budget as well as an activities report for review. The total 2009 general operations budget is \$45,504.46. He is requesting a County appropriation of \$221,426.00 which includes \$75,000.00 for the District Streambank Program. The request is \$4,000.00 more than last year.

Mr. Parker informed the committee that they have been told that they may have to pay rent to stay in the building. There is a three-year buy in time and the first year cost will be \$4,000. We are still negotiating to see if we can use in-kind services to offset the cost of the rent. By 2012 we will be responsible for paying rent and will not be able to do in-kind services and then we will have to negotiate a lease.

Mr. Ryan asked what is the square footage of the space you use in the building? Mr. Parker replied about 1,000 square feet.

Mr. Farrand asked now that you own your own equipment, how many additional projects have you done? Mr. Parker replied they had a total of 41 participants totaling \$400,000. They have completed 12 projects that amounted to \$84,000. We are getting more projects done. Mr. Farrand commented the Streambank Program is very valuable.

Mr. Hauryski asked are the State budget cuts affecting you? Mr. Parker replied most of our funding comes out of the environmental protection fund which is a designated fund that the Governor cannot just sweep money out of. Mr. Farrand commented there is the new appropriations program through the State for the Soil & Water Conservation Districts that awards points for various activities and that equates to additional funding from the State. Mr. Parker commented that goes toward the 40 percent of the State performance standard.

**MOTION: ACCEPTING THE 2009 PROPOSED BUDGET FOR THE SOIL & WATER CONSERVATION DISTRICT AND FORWARDING TO THE BUDGET OFFICER AND FINANCE COMMITTEE FOR THEIR REVIEW AND RECOMMENDATION MADE BY MR. FARRAND. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Mr. Parker commented that he would also like to make a presentation to the Legislature at some point in time. He commented that they are looking to bring in \$1.5 - \$1.8 million to the County in agriculture and streambank grant funds.

B. Steuben County Industrial Development Agency

1. **2009 Budget Presentation** – Mr. Sherron distributed their 2009 proposed budget as well as an activities report for the committee’s review. He commented that he is not here to ask the County for funding.

Mr. Creath asked how much is in your uncommitted reserve? Mr. Sherron replied \$1.2 million. Mr. Creath asked do you have any long-term bond debt? Mr. Sherron replied no. Mr. Creath asked has there been any indication that the State Legislature is open to the IDA’s having the ability to bond for public buildings? Mr. Sherron replied they are still waiting to hear.

C. Cornell Cooperative Extension

1. **2009 Budget Presentation** – Mr. Tomsa distributed his 2009 proposed budget for the committee’s review. He is requesting \$360,000.00 for 2009, which is a \$5,000 increase from 2008. With this funding they will continue initiatives for grass biomass and other biofuel education and demonstration programs. In addition, they will continue development of the annual Southern Tier Outdoor Recreation Exposition (S.T.O.R.E.), provide programming on natural gas leasing issues for landowners and pursue a new initiative for development of the S.A.F.E. (Sustainable Agriculture, Food and Energy) Center.

Mr. Creath commented that he feels the Finger Lakes Center for Sustainable Agriculture, Food and Energy Systems is a great idea that the County could benefit from. There is a \$65,000.00 consultant fee to do a feasibility study and he suggests that the county contribute \$5,000.00 to that study. Mr. Tomsa commented we have gotten a lot of support that this is a direction that we need to go.

**MOTION: ACCEPTING THE 2009 PROPOSED BUDGET FOR CORNELL COOPERATIVE EXTENSION AND FORWARDING TO THE BUDGET OFFICER AND FINANCE COMMITTEE FOR THEIR REVIEW AND RECOMMENDATION MADE BY MR. RYAN. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

D. ARTS of the Southern Finger Lakes

1. **2009 Budget Presentation** – Ms. Lupi distributed her 2009 proposed budget for the committee’s review. She is requesting \$38,720 from the County, which represents a 10 percent increase. This funding will allow them to provide ongoing and additional support to organizations and artists in western Steuben County, as

well as increase the amount and frequency of arts/cultural opportunities for artists and the public and enhance existing activities.

Mr. Creath commented that he has been a great supporter of the ARTS' for many years. The money they receive from the County comes from room tax revenues and the ARTS activities/events are considered to be tourism related and add to the quality of life of residents and visitors.

**MOTION: ACCEPTING THE 2009 PROPOSED BUDGET FOR THE ARTS OF THE SOUTHERN FINGER LAKES AND FORWARDING TO THE BUDGET OFFICER AND FINANCE COMMITTEE FOR THEIR REVIEW AND RECOMMENDATION MADE BY MR. WEAVER. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

E. Finger Lakes Tourism Alliance

1. **2009 Budget Presentation** – Mr. Lehman stated he is a member of the Board of Directors for Finger Lakes Tourism Alliance and is sitting in today for Cindy Kimble, President. He distributed their 2009 budget request for the committee's review. Mr. Lehman informed the committee that over the past year they have seen an increase in overnight stays and visitor expenditures are up in all categories, especially recreation which saw a 12 percent increase and shopping which saw an 8 percent increase. They are attracting more affluent visitors to the Finger Lakes Region and the average trip expenditures per day are \$484.92.

Mr. Lehman stated they are requesting \$11,500.00 which is the same amount they requested for 2008. With this funding they will work on a more integrated marketing plan, focus on return on investment and increase their online presence. He thanked the committee for their continued support.

**MOTION: ACCEPTING THE 2009 PROPOSED BUDGET FOR THE FINGER LAKES TOURISM ALLIANCE AND FORWARDING TO THE BUDGET OFFICER AND FINANCE COMMITTEE FOR THEIR REVIEW AND RECOMMENDATION MADE BY MR. FARRAND. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

F. Finger Lakes Wine Country

1. **2009 Budget Presentation** – Ms. McLaughlin distributed her 2009 budget request for the committee's review. She commented that their mission is to increase tourism and tourism associated revenues to the four-county region of Chemung, Schuyler, Steuben and Yates counties. During 2008 they saw inquiries increase 43 percent and web traffic increased 41 percent. They have 100,000 travel guides printed and distributed and over 25,000 additional copies have been downloaded from their website. She is requesting \$107,500.00 which is a 7.5 percent increase over last year's request. With this funding they will expand their public relations campaign and continue to focus on website development to stay competitive as well as to strengthen their partnerships.

Mr. Creath asked what did the four counties allocate for 2008? Ms. McLaughlin replied Steuben allocated \$100,000, Chemung \$70,000, Schuyler \$60,000 and Yates \$50,000. We are requesting the same increase from the other counties.

**MOTION: ACCEPTING THE 2009 PROPOSED BUDGET FOR FINGERS LAKES WINE COUNTRY AND FORWARDING TO THE BUDGET OFFICER AND FINANCE COMMITTEE FOR THEIR REVIEW AND RECOMMENDATION MADE BY MR. HAURYSKI. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

G. Steuben County Conference & Visitors' Bureau

1. **2009 Budget Presentation** – Ms. Coleman distributed her 2009 budget request for the committee's review. They are requesting \$612,180.00 for 2009. Their 2008 appropriation from the County was \$556,210.00. She commented that with the budget cuts in Albany, the potential for cuts in matching funds is a very real possibility for 2009 and 2010.

Ms. Coleman stated that they have formed a partnership with the online travel agency Travelocity as a way to drive additional reservations to our accommodations partners. This program goes live on October 1, 2008. They also have been selected as a test partner for the tourism industry by Microsoft for their new customer relationship management software.

Ms. Coleman informed the committee that real property tax savings per household in Steuben County is \$367.08 and tourism generated taxes to Steuben County including room tax is up 4 percent over last year. During 2008 visitor spending has increased 10 percent, room tax collections are up 20 percent, website traffic is up 59 percent and room revenue is up 25.7 percent. The County appropriation will help to continue this growth trend.

Mr. Weaver asked do you manage your website in-house? Ms. Coleman replied most of it yes. Our e-marketing manager is excellent and our website has been ranked in the top 10 percent in the world.

**MOTION: ACCEPTING THE PROPOSED 2009 BUDGET FOR THE STEUBEN COUNTY CONFERENCE & VISITORS' BUREAU AND FORWARDING TO THE BUDGET OFFICER AND FINANCE COMMITTEE FOR THEIR REVIEW AND RECOMMENDATION MADE BY MR. RYAN. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**V. DEPARTMENTAL REPORTS/REQUESTS**

A. Planning

1. **Small Cities Grant** – Mr. Heffner requested authorization to accept a Community Development Block Grant from the Governor's Office of Small Cities in the amount of \$398,780.00. This is an extension of the housing rehabilitation program, which included septic system replacements.

**MOTION: ACCEPTING A COMMUNITY DEVELOPMENT BLOCK GRANT IN THE AMOUNT OF \$398,780.00 FROM THE GOVERNOR'S OFFICE OF SMALL CITIES MADE BY MR. WALSH. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

B. Administrator

1. **REDEC Funding Request** – Mr. Alger stated earlier this year we talked about a funding request we received from REDEC (Regional Economic Development and Energy Corporation) for \$10,000.00 for the 2009 budget. This is a revolving loan fund for small business job creation. The money they are requesting is for operational expenses. We have never given them money in the past. They have requested funding from Steuben, Schuyler and Chemung counties. Mr. Alger commented that if Chemung and Schuyler counties do not fund, then we should not.

2. **Asbestos Removal – Old Health Care Facility** – Mr. Alger stated previously this committee had discussed pursuing asbestos removal from the Old Health Care Facility. Mr. Farrand commented that he thinks we should pursue this and get it done as it will need to be taken care of.

**MOTION: AUTHORIZING THE COUNTY ADMINISTRATOR TO OBTAIN QUOTES FOR ASBESTOS REMOVAL AT THE OLD HEALTH CARE FACILITY MADE BY MR. WALSH. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Mr. Alger stated the Finance Committee had requested a comparison of costs for creating new space at the Old Health Care Facility versus rehabbing the old space and he sent that information out. The information includes two numbers; a number for a single-story building and a number for a two-story building. The cost for building a new two-story building is slightly cheaper than building a one-story building at \$15 million while rehabbing the old space is \$9 million.

Mr. Farrand stated that he would like to see a comparison of the energy costs for the old building versus a new building. Mr. Alger stated they have someone coming in to do an energy audit and they may have recommendations and could help us in terms of getting any available grants. We are pursuing that and will see what the recommendations will be. Mr. Farrand commented the Town of Lindley went through an energy audit

and received money. Mr. Alger commented that he believes they will more than likely recommend we do something with the boilers.

Mr. Alger explained this committee had recommended pursuing renovation of the old Health Care Facility as office space. The Finance Committee asked us to do this review and they are in the process of considering the original recommendation. Even assuming they approve the project moving forward, there is a whole lot of work to be done to determine how to spend that money. We have a real schematic estimate, but no construction estimate. The budget guides you in those decisions. We can change the scope of the project before you bid it. The main investment is going to be the heating, ventilation and electrical work. Mr. Farrand commented we also have the \$3 million surplus from the Jail project.

**MOTION: TO ADJOURN MADE BY MR. HAURYSKI. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully Submitted by:

Amanda L. Chapman  
Senior Stenographer  
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR  
Monday, October 6, 2008  
@ 11:00 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office  
NO LATER THAN NOON  
Monday, September 29, 2008.**

**STEBEN COUNTY AGRICULTURE, INDUSTRY AND PLANNING COMMITTEE**

*Monday, October 6, 2008*

*11:00 a.m.*

*Legislative Committee Conference Room*

*Steuben County Office Building*

*Bath, New York*

**\*\*MINUTES\*\***

<b>COMMITTEE:</b>	Donald B. Creath, Chair Joseph J. Hauryski	Thomas J. Ryan, Vice Chair Randolph J. Weaver	Dan C. Farrand
<b>STAFF:</b>	Mark R. Alger Twila O'Dell	Gregory P. Heffner Frederick H. Ahrens, Jr.	William J. Partridge
<b>LEGISLATORS:</b>	Philip J. Roche	Patrick F. Donnelly	John S. Walsh
<b>OTHERS:</b>	Ken Knowles Dana Knowles Marcia Weber, Southern Tier Central Regional Planning & Development Mary Perham, <i>The Leader</i>		

**I. CALL TO ORDER**

Mr. Creath called the meeting to order at 11:00 a.m.

**II. OPPORTUNITY FOR PUBLIC COMMENT**

Mr. Creath asked if there were any members of the public wishing to make comment. Being none, he declared the opportunity for public comment closed.

**III. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE SEPTEMBER 8, 2008 MEETING MADE BY MR. FARRAND. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**IV. PRESENTATIONS**

1. *Steuben County Landowners Coalition Update* – Mr. Knowles informed the committee that they will be holding three meetings during October in Cameron Mills, Beaver Dams and Bath. The Steuben County Land Owners Coalition is comprised of over 100,000 acres, with 654 landowners representing more than 1,600 parcels of land. For individuals interested in signing up, the website is [ww.scloc.com](http://ww.scloc.com). Mr. Knowles stated we are a volunteer organization, with the exception of our lease negotiator. We are under the sponsorship of the Steuben County Farm Bureau and Cornell Cooperative Extension, who both have been very helpful to us.

Mr. Knowles stated there are 900,000 acres of land in Steuben County and of that, 800,000 acres are leasable. This coalition could develop into a strong political organization for landowners, and if we do this right and can command the prices that property in Pennsylvania does, this will be the biggest boom to this County that we have seen. The Governor has recently signed a law that makes drilling for gas in New York more attractive to gas companies, but restricts the issuance of permits until the Department of Environmental Conservation has conducted a study. He stated that he has already sent letters to Assemblyman Bacalles and Senator Winner asking them to expedite the drilling studies and will be sending a letter to Governor Patterson as well.

Mr. Knowles commented the gas companies are happy to work with us and when a lease comes back it will be landowner friendly.

Mr. Creath asked is there a tax benefit to the County? Mr. Alger replied we don't receive tax income from the lease. If the gas company hits gas and extracts it, that is what is taxed as part of the real estate.

**MOTION: MEMORIALIZING GOVERNOR PATTERSON TO EXPEDITE THE NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION'S STUDY OF HORIZONTAL DRILLING METHODS TO BE USED IN THE GAS DRILLING OF THE MARCELLUS SHALE STRATUM MADE BY MR. FARRAND. SECONDED BY MR. HAURYSKI. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**V. OUTSIDE AGENCY REPORTS/REQUESTS**

A. Southern Tier Central Regional Planning & Development Board

1. **Activities Update** – Ms. Weber stated the Southern Tier Central Regional Planning and Development Board works with Steuben, Schuyler and Chemung counties. For nearly 40 years we have been demonstrating the advantages to sharing services among the three counties. We recently have been awarded new ARC (Appalachian Regional Commission) grants. Two involve the Bath and Hammondsport Railroad; one for upgrades to the infrastructure and one to study tourism possibilities. Another is for economic development planning along the I-86 corridor in Steuben; one project will help children in Steuben be prepared for school and another is for a Village of Addison Wastewater Treatment Plant improvement project that is coming up for approval.

Ms. Weber stated the fastest growing area for them is GIS (Geographic Information Systems), since it is being used by all levels of government and industry. We are working with the Steuben County Public Works Department to look at a shared services approach to pavement management. We will also be working on Rural Stormwater Program data collection and some of the initial steps of setting up the databases have already begun. As part of the Rural Stormwater Program, we are supporting the newly formed Chemung/Schuyler/Steuben Rural Stormwater Coalition.

Ms. Weber informed the committee that they are already working on Census 2010 to make sure our region is counted correctly. We want 100 percent participation in the census to ensure that New York State keeps its seats in the 29th Congressional District.

Ms. Weber announced the Regional Leadership Conference will be held on April 9, 2009. Our 2008 conference set attendance records with 208 Steuben County officials attending, with almost all of the municipalities represented.

**VI. DEPARTMENTAL REPORTS/REQUESTS**

A. Planning

1. **Public Hearing** – Mr. Heffner requested authorization for a Public Hearing to be held on the eight-year review of Agricultural Districts No. 2, No. 12 and No. 14. He commented these three districts encompass land in Wayne, Bradford, Bath and Thurston and will be combined into one district.

**MOTION: AUTHORIZING A PUBLIC HEARING ON THE EIGHT-YEAR REVIEW OF AGRICULTURAL DISTRICTS NO. 2, NO. 12 AND NO. 14 MADE BY MR. FARRAND. SECONDED BY MR. WALSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

B. County Historian

1. **Hall of Fame** – Ms. O'Dell informed the committee that the Hall of Fame is coming along very well. Letters requesting nominations will be sent out in November and the luncheon will be held in May. She requested authorization to transfer \$1,000 out of the Bicentennial Account. Most of this will be used to purchase supplies such as paper, envelopes, and frames for pictures of the inductees. They also spend between \$200.00 - \$300.00 for complimentary tickets.

Mr. Farrand commented in previous years we had talked about decreasing the number of inductees to the Hall of Fame and he would like to see that cut down from the current four or five. Ms. O'Dell replied the number will be

cut back to three. The number of inductees has a lot to do with how many nominations we receive. Some years we get many really great nominations and other years we may only get two good nominations.

**MOTION: AUTHORIZING THE APPROPRIATION OF \$1,000 FROM THE BICENTENNIAL ACCOUNT TO THE HISTORIAN TO USE FOR EXPENSES RELATED TO THE HALL OF FAME MADE BY MR. RYAN. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

2. **Office Hours** – Ms. O’Dell informed the committee that since Marion Springer passed away a year and a half ago, their office has only been open three days a week. Ms. Springer worked full-time as a volunteer for our office and the office was always open. Now we no longer have a full-time person in the office and are only open Monday, Tuesday and Wednesday. Ms. O’Dell stated that she is referring individuals with complaints to the committee and Mr. Heffner.

Ms. O’Dell explained most of their volunteers are retired and don’t want to be by themselves in the office and also don’t want to be tied down. We could hire a part-time person or make my position full-time, but we still would have problems. She stated that her hours do not coordinate with the Historical Society’s hours.

Mr. Creath asked could we look at the cost of having a two-day, part-time Deputy Historian?

Mr. Hauryski commented perhaps we could try a little more public relations work to encourage volunteers. Mr. Weaver asked can you ask the Historical Society for their help? Ms. O’Dell replied they do not want anything to do with our office and they are all volunteers. Discussion followed.

C. Administrator

1. **Health Care Facility Asbestos Removal** – Mr. Alger informed the committee that Mr. Wheeler is meeting with representatives from the Groveland Correctional Facility to discuss asbestos removal services.

2. **Energy Audit** – Mr. Alger informed the committee that the Power Authority has indicated an interest in doing an audit on the old Health Care Facility. We would like to get authorization for a contract to do this and would like to do this with the architect to make sure the recommendations will go along with what we may do with the building. The expectation from the Power Authority is that we will take some steps toward their recommendations and implementation. There may be funding depending upon what their recommendations are. There is no fee for the audit, but there is an expectation that you would rebate some of the savings to them if you implement their recommendations.

**MOTION: AUTHORIZING THE COUNTY ADMINISTRATOR TO CONTRACT WITH THE POWER AUTHORITY TO CONDUCT AN ENERGY AUDIT ON THE OLD HEALTH CARE FACILITY MADE BY MR. WEAVER. SECONDED BY MR. HAURYSKI. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**MOTION: TO ADJOURN MADE BY MR. FARRAND. SECONDED BY MR. HAURYSKI. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully Submitted by:

Amanda L. Chapman  
Senior Stenographer  
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR  
Monday, November 3, 2008  
@ 11:00 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office  
NO LATER THAN NOON  
Monday, October 27, 2008.**

**STEBEN COUNTY AGRICULTURE, INDUSTRY AND PLANNING COMMITTEE**

*Monday, November 3, 2008*

*11:00 a.m.*

*Legislative Committee Conference Room*

*Steuben County Office Building*

*Bath, New York*

**\*\*MINUTES\*\***

**COMMITTEE:** Donald B. Creath, Chair                      Thomas J. Ryan, Vice Chair                      Dan C. Farrand  
Joseph J. Hauryski                      Randolph J. Weaver

**STAFF:** Mark R. Alger                      Gregory P. Heffner                      Jack Wheeler  
Amy Dlugos                      William J. Partridge                      James Gleason

**LEGISLATORS:** Patrick F. Donnelly                      John S. Walsh

**OTHERS:** James Stewart  
Mary Perham, *The Leader*  
Dennis Fagan

**I. CALL TO ORDER**

Mr. Creath called the meeting to order at 11:00 a.m.

**II. OPPORTUNITY FOR PUBLIC COMMENT**

Mr. Creath opened the floor for opportunity for public comment.

Mr. Stewart stated this is a good year for the harvest. Prices are down from the increases of the summer. Corn is at \$5.00, and soybeans are coming in at \$8.00. Commodity wise, this is good for the farmers.

Mr. Stewart informed the committee that he is going to grow 30 acres of switch grass and there may be grant funding available to offset the start-up costs.

Being no further comments, Mr. Creath declared the opportunity for public comment closed.

**III. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE OCTOBER 6, 2008 MEETING MADE BY MR. FARRAND. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**IV. OUTSIDE AGENCY REPORTS**

A. Waneta Lake Update

Mr. Fagan informed the committee that he is here to give an update on their efforts to remove milfoil from Waneta and Lamoka Lakes. He stated they have been using the chemical, Renovate, and they have been able to do spot treatments. The Department of Environmental Conservation approved 111 acres to be treated. The total acreage of Waneta Lake is 800 acres. We treated the worst areas which were the North and South portions of the lake, as well as some sections on the Western side. Mr. Fagan reported they had very good results. We conducted a plant survey this fall and there was a small fragment of milfoil growing in the Northeastern corner of the lake. We have plans to treat an additional 70 acres in the spring. He commented that in early spring next year they will do an additional survey for milfoil only.

Mr. Fagan explained, after 2009 we will continue with the yearly fall survey and if milfoil is infesting an area, we will use Renovate for only those areas where we find milfoil. That would amount to 10 – 20 acres in a given year and our budget could handle that. We have treated 260 acres at a cost of \$225,000.00. We are projecting spending approximately \$300,000.00 in 2009. We did receive two, \$100,000.00 State grants. Mr. Fagan stated we need to use all of the money we get in assessment to homeowners to help pay for this. We are hoping that we will not have to bond. All of our bonds from the 2003 treatment have been paid off. At some point we will need to get money transferred from Steuben to Schuyler County as they are paying the bills for the contracts with regard to the treatment.

Mr. Fagan stated we have a seven-member commission which oversees this operation and two of those members are from Steuben County. One is a property owner and one is a representative of the Town of Wayne Town Board. He is requesting that Jim McAfee and Nancy Gabel be reappointed to the commission.

Mr. Farrand asked has the Department of Environmental Conservation been more willing to engage in treatment? Mr. Fagan replied yes they have been more lenient. They do not like the full lake treatments, but we think we will get better cooperation from them. We also have treated 150 acres on Lamoka Lake.

Mr. Ahrens asked do you anticipate having annual spot treatments? Mr. Fagan replied they may not be annual treatments. Mr. Ahrens asked are your expenses met by the assessment on homeowners? Mr. Fagan replied yes. We are hoping we can maintain this program with spot treatments.

Mr. Creath asked can you explain again why the milfoil is a problem? Mr. Fagan replied the milfoil crowds out native plant species and also is not conducive to recreation and stunts fish growth. Discussion followed.

## V. DEPARTMENTAL REPORTS/REQUESTS

### A. Planning

1. **Farm-City Day** – Ms. Dlugos informed the committee that between 3,000 and 3,500 people attended Farm-City Day at Lent Hill Farms in Cohocton.

2. **Agricultural Districts** – Ms. Dlugos requested authorization to consolidate Agricultural Districts No. 2, No. 12 and No. 14 into one district that will be known as Agricultural District No. 2. This district encompasses land in Bradford, Wayne and part of the Town of Bath.

**MOTION: MODIFYING, ADOPTING AND CONSOLIDATING AGRICULTURAL DISTRICTS NO. 2, NO. 12 AND NO. 14 AS A RESULT OF THE EIGHT-YEAR REVIEWS OF SAID DISTRICTS MADE BY MR. RYAN. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

3. **Federation of Sportsmen Club 2008 Activities** – Mr. Heffner distributed an activity report for 2008 for the Steuben County Federation of Conservation Clubs. He commented that Richard “Pete” Stephens of Canisteo, a long-time active member of the federation, was awarded the New York State Conservation Council “Lifetime Achievement Award”.

*The committee requested that Mr. Stephens’ achievement be recognized by the Legislature at their November meeting.*

### B. Buildings & Grounds

1. **Balcom House Renovation Bid** – Mr. Partridge informed the committee that they put this back out to bid and the State currently has the information. He is hoping to have that information by the Board meeting so that the committee can take action.

2. **Contract** – Mr. Partridge requested authorization to enter into a five-year agreement with the State Unified Court System for the cleaning and maintenance of the court facilities. In previous years, they have accepted Mr. Alger’s signature, however, this year they are requesting a resolution from the Legislature. Mr. Alger commented this is an annual allocation and reflects the annual overhead charges.

**MOTION: AUTHORIZING BUILDINGS & GROUNDS TO ENTER INTO A FIVE-YEAR AGREEMENT WITH THE STATE UNIFIED COURT SYSTEM FOR THE CLEANING AND MAINTENANCE OF THE COURT FACILITIES MADE BY MR. WEAVER. SECONDED BY MR. HAURYSKI. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

3. **Human Services Building** – Mr. Partridge informed the committee that the building located at 117 East Steuben Street still has one roof left that has not been replaced, however, it has been leaking. They received two quotes and the lowest quote to do a complete tear off and new roof was \$5,980.00 from Coots Construction. He commented that he has money in his budget for this.

Mr. Alger explained we provide that building for ProAction. Our responsibility is limited to the boilers and the roof. We own the building and we let them use it through a lease and they use the value of that lease as a match for outside funding sources.

**MOTION: AUTHORIZING BUILDINGS AND GROUNDS TO REPLACE THE ROOF ON THE HUMAN SERVICES BUILDING LOCATED AT 117 EAST STEUBEN STREET FOR A COST OF \$5,980.00 BY COOTS CONSTRUCTION MADE BY MR. WEAVER. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**VI. OTHER BUSINESS**

A. **Room Tax** – Mr. Creath asked when will we look at the room tax forecasts and make the allocations to the tourism agencies? Mr. Alger replied he does not have the final numbers for this quarter. Our current quarter collections are at or above the estimated budget revenues. Mr. Creath commented the Finance Committee has increased the Dairy Festival allocation to \$750.00. He commented that he would like to recommend that Finger Lakes Wine Country, The Finger Lakes Tourism Alliance and the Arts of the Southern Finger Lakes be funded at last year's amount and any increase in room tax be given to the Steuben County Conference & Visitors' Bureau. Mr. Alger stated we can take that recommendation to the Finance Committee.

**MOTION: RECOMMENDING THAT FINGER LAKES WINE COUNTY, FINGER LAKES TOURISM ALLIANCE AND THE ARTS OF THE SOUTHERN FINGER LAKES BE FUNDED AT THE SAME LEVELS AS 2008 AND THAT ANY INCREASE IN ROOM TAX BE GIVEN TO THE STEUBEN COUNTY CONFERENCE & VISITORS' BUREAU MADE BY MR. FARRAND. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

B. **Meeting Time** – The committee discussed and was in agreement with changing the time of the monthly meeting to 10:30 a.m. starting with the December meeting.

**MOTION: TO ADJOURN MADE BY MR. FARRAND. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully Submitted by:

Amanda L. Chapman  
Senior Stenographer  
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR**

**Monday, December 1, 2008**

**\*\*PLEASE NOTE CHANGE\*\* @ 10:30 a.m. \*\*PLEASE NOTE CHANGE\*\***

**Please send agenda items to the Clerk of the Legislature's Office**

**NO LATER THAN NOON**

**Monday, November 24, 2008.**

**STEBEN COUNTY AGRICULTURE, INDUSTRY AND PLANNING COMMITTEE**  
**STEBEN COUNTY FINANCE COMMITTEE**  
**JOINT SPECIAL MEETING**

*Monday, November 24, 2008*  
*2:15 p.m.*

*Legislative Committee Conference Room*  
*Steuben County Office Building*  
*Bath, New York*

**\*\*MINUTES\*\***

**COMMITTEE:** Donald B. Creath, Chair Dan C. Farrand Joseph J. Hauryski  
Randolph J. Weaver

Patrick F. Donnelly, Chair Robert V. Nichols, Vice Chair Donald B. Creath  
Lawrence P. Crossett Scott J. Van Etten

**STAFF:** Mark R. Alger William J. Partridge Frederick H. Ahrens, Jr.  
James Gleason

**LEGISLATORS:** Patrick F. McAllister

**ABSENT:** Thomas J. Ryan, Vice Chair

**I. CALL TO ORDER**

Mr. Donnelly called the meeting to order at 2:15 p.m.

**II. DEPARTMENTAL REPORTS/REQUESTS**

A. Buildings & Grounds

1. **Balcom House Renovation Bid** – Mr. Alger informed the committee that they have been working on the bid for the renovations of the Balcom House for the past two years. They rebid the project and bid the project as a general contract with one contractor under the new provisions of the WIC Law which has a \$500,000.00 threshold.

We received one bid from Frank J. Marianacci, Inc. in the amount of \$481,500.00. After deducting \$114,000.00 from the Court Facility Fund and \$220,500.00 which is the 60 percent AD share, that leaves a balance of \$147,000.00. We have \$86,806.00 appropriated now that will come out of the Repairs and Renovations Reserve. That still leaves \$60,194.00. From a practical standpoint, we could do this at the Budget Workshop and add that amount to the 2009 budget for Buildings & Grounds for this project. The other option would be to do a resolution transferring funds from the historic renovations fund to this project and that would take two months.

Mr. Alger informed the committee that the Office of Court Administration has said this is our best deal. If we don't do it now, it won't be done. He commented that his opinion is that it is a lot of money, however, what we are getting out of it is a roof, windows on the wing where the judge is as well as above the porch and the portion of the building that is gutted would be finished for three offices, plus we would have handicapped accessible restrooms. In addition, the building would be piped for air conditioning and heating from the main system. To do all that work ourselves, we would probably spend \$140,000. We are not going to be doing anything that would change the outside aesthetics of the building.

Mr. Alger recommended transferring \$78,694.00 from the 2008 Repairs & Renovations Reserve fund and appropriating it to the 2009 budget for the Balcom House Renovations Project.

**MOTION: AMENDING THE 2009 TENTATIVE BUDGET BY APPROPRIATING \$78,694.00 FROM THE REPAIRS AND RENOVATIONS RESERVE TO THE BALCOM HOUSE RENOVATION CAPITAL PROJECT MADE BY MR. CREATH. SECONDED BY MR. CROSSETT. ALL BEING IN FAVOR. MOTION CARRIES 4-0 (AIP) AND 5-0 (FINANCE).**

**MOTION: AWARDED THE BID FOR THE BALCOM HOUSE RENOVATION PROJECT TO FRANK J. MARRIANACCI, INC. IN THE AMOUNT OF \$481,500.00 MADE BY MR. FARRAND. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 4-0 (AIP AND 5-0 (FINANCE)**

**MOTION: TO ADJOURN MADE BY MR. CREATH. SECONDED BY MR. DONNELLY. ALL BEING IN FAVOR. MOTION CARRIES 4-0 (AIP) AND 5-0 (FINANCE).**

Respectfully Submitted by:

Amanda L. Chapman  
Senior Stenographer  
Steuben County Legislature

**STEUBEN COUNTY AGRICULTURE, INDUSTRY AND PLANNING COMMITTEE**

*Monday, December 1, 2008*

*11:00 a.m.*

*Legislative Committee Conference Room*

*Steuben County Office Building*

*Bath, New York*

**\*\*MINUTES\*\***

Meeting was cancelled.

**STEBEN COUNTY AGRICULTURE, INDUSTRY AND PLANNING COMMITTEE**

**Special Meeting**

*Monday, December 22, 2008*

*9:20 a.m.*

*Legislative Committee Conference Room*

*Steuben County Office Building*

*Bath, New York*

**\*\*MINUTES\*\***

<b>COMMITTEE:</b>	Thomas J. Ryan, Vice Chair Randolph J. Weaver	Dan C. Farrand	Joseph J. Hauryski
<b>STAFF:</b>	Mark R. Alger James Gleason	Gregory P. Heffner	Jack Wheeler
<b>LEGISLATORS:</b>	Philip J. Roche Robert V. Nichols	Patrick F. Donnelly Scott J. Van Etten	Patrick F. McAllister John S. Walsh
<b>ABSENT:</b>	Donald B. Creath		

**I. CALL TO ORDER**

Mr. Ryan called the meeting to order at 9:20 a.m.

**II. DEPARTMENTAL REPORTS/REQUESTS**

1. **Asbestos Removal – Old Health Care Facility** – Mr. Alger informed the committee they received a quote from CorCraft for the removal of asbestos in the Old Health Care Facility, particularly the floor tile, in the amount of \$179,374.00. The original budget estimate for this project was \$500,000.00 and this is well within the budget. We will be responsible for air monitoring during the removal and that will require a separate contract. Mr. Alger requested that \$210,000.00 be transferred from the Jail Expansion Capital Project to the Asbestos Removal Capital Project.

With regard to the doors, we cannot remove all of them as it would be impractical at this time, however, we will remove as many as we can. The asbestos is fully contained within the doors and we could remove them at some later point if we chose to.

Mr. Van Etten asked if you do the doors later, will that require air monitoring? Mr. Alger replied if they are self contained, it shouldn't.

Mr. Ryan asked why was the asbestos not an issue when the building was being used? Mr. Alger replied it is not an issue unless you renovate or tear the building down when the material would be disturbed. Mr. Ryan asked if you used the building for storage or for the Records Center, would that necessitate asbestos removal? Mr. Alger replied you don't have to remove it, but anytime you are going to be disturbing it, you will have to go through the abatement process. If we don't do this now, it would be more difficult to schedule with CorCraft and if you had to do it through a contractor, you would end up paying more for the removal.

Mr. Ryan asked did we do a needs assessment? Mr. Alger stated no matter what we do with the building, you need to get this out of there. Ultimately, we have this space and we need to address the asbestos whether we are going to use the building or not. You need more space and the courts will be requiring more space as well. Discussion followed.

**MOTION: ACCEPTING THE QUOTE FROM CORCRAFT FOR ASBESTOS REMOVAL AT THE OLD HEALTH CARE FACILITY AT A COST OF \$179,374.00 AND AUTHORIZING THE TRANSFER OF \$210,000.00 FROM THE JAIL EXPANSION PROJECT TO THE ASBESTOS REMOVAL PROJECT AT THE OLD HEALTH CARE FACILITY MADE BY MR. FARRAND. SECONDED BY MR HAURYSKI. MOTION CARRIES 3-1. (MR. RYAN OPPOSED).**

**MOTION: TO ADJOURN MADE BY MR. FARRAND. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Respectfully Submitted by:

Amanda L. Chapman  
Senior Stenographer  
Steuben County Legislature